

## JOINT FEDERAL TRAVEL REGULATIONS

## VOLUME 1

## CHANGE 248

Alexandria, VA

1 August 2007

These regulation changes are issued for all persons in the Uniformed Services. New or revised material is indicated by a star and is effective 1 August 2007 unless otherwise indicated.

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This change includes all material written in MAP Items 8-07, 12-07, 24-07(E), 33-07(E), 42-07(E), 44-07(E), 50-07(E), 55-07(E), 56-07(E), 58-07(E), and 59-07(E). Add pages CL-v. Remove pages U10E-43 thru U10E-55, and i-1 (Index). This cover page replaces the Change 247 cover page.

BRIEF OF REVISION

These are the major changes made by Change 248:

U1045. Clarifies that a member assigned TDY at a U.S. Installation is not required to seek (or check for) Government quarter(s) after the SNA is issued.

U3005-C. Aligns the 'regular' JFTR/JTR daily distance for TDY with the Appendix O daily distance for per diem computation purposes in recognition of the increasing transition to the 'Simplified Rules' in JTR/JFTR, Appendix O, that uses the 400 miles/day standard.

U4135-B. Changes reference in par. U4135-B.

U5335-D. Corrects erroneous error.

U5355-D. Corrects erroneous error.

Chapter 6. Rewrites Chapter 6, Part A, for clarity.

U8002-C. Allows a housing allowance, COLA and CONUS COLA at the rate for the old home port for members without dependents who remain at the old home port after the home port change effective date, and quarters aboard the ship are not available.

U9105-B. Allows a housing allowance, COLA and CONUS COLA at the rate for the old home port for members without dependents who remain at the old home port after the home port change effective date, and quarters aboard the ship are not available.

U10002-E. Allows a housing allowance, COLA and CONUS COLA at the rate for the old home port for members without dependents who remain at the old home port after the home port change effective date, and quarters aboard the ship are not available.

U10400, Table U10E-1. Corrects Table U10E-1. All of the changes in MAP 75-06, effective 1 Oct 2006 and MAP 122-06 effective 1 January 2007 were erroneously deleted in MAP 137-06, effective 5 March 2007 and published in the 1 June 2007 change. Reinserts those changes to Table U10E-1.

U10416-D. Changes the BAH rate paid of Academy and ROTC graduates without dependents who remain at the Academy/school after graduation/commissioning to be based on the school location until departure for training.

U10416-F, Table U10E-12. Changes the BAH rate paid of Academy and ROTC graduates without dependents who remain at the Academy/school after graduation/commissioning to be based on the school location until departure for training.

App F. Adds Malabo, Equatorial Guinea.

App O, T4040-A1. Clarifies that a member assigned TDY at a U.S. Installation is not required to seek (or check for) Government quarter(s) after the SNA is issued.

App O, T4070. Clarifies that Appendix O use is mandatory for personnel assigned to Agencies and Services' components that are using DTS. Current list is located on DTS website, [http://www.dtstravelcenter.dod.mil/Secs/Deployed\\_Sites\\_List.cfm](http://www.dtstravelcenter.dod.mil/Secs/Deployed_Sites_List.cfm).

App S. Recertifies 25 authorized FEML locations for SOUTHCOM with an effective date of 2 May 2007 and recertification date of 30 April 2009. Relief destination for all locations is Miami, Florida, with the exception of Guantanamo Bay, Cuba, whose relief destination is Jacksonville, Florida.

Index. Deleted

## JOINT FEDERAL TRAVEL REGULATIONS

## VOLUME 1

Following is a list of sheets in force in Joint Federal Travel Regulations, Volume 1, that are effective after the sheets of this Change have been inserted. This list is to be used to verify the accuracy of the Volume. Single sheets or entire monthly changes are available from the PDTATAC website.

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5. Procedures and conditions under which advance payments, authorized by these regulations including those in:
    - a. Permanent Duty Travel: Chapter 5, Parts - B (par. U5165), C (par. U5250), D (par. U5385), E2 (par. U5479), F (par. U5560), G (par. U5600), and H (par. U5725) may be paid IAW par. U5020.
    - b. Evacuation Allowances: Chapter 6, Parts A and B (pars. U6013-A, U6013-B, U6060-A and U6060-B);
    - c. TLA, par. U9190;
    - d. OHA, par. U10128-B ***NOTE: Advance MIHA is not authorized.***
  6. Appropriate separation or retirement activities (pars. U5125-A3 and U5130-A3);
  7. Required documentation for personally procured transportation reimbursement or POC travel for dependents in connection with a ship being constructed or undergoing overhaul or inactivation (pars. U5222-M5 and U7115-B);
  8. Claims for personally procured HHG transportation (par. U5320-D);
  9. Member financial responsibility (pars. U2010, item 3, U5340-A2, U5380-A, U5417-A1d, U5420-C, U5445, U5474, and U5520);
  10. Personal emergency determination (par. U7205-A);
  11. Transportation of the remains of deceased members and dependents (Chapter 7, Part R);
  12. Currency loss/gain procedures for OHA (see par. U10028-B);
  13. Command sponsorship criteria (see Appendix A definition of DEPENDENT, COMMAND SPONSORED);
  14. Establishing children's dependency (Appendix A definition of DEPENDENT),
  15. CTO use policy (par. U3120),
  16. Travel or transportation for family members incident to the repatriation of a member held captive (par. U5258);
- Effective 27 June 2006***
17. Procedures for extending safe haven allowances incident to an evacuation (par. U6054-D2); and
- Effective 5 July 2006***
18. Order writing procedures for certain foreign uniformed members (Chapter 7, Parts Z1 and Z2).

#### **U1015 EXPENDITURE AUTHORITY**

Nothing in these regulations provides authority for expenditures for purposes not provided for in appropriations and/or in law.

**U1020 EFFECTIVE DATE OF REGULATION CHANGES**

Changes to this Volume are effective, unless otherwise noted, on the date of the published change in which they first appear. This date appears in the lower left or right corner of each reprinted page. When the effective dates are different from the date of the published change, those dates are indicated.

*Effective 6 January 2007*

**U1025 COMPTROLLER GENERAL (COMP. GEN.), DEFENSE OFFICE OF HEARINGS AND APPEALS (DOHA), GENERAL SERVICES ADMINISTRATION BOARD OF CONTRACT APPEALS (GSBCA) OR CIVILIAN BOARD OF CONTRACT APPEALS (CBCA), AND OFFICE OF THE SECRETARY OF DEFENSE (OSD) GENERAL COUNSEL (GC) DECISIONS**

The application of basic laws, appropriation acts, JFTR, JTR, and departmental instructions to specific circumstances of travel is subject to interpretation by the Comp. Gen., DOHA, occasionally GSBCA or CBCA, and OSD GC. Comp. Gen., DOHA, GSBCA, CBCA and OSD GC decisions provide guidance for similar cases/situations involving the same circumstances.

**U1030 TERMINOLOGY**

The terminology used in these regulations may be unique to this Volume. Consult the glossary in Appendix A, and the relevant Chapters and Parts, to determine the exact definition of specific terms. Definitions in this Volume are not necessarily applicable to other Volumes or to other Government regulations.

**U1031 REIMBURSEMENT OF DEPARTMENT OF DEFENSE DOMESTIC DEPENDENT SCHOOL BOARD MEMBERS FOR CERTAIN EXPENSES**

The Secretary of Defense may provide for reimbursement of a school board member for expenses incurred by the member for travel, transportation, lodging, meals, program fees, activity fees, and other appropriate expenses that the Secretary determines are reasonable and necessary for the performance of school board duties by the member. *See Department of Defense Domestic Dependent School Directives. Department of Defense Dependent Elementary and Secondary Schools (DDESS) funds and issues necessary travel orders.*

**U1039 DOD TEST OF SIMPLIFIED ALLOWANCES**

Simplified travel and transportation allowance rules in Appendix O govern TDY for DOD Components listed in Appendix O and for those locations where DTS has been fielded, or DTS-Limited software with computation module is used, and at USAFE locations where FAST software is used to transition to DTS-Limited.

**U1040 GAIN-SHARING PROGRAM**

The Gain-Sharing Program is a bonus-oriented incentive program designed to share Government travel and transportation cost savings with travelers. While authority exists in 5 USC, Chapter 45, Subchapter 1 for a Gain-Sharing Program for civilian employees, there is no known authority for such a program for uniformed personnel. Participation in a Gain-Sharing Program is not covered by, nor addressed in, the JFTR.

**U1045 GOVERNMENT QUARTERS USE/AVAILABILITY**

\*A. Quarters Available. A member ordered to a U.S. Installation (as opposed to a geographic location like a town or city) is required to check Government quarters availability (e.g., through their CTOs) at the U.S. Installation to which they are assigned TDY. The AO may direct adequate (based on DOD and Service standards) available Government quarters use for uniformed members on a U.S. Installation only if the uniformed member is TDY to that U.S. installation. .

Availability/non-availability must be documented as indicated in par. U1045-C. Members should use adequate available Government quarters on the U.S. Installation at which they are assigned TDY; *however, when adequate Government quarters are available on the U.S. Installation to which a member is assigned TDY and the member uses other lodgings as a personal choice, lodging reimbursement is limited to the Government quarters cost on the U.S. Installation to which assigned TDY (44 Comp. Gen. 626 (1965)). Per diem cannot, however, be limited based on the presence of 'nearby' Government quarters (i.e., not on the U.S. Installation to which the member is assigned TDY but on another 'nearby' U.S. Installation or other uniformed facility). The documentation of non-availability indicated in par. U1045-C is required only for Government lodging 'AT' the U.S. Installation at which the member is assigned TDY.*

***\*NOTE 1: FOR COAST GUARD, NOAA, AND PHS PERSONNEL ONLY: Government quarters are available only if use is directed in the order.***

***\*NOTE 2: The member is not required to seek (or check for) Government quarters when TDY to a U.S. Installation after non-availability documentation has been initially provided. Checking quarters availability is a one-time requirement at a TDY U.S. Installation. (Ex: A member who is required to check quarters availability on arrival at a U.S. Installation, does so, and is issued non-availability documentation cannot be required to re-check later for quarters availability at that U.S. Installation during that TDY period there). See par. U1045-C.***

B. Quarters Not Available. *Government quarters are not available:*

1. When a TDY/delay point is at other than a U.S. Installation;
2. When an AO determines that Government quarters use would adversely affect mission performance, except for:
  - \*a. A member attending a service school at an installation; and
  - \*b. An officer in grades O-7 through O-10 who personally determines quarters availability;
3. During all periods of en route travel;
4. For any TDY/delay of less than 24 hours at one location;
5. When travel is in connection with a PCS:
  - \*a. When per diem is payable under 'MALT Plus' (see par. U5105);
  - \*b. When a member is authorized concurrent travel, and the family (including the member) cannot lodge together in Government quarters at POEs/PODs; or
  - c. To a ship/afloat staff with an OCONUS home port, and;
    - (1) A member is accompanied by dependents authorized concurrent travel;
    - (2) Is put on TDY at the homeport while awaiting ship/staff arrival or onward transportation;and Government quarters are not available for the entire family; or

\*6. When a member is TDY at a medical facility as a non-medical attendant accompanying a dependent in an outpatient status. See par. U7551.

### C. Travel Order/Voucher

1. Documentation. A travel order/voucher must document availability/non-availability by:
  - a. Confirmation number provided by the Service's lodging registration process;
  - b. The date the member attempted to make reservations, and the phone number and name of the billeting office PoC; or
  - c. Member certification that Government quarters were not available on arrival.
2. Authorization/Approval. When a member provides acceptable documentation on a travel order/voucher of Government quarters non-availability, the AO must authorize/approve reimbursement for commercial lodgings.

### U1050 CONFERENCES/TRAINING AT THE PDS

Payment of registration fees, meals, lodging, travel, and/or other expenses required for conferences/training at the PDS may not be paid as travel allowances per 37 USC, §404. For authority to pay related training costs at the PDS see 10 USC §2013; 5 USC §4109; 42 USC §218a; and 14 USC §469. The costs must clearly be an integral part of the training (39 Comp. Gen. 119 (1959); and B-244473, 13 January 1992). When training events require lodging and subsistence costs at the PDS, authority for training expense payment is made through the training and/or comptroller personnel using the above legal authority.

### U1051 HOTEL AND MOTEL FIRE SAFETY - APPROVED ACCOMMODATIONS

Government policy is to save lives and protect property by promoting the use of fire safe hotels and other establishments that provide lodging. Each DOD component must ensure that not less than 90% of all members who use commercial lodgings while on official travel in the U.S. or non-foreign OCONUS areas are booked in fire-safe approved places of public accommodation. Lodgings that meet Government requirements are listed on the U.S. Fire Administration's Internet site at <http://www.usfa.fema.gov/hotel/index.htm>. Services are in compliance with the 90% requirement after 30 September 2002 if travel arrangements are made through use of an agency-designated Travel Management System (see Appendix A) whenever possible (5 USC §5707a).

### U1055 APPROPRIATE ACTION FOR FAILURE TO FOLLOW JFTR REGULATIONS

Commands/units are expected to take appropriate disciplinary action when members and/or AOs fail to follow the regulations contained in this Volume. Disciplinary action should be for *willful* violations and may be in the form of counseling (oral/written), non-judicial action, or other appropriate means. Action must *not* be through refusal to reimburse. See par. U3120-A4 for exceptions when reimbursement is *not* allowed.

**C. POC**

\*1.. TDY. Generally, 1 day of travel time is allowed for each 400 miles of official distance of ordered travel. If the excess distance is 1 or more miles after dividing the total number of miles by 400, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. This applies to travel by:

a. POC if to the Government's advantage, and b. Special conveyance (vehicle) as an authorized TDY transportation mode, and

c. Government vehicle.

\*2. PCS. Generally, 1 day of travel time is allowed for each 350 miles of official distance ordered of ordered travel. If the excess distance is 51 or more miles after dividing the total number of miles by 350, one additional day of travel time is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed

**U3006 TRAVEL SCHEDULE**

In determining a travel schedule, select the scheduled transportation that most nearly coincides with the departure and arrival times needed to carry out the mission and the provisions of par. U3006. Consider:

1. Duty hours;
2. Duty requirements;
3. Lodging availability at points of origin, destination or intermediate stops;
4. The need for onward transportation;
5. The traveler's comfort and well being; and
6. The traveler not being scheduled for departures and arrivals between 2400 and 0600 unless that is the only schedule available or is required by the mission.

**U3010 SEPARATE JOURNEYS**

When determining payable allowances, travel between any two points in the following categories is computed separately as a separate journey:

1. PDS,
2. TDY station,

3. Passenger port of embarkation (POE),
4. Passenger port of debarkation (POD),
5. First duty station,
6. Last duty station,
7. HOR,
8. HOS,
9. PLEAD,
10. A designated place,
11. A COT leave location,
12. POV loading port/VPC,
13. POV unloading port/VPC, and
14. POV storage facility.

#### **U3015 ACCOMPANIED BAGGAGE TRANSPORTATION**

A. General. Par. U3015 prescribes authority for transportation of accompanied baggage (transported free on a transportation ticket) and excess accompanied baggage.

B. Authorization/Approval for Excess Baggage. Shipment of excess baggage may be authorized/approved in accordance with Service regulations.

C. Baggage Cost Payment

1. Excess Baggage Transportation Charges. Excess baggage transportation costs may be paid only when authorized/approved under par. U3015-B. Excess baggage charges may be included in Government-procured transportation documents, or the member may be reimbursed for the charges.

2. Baggage Transfer. Itemized necessary baggage transfer expenses are reimbursable except when the member is receiving mileage.

3. Baggage Checking and Handling. Itemized baggage checking expenses are reimbursable except when the member is receiving mileage. See App G, Part I for baggage handling tip reimbursement.

D. Return of Baggage to Member. When a member's baggage is shipped as part of a troop movement but the member's name is later deleted from the movement order, an expedited transportation mode may be used to return or forward the baggage to the member. This expedited transportation must be authorized/approved in accordance with Service regulations.

**U4133 LODGING COST ALLOWANCE UNDER THE BARTER SYSTEM**

A member, TDY in a remote location at which there are no Government quarters or other suitable commercial lodging facilities, may be reimbursed the cost of barter goods used in exchange for lodgings obtained in private dwellings. Reimbursement may not exceed 20 percent of the locality per diem rate. *Vouchers must be supported by receipts for the barter goods (as an exception to the \$75 or more receipt rule) together with the member's certification that the barter goods were delivered to the householder for lodgings received.*

**U4135 DUAL LODGING REIMBURSEMENT ON A SINGLE DAY**

A. Per Diem Basis. When it is necessary for a member to retain lodgings at one TDY location (Location A) for other than personal convenience and procure lodgings at a second TDY location (Location B) on the same calendar day, the lodging cost incurred at the second TDY location (Location B) is used for computing the member's per diem for TDY at that location (Location B) for that day.

\*B. Miscellaneous Expense for Lodging. The lodging cost incurred at the first location (Location A) is reimbursable as a miscellaneous expense allowance (App G, Part I, Item 21j) if approved by the AO (60 Comp. Gen. 630 (1981)).

C. Maximum Reimbursement. Reimbursement for the actual lodging cost at the first TDY location (Location A) must not exceed the amount of per diem or AEA plus lodging taxes that would have been paid had the member remained at Location A overnight.

D. Long-term Occupancy of Dual Lodgings. *An order that authorizes long-term reimbursement for dual lodging is not in conformance with the intent of par. U4135. Example:* An order is prepared to direct TDY at Location C for 150 days. The AO knows the member is to spend limited time at Location C and is also going to one or more other locations for lengthy periods during the TDY period. Using the authority in par. U4135 to authorize multiple long periods (or a single all-encompassing period) of dual lodging reimbursement for lodging retained at Location C violates the intent of this authority and is not authorized.

<b>EXAMPLE 1</b>			
<b><i>NOTE: Lodging taxes are not reimbursable in addition to per diem when TDY is in a foreign area.</i></b>			
A member, who leased an apartment while TDY at Location A, was required to perform additional TDY in Location B for 5 days. The AO agreed that it would be more economical for the member to retain the apartment in Location A while TDY in Location B and authorized/approved reimbursement for the \$45/day apartment cost in Location A as a miscellaneous expense allowance (App G, Part I, Item 21k). The lodging cost incurred in Location B (\$95/day) was used for computing the member's per diem while TDY in that location.			
<b>Applicable Per Diem Rates at the Time of This Example</b>			
<u>Location</u>	<u>Max Lodging</u>	<u>M&amp;IE</u>	<u>Total</u>
A	\$130	\$46	\$176
B	\$119	\$46	\$165
<b>Reimbursement for the Location A Apartment for 5 days</b>			
Lodging Cost	Number of Days	Total	
\$45	5	\$225	
<b>Per Diem for the TDY Assignment in Location B</b>			
<b><u>First Day</u></b>			
(Day of departure from Location A and arrival in Location B):			
Lodging	M&IE	Total	
\$95	\$46	\$141 plus lodging tax (see <b><i>NOTE</i></b> )	

5. HHG Removed from a Mobile Home to Meet Safety Requirements. HHG, which must be removed from a mobile home to meet safety requirements, may be transported at Government expense. The cost of transporting these HHG must be deducted from the total cost of what it would have cost the Government to transport the member's maximum authorized HHG weight to determine the member's cost limit on mobile home shipment under par. U5505.

G. HHG Transportation before an Order Is Issued

1. General. Except as indicated in par. U5330-G2, HHG transportation (before a PCS order is issued) is authorized if the request for transportation is supported by a:

a. Statement from the PCS order-issuing official or a designated representative that the member was advised before such an order was issued that it would be issued;

b. Written agreement signed by the applicant to pay any additional costs incurred for transportation to another point required because the new PDS named in the order is different than that named in a statement prescribed in par. U5330-G1a; and

c. Written agreement to pay the entire transportation cost (if a PCS order is not later issued to authorize the transportation) is signed by the applicant. The length of time before the PCS order is issued, during which a member may be advised that an order is to be issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date on which the order is actually issued. General information furnished to the member concerning order issuance before the determination is made to actually issue the order (such as time of eventual release from active duty, time of service term expiration, eligibility date for retirement, expected rotation date from OCONUS duty) is not advice that the order is to be issued (52 Comp. Gen. 769 (1973));

2. Members Assigned to Ships Preparing to Enter Overhaul. HHG transportation before a PCS order is issued is authorized for members assigned to a ship that has been scheduled for an overhaul, provided the AO or the designated representative provides a statement that the ship's homeport is to be changed incident to the overhaul. This statement may be issued when there is less than 90 days between the specific overhaul site determination time and the actual ship's departure to such site. If the scheduled ship overhaul is canceled, par. U5330-C above applies (59 Comp. Gen. 509 (1980)).

H. Time Limitation. Unless otherwise prescribed in JFTR, a member's HHG transportation authorization may be used any time while the order remains in effect and prior to receipt of a further PCS order, as long as the HHG transportation is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, 22 July 1975).

**Example:** A member is ordered PCS from Location A to Location B. When an order from Location B to Location C is received, the member can no longer ship from Location A to Location B using the order from Location A to Location B (as there can be no intent to establish a permanent residence at Location B since the member is under an order to Location C). However, the member can ship from Location A to Location C (see par. U5310-A3) and/or from Location B to Location C.

I. Alcoholic Beverage Shipment. Alcoholic beverages transportation as HHG must conform to 27 USC §122 that states:

*Sec. 122. - Shipments into States for possession or sale in violation of State law. The shipment or transportation, in any manner or by any means whatsoever, of any spirituous, vinous, malted, fermented, or other intoxicating liquor of any kind from one State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, into any other State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, or from any foreign country into any State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, which said spirituous, vinous, malted, fermented, or other intoxicating liquor is intended, by any person interested therein, to be received, possessed, sold, or in any manner used, either in the original package or otherwise, in violation of any law of such State, Territory, or District of the U.S., or place noncontiguous to but subject to the jurisdiction thereof, is prohibited.*

### U5335 THE NET WEIGHT DETERMINATION

A. General. The weight allowances are the actual weights of unpacked and uncrated HHG. They do not include accompanied baggage transported free of charge. When practical, the unpacked and uncrated HHG actual weight should be established before packing and used in determining if the weight allowance has been exceeded. When the unpacked and uncrated HHG actual weight is unknown, the weight is determined under par. U5335-B, U5335-C, or U5335-D.

B. Government-arranged Move and Transportation at Personal Expense. When the unpacked and uncrated HHG actual weight is unknown and the transportation, either in CONUS or between CONUS and OCONUS, is arranged by the Government or at personal expense, allowance is made for interior packing materials weight. The HHG weight is determined by subtracting 10 percent from the shipment net weight (which includes the interior packing weight) as shown on the shipping documents.

#### C. DPM Transportation

1. Standard Overseas Shipping Boxes. When HHG are transported by DPM in standard overseas shipping boxes (for example, type II containers or Government owned CONEX transporters) and only the gross and shipping boxes weights are known, weight is determined by subtracting 20 percent from the difference between the loaded container gross weight and the empty container stenciled weight. When only the shipment gross weight is shown on the shipping document, determine the weight by reducing the gross weight by 50 percent.

2. Crated Transportation Method. When the actual weight of unpacked and uncrated HHG is unknown and transportation is in crated condition by DPM, the weight is determined by subtracting 50 percent from the weight upon which transportation charges are based.

\*D. Unaccompanied Baggage. When the Government arranges transportation, and the net weight of unaccompanied baggage is unknown, the weight is determined by subtracting 50 percent from the gross weight shown on the shipping documents. When the unaccompanied baggage shipment includes PBP&E and/or required medical equipment, the PBP&E weight and/or required medical equipment weight must be shown separately on the bill of lading.

E. When Shipment Weight Is Unobtainable. If the HHG or unaccompanied baggage shipment weight is unobtainable by the methods in par. U5335-B, U5335-C, or U5335-D, the weight is 7 pounds per cubic foot for all shipments, except for PBP&E. PBP&E weight is 40 pounds per cubic foot.

F. Exceptions. When, through no fault of the member, the shipment tare weight exceeds the allowances prescribed in pars. U5335-B and U5335-C, the appropriate official may deviate from these allowances.

*Effective 4 February 2005*

#### **U5340 EXCESS CHARGES**

***NOTE: The Government may pay the total transportation cost and other charges applicable to any excess weight that exceeds a member's HHG weight allowance and collect reimbursement from the member. Payment for the shipment and collection from the member for excess charges are IAW finance regulations.***

#### A. General

1. Transportation. The member is financially responsible for all transportation costs as a result of:
  - a. Exceeding the authorized weight allowance;
  - b. Transportation between other than authorized locations;
  - c. Transportation of articles that are not HHG (See Appendix A, definition of Household Goods);
  - d. Transportation in more than one lot (other than an unaccompanied baggage shipment authorized under par. U5320-B to be transported separately from the HHG shipment, and expedited transportation of items of extraordinary value when authorized under par. U5330-E);
  - e. Special services requested by the member, i.e., the cost of increased valuation liability; and
  - f. Transportation related costs that are incurred by the Government due to the member/member's agent's negligence, i.e., attempted pickup and/or delivery charges. *See DOD 4500.9-R (DTR, Part IV), Chapter 401; website [http://www.transcom.mil/j5/pt/dtr\\_part\\_iv.html](http://www.transcom.mil/j5/pt/dtr_part_iv.html).*

2. NTS. The Government's maximum obligation for NTS is the storage cost of the difference between the member's weight allowance prescribed in par. U5310-B and the HHG weight transported incident to the same PCS order. If the weight of the HHG in NTS plus the weight of the HHG transported on the same order exceeds the member's prescribed weight allowance, the Government may pay the costs associated with the excess weight storage if requested to do so by the member. Excess weight storage costs are the member's financial responsibility. See par. U1010-B9.

B. HHG Transportation in Excess of Authorized Weight Allowance

1. Only One Shipment Made on a PCS Order. When the member makes only one shipment (that is, nothing is placed in NTS) the total transportation cost, less the unauthorized articles transportation cost as determined in par. U5340-D, must be prorated on the basis that the member bears the portion that the excess net weight bears to the total net weight transported. For example, if a member with a weight allowance of 8,000 pounds transports 8,500 pounds of authorized articles, the excess is computed on the basis of 500/8,500 of all HHG transportation costs.

2. Multiple Shipments Made on a PCS Order

a. Member Not Administratively Weight-restricted. When there is no administrative weight restriction and there are multiple shipments with excess weight involved, the excess weight cost must be computed on the shipment which results in the least excess cost to the member.

b. Member Assigned to/from Administratively Weight-restricted Area

(1) Weight in Excess of Administrative Weight Allowance Transported to or from OCONUS. When there is an administrative weight restriction, multiple shipments to/from that area, and weight in excess of the administrative weight allowance is transported to/from the OCONUS area, the cost attributable to the excess weight must be computed on the shipment to/from that area which results in the least cost to the member. Excess costs are computed on the overseas and transoceanic portions of the transportation

(2) Weight within Administrative Weight Allowance but Exceeds Full Weight Allowance. When there is an administrative weight restriction, multiple shipments and HHG are within the administrative weight allowance to/from the OCONUS area but in excess of the weight allowance (when all shipments are added together), the cost attributable to the excess weight is computed on the shipment which results in the least excess cost to the member.

C. HHG Transportation other than between Authorized Locations

1. General. A member may have HHG transported between any locations. However, the Government's expense, other than from a previous PDS or other authorized point to the new PDS, other authorized point or home of legal heir, is limited to that allowed on a like weight of HHG within the weight allowance transported in one lot from the last PDS, or from the actual location of the HHG, to the new PDS or home of the legal heir, whichever results in a lesser cost to the Government. This also applies to a member on an order from an administratively weight restricted area.

- b. A member could commute daily from home to either PDS.

The short distance HHG move must be to a residence from which the member will commute daily.

3. PCS between PDSs Not in Proximity to Each Other. A short distance HHG move between two places in proximity to each other is authorized when a member is ordered to make a PCS between PDSs not in proximity to each other.
4. Separation from the Service or Retirement. A short distance HHG move between residences or from NTS in an area to a residence within the same city, town, (intra-city) or metropolitan area (inter-city) is authorized when a member is:
  - a. Separated from the Service or relieved from active duty as prescribed in par. U5360, or
  - b. Retired, placed on the TDRL, discharged with severance pay, or involuntarily released to inactive duty with readjustment pay as prescribed in par. U5365.

This short distance move is the final HHG transportation authorized by par. U5360 or U5365.

C. Short Distance Move and NTS Incident to Government/Government-controlled Quarters or Privatized Housing Assignment/Termination. Pars. U5355-C1, U5355-C2 and U5355-C3 apply worldwide to all members, except incident to separation or relief from active duty under honorable conditions or retirement from the Service. Neither the weight allowance in par. U5310-B nor the 18,000-pound limit imposed by 37 USC §406(b)(1)(D) applies to par. U5355-C. For NTS information incident to Government/Government-controlled quarters or privatized housing occupancy, see par. U5380-G. See pars. U5360-F and U5365-G, respectively, for short distance moves when the member is required to vacate Government/Government-controlled quarters or privatized housing incident to separation from the Service or relief from active duty under honorable conditions and incident to retirement.

1. Moving to/from Government Quarters. A member is authorized a short distance HHG move, between Government quarters and the residence from which the member is to, or did, commute on a daily basis to the PDS, for moves directed by competent authority on the basis of a Service requirement such as:
  - a. Assignment to Government quarters to use idle housing,
  - b. Vacating Government quarters (e.g., orders, unfit for occupancy, some unusual Service operational requirement), or
  - c. Reassignment to Government quarters when the conditions in par. U5355-C1b have been rectified or alleviated.

The short distance move may be made from/to a point more distant than the residence from which the member did, or is to, commute on a daily basis to the PDS if the member accepts financial responsibility to the Government for all excess costs. *A short distance HHG move, incident to moving to/from Government quarters, is not authorized to accommodate a member's personal problems, convenience, or morale.*

2. Moving from Government-controlled Quarters. When a member, occupying quarters under a Service's jurisdiction (other than Government quarters), is directed by competent authority to vacate the quarters because the quarters are found to be unfit for occupancy, or to meet some unusual Service operational requirement, the member is authorized a short distance HHG move to another local residence from which the member is to commute on a daily basis to the PDS. If vacating the quarters is for a temporary period, the member is authorized a combination of a short distance move and/or NTS under par. U5380-G1b and to a return short distance move from the temporary residence and/or NTS.

3. Moving to/from Privatized Housing. A member is authorized a short distance HHG move, between privatized housing and the residence from which the member is to, or did, commute on a daily basis to the PDS, for moves directed by competent authority on the basis of a Service requirement such as:

- a. Assignment to privatized housing to use idle housing,
- b. Vacating privatized housing (e.g., orders, unfit for occupancy, some unusual Service operational requirement), or
- c. Reassignment to privatized housing when the conditions in par. U5355-C3b have been rectified or alleviated.

The short distance move may be made from/to a point more distant than the residence from which the member did, or is to, commute on a daily basis to the PDS if the member accepts financial responsibility to the Government for all excess costs. *A short distance HHG move, incident to moving to/from privatized housing, is not authorized to accommodate a member's personal problems, convenience, or morale.*

D. Short Distance Move and NTS Incident to Vacating Local Economy Quarters

1. Member Directed by Competent Authority to Vacate Local Economy Quarters.

\*a. A member is authorized a short distance HHG move, at Government expense, from local economy quarters to other local economy quarters (e.g., rental guarantee) from which the member is to commute daily to the PDS, with no weight limitation based on grade, when ordered to vacate the quarters for the Government's convenience

\*b. Example: When the member is directed by competent authority to vacate local economy quarters because the commander has:

- (1) Determined the member's residence does not meet Service health/sanitation standards, or
- (2) Placed the housing area/complex "off-limits".

\*c. Except as noted in par. U5355-D2, when a member moves from local economy quarters as a result of a landlord's refusal to renew a lease or otherwise permit continued occupancy, the move is for the member's convenience, absent military necessity/requirement (52 Comp. Gen. 293 (1972)).

\*d. For NTS, see par. U5380-G2a.

## CHAPTER 6 EVACUATION ALLOWANCES

### **PART A: AUTHORIZED OR ORDERED MOVEMENTS OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS)**

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## CHAPTER 6

## EVACUATION ALLOWANCES

**\*PART A: AUTHORIZED OR ORDERED MOVEMENTS OUTSIDE THE CONTINENTAL UNITED STATES (OCONUS)****\*U6000 REFERENCES**

A. Title 37, USC §405a.

B. DOD Directive 3025.14, "Protection and Evacuation of U.S. Citizens and Designated Aliens in Danger Areas Abroad (Short Title: Noncombatant Evacuation Operations)," 5 November 1990 at <http://www.dtic.mil/whs/directives/corres/html/302514.htm>.

C. (For DOD Services) DOD 7000.14-R "Military Pay, Policy, and Procedures," Volume 7, Part A (DOD Military Pay and Allowances Entitlements (DODFMR, Vol. 7A)) at <http://www..mil/comptroller/fmr/07a/index.html>.

D. (For Coast Guard) COMDTINST M7220.29 (series), "U. S. Coast Guard Pay Manual."

**\*U6001 GENERAL INFORMATION**

A. General. An evacuation, as defined in par. U6002-C, must be caused by unusual or emergency circumstances (such as war, riots, civil uprising or unrest, adverse political conditions, host government denial or revocation of permission to remain, national or natural disasters, epidemics, or similar conditions of comparable magnitude). The evacuation applies to:

1. Both a command- and a non-command-sponsored dependent who, at the time the evacuation is authorized/ordered, is residing at (or in the vicinity of) the member's PDS (***NOTE: A non-command sponsored dependent is authorized transportation only – no safe haven allowances.***);
2. A command-sponsored dependent that is en route to the member's PDS (or to the member's PDS vicinity) to establish a residence with the member;
3. A student dependent who is authorized to travel to the member's PDS under par. U5243-D;
4. A dependent who resides at/in the vicinity of a member's former duty station following the member's assignment elsewhere or who resides at/in the vicinity of a duty station (other than the member's duty station) incident to the member's order to an unaccompanied tour of duty, if competent authority authorized/ordered the dependent's departure from the duty station at which/in the vicinity of which the dependent resides and the dependent actually moves to an authorized safe haven designated by that authority; and,
5. The dependent of a member, while the member is assigned to an OCONUS PDS and who dies before the dependent is evacuated from the PDS or while the dependent is in an evacuation status from there.

*When a member whose dependent(s) are receiving evacuation allowances dies, the evacuation allowances continue for the dependent(s) in the same manner as if the member had not died.*

***NOTE: Title 37 USC §405a, the statute pertaining to a dependent's evacuation, does not apply to a uniformed member. A uniformed member, ordered to depart an area being evacuated, must be either in a TDY or PCS status.***

B. Funding. The Joint Plan for DOD Non-combatant Repatriation contains the fund cites chargeable for evacuation allowances for a dependent of a member of any of the DOD Services. See the Non-Combatant Repatriation Operations website at <http://www.armyg1.army.mil/MilitaryPersonnel/neolb.asp> and click on Evacuation Fund Cites. Questions relating to fund cites should be addressed to the proponent of the Joint Plan: HQDA, ODCSPER, ATTN: DAPE-PRO, 300 Army Pentagon, Washington, DC 20310-0300; telefax numbers: DSN (312) 225-6953 or COML (703) 695-6953 for unclassified material; phone DSN (312) 225-9547, COML (703) 695-9547.

C. Evacuation Allowance Payments. The allowances authorized by Chapter 6, Part A, may be paid to one or more of the following individuals:

1. The member's evacuated command-sponsored dependent spouse; and/or
2. Any command-sponsored dependent age 18 or older if at a different location than the spouse or when there is no spouse present; and/or
3. The member (as the natural guardian) for a command-sponsored dependent who is under age 18; and/or
4. The member's dependent spouse, any dependent at least age 18 or the member (as the natural guardian) under the circumstances described in par. U6001-A4.

***NOTE: A dependent is authorized evacuation allowances only if the dependent actually evacuates the home.***

D. When Allowance Payments Are Made. Allowances authorized in Chapter 6, Part A, are paid beginning on the date one of the officials described in par. U6003-A1 or U6003-A2, authorizes/orders an evacuation.

E. Written Travel Order/Authorization. Due to the emergency situations as defined in par. U6001, evacuation travel may begin before a written travel order/authorization can be issued. Under these circumstances an oral order/authorization, conveyed by any medium including telephone, may be given. When this occurs, the AO must promptly issue a confirmatory written travel order/authorization, including the date of the oral order. See par. U2115.

#### **\*U6002 DEFINITION OF TERMS USED IN THIS PART**

A. Designated Place. As used in this Part, a designated place is a location the evacuated dependent selects within the range of possible locations allowed, as the place where they should establish a permanent residence when competent authority determines that their return to the PDS should not take place or is not expected to take place in the near future. A command-sponsored dependent transported to a designated place incident to an evacuation must establish a permanent residence thereat as soon as practicable.

B. Evacuated Dependent. A dependent (as defined in Appendix A) who:

1. At the time of the evacuation, is residing in a command-sponsored or non-command-sponsored status at or in the vicinity of the member's PDS;
2. Is command-sponsored but temporarily absent from the member's PDS or its vicinity;
3. Is command-sponsored and en route to the member's PDS or its vicinity to establish a residence with the member;
4. Is a student dependent who, had it not been for the evacuation, would have traveled to the member's PDS under par. U5243-D, but who instead travels (or converts the current location) to a safe haven or designated place; or,

5. Resides at/in the vicinity of a former duty station of the member following the member's assignment elsewhere or who resides at/in the vicinity of a duty station (other than the member's duty station) incident to the member's order to an unaccompanied tour of duty, if competent authority authorized/ordered a dependent's departure from the duty station at, or in the vicinity of, which the dependent resides and the dependent actually moves to an authorized safe haven designated by that authority.

C. Evacuation. The authorized/ordered dependent's movement from a specific OCONUS area, when authorized/ordered by the appropriate authority in par. U6003-A. Evacuation refers to movement or departure from one area to another. Both areas may be in the same city or country, or each may be in a different city or country.

D. Safe Haven. A location anywhere in the world named in the evacuation order/authorization, or subsequent modification to that order/authorization, to which a dependent is directed to relocate on a temporary basis to await a decision by competent authority to either return to the OCONUS PDS or proceed to a designated place. If CONUS is named the safe haven in the evacuation order/authorization, evacuees, upon arrival at the CONUS POD, must select the exact CONUS safe haven location to which they are traveling at Government expense.

#### \*U6003 RESPONSIBILITIES

##### A. Authorizing/Ordering an Evacuation

1. Foreign Areas. The decision to evacuate a dependent from an OCONUS foreign area rests with the State Department. In appropriate circumstances, such as Presidential declaration of national emergency or directed reinforcement of U.S. Armed Forces in a theatre, or to accommodate force protection or anti-terrorism considerations, the Secretary of Defense, after consultation with the Secretary of State, may authorize the evacuation of all DOD non-combatants ***NOTE: The Secretary of Defense's authority does not apply to non-combatants attached to Defense Attaché Offices, Marine Security Guard Detachments, DOD elements or personnel that form an integral part of the U.S. Country Team, and others as determined between the Combatant Commander and the Chief of Mission.*** (Memorandum of agreement between DOS and DOD, 14 July 1998). If timely communication with the State Department is not possible or there is no State Department presence in the area concerned, the Combatant command Commander or the senior commander in the country concerned or the Defense Attaché is responsible for authorizing or ordering an evacuation of the area. The Department of Defense (the USD(P&R) DSN: (312) 224-2798, COML: (703) 614-2798) is primarily responsible for a dependent's evacuation at the U.S. Naval Base, Guantanamo, Cuba (DODD 3025.14, 5 November 1990).

2. Non-foreign OCONUS Areas. The following officials are responsible for authorizing/ordering an evacuation of the dependents of uniformed service personnel from non-foreign OCONUS areas:

- a. The Secretary of Defense, or the Secretary's designated representative (the USD (P&R) DSN (312) 224-2798, COML (703) 614-2798), for the dependent of a DOD component member, including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Homeland Security;
- b. The Secretary of Homeland Security, or the Secretary's designated representative (Commandant (CG-12) COML (202) 267-2247), for the dependent of a Coast Guard member;
- c. The Secretary of Health and Human Services, or the Secretary's designated representative (Director, Office of Commissioned Corps Force Management, COML (240) 453-6161), for the dependent of a Public Health Service member;
- d. The Secretary of Commerce, or the Secretary's designated representative (Commissioned Personnel Center, COML (301) 713-3444), for the dependent of NOAA Corps member;

- e. The Secretary of the Army, Navy, or Air Force, or the Secretary's designated representative, for the dependent of a member of the respective Services (including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Homeland Security);
- f. The head of a DOD component (see definition in Appendix A) or designated representative;
- g. The commander of a U.S. Installation (see definition in Appendix A) or Coast Guard District Commander (for the dependent of a Coast Guard member) or designated representative; and
- h. The commander, director, head, chief or supervisor of an organization or office.

B. Evacuation to a Safe Haven or a Designated Place. The anticipated evacuation duration is the key to determining if a dependent should travel to a safe haven or a designated place. If the circumstances making an evacuation necessary are expected to improve so that the evacuated dependent can return to the member's PDS, the dependent is evacuated to a safe haven. If circumstances are not expected to improve, the dependent is evacuated to a designated place.

***Effective 2 December 2004***

1. Original Safe Haven Location Designation. The original safe haven location is ordinarily designated by the Department of State, in coordination with DOD. DOD has primary responsibility for designating the original safe haven when the evacuation is from the U.S. Naval Base, Guantanamo, Cuba, or from non-foreign OCONUS areas.

- a. If the CONUS is named in the evacuation order/authorization as the original safe haven, evacuees select an exact safe haven location in the CONUS for themselves to which they travel at Government expense.
- b. If the U.S. is named in the evacuation order/authorization as the original safe haven
  - (1) For DOD Services. Evacuees select an exact safe haven in the CONUS for themselves. Safe havens outside the CONUS but in a non-foreign OCONUS area (see definition in Appendix A) must be authorized/approved by PDUSD (P&R). ***Secretary of State authorization is not required for an alternate safe haven in the CONUS or a non-foreign OCONUS area.***
  - (2) For Non-DOD Services. Evacuees select an exact safe haven location in the U.S.

2. Designation of an Alternate Safe Haven Location

a. For DOD Services. Following Secretary of State authorization (through the Under Secretary of State for Management's Office), the Principal Deputy Under Secretary of Defense (Personnel and Readiness) (PDUSD (P&R)) has the authority to authorize/approve an alternate safe haven for an evacuated dependent including transportation at Government expense. The PDUSD (P&R) must also authorize/approve all requests for evacuees to move from one safe haven location to another when circumstances warrant. Secretary of State authorization is not required for an alternate safe haven in a non-foreign OCONUS area. See definition in Appendix A.

b. For non-DOD Services. The Secretarial Process following Secretary of State authorization (through the Under Secretary of State for Management's Office) may authorize/approve an alternate safe haven, including transportation from one safe haven to another. Secretary of State authorization is not required for an alternate safe haven in the U.S.

c. Alternate Location within a Safe Haven. For all Services, the Secretarial Process must have authorized/approved an alternate location within a safe haven (e.g., within the CONUS) for an evacuated dependent and transportation at Government expense, when circumstances warrant, for evacuation allowances to be based on the alternate location. That is, an evacuee must obtain formal permission to change safe haven even if the change is within the same state.

3. Designating an OCONUS Designated Place. The Secretary Concerned or designated representative is the authority to authorize/approve an OCONUS designated place.

C. Safe Haven Status Termination and Directing a Dependent to Select a Designated Place. For DOD Services, the USD(P&R) has responsibility to determine when an evacuated dependent at a safe haven must optionally select a designated place and move thereto, or select the current safe haven as the designated place. For non-DOD Services, that authority is vested in the Secretarial Process.

D. Evacuation Status Termination. For DOD Services, the USD(P&R) has responsibility to terminate evacuation status and to authorize the dependent's return to the OCONUS duty station. For non-DOD Services, that authority is vested in the Secretarial Process.

#### **\*U6004 DEPENDENT TRANSPORTATION**

A. General. Par. U6004 provides for necessary dependent's relocation incident to an evacuation, to include the dependent of a member assigned to an OCONUS PDS who dies before/during an evacuation of that PDS. Authorization for dependent's transportation under par. U6004 is the same as that authorized for PCS. The accompanied baggage is limited to the free checkable baggage the carrier allows. However, if the carrier providing the transportation allows excess accompanied baggage, the individual acting as the transportation officer in the area being evacuated, or the AO, as appropriate, may authorize/approve excess accompanied baggage on the applicable transportation document when the circumstances deem it necessary.

B. Command-sponsored Dependent and Student Dependent at/in the Vicinity of the OCONUS PDS at the Time an Evacuation Is Authorized/Ordered. A command-sponsored dependent and student dependent authorized to travel under par. U5243-D, who is at/in the vicinity of the member's PDS when the evacuation is authorized/ordered, is authorized transportation to a safe haven or to a designated place if competent authority directs the travel. A dependent is residing 'in the PDS vicinity' when they reside in the foreign area or non-foreign OCONUS area, within which the PDS is located. When a member resides with the dependent and commutes to the PDS from a place located in an adjacent country (except the United States), the dependent also is residing in the vicinity of the member's PDS. A dependent, who was moved at Government expense to the member's OCONUS PDS and who became age 21 at the PDS is a dependent for this Part. Further, such dependent, and any dependent transported under par. U6004-B who turns age 21 at the safe haven or designated place while the member is serving at the OCONUS PDS, is the member's dependent while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the member's OCONUS PDS under par. U6004-I1a.

C. Dependent Residing at/in Vicinity of an OCONUS Station (Other than Member's Duty Station) at the Time an Evacuation Is Authorized/Ordered. A dependent who is residing at/in the vicinity of a member's former duty station following the member's assignment elsewhere, or who resides at/in the vicinity of a duty station (other than the member's duty station) incident to an order ICW the member's unaccompanied tour of duty, when an evacuation of the duty station at/in the vicinity of which the dependent resides is authorized/ordered, is authorized transportation to a safe

haven or to a designated place if competent authority directs such travel. A dependent, who was moved at Government expense to the member's former duty station or a duty station (other than the member's duty station) and who became age 21, is a dependent for this Part. Further, such dependent, and any dependent transported under par. U6004-C who turns age 21 at the safe haven or designated place while the member is serving at the OCONUS PDS, is the member's dependent while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the location from which evacuated.

D. Dependent Temporarily Absent from a Member's PDS when an Evacuation is Authorized/Ordered

1. Command-sponsored Dependent Who Is Temporarily Absent from the Member's PDS when an Evacuation Is Authorized/Ordered. A command-sponsored dependent, who has established a residence at/in the vicinity of the member's OCONUS PDS but who is temporarily absent from the PDS for any reason (to include a student dependent attending an OCONUS dormitory school away from the member's PDS) when the evacuation is authorized/ordered, is to be retained in a safe haven status at the place at which the dependent is located when the evacuation is authorized/ordered, or be furnished transportation to another safe haven or a designated place, whichever competent authority considers appropriate. Safe haven allowances begin on the date return travel to the PDS would have begun had their return not been prevented by the evacuation. Only one departure is permitted per evacuee under an evacuation order/authorization.

2. Student Dependent Attending School in the United States when an Evacuation Is Authorized/Ordered. When a dependent is attending school in the United States and the member is authorized transportation for that dependent to the PDS under par. U5243-D, the safe haven or designated place, as applicable, replaces the member's PDS as the destination authorized under par. U5243-D. If the student dependent joins other family members at the safe haven or designated place, the student dependent is authorized one round trip between the school and the safe haven or designated place, as applicable, under this Part. If the student dependent is the member's only dependent, and if CONUS is named in the evacuation authorization/order as the safe haven, the student dependent is authorized transportation to and from the exact safe haven location within CONUS that the student dependent or member selects. Such transportation has no effect on the student dependent travel authorization between the school and the member's OCONUS PDS under par. U5243-D.

E. Command-sponsored Dependent and Student Dependent En Route to the Member's OCONUS PDS when an Evacuation Is Authorized/Ordered. When an evacuation of the member's OCONUS PDS is authorized/ordered, and the member's command-sponsored dependent, or student dependent traveling under par. U5243-D:

1. With a port call for the travel to the member's PDS or with official authorization to travel to the member's PDS on personally-procured transportation subject to Government reimbursement (i.e., it was not intended to issue a port call for that dependent travel), and
2. Who have disestablished their residence and moved to temporary accommodations in preparation for performing such travel to the member's PDS,

must be requested to remain where they are (their interim safe haven) awaiting a decision to authorize their onward travel to the PDS, to another safe haven, or to a designated place. For a dependent with a port call, the official issuing the port call must ascertain the appropriate action to take in each case from the member's Service headquarters and furnish timely notification to the dependent concerned. For a dependent without a port call, the Service member's AO determines the appropriate action to take in each case and furnishes timely notification to the dependent concerned. The dependent is authorized transportation from the place at which notification of the evacuation was received to the safe haven or the designated place, whichever the official implementing the State Department evacuation instructions considers appropriate. A dependent, who has disestablished a residence after receipt of a port call or official

authorization to travel to the member's OCONUS PDS, and who has moved or must move to temporary accommodations before beginning the travel to the member's OCONUS PDS, has departed from the former residence and is en route to the member's PDS. "Disestablishment of a residence" includes a situation in which a house is sold and a contract signed which specifies a date for moving out and closing the sale of the house or a lease has been terminated and cannot be reinstated. ***A dependent who has neither received a port call nor official authorization to travel to the member's PDS is not authorized any transportation under this Part.*** See par. U6005-F for safe haven allowances payable.

F. Command-sponsored Dependent and Student Dependent at Safe Haven Are Ordered/Authorized to Move to Another Safe Haven or to a Designated Place. When competent authority directs or authorizes/approves a command-sponsored dependent or student dependent evacuated to a safe haven under par. U6004 to move from that safe haven to another safe haven or to a designated place, dependent's transportation is authorized/approved to that new safe haven or designated place.

G. Non-command-sponsored Dependent. A non-command-sponsored dependent at the member's OCONUS PDS when the evacuation is authorized/ordered is authorized transportation to a safe haven or designated place, whichever the authority authorizing/ordering the evacuation considers appropriate. A Non-command-sponsored dependent who is en route to, but has not yet arrived at, the PDS when the dependent's evacuation is authorized/ordered, is not authorized any transportation under this Part.

H. Allowances for an Escort for a Dependent Incapable of Traveling Alone due to Age, Physical or Mental Incapacity, or Other Extraordinary Circumstances

1. General. Travel and transportation allowances provided in par. U6004-H2 are payable to a member, a U.S. Government civilian employee, or a person who travels under an official order or travel authorization as an escort for a dependent evacuated under Chapter 6, Part A, who is incapable of traveling alone between the member's PDS and the safe haven or designated place, whichever applies, due to age, physical or mental incapacity, or other extraordinary circumstances. Round-trip transportation, one-way transportation, or transportation via the point to which the dependent must be escorted, as applicable, is authorized. The travel and transportation allowances authorized by par. U6004-H may be paid in advance.

2. Travel and Transportation Allowances

a. Member as Escort. While a member is performing escort duty under par. U6004-H to escort the dependent(s) between the OCONUS PDS and the safe haven or designated place, the member is authorized travel and transportation allowances as for all other TDY.

b. U.S. Government Civilian Employee as Escort. While a U.S. Government civilian employee is performing escort duty under par. U6004-H, the employee is authorized the allowances in regulations issued by the employee's agency or department for TDY. For travel and transportation allowances for a U.S. Government civilian employee designated as an escort, see JTR, par. C6150.

c. Person Other Than Member or Civilian Employee as Escort. A person other than a member or U.S. Government civilian employee, whose travel is authorized as an escort for a dependent(s) under par. U6004-H, is issued an ITA. See Appendix E. Individuals designated to travel as escorts are authorized travel and transportation allowances in the same manner as authorized for U.S. Government civilian employees.

I. Subsequent Authorization for a Dependent's Transportation when the Evacuation Status Is Canceled for a Member's PDS

1. Command-sponsored Dependent and Student Dependent

a. Transportation to the Member's PDS. When the situation at the OCONUS PDS permits, for the DOD Services, the USD(P&R) can authorize an evacuated dependent who is a command-sponsored dependent or student dependent to travel to the member's OCONUS PDS. For the non-DOD Services, that authority is vested in the Secretarial Process. When that authority has been granted, a command-sponsored dependent at a safe haven or designated place is authorized transportation to the member's current OCONUS PDS provided the member has at least 60 days remaining in the tour at the OCONUS PDS on the dependent's scheduled arrival date there. If less than 60 days remain in the member's tour on the dependent's scheduled arrival date, transportation from the safe haven or designated place, as applicable, to the member's OCONUS PDS must not be allowed unless authorized by the Secretarial Process. Transportation so authorized must not exceed transportation from the safe haven or designated place, whichever applies. A dependent evacuated to a safe haven or designated place under par. U6004-B, who had become age 21 at the OCONUS PDS before the evacuation, or who turned age 21 while at the safe haven or designated place, is the member's dependent for the purpose of return transportation to the member's OCONUS PDS. An evacuated dependent who was at a member's previous PDS or an OCONUS designated place incident to the member's unaccompanied tour is authorized return transportation to the location from which evacuated under these conditions.

b. Travel for Medical/Passport Reasons Prerequisite to Return to Member's PDS. A command-sponsored dependent required to travel from the safe haven location or designated place to obtain a passport or for medical screening prerequisite to returning to the member's PDS, is authorized one of the following for authorized round-trip travel:

- (1) Government-owned or Government-procured transportation, or
- (2) Transportation-in-kind, or
- (3) Reimbursement for the actual cost of personally-procured commercial transportation, limited to what it would have cost to provide Government-procured transportation, or
- (4) The TDY automobile mileage rate for the official distance when a POC is used.

When two or more command-sponsored dependents travel together by POC, only the POC operator is authorized the mileage allowance. ***Additional safe haven allowances or reimbursement for meals and lodging are not authorized ICW this travel.***

2. Non-command-sponsored Dependent. A non-command-sponsored dependent, who has been transported to, diverted to, or retained at an OCONUS safe haven incident to an evacuation, is furnished transportation to the member's PDS from the safe haven when the USD(P&R) has authorized a DOD Service member's dependent, and the Secretarial Process has authorized a non-DOD Service member's dependent, to return to the member's PDS. ***A non-command-sponsored dependent who has been transported to a safe haven in CONUS incident to an evacuation must not be furnished transportation to the member's PDS from the safe haven except when authorized/approved by the USD(P&R) for the DOD Services and the Secretarial Process for the non-DOD Services.***

**\*U6005 SAFE HAVEN ALLOWANCES FOR A COMMAND-SPONSORED DEPENDENT AND A STUDENT DEPENDENT**

A. Purpose. A safe haven allowance is provided to assist a member in meeting the excess costs involved in temporarily maintaining all command-sponsored dependents at a place away from the PDS and a student dependent for any period during the evacuation during which the student dependent would have otherwise been residing at the member's PDS. *A member is not authorized any safe haven allowances in Chapter 6, Part A, for a non-command-sponsored dependent who was at the member's PDS.* However, all other dependents listed in par. U6001-A, including a dependent who turned 21 at the evacuated PDS or while at the safe haven/designated place, are authorized safe haven allowances, even though no longer command-sponsored.

**NOTE:**

**1. Taxes paid on lodgings while at a safe haven/designated place or traveling in CONUS or a non-foreign OCONUS area are a separately reimbursable travel expense in addition to lodging reimbursement.**

**2. Taxes paid on lodgings while at a safe haven/designated place or traveling in foreign areas are not separately reimbursable. They are part of the per diem rate(s) used to compute the safe haven allowances. The value added tax (VAT) relief certificate cost is separately reimbursable if the certificate is used to avoid paying the lodging taxes.**

**B. General**

1. 'Lodgings-Plus' Per Diem Computation Method Applicability to an Evacuated Dependent. An evacuated command-sponsored dependent and an evacuated student dependent are authorized a safe haven allowance computed using the 'Lodgings-Plus' per diem method for each day they are in an evacuation status. *AEAs described in Chapter 4, Part C, or Appendix O, par. T4040-A1d, do not apply to an evacuation.* The 'Lodgings-Plus' per diem computation method consists of a lodging allowance ceiling and an M&IE allowance. For an explanation of the expense items the safe haven allowance is intended to cover, see Appendix A definition of "PER DIEM ALLOWANCE," Chapter 4, Part B, and Appendix O, par. T4040. The maximum lodging reimbursement for a dependent family is the actual total daily lodging cost the family incurs, not to exceed the sum of the daily lodging portion of the locality per diem rate authorized for each dependent there. In general, the 'Lodgings-Plus' per diem computation method described in Chapter 4, Part B, applies to an evacuated command-sponsored and a student dependent. Because such an evacuated dependent may stay with a friend or relative while at a safe haven, the rule in par. U4129-E applies. ***That is, if an evacuated dependent stays with friends or relatives while at a safe haven, no cost for lodging is allowed, whether or not any payment for lodging is made to the friend or relative.*** This restriction does not apply when the dependent leases a house, apartment (i.e., lodgings) from a friend or relative with a bona fide, standard written lease, in those instances when the friend or relative concerned does not jointly occupy the leased house or apartment. Each evacuated command-sponsored and student dependent is authorized the M&IE portion of the safe haven allowance even if not authorized the lodging portion of the safe haven allowance for any given day. See the computations in par. U6005-G. ***Government mess or open mess availability/use has no effect on safe haven allowances for a dependent even though the dependent may or does use such facilities without charge.*** A safe haven allowance payable under par. U6005 may be paid in advance as in par. U6013-A.

## 2. Authorization Termination

### a. Authorization for safe haven allowances may:

- (1) Be terminated by the Secretarial Process on an individual basis when a member's/dependent(s)' situation does not warrant additional reimbursement assistance; or
- (2) Terminate sooner for other reasons.

### b. If not terminated under par. U6005-B2a above, safe haven allowances authorized in par. U6005 terminate on the date the member detaches/departs from the PDS from which the dependent's evacuation was authorized/ordered except when the:

- (1) Authorization for evacuation per diem allowances is extended by an Evacuation Allowance Determination issued by the PDTATAC; or
- (2) Member dies (see par. U6001-A).

### c. Safe haven allowances at a safe haven may not extend beyond the earliest of the:

- (1) 180-consecutive-day period unless extended by the USD (P&R) for a DOD Service member's dependent, and by the Secretarial Process for a non-DOD Service member's dependent;
- (2) Date dependents depart the safe haven for the PDS or designated place (or convert the safe haven to a designated place); or
- (3) Expiration date established by the USD (P&R) for a DOD Service member's dependent, and by the Secretarial Process for a non-DOD Service member's dependent.

3. Unexpired Lease. A dependent should avoid signing a long-term lease and a lease without a military clause while at a safe haven and/or a designated place. However, many short-term leases and leases with military clauses require at least 30 days termination notice. If a dependent signs a lease for lodging at the safe haven/designated place and is then authorized to return to the PDS or move to a designated place, reimbursement of the expenses incurred for the unexpired lease period up to 30 days may be authorized. The amount reimbursed may not exceed the amount the evacuated dependent would have received for the lodging portion of the safe haven allowances for the unexpired period.

## C. Safe Haven Allowances while Traveling. While traveling from:

1. The place at which a dependent receives notification of the evacuation incident to travel to a member's PDS under par. U6004-D or U6005-F to a safe haven or designated place;
2. A member's OCONUS PDS to a safe haven or designated place;
3. One safe haven to another safe haven;
4. A safe haven to a designated place, or;
5. A safe haven or designated place to return to member's OCONUS PDS; the safe haven allowance payable to a command-sponsored dependent and a student dependent in an evacuation status:
  - a. Age 12 or older is equal to that payable to a member traveling on TDY;
  - b. Under age 12 is not to exceed one half of the amount payable to a member traveling on TDY.

D. Safe Haven Allowances while at Safe Haven

1. Safe Haven Allowance Payable. A command-sponsored dependent and a student dependent in an evacuation status are authorized safe haven allowances for 30 consecutive days beginning on the dependent's initial safe haven arrival date. A student dependent in evacuation status who joins the evacuated command-sponsored dependent at the safe haven is authorized safe haven allowances for any of those 30 days the command-sponsored dependent is authorized safe haven allowances. The safe haven allowance is computed as shown in examples in par. U6005-G, in an amount not to exceed the locality per diem rate for the area concerned. A dependent age 12 and older is authorized the full safe haven allowance amount, while a dependent under age 12 is authorized not to exceed 50 percent of the locality per diem rate for the area concerned. Per diem rates are in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>. The safe haven allowance rate is increased for a dependent reaching age 12 while located at a safe haven beginning on the twelfth birthday. After the 30-consecutive-day period expires, and unless otherwise authorized/approved in a determination issued by the USD (P&R) for a DOD Service member's dependent and/or the Secretary Concerned for a non-DOD Service member's dependent, the safe haven allowance rate is computed for not to exceed 150 consecutive additional days (unless extended for time and/or per diem rate percentage by the USD (P&R) for a DOD Service member's dependent, and by the Secretary Concerned for a non-DOD Service member's dependent under par. U6005-B2) at:

- a. 60% of the locality per diem rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>, for the area for a dependent age 12 and older, and
- b. 30% of the locality rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>, for the area for a dependent under age 12.

Situations may arise in which the reduced safe haven allowance does not cover the additional costs involved in maintaining specific dependent(s) at the safe haven (i.e., the additional expenses for lodging, meals and incidental expenses exceed the reduced rate amount). The specific dependent(s) receiving the safe haven allowances, or the individual receiving the safe haven allowances on the dependent(s)' behalf, may forward a request through the paying disbursing or finance office to the Director, PDTATAC, requesting an increased safe haven allowance rate. Requests must contain the actual daily cost figures for lodging, meals and incidental expenses. The finance or disbursing office should add any pertinent information concerning the request, make appropriate recommendations, and forward the request to PDTATAC. The request should be mailed to:

Per Diem, Travel and Transportation Allowance Committee  
Attn: Evacuation Allowances  
Hoffman Building 1, Room 836  
2461 Eisenhower Avenue  
Alexandria, VA 22331-1300,

Sent via message to: PER DIEM TVL AND TRANS ALW COMTE ALEX VA,

Sent via facsimile to: PDTATAC at COML 703/325-2945, DSN 312/221-2945

Or e-mailed to [pdttac-tt@perdiem.osd.mil](mailto:pdttac-tt@perdiem.osd.mil)

If the request is granted, PDTATAC issues an Evacuation Allowance Determination specifying the authorized/approved safe haven allowance amount. The Evacuation Allowance Determination, or request disapproval, is sent directly to the dependent concerned, with a copy to the finance or disbursing office. PDTATAC provides copies of all requests and approvals/disapprovals to the applicable Service representative.

2. Safe Haven Allowances when Movement to Another Safe Haven Is Directed or Authorized. Competent authority may direct the movement of a command-sponsored and/or a student dependent between safe havens. Safe haven allowances at the former safe haven terminate on the day transportation is first made available to the dependent unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. Safe haven allowances may not be authorized for any period beyond that authorized in par. U6005-D1.

When a dependent is directed to move between safe havens (e.g., from one OCONUS safe haven to another OCONUS safe haven or to a CONUS safe haven), safe haven allowances as in par. U6005-D1 for not to exceed 180 consecutive days begin again on the new safe haven arrival date. If at the dependent's or member's request a dependent is authorized to travel between:

- a. Safe havens (e.g., from CONUS safe haven to safe haven in Japan), or
- b. Locations within the same safe haven (e.g., from Chicago to Baltimore),

the 180-consecutive-day period begun at the first safe haven continues in effect but the locality per diem rate applicable to the new location begins on the arrival date at that location. If travel to the new location is not completed within one day, safe haven allowances for the travel day(s) are paid under par. U6005-C (except for the arrival day at the new safe haven).

3. Return to Member's PDS Authorized. When a PDS's evacuation status is terminated and competent authority authorizes a command-sponsored dependent to return, safe haven allowances at the former safe haven terminate on the day transportation is first made available to a dependent unless competent authority authorizes a further delay as being unavoidable and for reasons beyond the individual's control. Safe haven allowances may not be authorized beyond the period authorized in par. U6005-D1.

- a. The maximum 180-consecutive-day period authorized in par. U6005-D1,
- b. The date the dependent departs the safe haven for the designated place (or convert the safe haven to a designated place), or
- c. The expiration date, even if in excess of 180 consecutive days, established by the USD (P&R) for a DOD Service member's dependent, and by the Secretarial Process for a non-DOD Service member's dependent.

4. Safe Haven Allowances - Termination when an Evacuated Dependent Is Directed to Move to a Designated Place. A command-sponsored dependent at a safe haven is expected to comply promptly with the requirement to select a designated place and move thereto if the dependent selects other than the safe haven location as the designated place. The requirement to select a designated place is issued by the USD (P&R) for a DOD Service member's dependent, and by the Secretary Concerned for a non-DOD Service member's dependent. The requirement directing the relocation to a designated place must specify the date on which safe haven allowances terminate for a dependent ordered to relocate from the safe haven to a designated place. Safe haven allowances at a safe haven may not extend beyond the period authorized in par. U6005-B2.

5. A Command-sponsored Dependent Is Temporarily Absent from the Member's PDS when an Evacuation Is Authorized or Ordered. A command-sponsored dependent who has established a residence at/in the vicinity of the member's OCONUS PDS who is temporarily absent from the PDS for any reason (to include a student dependent attending an OCONUS dormitory school away from the member's PDS) when the evacuation is authorized/ordered, is at a safe haven thereat and is authorized the safe haven allowances for the place at which located beginning on the date return travel to the PDS would have begun had return not been prevented by the evacuation. Competent authority must determine this date from information secured from the dependent or the member, but the date must not be earlier than the date the evacuation from the PDS actually began.

6. A Student Dependent Attending School in the United States when an Evacuation Is Authorized or Ordered.

When a member, whose PDS has been evacuated, has a student dependent attending school in the United States for whom the member is authorized transportation allowances under par. U5243-D, the safe haven location displaces the member's PDS as the student dependent's authorized travel destination. The student dependent is authorized the safe haven allowances under Chapter 6, Part A, for the student dependent who has joined other family members at the safe haven or, being the member's only dependent, is the member's only dependent at the safe haven. See par. U6004-D2. Evacuation allowances are authorized beginning on the date the student dependent would have joined the member OCONUS had it not been for the evacuation. Unless the authorization terminates sooner for other reasons under this Part, authorized allowances continue until the student dependent:

- a. Would have otherwise returned under par. U5243-D from the member's PDS,
- b. Departs the safe haven to return to school to resume class attendance there, or
- c. Starts attending classes at school,

whichever occurs earliest.

7. Safe Haven Allowances when Away from Safe Haven. Safe haven allowances continue for a command-sponsored dependent at a safe haven location, and a student dependent at the safe haven location under par. U6005-D6, who is absent from the safe haven for personal reasons, during such absences provided the:

- a. Dependent does not join the member to establish a residence (or occupy the old residence) at the PDS, and
- b. Student dependent (at the safe haven under par. U6005-D6) does not depart the safe haven to return to school to resume class attendance there.

Any excess transportation costs are the dependent's financial responsibility. The locality per diem rate used and payment period while the dependent is away from the safe haven location is the same as though the dependent had remained at the safe haven location during the entire period. If the dependent does not go to the authorized safe haven but goes somewhere else instead without authorization/approval, use the Standard CONUS per diem rate, even OCONUS. Transportation costs are limited to the cost to the authorized safe haven location. If the dependent ultimately goes to the authorized safe haven location or if the location to which the dependent travels is later approved as an authorized safe haven, then the safe haven locality rate is used for the entire time, rather than the Standard CONUS per diem rate.

E. Safe Haven Allowances while at a Designated Place. When a command-sponsored dependent or a student dependent selects a designated place and moves there, or converts the safe haven location to a designated place, the dependent must establish a permanent residence there as soon as practicable. Safe haven allowances are authorized to offset lodgings, meals, and incidental expenses while locating and establishing such residence. While at a designated place, a dependent who:

1. Moves to a designated place is authorized safe haven allowances as in par. U6005-D.
2. Converts the safe haven to a designated place, or a student dependent who converted the school location to a designated place, is authorized safe haven allowances as in par. U6005-D, except for a dependent receiving a reduced safe haven allowance IAW par. U6005-D1. A dependent continues receiving a reduced safe haven allowance while looking for a permanent residence.

Safe haven allowance begins on the dependent's initial arrival date at the designated place or the date their safe haven is converted to a designated place. Safe haven allowances end at 2400 on the day the dependent first occupies the permanent residence or at 2400 on the 30th day, whichever is earlier. When unusual or emergency circumstances prevent permanent residence establishment, the Secretary of Defense, Secretary Concerned, or a Secretary's designated representative may authorize/approve an additional safe haven allowance period as warranted, but safe haven allowances end at 2400 on the day the dependent first occupies a permanent residence. Determine safe haven allowances at the designated place as in par. U6005-D for a safe haven. The Secretarial Process may approve safe haven allowance rates higher (i.e., higher percentages) than those prescribed for periods after 30 days, on a case-by-case basis, when justified by costs for lodging, meals and incidental expenses.

**F. Safe Haven Allowances when a Dependent Is En Route to a Member's OCONUS PDS when an Evacuation Is Authorized/Ordered.** When a member's OCONUS PDS is authorized/ordered evacuated, a dependent:

1. With a port call for travel to the member's PDS or with official authorization to travel to the member's PDS on personally-procured transportation subject to reimbursement by the Government (i.e., it was not intended to issue a port call for that dependent's travel);
2. Who has already disestablished the former permanent residence and has moved to temporary accommodations in preparation for performing such travel, and who has been notified of the evacuation; and
3. Who has been requested to remain at the place at which located when notified pending notification to continue to the member's PDS or to travel to a safe haven or to a designated place;

is authorized safe haven allowances using the locality per diem rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html><http://www.dtic.mil/perdiem/>, for the area concerned, computed as shown in U6005-G. The allowance period begins at 0001 on the date the dependent receives official notification of withdrawal or suspension of the port call or the official authorization to travel to the member's PDS on personally-procured transportation. The allowance continues until 2400 on the date that the dependent receives notification to resume travel or to begin travel to a designated place. If travel to the member's PDS is then authorized, no safe haven allowances incident to such travel are authorized under Chapter 6, Part A. If travel to a designated place is authorized, pars. U6005-C and U6005-D apply.

**G. Safe Haven Allowance Computations.** The following examples illustrate the method used for computing safe haven allowances incident to evacuation:

**NOTE:**

1. *The locality per diem rates and mileage allowances used in the following example(s) are for illustrative purposes only and don't reflect current allowances. Please check <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html> for current locality per diem rates.*
2. *Taxes paid on lodgings while at a safe haven/designated place or traveling in CONUS or in a non-foreign OCONUS area are separately reimbursable travel expenses in addition to safe haven allowances.*
3. *Taxes paid on lodgings while at a safe haven/designated place or traveling in a foreign area are not separately reimbursable. They are part of the per diem rate used in safe haven allowance computation. The value added tax (VAT) relief certificate cost is separately reimbursable if the certificate is used to avoid paying the lodging taxes.*
4. *CONUS locality per diem rates do not include an amount for laundry/dry cleaning/pressing of clothing cost.*
5. *OCONUS locality rates include an amount for laundry/dry cleaning/pressing of clothing cost.*

**EXAMPLE 1**

A member's spouse, one child age 12 and one child under age 12 were evacuated from an OCONUS PDS, at which they were command-sponsored, to a CONUS safe haven. The daily actual lodging cost incurred at the safe haven by the three dependents, who shared one room, was \$70 plus \$5.60 for lodging taxes (8%). The maximum locality rate applicable at that location was \$120, consisting of \$54 for M&IE and a maximum allowance of \$66 for lodging.

(a) Determine the maximum daily amount for the first 30 days that may be paid to the member's three dependents as follows. See par. U6005-D1:

Each dependent age 12 or older is authorized safe haven allowance up to the full locality per diem rate (\$120), which in this case is \$54 for M&IE and up to \$66 for lodging. Each dependent under age 12 is authorized safe haven allowance up to 50 percent of the locality per diem rate.

	<b>M&amp;IE</b>	<b>Maximum Lodging</b>	<b>Total</b>
Member's spouse:	\$54	\$66	\$120
Child (age 12 or older)	\$54	\$66	\$120
Child (under age 12)	\$27 (\$54 x 50%)	\$33 (\$66 x 50%)	\$60
Max daily amount that may be paid for the three dependents' costs:	\$135	\$165	\$300

(b) Determine the actual total daily amount paid for the first 30 days, within the maximum amounts shown in (a), (\$135 for M&IE and up to \$165 for lodging), as follows:

M&IE:	\$135 (The M&IE in this daily amount is paid to cover cost of meals and incidental expenses for the three dependents. No itemization or receipts are required.)
Lodging:	\$70 (This is the actual daily amount (not including lodging tax) the three dependents paid for lodging, which is less than the maximum (\$165) that may be reimbursed. A lodging receipt is required for this amount.)
Daily Amount:	\$205 (Daily amount that is payable to dependents (within the maximum \$300 established in (a) for the three dependents' costs incurred for the first 30 days)
Lodging Tax:	\$5.60
Total:	\$210.60 (Actual daily amount (including lodging taxes) paid to dependents for the three dependents' costs incurred for first 30 days)

(c) Beginning on the 31<sup>st</sup> day safe haven allowance is computed at 60 percent (for a dependent age 12 or older) and 30 percent (for a dependent under age 12) of the applicable locality per diem rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>, unless otherwise authorized under par. U6005-D1. Determine the maximum daily amount that may be paid starting on the 31<sup>st</sup> day to the 180<sup>th</sup> day for the member's three dependents in this example as follows:

	<b>M&amp;IE</b>	<b>Maximum Lodging</b>	<b>Total</b>
Member's spouse:	\$32.40 (\$54 x 60%)	\$39.60 (\$66 x 60%)	\$72
Child (over age 12 or older)	\$32.40 (\$54 x 60%)	\$960 (\$66 x 60%)	\$72
Child (under age 12)	\$16.20 (\$54 x 30%)	\$19.80 (\$66 x 30%)	\$36
The maximum daily amount that may be paid for the three dependents' costs:	\$81	\$99	\$180

(d) Determine the actual total daily amount for payment for the 31 <sup>st</sup> to the 180 <sup>th</sup> days, within the maximum amounts shown in (c) (\$81 for M&IE and up to \$99 for lodging), as follows:	
M&IE:	\$81 (The M&IE in this daily amount is paid to cover meals and incidental expenses for the three dependents. No itemization or receipts are required.)
Lodging:	\$70 (This is the actual daily amount (not including lodging tax) paid for lodging by the three dependents, which is less than the maximum (\$91.50) that may be reimbursed. A lodging receipt is required for this amount.)
Daily Amount:	\$151 (Daily amount that is payable to dependents (within the maximum \$180 established in (c) for costs incurred by the three dependents on 31 <sup>st</sup> to 180 <sup>th</sup> days)
Lodging Tax:	\$5.60
Total:	\$156.60 (The actual daily amount (including lodging taxes) paid for the three dependents' costs on the 31 <sup>st</sup> to the 180 <sup>th</sup> days)

**EXAMPLE 2**

A member's spouse, two children over age 12 and one child under age 12 were evacuated from a member's OCONUS PDS, where they were in a command-sponsored status, to a safe haven in a foreign area. The actual daily lodging cost at the safe haven location for one room shared by the spouse and child under age 12 was \$52 (including lodging tax). The actual daily lodging cost for the room shared by the two children over age 12 was also \$52 (including lodging tax). Maximum locality rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html> for the safe haven location was \$84 consisting of \$40 for M&IE and a maximum allowance of \$44 for lodging.

(a) Determine the maximum daily amount for the first 30 days that may be paid to member's four dependents as follows (see par. U6005-D1):  
 Each dependent age 12 or older is authorized safe haven allowances up to the full rate (\$84), which in this case is \$40 for M&IE and up to \$44 for lodging. Each dependent under age 12 is authorized safe haven allowances up to 50 percent of the rate.

	M&IE	Maximum Lodging	Total
Member's spouse:	\$40	\$44	\$84
Child (over age 12)	\$40	\$44	\$84
Child (under age 12)	\$40	\$44	\$84
Child (under age 12):	20 (\$40 x 50%)	\$22 (\$44 x 50%)	\$42
Maximum daily amount that may be paid for the four dependents' costs:	\$140	\$154	\$294

(b) Determine the actual daily amount that is paid for the first 30 days, within the maximum amount shown in (a). (\$140 for M&IE and \$154 for lodging), as follows:

M&IE:	\$140 (The M&IE in this daily amount is paid to cover cost of meals, laundry and dry cleaning for the four dependents. No itemization or receipts are required.)
Lodging:	\$104 (This is the actual daily amount (\$52 + \$52) (including lodging taxes) paid for lodging by the four dependents, which is less than the maximum (\$154) that may be reimbursed. A lodging receipt is required for this amount.)
Total:	\$244 (The actual daily amount paid to dependents for costs incurred by the four dependents for first 30 days)

(c) Beginning on the 31<sup>st</sup> day safe haven allowances are computed at 60 percent (for a dependent age 12 or older) and 30 percent (for a dependent under age 12) of the applicable locality rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>, unless otherwise authorized under par. U6005-D1. The maximum daily amount that may be paid for the member’s four dependents in this example starting on the 31<sup>st</sup> day to the 180<sup>th</sup> day is determined as follows:

	M&IE	Maximum Lodging	Total
Member’s spouse:	\$24 (\$40 x 60%)	\$26.40 (\$44 x 60%)	\$50.40
Child (over age 12)	\$24 (\$40 x 60%)	\$26.40 (\$44 x 60%)	\$50.40
Child (under age 12)	\$24 (\$40 x 60%)	\$26.40 (\$44 x 60%)	\$50.40
Child (under age 12)	\$12 (\$40 x 30%)	\$13.20 (\$44 x 30%)	\$25.20
The max daily amount that may be paid for the four dependents’ costs:	\$84	\$92.40	\$176.40

(d) Determine the actual total daily amount that is paid for the 31<sup>st</sup> to the 180<sup>th</sup> days, within the maximum amounts shown in (c) (\$84 for M&IE and up to \$92.40 for lodging), as follows:

M&IE:	\$84 (The M&IE in this daily amount is paid to cover cost of meals, laundry and cleaning for the four dependents. No itemization or receipts are required.)
Lodging:	\$92.40 (The actual daily cost for lodging for the four dependents is \$104 but the maximum that may be reimbursed is \$92.40. A lodging receipt is required for the actual lodging cost.) (See <b>NOTE.</b> )
Total:	\$176.40 (The actual daily amount paid for the four dependents on the 31 <sup>st</sup> to the 180 <sup>th</sup> days)

**NOTE:** Since the amount (\$92.40) reimbursed for the dependents’ lodging costs is less than the actual amount the dependents paid (\$104), a request may be submitted through the paying office to the PDTATAC for approval of an increase to the maximum lodging allowance for the member’s spouse from \$26.40 to \$38. If approval is received, an additional \$11.60 per day is payable to cover the lodging costs.

**EXAMPLE 3**

A member, his spouse and one child over age 12 were in a CONUS location on authorized leave (COT or FEML) from 25 July to 15 August when a dependent evacuation was ordered effective 1 August from the member’s PDS at which the dependents reside in a command-sponsored status. The member contacted the command at the OCONUS PDS and was directed to return. The member departed the leave point on 3 August. As in par. U6005-D5, the dependent was determined to already be at a safe haven and authorized safe haven allowances for the place at which located beginning on the date return travel to the member’s PDS would have begun had the evacuation not prevented the return. Since the dependent was scheduled to begin travel to the member’s PDS on 16 August, the dependent was authorized safe haven allowances under par. U6005-D1 beginning on that date. The member’s spouse and child stayed in the spouse’s parents’ home. The locality rate in <https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html> for the CONUS location at that time was \$185 (M&IE: \$49, Lodging: \$136).

(a) The maximum daily amount that may be paid for the member's two dependents' costs for the first 30 days is determined as follows (see par. U6005-D1):			
Each dependent age 12 years or older is authorized safe haven allowances up to the full per diem rate (\$185), which in this case is \$49 for M&IE and up to \$136 for lodging.			
	<b>M&amp;IE</b>	<b>Maximum Lodging</b>	<b>Total</b>
Member's spouse:	\$49	\$136	\$185
Child (over age 12)	\$49	\$136	\$185
Maximum daily amount that may be paid for the two dependents' costs:	\$98	\$272	\$370
(b) The actual total daily amount, within the maximum amounts shown in (a) (\$98 for M&IE and up to \$272 for lodging), that may be paid for first 30 days is determined as follows:			
M&IE:	\$98 (The M&IE in this daily amount is paid to cover cost of meals and incidental expenses for the two dependents. No itemization or receipts are required.)		
Lodging:	\$0 (No lodging allowance is paid when a dependent stays with a friend or relative (par. U6005-B1)).		
Total:	\$98 (Actual daily amount paid to dependents for two dependents' costs for first 30 days)		
(c) Beginning on the 31 <sup>st</sup> day safe haven allowances are computed at 60 percent (for a dependent age 12 or older) of the applicable locality rate in <a href="https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html">https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html</a> unless otherwise authorized under par. U6005-D1. Determine the maximum daily amount that may be paid for the member's two dependents in this example starting on the 31 <sup>st</sup> day to the 180 <sup>th</sup> day as follows:			
	<b>M&amp;IE</b>	<b>Maximum Lodging</b>	<b>Total</b>
Member's spouse:	\$29.40 (\$49 x 60%)	\$81.60 (\$136 x 60%)	\$111
Child (over age 12)	\$29.40 (\$49 x 60%)	\$81.60 (\$136 x 60%)	\$111
The maximum daily amount that may be paid for the two dependents' costs:	\$58.80	\$163.20	\$222
(d) Determine the actual total daily amount that is paid for the 31 <sup>st</sup> to the 180 <sup>th</sup> days, within the maximum amounts shown in (c) (\$58.80 for M&IE and up to \$163.20 for lodging), as follows:			
M&IE:	\$58.80 (The M&IE in this daily amount is paid to cover cost of meals and incidental expenses for the two dependents. No itemization or receipts are required.)		
Lodging:	\$0 (No lodging allowance is paid when dependents stay with friends or relatives (par. U6005-B1)).		
Total:	\$58.80 (The actual daily amount paid for the two dependents' costs on the 31 <sup>st</sup> to the 180 <sup>th</sup> days)		

**EXAMPLE 4**

A member's spouse, one child age 14 and one child age 9 were evacuated from a member's foreign area PDS, where they were command-sponsored, to their designated place in CONUS.

Their travel itinerary was as follows:

Departed the OCONUS PDS on 14 August

Arrived POE CONUS on 14 August

Remained overnight at the CONUS arrival point where they incurred a lodging cost of \$75 plus \$9 lodging tax (12%)

Departed the CONUS arrival point on 15 August

Arrived at the designated place on 15 August

The dependents shared a hotel room at the designated place and incurred a lodging cost of \$150 plus \$18.75 lodging tax (12.5%) per day until they moved into their permanent residence on 10 September. The dependents are authorized safe haven allowances while traveling to, and while at, the designated place. Safe haven allowances at the designated place begin on the arrival date at that place (15 August) and continues to 2400 on the day they occupied the permanent residence. See par. U6005-E. The maximum locality rate at the arrival point at the time of travel was \$132 (M&IE: \$54, Lodging: \$78). The maximum locality rate at the designated place was \$200 (M&IE: \$59, Lodging: \$141).

(a) The maximum safe haven allowances that may be paid for the member's three dependents for 14 August while they traveled to the designated place and while they remained overnight at the arrival point (par. U6005-E):

Each dependent age 12 or older is authorized safe haven allowances up to the full rate (\$132), which in this case is \$54 for M&IE and up to \$78 for lodging. Each dependent under age 12 is authorized safe haven allowances up to 50 percent of the rate.

	<b>M&amp;IE</b>	<b>Maximum Lodging</b>	<b>Total</b>
Member's spouse:	\$54	\$78	\$132
Child (age 14)	\$54	\$78	\$132
Child (age 9):	\$27 (\$54 x 50%)	\$39 (\$78 x 50%)	\$66
The maximum daily amount that may be paid for the three dependents' costs:	\$135	\$195	\$330

(b) Computing safe haven allowances, as for a member's TDY, within the maximum amounts shown in (a) (\$135 for M&IE and up to \$195 for lodging) for payment for the travel period to the designated place via the CONUS arrival point on 14 August.

The dependents are authorized 75% of the M&IE allowance for travel on 14 August (\$135 x 75% = \$101.25).

M&IE:	\$101.25 (The M&IE in this amount is paid to cover cost of meals and incidental expenses for the three dependents. No itemization or receipts are required.)
Lodging:	\$75 (This is the actual amount (not including lodging tax the three dependents paid for lodging at the arrival point, which is less than the maximum (\$247.50) that may be reimbursed. A lodging receipt is required for this amount.)
Lodging Tax:	\$9
Total:	\$176.25 (The actual amount (including lodging tax) paid to dependents for the three dependents' costs on 14 August.)

(c) Determine the maximum daily amount that may be paid to the member's three dependents beginning on the arrival day at the designated place through the day the permanent residence was occupied as follows. See par. U6005-E:			
Each dependent age 12 or older is authorized safe haven allowances up to the full rate (\$200), which in this case is \$59 for M&IE and up to \$141 for lodging. Each dependent under age 12 is authorized safe haven allowances up to 50 percent of the rate.			
	<b>M&amp;IE</b>	<b>Maximum Lodging</b>	<b>Total</b>
Member's spouse:	\$59	\$141	\$200
Child (age 14)	\$592	\$141	\$200
Child (age 9):	\$29.50 (\$59 x 50%)	\$70.50 (\$141 x 50%)	\$500
The maximum daily amount that may be paid for the three dependents' costs:	\$147.50	\$352.50	\$500
(d) The actual total daily amount, within the maximum amounts shown in (c) (\$147.50 for M&IE and up to \$352.50 for lodging), that may be paid for 27 days (15 August to 10 September) is determined as follows:			
M&IE:	\$147.50 (The M&IE in this daily amount is paid to cover cost of meals and incidental expenses for the three dependents. No itemization or receipts are required.)		
Lodging:	\$150 (This is the actual daily amount (not including lodging tax) the three dependents paid for lodging, which is less than the maximum (\$352.50) that may be reimbursed. A lodging receipt is required for this amount.)		
Daily amount:	\$297.50 (The daily amount that is payable to dependents within the maximum \$352.50 established in (c) for the three dependents' costs for 27 days)		
Lodging Tax:	\$18.75		
Total:	\$316.25 (The actual daily amount (including lodging tax) paid to dependents for the three dependents' costs while at the designated place for 27 days (27 days x \$316.25 = \$8,538.75)).		

**\*U6006 LOCAL TRAVEL ALLOWANCES IN AND AROUND THE SAFE HAVEN AND THE DESIGNATED PLACE**

Local travel allowances are authorized to be paid when a dependent is receiving evacuation allowances and has not taken delivery of a POV transported to the designated place under par. U6008. To assist with unexpected local transportation costs, a transportation allowance is paid at a rate of \$25 per day per family group, regardless of the number of dependents. No receipts are required. This allowance is intended to partially offset the expenses an evacuated dependent incurs for required local travel. **Allowances under par. U6006 may not be paid for days reimbursement is received under par. U6008-D for expenses incurred to rent a motor vehicle.**

**\*U6007 HHG TRANSPORTATION**

A. General

1. HHG. A member with a dependent is authorized HHG transportation (including unaccompanied baggage as defined in Appendix A) as noted below incident to a dependent's evacuation from the member's PDS. Up to 18,000 pounds of HHG may be moved and stored for the member at Government expense minus any weight of HHG otherwise already in storage at Government expense. When a dependent selects a designated place outside the U. S., any tax consequences (ex., import tax) that result from transporting HHG there are the member's/dependent's responsibility. **NTS of HHG in excess of 18,000 lbs is not authorized at Government expense.** A member who personally procures the HHG transportation authorized below is authorized reimbursement IAW par. U5320-D, unless the member has a PCS order, in which case reimbursement is under pars. U5320-D or U5320-E.

2. Unaccompanied Baggage. Unaccompanied baggage items may be shipped separately from HHG in an amount not to exceed 350 lbs for each dependent age 12 or older, and 175 lbs for each dependent under age 12. The 1,000-lb expedited shipment mode limitation (and exception authority) in par. U5320-B apply to an unaccompanied baggage shipment made under this Part. The 1,000-lb limitation applies to the total unaccompanied baggage shipped for the member's family. See par. U6007-B.

3. Air Freight Allowance and Air Freight Replacement Allowance. An air freight allowance for unaccompanied air baggage may be authorized/approved as in par. U6007-A2 for authorized/ordered departure from and return to PDS trips. If the air freight allowance is not used to ship unaccompanied baggage because of circumstances beyond the evacuee's control, an air freight replacement allowance (in lieu of an air freight allowance for travel from the PDS) may be authorized/approved to help defray costs of items ordinarily part of the authorized air freight shipment which must be purchased. The flat amounts are as follows: one evacuated dependent: \$250; two evacuated dependents: \$450 (total); three or more evacuated dependents: \$600 (total). No receipts are required for this allowance. ***NOTE: Even when the air freight replacement allowance is authorized incident to travel from the PDS, evacuees are still eligible for an air freight allowance when/if they return to the PDS.***

B. HHG at the PDS when an Evacuation Is Authorized/Ordered. A member, whose HHG are at/in the vicinity of the member's PDS when the evacuation is authorized/ordered is authorized HHG transportation under pars. U6007-B1 and U6007-B2. The official serving as the transportation officer in the area being evacuated is the authority for transporting unaccompanied baggage by expedited mode and for granting increases to the 1,000-lb maximum by commercial air under par. U5320-B. That official may authorize/approve commercial air use and/or any weights above 1,000 lbs via commercial air if the dependent needs the items immediately or soon after arrival at the safe haven or designated place, as appropriate.

***NOTE: Non-temporary storage also may be appropriate for vacating Government quarters to meet an unusual Service operational requirement. See par. U5380-G1a(3).***

1. A Dependent Is Directed to Move to Safe Haven. When a dependent is directed to move to a safe haven under par. U6004, the member is authorized transportation of:

- a. unaccompanied baggage for the dependent, and
- b. those HHG items authorized/approved by competent authority as needed for the dependent's comfort and well-being at the safe haven

from the member's foreign OCONUS PDS and/or from NTS to the safe haven.

2. A Dependent Is Directed to Select a Designated Place. When a dependent is directed to select a designated place and move to that designated place, or convert the safe haven to a designated place, the member is authorized HHG transportation from the member's OCONUS PDS and/or from NTS to the designated place and/or placement in NTS.

C. HHG En Route to the PDS when an Evacuation Is Authorized/Ordered

1. Government-arranged HHG Transportation. Competent authority must make every reasonable effort to stop the forward movement of HHG to the member's PDS when a member's HHG are en route to the PDS via a Government-arranged move, or have been turned over to the Government for transportation to the member's PDS, when evacuation of the PDS is authorized/ordered, and, if the dependent is directed to:

- a. Travel to a safe haven, unaccompanied baggage for the dependent and HHG items which competent authority authorized/approved as needed for the evacuated dependent's comfort and well-being at the safe haven may be diverted to the safe haven, and/or the shipment (or remainder of the shipment) may be diverted to NTS. When HHG shipments contain HHG that must be earmarked for both NTS and for transportation to the dependent, the sorting of such shipments to send part of the HHG to NTS and part to the dependent is accomplished at Government expense.;
- b. Move to a designated place, HHG may be diverted to the designated place and/or the shipment (or remainder of the shipment) may be diverted to NTS. When HHG shipments contain HHG that must be earmarked for both NTS and for transportation to the dependent, the sorting of such shipments to send part of the HHG to NTS and part to the dependent is accomplished at Government expense.
- c. Remain in place at the old PDS, a temporary withdrawal of HHG which competent authority authorizes/approves as being needed for the dependent's comfort and well-being at the old PDS, and/or transportation of the remainder to NTS and/or the OCONUS PDS for member's use. The sorting of such HHG and repacking and transportation when the dependent is either authorized to proceed to the evacuated PDS or move to a designated place is accomplished at Government expense.

If efforts fail to stop the forward movement of HHG and they arrive at the PDS after the evacuation is authorized/ordered, the member is authorized HHG transportation under par. U6007-B1.

2. A Member Who Personally Arranges for HHG Transportation. When a member personally arranges for HHG transportation by any means and those HHG are en route to the PDS when the evacuation is authorized/ordered, efforts to direct the HHG to the safe haven, designated place, and/or NTS as appropriate remain the member's personal responsibility. If the HHG subsequently arrive at the member's PDS, the member is authorized HHG transportation under par. U6007-B. Additional necessary expenses for sorting, repacking, and additional shipment of HHG as covered in par. U6007-C1 are added to the Government's costs for comparison computation.

D. HHG Transportation Incident to an Authorized or Directed Movement of a Dependent from a Safe Haven and when a Dependent Converts the Safe Haven to a Designated Place

1. Dependent Moves between Safe Havens. When a dependent is authorized/directed to proceed between safe havens, the member is authorized transportation of:
  - a. Unaccompanied baggage,
  - b. HHG (other than unaccompanied baggage items) which had been transported to the former safe haven under par. U6007-B or U6007-C, and
  - c. Authorized HHG items (other than unaccompanied baggage items) acquired while at the safe haven which competent authority determines was necessary for the evacuated dependent's comfort and well-being at the safe haven,

between safe havens.

2. Dependent Moves from a Safe Haven to a Designated Place. When a dependent at a safe haven is directed to select, and move to, a designated place, the member is authorized transportation of:
  - a. Unaccompanied baggage,
  - b. HHG (other than unaccompanied baggage items) which had been transported to the former safe haven under par. U6007-B, U6007-C, or U6007-D1, and

- c. Authorized HHG (other than unaccompanied baggage items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven,
- d. HHG at the member's PDS, and/or
- e. HHG in NTS

to the designated place. This includes a short distance HHG shipment from one address to another address in the same city, town, or metropolitan area. As an alternative to transporting HHG to the designated place, the member may place HHG in NTS under par, U6007-D2.

3. Dependent Converts the Safe Haven to a Designated Place. When a dependent at a safe haven is directed to select a designated place and the safe haven is converted to a designated place, the member is authorized HHG transportation:

- a. At the member's PDS, and/or
- b. In NTS

to the designated place (i.e., formerly the safe haven). As an alternative to transporting HHG to the designated place, the member may place HHG in NTS under pa. U6007-D3. The member is also authorized a short distance HHG shipment from one address to another address in the same city, town, or metropolitan area for:

- a. Unaccompanied baggage shipped to the safe haven,
- b. HHG (other than unaccompanied baggage items) which had been transported to the safe haven under par. U6007-B, U6007-C, or U6007-D1, and
- c. Authorized HHG (other than unaccompanied baggage items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven,

4. Dependent Moves from the Safe Haven to the Member's PDS

a. Member Not in Receipt of a PCS Order from the Evacuated Area. When a dependent is authorized to return from a safe haven to the member's PDS under par. U6004-I, the member is authorized transportation of:

- (1) Unaccompanied baggage,
- (2) HHG (other than unaccompanied baggage items) which had been transported to the safe haven under par. U6007-B, U6007-C, or U6007-D1,
- (3) Authorized HHG (other than unaccompanied baggage items) acquired while at the safe haven which competent authority authorizes/approves as having been necessary for the evacuated dependent's comfort and well-being at the safe haven, and/or
- (4) HHG, acquired by the dependent, which are authorized/approved by the Service concerned as necessary replacements of like items lost or destroyed at the OCONUS PDS ICW the unusual or emergency circumstances which resulted in the evacuation of the area,

from the safe haven to the member's residence at or in the vicinity of the OCONUS PDS, or the member's HHG at the safe haven may be placed in NTS for the remainder of the member's tour at the OCONUS PDS, as appropriate. HHG cannot be transported to the member's OCONUS PDS under par. U6007-D4 unless at least 12 months remain to be served at the member's OCONUS PDS after the date the HHG are scheduled to arrive there or unless the Secretarial Process authorizes an exception to that 12-month requirement.

b. Member in Receipt of a PCS Order from an Evacuated Area. When a member receives a PCS order while a dependent is at a safe haven, the member is authorized transportation of:

- (1) Unaccompanied baggage and HHG (other than unaccompanied baggage items) which had been transported to the safe haven under par. U6007-B, U6007-C, or U6007-D1, and
- (2) Authorized HHG and unaccompanied baggage acquired while at the safe haven for the evacuated dependent's comfort and well-being at the safe haven,

from the safe haven to which the dependent was evacuated under Chapter 6, Part A, to the destination(s) authorized ICW the member's PCS order. The authorization that applies for the transportation accrues to the member on the PCS order.

E. HHG Transportation Incident to an Authorized Dependent's Movement from a Designated Place to the Member's PDS

1. Member Not in Receipt of a PCS Order from an Evacuated Area. When a command-sponsored dependent is authorized to travel from the designated place to the member's PDS under par. U6004-I1a, the member is authorized transportation of:

- a. HHG (includes unaccompanied baggage) shipped to the designated place under this Part,
- b. Authorized HHG acquired while at the designated place for the evacuated dependent's comfort and well-being at the designated place, and those which are authorized/approved by the Service concerned as replacements of like items lost or destroyed at the OCONUS PDS ICW the unusual or emergency circumstances that resulted in the evacuation of the area, and/or
- c. HHG in NTS,

to the member's residence at or in the vicinity of the OCONUS PDS, or the member's HHG at the designated place may be placed in NTS for the remainder of the member's OCONUS tour, as appropriate. If the dependent(s)/ member requests HHG transportation to the member's OCONUS PDS from which evacuated, the HHG may be transported to the PDS only if at least 12 months remain on the member's tour after the date the HHG are scheduled to arrive there or if the Secretarial Process authorizes an exception to that 12-month requirement. The fact that HHG transportation from the designated place to the member's PDS from which evacuated may not be authorized due to less than 12-months remaining on the member's tour after the projected HHG arrival does not negate the authority to have the HHG at the designated place placed in NTS for the remainder of the member's OCONUS tour.

2. Member in Receipt of a PCS Order from an Evacuated Area. When a member receives a PCS order while a dependent is at a designated place, the member is authorized HHG transportation from the designated place to which the dependent was evacuated under Chapter 6, Part A, to the destination(s) authorized ICW the member's PCS order. The authorization that applies for the transportation accrues to the member on the PCS order.

**\*U6008 POV TRANSPORTATION****A. POV Transportation Incident to Dependent's Evacuation**

1. POV Transportation to Safe Haven. *Transportation of a POV at Government expense to a safe haven is not authorized.*

2. POV Transportation to the Designated Place. When a dependent goes to a designated place, competent authority may authorize/approve the transportation, including any overland transportation required, of one POV (owned by the member or a member's dependent and for the member's personal use or for the dependent's use) located in the PDS area, en route to the PDS, or at a port/VPC awaiting transportation to the designated place. *When a dependent selects a designated place outside the United States, any tax consequences (ex., import tax) that result from moving the POV there are the member's/dependent's financial responsibility.*

**B. Subsequent Authorization when the Member Is Not in Receipt of a PCS Order from the Evacuated Area**. When a command-sponsored dependent is authorized to travel from the designated place to the member's PDS, transportation of one POV to the member's OCONUS PDS, including any overland transportation required, may be authorized/approved provided:

1. A POV had been transported to the designated place under par. U6008-A2, and
2. At least 12 months remain on the member's tour after the date the POV is delivered to the loading port/VPC or the Secretarial Process authorizes/approves an exception to that 12-month requirement.

**C. Subsequent Authorization when the Member Is in Receipt of a PCS Order from the Evacuated Area**. When a member receives a PCS order, while a dependent is at a safe haven or designated place under this Part, the authorization to POV transportation from the safe haven or designated place is that authorized ICW the member's PCS order.

**D. Rental Vehicle Cost Reimbursement when the POV Arrives Late**. This applies to POV transportation incident to a dependent's evacuation. If the member's (or dependent's) POV, transported at Government expense for the member and/or dependent's use, does not arrive at the authorized destination by the designated delivery date, the Secretary Concerned must have the member reimbursed for expenses incurred to rent a POV for the dependent's use. Reimbursement, by law, may not exceed \$30 per day beginning the day a dependent first rents a POV after the designated (required) delivery date and runs for 7 days or until the date the member's POV is available for delivery to the dependent, whichever occurs first. ***NOTE: A POV has not arrived at the authorized destination if it is not made available for delivery to the dependent on or before the authorized (required) delivery date. The maximum reimbursement is \$210. See Examples in par. U5410-D.***

**\*U6009 STATION ALLOWANCES/OHA/FSH**

See pars. U9215 and U10426 for authority to continue station allowances (COLA & TLA) and housing allowances (OHA/FSH) for a member serving in an area from which a dependent is evacuated.

**\*U6010 BASIC ALLOWANCE FOR HOUSING (BAH)**

See par. U10426 for BAH continuation for a member serving at a PDS in Alaska or Hawai'i from which a command-sponsored dependent is evacuated, and BAH authorization when a command-sponsored dependent establishes a permanent residence at a designated place in the United States following an evacuation from an OCONUS location.

**\*U6011 FAMILY SEPARATION HOUSING (FSH)**

For FSH ICW a dependent's evacuation, see par. U10426 for a DOD member, Chapter 3 of the COMDTINST M7220.29 (Series), "U.S. Coast Guard Pay Manual" (for a Coast Guard member) and Service pay regulations for NOAA Corps and USPHS members.

**\*U6012 DISLOCATION ALLOWANCE (DLA)**

DLA helps to cover the otherwise un-reimbursed expenses a member with dependents incurs in relocating the household incident to an evacuation. When a command-sponsored dependent is evacuated to a designated place under par. U6004, a DLA (see Table U5G-1) is payable. DLA is also payable when return travel for a command-sponsored dependent is authorized under par. U6007-E from the designated place to the member's PDS. ***A DLA is not payable incident to relocation of a dependent to a safe haven.*** The prohibition in par. U5620 against more than one DLA payment in a fiscal year does not apply when a DLA is paid incident to an evacuation. ***A member is not authorized a DLA on behalf of a non-command-sponsored dependent.***

**\*U6013 FUNDS ADVANCE**

A. Travel and Transportation Allowances. The travel and transportation allowances (including safe haven allowances) in Chapter 6, Part A, may be paid in advance when a travel authorization/order is issued for the dependent's (or escort's) travel from the evacuation area. An advance of safe haven allowances authorized under par. U6005 may not exceed the estimated authorization for 30 days at the safe haven or designated place, as applicable. Transportation advances (see par. U1010-B5) must be issued solely to provide sufficient funds to cover the necessary expenses the dependent might incur while traveling to and at the safe haven/designated place or which the escort might incur traveling to and from the safe haven/designated place.

B. DLA. The DLA authorized under par. U6012 may be paid to the dependent designated by the member (see par. U1010-B5) in advance of the dependent(s)' travel to the designated place.

C. Pay. A pay advance can be used to furnish an evacuated dependent with funds for travel, food, and other needs. The member designates the advance amount, not to exceed 2-month's basic pay. It is payable in advance to the dependent in one or more installments. The Secretary Concerned may waive recovery of not more than 1-month's advanced basic pay when such recovery would be against equity and good conscience or against the public interest. For details, see the DOD 7000.14-R "Military Pay, Policy, and Procedures," Volume 7, Part A (DOD Military Pay and Allowances Entitlements (DODFMR, Vol. 7A)), or the COMDTINST M7220.29 (series), U.S. Coast Guard Pay Manual" (for a Coast Guard member) and for implementing procedures, the Service pay and allowances manual, as appropriate.

**\*U6014 CONUS COLA**

For authorization for CONUS COLA during an evacuation, see par. U8014.

## CHAPTER 8

### COST-OF-LIVING ALLOWANCE FOR MEMBERS ASSIGNED TO HIGH-COST AREAS IN CONUS (CONUS COLA), (37 USC §403b)

#### U8000 ELIGIBLE MEMBERS

The following members are eligible to receive a CONUS COLA under this Part. A member:

1. Assigned to a CONUS high cost area.
2. In an unaccompanied status OCONUS, if the primary dependent of the member resides in a CONUS high cost area.
3. Assigned to CONUS duty, if the Secretarial Process determines under the conditions in par. U8005-B that:
  - a. The primary dependent of the member must reside in a high cost area in CONUS by reason of the member's duty location or other circumstances; and
  - b. It would be inequitable for the member's eligibility for the allowance to be determined on the basis of the member's duty location.

For the purpose of CONUS COLA, the homeport of the ship or afloat staff to which a member is assigned is the member's PDS. Unless already drawing CONUS COLA at a dependent location, all personnel assigned to ships or afloat staffs, regardless of eligibility for Basic Allowance Housing (BAH), are eligible for CONUS COLA if otherwise qualified.

#### U8001 DEFINITION OF TERMS AS USED IN THIS PART

A. High Cost Area. An area is a high cost area for a fiscal year for purposes of this Part if the uniformed services' cost of living for that area for the 'base period' exceeds the average cost of living in CONUS for such "base period" by at least the threshold percentage. The term "base period," with respect to a fiscal year, means the 12-month period ending on June 30 of the year in which such fiscal year begins. The Secretary of Defense, in consultation with the other Administering Secretaries, establishes the threshold percentage, except that the threshold percentage may not be less than 8 percent. The Administering Secretaries must prescribe a higher threshold percentage to be applied for a fiscal year when it is necessary to do so to ensure the total amount of CONUS COLA payments made to members of the Uniformed Services under this Part for such fiscal year, does not exceed the total amount available to all Uniformed Services for that fiscal year for paying such allowance.

B. Member-with-Dependents. The term "member-with-dependents" as used in this Part means a member who is authorized BAH (or would be authorized BAH if Government quarters were not occupied) at the with-dependents rate (Does not include a member authorized BAH at the with-dependents rate solely on the basis of paying child support).

C. Member-without-Dependents. The term "member-without-dependents" as used in this Part means;

1. A member authorized BAH (or would be authorized BAH if Government quarters were not occupied) at the without-dependents rate, and
2. A member authorized BAH at the with-dependents rate solely on the basis of paying child support.

D. Primary Dependent. The term "primary dependent" with respect to a member, means:

1. The member's spouse; or
2. For an unmarried member, a dependent as defined in Appendix A (except items 1, 8, 9 and 10).

E. Unaccompanied Status. The term "unaccompanied status" as used in this Part means any portion of a member's assignment to an OCONUS PDS when dependents reside in, or during which all dependents return to, a location in CONUS to establish a permanent residence.

## U8002 RATES PAYABLE

### A. General

1. CONUS COLA must be paid to a member, with or without dependents, assigned to a PDS in a CONUS high cost area.
2. For members with dependents who, under the circumstances in par. U8005, do not reside with the member at the PDS location, CONUS COLA must be paid based on the primary dependent's location.

CONUS COLA is payable at a rate prescribed in the rate table available at <https://secureapp2.hqda.pentagon.mil/perdiem/>.

B. Both Husband and Wife Are Members. When both husband and wife are members, each is authorized a CONUS COLA. This authorization exists whether or not the husband and wife maintain a joint residence or separate residences. In no case may a spouse, who also is a member on active duty, be a dependent for CONUS COLA purposes. When a member-married-to-member couple maintains a joint residence and dependents are involved, CONUS COLA is paid to one spouse at the with-dependent rate and to the other at the without-dependent rate.

\*C. Member Assigned to a Ship or Afloat Staff. For CONUS COLA, the home port of the ship or afloat staff to which a member is assigned is the member's PDS. Ordinarily CONUS COLA based on the rate for the old home port stops on day before the home port change effective date and CONUS COLA based on the rate for the new home port begins on the home port change effective date. However, if a member without dependents is undergoing a home port change and the ship or afloat staff is delayed at the old home port after the home port change effective date (i.e., does not depart from the old home port before/on the home port change effective date) and quarters on board the ship are not available (e.g., ship dry docked) a member without dependents is authorized CONUS COLA based on the old home port until the day the member moves back aboard the ship.

D. New Members. New members ordered to active duty are authorized CONUS COLA at the rate prescribed for members:

1. Without dependents - the rate is based on the duty location to which assigned. The rate changes on the member's arrival day at each duty location until the member arrives at the initial PDS; or,
2. With dependents - the member can elect the with-dependent rate for the duty location or the primary dependent's location. If the primary dependent's location rate is selected, the rate is based on the primary dependent's location until the day before the member's arrival day at the member's initial PDS.

CONUS COLA is reduced by the number of travel days authorized under par. U5160 for direct travel from the PLEAD to the first PDS.

E. Member in a Leave Status Awaiting Final Discharge. Leave status does not affect the CONUS COLA rate paid to the member.

F. Member Processing for Separation or Retirement. CONUS COLA during separation or retirement processing is paid:

1. Based on the rate for the last PDS; or
2. Based on the primary dependent's location immediately prior to separation if separated at the PDS.

### **U8003 CONUS COLA NOT PAYABLE**

CONUS COLA is not payable in the following cases. For:

1. The number of days of travel authorized in connection with a PCS (par. U5160);
2. A Reserve Component member, for any active duty time when the order to active duty is for less than 20 weeks. (Exceptions: par. U8011) or;
3. A member with or without dependents when the member is in confinement.

### **U8004 CONUS COLA WHEN ORDERED ON A PCS**

Except as otherwise provided in pars. U8004 and U8005, authorization for CONUS COLA at the rate prescribed for a particular PDS begins on the day the member reports to a PDS at which there is a rate prescribed. Similarly, except as otherwise provided in par. U8004, CONUS COLA at the rate paid at the member's old PDS continues through the day before the day the member reports at the new PDS in connection with a PCS transfer, but authorization for the allowance is reduced by the number of days authorized under par. U5160 for PCS travel. Except as provided in par. U8005-A5, a member departing from a PDS:

1. OCONUS incident to a PCS to a CONUS PDS named in the order, is authorized CONUS COLA applicable to the new PDS effective on the date the member reports at the new PDS, or the date the member reports at a TDY location if the member reports there first;
2. Incident to an OCONUS PCS to a CONUS PDS, is authorized CONUS COLA applicable to the TDY location effective on the date the member reports at that location, if a new PDS is not named in the order; or,
3. Within the CONUS incident to a PCS to a new CONUS PDS, with TDY en route at a location to which the member commutes from the permanent quarters that will be occupied at the new PDS,

Is authorized the CONUS COLA rate applicable to the new PDS on the day after per diem has been stopped under the circumstances in par. U5120-D.

### **U8005 PRIMARY DEPENDENTS DO NOT RESIDE AT THE PDS LOCATION**

A. Member Serves in an OCONUS Unaccompanied Status. When the primary dependent establishes a residence or resides in CONUS incident to a member's transfer in an unaccompanied status to an OCONUS PDS, or while the member is assigned in an unaccompanied status at an OCONUS PDS, CONUS COLA authorization in specific circumstances is as indicated in the following items. (In instances of multiple dependent locations, CONUS COLA authorization is based on the primary dependent's residence location). When the primary dependent:

1. Retains a permanent residence in the CONUS incident to the member's transfer in an unaccompanied status, CONUS COLA continues at the old PDS rate and, if the permanent residence is in an area having a rate different than that of the old PDS, the rate applicable to the primary dependent's residence location begins on the day the member reports to the new PDS. CONUS COLA must be reduced by the number of days authorized under par. U5160 for direct PCS travel.
2. Relocates in the CONUS incident to the member's transfer in an unaccompanied status from a PDS in CONUS, CONUS COLA authorization begins at the rate applicable to the CONUS location at which where the primary dependent establishes a permanent residence when the primary dependent arrives at the new residence location, or when the member reports to the new PDS in connection with the transfer, whichever is later. CONUS COLA authorization based on the old PDS rate continues through the day before the day the rate applicable for the new permanent residence location begins, but must be reduced by the number of days authorized under par. U5160 for direct PCS travel.
3. Relocates a residence while the member is serving in an unaccompanied status, CONUS COLA authorization at the rate payable for the location of the old permanent residence continues through the day before the day the primary dependent arrives at the new permanent residence location. CONUS COLA authorization at the rate applicable to the new permanent residence location begins on the day the primary dependent arrives at that location.
4. Resides in the CONUS while the member serves in an unaccompanied status, and the member is required to perform TDY in CONUS or incident to an OCONUS transfer to another PDS in an unaccompanied status, CONUS COLA authorization continues and is based on the primary dependent's permanent residence location. CONUS COLA must be reduced by the number of days authorized under par. U5160 for direct PCS travel.
5. Resides in the CONUS while the member serves in an unaccompanied status, and the member is required to perform TDY incident to a transfer to a PDS in CONUS, CONUS COLA authorization at the rate applicable to the primary dependent's permanent residence location continues through the day before the day the member reports at the new PDS, reduced by the number of days authorized under par. U5160 for direct PCS travel. CONUS COLA authorization at the rate prescribed for the new PDS begins on the day the member reports at that station.
6. Establishes a residence in the CONUS incident to the member's transfer from an accompanied status at an OCONUS PDS to an unaccompanied status, CONUS COLA authorization at the rate applicable to the primary dependent's permanent residence location begins when the primary dependent arrives at the new residence location, provided all dependents have departed the OCONUS location. When CONUS COLA payment begins before the member completes PCS travel, payment must be reduced by the number of days authorized under par. U5160 for direct PCS travel.

B. Member's PDS in CONUS and Dependents Do Not Reside at the PDS Location

1. General

- a. A member is authorized only one CONUS COLA.
- b. If the Secretarial Process determines that it is necessary for the primary dependent to maintain a permanent CONUS residence at other than the member's CONUS PDS location, the member may request and be authorized CONUS COLA at the rate for the primary dependent's permanent CONUS residence location instead of for the member's CONUS PDS.

c. Secretarial Process determinations may be issued when the member is:

- (1) Assigned to a PDS in an area at which sufficient housing does not exist;
- (2) Assigned to unusually arduous sea duty and the primary dependent resides at, or relocates to, a designated place in CONUS;
- (3) Assigned, or is in receipt of a PCS order, to a ship entering overhaul involving a homeport change and the primary dependent is not relocated incident to the homeport change;
- (4) In receipt of a PCS order to a unit with a promulgated homeport change and the primary dependent relocates to the announced homeport (or designated place in CONUS, if appropriate) before the homeport change effective date;
- (5) Reassigned to improve mission capability and unit readiness and disadvantaged as a result or in receipt of a PCS order between duty stations located in the same proximity, and disallowed HHG transportation (see par. U5355). (The Secretarial Process must determine that a decision to implement this policy is in the interest of correcting an inequity incurred due to the individual's movement for the purposes of improving mission capability and unit readiness.);
- (6) Assigned to indeterminate TDY, or TDY pending further orders; or
- (7) Directed (with dependents) to reside in government quarters in a high cost area which is not the PDS.

d. In addition to the specific cases above, the Secretarial Process, may determine that circumstances or conditions require the primary dependent to reside at a separate location and it would be inequitable for the member to draw CONUS COLA based on the PDS location. This determination is made only in cases in which the necessity to reside separately is caused by conditions at the PDS. ***This does not cover a member's or primary dependent's personal election as the reason for residing separately.***

2. Rates Applicable. The rate applicable to the primary dependent's permanent residence location are effective on the date the primary dependent arrives at the new residence location or the date the member reports to the new PDS in connection with the transfer, whichever is later. CONUS COLA authorization based on the rate payable for the primary dependent's old permanent residence location, or the member's old PDS, continues through the day before the day the rate applicable for the new permanent residence location begins, less the number of travel days authorized under par. U5160 for direct travel between the old and new PDSs. If the primary dependent does not relocate, authorization for the CONUS COLA based on the rate payable for the primary dependent's permanent residence location, or the member's old PDS, continues, except the authorization is reduced by the number of travel days the member is authorized under par. U5160 for direct travel between the old and new PDSs. When the primary dependent's permanent residence is in an area that has a different rate than the old PDS, and the member's authorization was based on the rate payable for the old PDS, the rate applicable to the primary dependent's permanent residence location begins on the member's reporting day to the new PDS. The old PDS rate continues through the day before the day the rate applicable for the primary dependent's permanent residence location begins, but authorization for the allowance is reduced by the number of travel days the member is authorized under par. U5160 for direct travel between the old and new PDSs.

**U8006 DEPENDENTS ARRIVE AT OVERSEAS PDS AFTER MEMBER**

A member, assigned to an OCONUS PDS and authorized CONUS COLA on behalf of dependents residing separately from the member in the CONUS, is authorized CONUS COLA while the dependents visit at or near the member's PDS continuously for 90 or fewer days. Facts must show the dependents are merely visiting (not changing residence). If the visit exceeds 90 days, a member is not authorized CONUS COLA on behalf of dependents residing separately from the member beginning on the 91st day, unless the visit is extended because of illness or other emergency, or the member is authorized CONUS COLA on behalf of the primary dependent who is not visiting the member.

**U8007 MEMBER IN NONPAY STATUS**

CONUS COLA authorization may be continued for the same period and under the same conditions as authorization to BAH when a member is in a non-pay status (see DOD 7000.14-R, "Military Pay, Policy, and Procedures," Volume 7, Part A (DOD Military Pay and Allowances Entitlements (DODFMR, Vol. 7A), paragraph. 30251 for DOD members and Service pay regulations for members of non-DOD services). Payment is made directly to dependents and not to the member, when the member's BAH is paid directly to dependents.

**U8008 AUTHORIZATION WHEN THE MEMBER IS HOSPITALIZED**

For the purpose of CONUS COLA authorization, the hospital to which a member is transferred is the member's PDS when it is determined prolonged hospitalization is required and an appropriate order associated with the prolonged hospitalization determination is issued. This paragraph applies if a member is transferred from a PDS inside or outside the United States to a hospital in the United States for observation and treatment.

**U8009 CONCURRENT PAYMENT OF OCONUS COLA AND CONUS COLA**

A member assigned to an OCONUS PDS may be paid an appropriate OCONUS COLA at the without-dependent rate (Chapter 9), and a CONUS COLA at the with-dependent rate applicable for the CONUS high cost area at which the primary dependent resides. ***This may occur only if there are no command-sponsored dependents residing OCONUS with the member.*** If a member is authorized an extension of OCONUS COLA on behalf of dependents at their place of residence in accordance with par. U9105-B, after the member departs the member may be paid the OCONUS COLA at the with-dependent rate, and a CONUS COLA at the without-dependent rate based on the new PDS, through the day authority for OCONUS COLA terminates. OCONUS COLA terminates the day before the dependents leave their OCONUS place of residence. See par. U9130-A. On the following day, the member may be paid CONUS COLA at the with-dependent rate for the CONUS PDS.

**U8010 MEMBER PAYING CHILD SUPPORT**

A member with dependents authorized:

1. BAH at the with-dependent rate (grandfathered members who were assigned Government quarters and receiving BAQ at with-dependent rate based solely on the payment of child support on 4 December 1991); or
2. BAH-DIFF solely because the member is paying child support, is authorized CONUS COLA at the without-dependent rate.

*Effective 11 August 2005*

#### **U8011 RESERVE COMPONENT MEMBERS**

A. Called or Ordered to Active Duty for 140 or More Days. A Reserve Component member called or ordered to active duty for 140 or more days at one location is authorized CONUS COLA at the rate prescribed for the PLEAD, beginning on the day the member is authorized BAH (66 Comp. Gen. 453 (1987)). The initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. CONUS COLA authorization at the rate prescribed for the PDS location begins on the day the member reports at that location. The member's CONUS COLA authorization is reduced by the number of travel days allowed under par. U5160 for direct travel from the PLEAD to the active duty location and return.

B. Called or Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days but Not Authorized HHG Transportation. Except when HHG transportation is authorized, a Reserve Component member called or ordered to active-duty-for-other-than-training for more than 180 days at one location is authorized CONUS COLA at the rate prescribed for the principal place of residence at the time called or ordered to active duty. HHG transportation under a TDY order in accordance with Chapter 4, Part H, do not affect this authorization.

C. Called or Ordered to Active-Duty-for-Training for Less Than 140 Days or 180 or Fewer Days for Other Than Training. A Reserve Component member called or ordered to ADT for less than 140 days or 180 or fewer days for other than training is not authorized CONUS COLA unless the call or order to active duty is in support of a contingency operation (see Appendix A for definition of "contingency operation.") A member called or ordered to active duty in support of a contingency operation is authorized CONUS COLA at the rate prescribed for the principal place of residence at the time called or ordered to active duty.

#### **U8013 CONUS COLA AT WITH DEPENDENT RATE FOR MEMBERS WITH PHYSICAL CUSTODY OF CHILDREN**

Generally, a divorced or legally separated member with legal custody of a child or children of the marriage is authorized CONUS COLA at the with-dependent rate. However, a member parent who has physical custody, but not legal custody, of at least one child is authorized CONUS COLA at the with-dependent rate when the following conditions are met:

1. The member must be authorized BAH, and
2. Physical custody must be for a minimum of 90 consecutive days (a break, or breaks if for 5 days or less, are not considered an interruption of the 90-day period).

#### **NOTE:**

*1. If the divorce or separation involves two members, it is possible for both members to be authorized CONUS COLA at the with-dependent rate. This is the case when each parent has physical custody of one or more children at the same time. Both members cannot draw BAH at the with-dependent rate based on physical custody of the same child(ren) at the same time.*

*2. In cases wherein the child or children are in the physical custody of a member paying child support for more than 90 consecutive days (excluding a break or breaks for 5 or fewer days), the member is not receiving BAH at the with-dependent rate solely because of child support payment (69 Comp. Gen 407, (1990)).*

**U8014 CONUS COLA INCIDENT TO EVACUATION OF MEMBER'S PDS****A. Members with Dependents**

1. Continuation of CONUS COLA at the Member's PDS. A member, whose dependents are evacuated and who was authorized CONUS COLA at the with-dependent rate prescribed for the member's PDS on the date of such evacuation, is authorized to continue to be paid such allowances while the member's PDS remains unchanged, unless the Secretarial Process issues a determination, under the provisions in par U8005-B, that it is necessary for the dependents to maintain a permanent residence in an area other than the one in which the PDS is located. When such a determination is issued, authority for CONUS COLA at the with-dependent rate, based on the location of the designated place for the primary dependent, begins on the day after the day on which per diem at the designated place (authorized in par. U6054-E) terminates.

2. CONUS COLA at a Designated Place. When a member's command sponsored dependents are residing at a designated place in the CONUS incident to an evacuation, the member is authorized CONUS COLA at the with-dependent rate beginning on the day after the day on which per diem at the designated place (authorized in par. U6005-E) terminates. The rate applicable is based on the location of the designated place for the primary dependent.

**B. Members without Dependents.** A member without dependents, who was authorized CONUS COLA at the PDS on the date an evacuation is ordered, continues to be authorized CONUS COLA until the day before the day the member reports at the new PDS.

*Effective 10 January 2006*

**U8015 EARLY/ADVANCE DEPENDENTS' RETURN**

A member is authorized CONUS COLA when all dependents are early/advance-returned at Government expense to CONUS before the member, from the member's OCONUS PDS. CONUS COLA at the with-dependent rate begins on the arrival day of one or more dependents at the permanent residence location or the day all the dependents have departed the member's OCONUS PDS, whichever is later. ***OCONUS COLA at the with-dependents' rate terminates the day before the dependents leave/the last dependent leaves the member's old PDS. See par. U9130-A4.*** To be eligible for CONUS COLA, the member must be authorized to receive BAH on behalf of those dependents at that location. The applicable CONUS COLA rate is based on the location at which the dependents establish a permanent residence.

## CHAPTER 9

## PART B: COST-OF-LIVING ALLOWANCE (COLA)

## U9100 COLA

A. Purpose. COLA is authorized to assist a member in maintaining the purchasing power of the discretionary portion of spendable income while assigned to an OCONUS PDS. COLA is derived by comparing the OCONUS cost-of-living with the CONUS cost-of-living. *Allowances to cover official entertainment expenses are not authorized by 37 USC §405 and are not included in this Volume.*

B. Allowances Payable. The COLA index for each OCONUS location is shown in Appendix J. COLA rates are based on the member's PDS except when the ship's home port is the PDS for COLA purposes, see par. U9200; when dependents reside at a location other than the PDS in conjunction with an unaccompanied assignment, see par. U9205; or when dependents are evacuated, see par. U9215.

C. COLA Calculation. COLA is prescribed as a daily rate. It is computed by using the member's annual income (as determined by the member's grade, years of service, and dependency status) to identify the member's annual spendable income (as determined by the number of command sponsored dependents) which, when multiplied by the authorized COLA index determines the annual COLA. For detail computation steps, see Appendix J.

D. COLA Unique Expenses. In some OCONUS locations members incur expenses for items that are not incurred in CONUS. Under the procedures in Part II, Appendix J, reimbursement may be authorized for specific locations and specific types of expenses.

## U9105 COLA START/STOP

A. Start. COLA generally starts on the day a member reports to a new PDS or the day dependents arrive prior to their sponsor, as specified in par. U9220. COLA starts on the day after the member's reporting day if, on the reporting day, a member is authorized MALT PLUS per diem.

B. Stop. COLA stops:

1. The day before the member departs in compliance with a PCS order, or
- \*2. The day before the homeport change effective date (from OCONUS) of the ship or unit to which the member is assigned (see item 3 below for exception),

Unless:

- \*1. An extension is authorized through the Secretarial Process under par. U9220,
- \*2. COLA is authorized during a PCS between PDSs in close proximity under par. U9110, or
- \*3. Member without Dependents Undergoing a Home Port Change. Ordinarily COLA based on the rate for the old home port stops on the day before the home port change effective date and COLA based on the rate for the new homeport begins on the home port change effective date. However, if a member without dependents is undergoing a home port change and the ship delays at the old home port after the home port change effective date (i.e., does not depart from the old home port before/on the home port change effective date) and quarters on board the ship are not available (e.g., ship dry docked) a member without dependents is authorized COLA based on the old home port until the day the member moves back aboard the ship.

**U9110 COLA INCIDENT TO PCS BETWEEN PDSs IN CLOSE PROXIMITY**

When a member is ordered on a PCS between PDSs located in close proximity and, at the new PDS, the member continues to commute from the residence occupied while at the old PDS, COLA continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited. A member ordered on PCS with TDY en route is paid COLA during that period. If the COLA rate differs between the old and new PDSs, the rate for the old PDS is paid through the day before the member reports to the new PDS.

**U9115 COLA FOR A MEMBER WITHOUT DEPENDENTS****A. Government Dining Facility/Mess Availability**

***NOTE: For COLA purposes - If the member purchases meals, or receives meals at no cost at a Government dining facility/mess (see par. U9000-F and Appendix A), then a Government dining facility/mess is available. Payment of BAS is independent of the reality of the Government dining facility/mess being available.***

1. Member with Government Quarters and Government Dining Facility/Mess Available. A member who has Government quarters available at the PDS (including aboard a ship) and a Government dining facility/mess available, is authorized COLA at 47 percent (rounded to the closest penny) of the rate computed as indicated in Appendix J for a member with 0 dependents. The presence of non-command-sponsored dependents at or near the PDS is not a reason for a member to not use available Government quarters and/or Government dining facility/mess. In that situation, the member is still only authorized COLA at the 47 percent rate.
2. Member with Government Quarters Available but without a Government Dining Facility/Mess Available. A member who has Government quarters available but who does not have a Government dining facility/mess available for 3 meals a day at the PDS is authorized COLA at the rate specified in Appendix J for a member with 0 dependents.
3. Member with Government Quarters Available but for Whom Government Dining Facility/Mess Use is Impractical. A member who has Government quarters available, but whose commanding officer, or the commanding officer's designee, furnishes a statement that Government dining facility/mess use is impractical, is authorized the COLA computed as indicated in Appendix J for a member with 0 dependents.
4. Enlisted Member Authorized to Mess Separately. An enlisted member for whom Government quarters are not available and who is authorized to mess separately (i.e., away from a Government dining facility/mess), is authorized COLA computed as indicated in Appendix J for a member with 0 dependents.
5. Member-Married-to-Member Couple Maintaining a Joint Residence. A member, who is authorized to mess separately and who maintains a joint residence with the spouse who also is a member, is authorized COLA computed as indicated in Appendix J for a member with 0 dependents. Also see par. U9210.

6. Transit Rate (BAH-T). See par. U10012.; and
7. Reserve Component Rate (BAH-RC). See par. U10014.

## U10002 HOUSING ALLOWANCES

### *Effective 5 March 2007*

A. General. Effective 1 January 1998, in general, a member on active duty entitled to basic pay is authorized a housing allowance based on the member's grade, dependency status, and location. Rates are prescribed depending on the member's grade and whether or not the member has dependents. The location not only determines the rate, but whether the allowance is BAH or OHA. The BAH rate is based on median housing costs and is paid independent of a member's actual housing costs. It is paid for housing in the U.S. OHA is a cost reimbursement based allowance. The authorization depends on other elements that factor in such as sharers, utilities, and owner vs. renter. OHA is paid for housing outside the U.S. The member is reimbursed actual rental costs not to exceed the maximum OHA rate for each locality and grade. The maximum OHA rates are established based on members' actual rental costs in those locations. FSH-B follows the BAH logic and FSH-O follows the OHA logic. Except for a partial housing allowance (see par. U10010) or BAH-Diff (see par. U10008), a housing allowance is not paid to a member assigned to adequate Government quarters. See Chapter 10, Part D.

B. Rates. See <https://secureapp2.hqda.pentagon.mil/perdiem/> for BAH, OHA, BAH-RC, BAH- Partial, BAH-Transit and BAH-Diff rates.

#### 1. BAH Rates

- a. The PDTATAC determines adequate housing costs in a Military Housing Area (MHA) for all Uniformed Services' members authorized BAH by location. The determination for housing allowances is based upon the costs of adequate rental housing for civilians with comparable income levels in the same area.
- b. An adjustment in the rates of BAH as a result of the PDTATAC's re-determination of housing costs in a MHA takes effect with the pay raise each year.
- c. Military Housing Areas (MHA) are defined geographically by Zip Code within the United States. Major military population areas are further identified by a combination of 2 digit code for the state and a 3-digit numerical designation within the state. For small military population areas, Zip Codes are aggregated into areas of similar housing cost and designated as County Cost Groups. For specific BAH rates, select 'Rates and Allowances', then 'Housing Rates', then 'BAH Rates' on the PDTATAC website at: <https://secureapp2.hqda.pentagon.mil/perdiem/>.

#### 2. OHA Rates

- a. The PDTATAC determines adequate housing costs in a locality for all Uniformed Services' members authorized OHA by location.
- b. OHA rate ceilings are calculated based on data provided by OCONUS commanders and actual rent data derived from pay systems.
- c. The PDS geographic location governs the OHA rate payable unless otherwise specified. Geographic locations are determined as outlined in Appendix K, Part I, par. A. For specific OHA rates, select 'Rates and Allowances', then 'Housing Allowances', then 'OHA Rates' on the PDTATAC website at: <https://secureapp2.hqda.pentagon.mil/perdiem/>.

3. FSH Rates

- a. The rate of FSH-B is the same as the without dependent rate of BAH for the same location.
- b. FSH-O is computed under the same rules and conditions as without dependent OHA for the same location.

4. BAH Partial. The rate of BAH partial is the differences in basic pay between the 1980 and 1981 reallocated pay raises and what those basic pay rates would have been had the raise not been relocated. The rate is fixed from those years and does not change.

5. BAH Diff. The rate of BAH Diff is defined as the difference in Basic Allowance for Quarters (BAQ) with dependents and BAQ without dependents for the member's grade as of 31 December 1997, increased each year by the average pay raise percentage.

6. BAH Transit. The rate of BAH Transit varies depending on old PDS location and the type of housing allowance received. Unless a location specific rate is payable, the default Transit rate is the amount of BAQ on 31 December 1997 incremented by pay raises each year.

7. BAH Reserve Components. The rate of BAH-RC for periods of active duty for non-contingencies for 30 days or less is the amount of BAQ on 31 December 1997 incremented by pay raises each year.

C. Government Quarters. A housing allowance (except partial BAH or BAH-Diff) is not authorized to a member who is assigned to Government quarters appropriate to the member's grade, rank, or rating and adequate for the member and dependents, if with dependents. See Chapter 10, Part D for Government quarters.

D. Dependency Determinations. For Army, Navy and Air Force determinations of dependency and relationships for secondary dependents and doubtful primary dependents are made by the Defense Finance and Accounting Service (DFAS). CMC-MPP-1 makes dependency and relationship determinations for secondary dependents and doubtful primary dependents for Marines. For non-DOD Services, see Service regulations. The Secretary Concerned or persons designated by the Secretary make determinations for primary dependents. The designee may re-delegate this authority. See Chapter 10, Part B for dependents.

\*E. Housing Allowance Start and Stop Dates. See Tables U10A-1, U10A-2, and U10A-3.

\*1. Start. Unless specifically authorized elsewhere in this Chapter, PDS housing allowance eligibility starts on the member's reporting day to a new PDS. OHA *eligibility* starts on the day after the member's reporting day if, on the reporting day, a member is authorized MALT PLUS per diem. OHA starts on the day the member obtains private sector housing. The authorization document for OHA is DD Form 2367. See Appendix K.

2. Stop. Unless an extension is authorized/approved under par. U10402-B, or the PCS is a close proximity move as described in pars. U10400-B or U10402-B, OHA and FSH-O authorization stops:

- a. On the day the member's OHA lease terminates, or
- b. On the day before the member departs in compliance with a PCS order, or

\*c. On the day before the home port change effective date (from OCONUS) of the ship or unit to which a member is assigned (see item 3 below for exception), or

- d. Upon assignment to Government quarters.

\*3. Member without Dependents Undergoing a Home Port Change. Ordinarily the housing allowance based on the rate for the old home port stops on the day before the home port change effective date and a housing allowance based on the rate for the new home port begins on the home port change effective date. However, if a member without dependents is undergoing a home port change and the ship delays at the old home port after the home port change effective date (i.e., does not depart from the old home port before/on the home port change effective date) and quarters on board the ship are not available (e.g., ship dry docked) a member without dependents is authorized a housing allowance based on the old home port until the day the member moves back aboard the ship.

*Effective 1 October 2006*

## **PART E: ASSIGNMENT SITUATIONS**

### **U10400 MEMBER WITHOUT DEPENDENTS**

A. General. A member without dependents who is entitled to basic pay is authorized BAH or OHA as set forth in Table U10E-1.

B. Location Rate. Ordinarily a housing allowance is paid based on the member's PDS or the home port if a member is assigned to a ship or afloat unit. However, effective 1 July 1 2001, the Service may pay BAH or OHA based on the old PDS rate in situations involving low/no cost moves. The Secretarial Process determines if it is inequitable to pay BAH or OHA based on the new PDS rate. When a member is ordered on a PCS between PDSs located in proximity and, at the new PDS, the member continues to commute from the residence occupied while at the old PDS, OHA or BAH continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited in this Chapter. If a member is reassigned under the conditions of a low-cost or no-cost PCS and not authorized a HHG move, BAH or OHA is based on the rate for the old PDS if:

1. Requested by the member, and
2. The Secretarial Process determines that it would be inequitable to base the member's allowances on the housing cost in the new PDS area to which the member is assigned.

C. Member in Grade E-7 or above not on Sea Duty. A member without dependents in grade E-7 and above may elect at any time not to occupy Government quarters at the PDS and is authorized BAH or OHA unless the Secretary Concerned or designee has determined that the member's exercise of this option would adversely affect a training mission, military discipline, or readiness.

D. Member in Grade E-6 not on Sea Duty. Effective on or after 1 July 1996, a member without dependents in grade E-6 assigned to Government quarters that do not meet the minimum adequacy standards established by DOD for a member in such grade, or to a housing facility under the jurisdiction of a Uniformed Service that does not meet such standards, may elect not to occupy such quarters or facility and instead to receive BAH or OHA. The Secretary Concerned, or the designee, may deny BAH or OHA on determining that the member's exercise of this option would adversely affect a training mission, military discipline, or readiness.

E. Member on Sea Duty. In the case of a member assigned for permanent duty to a ship, Government quarters (Appendix A, Government Quarters) ordinarily are available aboard that ship. The Secretary Concerned may determine that a ship or class of ships is inadequate for berthing members in home port, in which case the ship or class of ships is not available as Government quarters for housing allowance determination purposes. When quarters aboard a ship, deemed adequate for berthing, become temporarily unavailable due to maintenance or damage, Government quarters are no longer available onboard the ship. The Service Concerned may promulgate amplifying guidance on payment of housing/lodging allowances or alternate berthing procedures for ships that become temporarily unavailable for berthing.

1. A member without dependents in grade E-6 or above assigned to sea duty. A member in grade E-6 or above, who has no dependents and is assigned to permanent (sea) duty aboard a ship may elect not to occupy assigned shipboard Government quarters and receive BAH or OHA.

2. A member without dependents in grade E-5 assigned to sea duty. A member in grade E-5, who has no dependents, and is assigned to permanent (sea) duty aboard a ship cannot elect to not occupy assigned shipboard Government quarters and receive BAH or OHA. Under Service regulations, the Secretary Concerned may authorize BAH or OHA to a member without dependents who is serving in grade E-5 and is assigned to sea duty. In prescribing regulations under par. U10400-E2, the Secretary Concerned must consider Government quarters availability for a member serving in grade E-5.

3. A member without dependents in grade E-4 assigned to sea duty . A member in grade E-4, who has no dependents, and is assigned to permanent (sea) duty aboard a ship cannot elect to not occupy assigned shipboard Government quarters and receive BAH or OHA. On or after 31 October 2002, under Service regulations, the Secretary Concerned may authorize BAH or OHA to a member without dependents who is serving in grade E-4 and is assigned to sea duty. In prescribing regulations under par. U10400-E3, the Secretary Concerned must consider Government quarters availability for a member serving in grade E-4.

4. Member married to member in grades E-5 and below and each is assigned to sea duty. On or after 1 October 2003, two Uniformed Services members in grade E-5 and/or below who are married to each other, have no other dependents, and are simultaneously assigned to permanent (sea) duty are each authorized BAH or OHA at the without-dependent rate applicable for their appropriate grades. *Service regulations do not affect this authorization.*

<b>BAH AND OHA - MEMBER WITHOUT DEPENDENTS, ENTITLED TO BASIC PAY</b>			
<b>Table U10E-1</b>			
<b>R U L E</b>	<b>If member is</b>	<b>then BAH or OHA accrues</b>	<b>BAH or OHA does not accrue</b>
<b>1</b>	assigned to a PDS	if Government quarters or housing facilities are not assigned ( <b>NOTES 1 &amp; 2</b> )	*if member is assigned or occupies Government quarters suitable and adequate for the member's grade ( <b>NOTE 3</b> ).
<b>2</b>		while on short period of special alert duty during which the member is furnished sleeping accommodations at the PDS at which Government quarters are not available for assignment.	
<b>3</b>		*while on short training periods during which, due to military necessity, the member is furnished sleeping accommodations at the PDS at which Government quarters are not available for assignment.	
<b>4</b>	ordered to report for TDY ICW the fitting out or conversion of a ship and permanent duty aboard when the ship is placed in commission	*if per diem allowance is not authorized for the period of TDY ( <b>NOTE 4</b> )	if quarters are available or member is authorized per diem allowance for the period of such duty.
<b>5</b>	on sea duty	if member is grade E-6 or above and elects on or after 1 July 1996 not to occupy available quarters ( <b>NOTE 5</b> )	if member is grade E-5 or below ( <b>NOTE 5</b> ).
<b>6</b>	on field duty, PCS not involved ( <b>NOTE 7</b> )	if receiving BAH or OHA at the PDS	if assigned or occupying Government quarters at the PDS.

<b>*BAH AND OHA - MEMBER WITHOUT DEPENDENTS, ENTITLED TO BASIC PAY</b>			
<b>Table U10E-1 (continued)</b>			
<b>R U L E</b>	<b>If member is</b>	<b>then BAH or OHA accrues</b>	<b>BAH or OHA does not accrue</b>
<b>7</b>	assigned PCS to a unit on field duty	if the commander certifies that the member was required to procure quarters at personal expense at the initial field duty site	for the initial field duty in progress at time of PCS, unless the member is required to procure quarters at personal expense at field duty site.
<b>8</b>	on excess leave		for any period of time.
<b>9</b>	on authorized leave, accrued, advanced, or ICW release from active duty or discharge (PCS not involved)	*if receiving BAH or OHA at the PDS or assigned quarters are terminated incident to separation ( <b>NOTE 1</b> )	if assigned quarters at the PDS.
<b>10</b>	sick in hospital, or on sick leave from a hospital (PCS not involved)	*if receiving BAH or OHA at the PDS, ( <b>NOTE 1</b> )	if assigned quarters at the PDS.
<b>11</b>	being treated at hospital TDY en route PCS; or assigned PCS direct to hospital for treatment	If not assigned quarters	if assigned quarters in the hospital.
<b>12</b>	on TDY (PCS not involved), including such duty on transport or under a permissive travel authorization ( <b>NOTES 2 &amp; 6</b> )	If receiving BAH or OHA at the PDS	if assigned quarters at the PDS.
<b>13</b>	in travel status on PCS, including non-travel status under a permissive travel authorization, TDY en route, leave en route and proceed time; or is assigned PCS and is on authorized leave or duty at the old or new PDS	*if member is not assigned Government quarters while at the old or new PDS. See par. U10416 to determine which rate is payable.	*if member is assigned Government quarters while at the old or new PDS.
<b>14</b>	assigned PCS and is on authorized leave or duty at the old or new PDS	*if the member is not assigned Government quarters while at the old or new PDS.	*for of the Government quarters occupancy period not incident to a PCS. <b>NOTE: OHA cannot be paid if there is no rent expense.</b>
<b>15</b>	initially assigned to active duty and is TDY at other than indoctrination or basic training location pending receipt of an order designating a PDS to which the member is to report upon TDY completion	when Government quarters are not available for assignment and per diem is not payable.	
<b>16</b>	in the accession pipeline	between initial TDY and initial PDS ( <b>NOTE 7</b> ). See par. U10416.	
<b>17</b>	ordered home or to a place other than a military organization awaiting further orders ICW Physical Evaluation Board proceedings	on and after the departure day from the hospital or old PDS through the discharge day, or day prior to retirement effective date.	

<b>*BAH AND OHA - MEMBER WITHOUT DEPENDENTS, ENTITLED TO BASIC PAY</b>			
<b>Table U10E-1 (continued)</b>			
<b>R U L E</b>	<b>If member is</b>	<b>then BAH or OHA accrues</b>	<b>BAH or OHA does not accrue</b>
<b>18</b>	training for, attending or participating in Pan Am or Olympic games, or other international amateur sports competition	if not furnished quarters by the Government or by an agency sponsoring the member's participation	if furnished quarters by the Government, or by an agency sponsoring participation.
<b>19</b>	a medical officer on active duty in an intern or resident physician status at a state, county, municipal, or private hospital	if not furnished quarters without charge by the hospital	if furnished quarters without charge by the hospital. Such quarters are considered furnished on behalf of the United States.
<b>20</b>	a student training on a fellowship, scholarship or grant	if not furnished quarters by the college, university, or research facility	if furnished quarters by the college, university, or research facility. Such quarters are considered furnished on behalf of the United States.
<b>21</b>	a Nurse Corps officer or Nurse Corps candidate attending a course of instruction or affiliating with a state, county, municipal, or private hospital	if the member is not furnished quarters without charge	if furnished quarters without charge by the hospital. Such quarters are considered furnished on behalf of the United States.
<b>22</b>	*in confinement in a guardhouse, brig or correctional barracks pursuant to a court-martial (does not include pretrial confinement/pretrial restraint other than confinement or an adjudged sentence of restriction alone, see <b>NOTE 8</b> )	if the sentence is set aside or disapproved and member is otherwise authorized to receive BAH	*while confined pursuant to a court-martial and the sentence is effective or approved ( <b>NOTE 9</b> , or, when the member was not receiving BAH or OHA on the day before the day of confinement and Government quarters assignment was not terminated before or during confinement. Uniformed Service procedures must prescribe how and by whom Government quarters termination must be certified.

**NOTES:**

\*1. When not assigned to Government quarters at the PDS, BAH or OHA accrues while in a duty or authorized leave status not incident to PCS. BAH or OHA is not forfeited if temporary Government quarters are occupied.

2. A member away from PDS may occupy Government quarters designated for a member without dependents at the member's TDY station without affecting the member's authority to receive BAH or OHA or to be assigned to quarters, if any, at the member's PDS. Under such circumstances, a member may not occupy Government quarters that exceed the minimum prescribed Service standards for a member of that grade without dependents, unless the only quarters available (a) exceed the minimum standards, and (b) are made available for joint occupancy with other members.

3. Government quarters in fact occupied without payment of rental charges are deemed assigned as appropriate and adequate quarters.

\*4. BAH/OHA accrues from the reporting date through the day before the date the ship is placed in full commission, reduced commission, or in service not in commission, whichever occurs first. See par. U10400 and Service regulations for a member on sea duty.

\*5. A member in grade E-6 or above is authorized to receive BAH after reporting to a deployed ship or afloat unit. A member TDY to the ship or afloat unit is also authorized BAH/OHA after reporting to the deployed ship or afloat unit if in receipt of BAH/OHA at the PDS before beginning TDY. A member in grades E-4 or E-5, without dependents, assigned to sea duty may be authorized BAH/OHA if appropriate considering the availability of quarters for E-4s and E-5s. Effective 1 October 2003, member-married-to-member couples in grades E-5 and/or below are authorized BAH/OHA at the without-dependents rate applicable for their appropriate grades. *Service regulations do not affect this last authorization.* See par. U10400-E for requirements.

\*6. For a member below grade E-7, authorization does not exist during TDY if quarters are assigned or furnished at the PDS, even though the quarters are vacated at the beginning of the TDY.

7. See par. U10416 for transit rules.

\*8. Neither pretrial confinement/pretrial restraint (which is not punishment) other than confinement nor an adjudged court-martial sentence that includes restriction alone (which is not confinement) affects a member's BAH authorization. This rule does not address a member's authorization for a housing allowance when the member is confined by civil or foreign authorities. See par. U10420.

\*9. Confinement imposed pursuant to a court-martial sentence begins to run from the date the sentence is adjudged. (10 USC §857(a), (b)).

#### **U10402 MEMBER WITH DEPENDENTS**

A. When Authorized BAH or OHA. Except for a member paying child support and assigned to Government quarters a member with dependents, who is entitled to basic pay, is authorized BAH or OHA at the rate prescribed for a member with dependents when:

1. Adequate Government quarters are not furnished for the member and dependents without a rental charge payment.
2. Adequate Government quarters are not furnished for the member's dependents, or all of the member's dependents are prevented by competent authority from occupying such quarters, even though quarters are assigned for the member's occupancy. This does not apply to the provisions of par. U10122.
3. Dependents are not en route or do not accompany the member to the PDS, or the vicinity thereof, so as to preclude assignment of family quarters. Under such circumstances, the mere availability of quarters which could have been assigned does not negate the right of a member to the BAH or OHA for dependents. See Tables U10E-6, U10E-12, U10E-13, and U10E-14 for the location to be used in determining the member's BAH or OHA authorization.
4. Effective 2 February 2005, a single or divorced member who maintains legal and physical custody of a child(ren) before receipt of a PCS order to an unaccompanied tour may continue to be paid BAH at the with-dependents rate, for last PDS, or designated place for certain periods if the requirements of par. U10402-A are met. The divorce decree must be specific on the time period(s) the member has legal and physical custody. BAH at the with-dependents rate is authorized only for the time period the member would have the custody of the child(ren) if not serving on the unaccompanied tour. The member must, for military necessity, place the child(ren) in the physical custody of a relative or care giver designated by the member, to be authorized BAH or OHA at the with-dependents rate.

***NOTE:*** *A member, who is a member with dependents for housing purposes solely because the member is paying child support, is not authorized a housing allowance other than BAH-Diff if the member is assigned Government quarters; or to sea duty unless in a grade above E-3 and, is authorized to, and elects to not occupy assigned unaccompanied Government quarters.*

B. Location Rate. Ordinarily a housing allowance is paid based on the member's PDS or the home port if a member is assigned to a ship or afloat unit. However, the Service may determine that a member's assignment to a PDS or the circumstances of that assignment require the dependents to reside separately and approve payment of housing allowances based on the dependent's location or old PDS through the Secretarial Process.

1. Low/No Cost Moves. A Service may pay BAH or OHA based on the old PDS rate in situations involving low/no cost moves and for situations in which the member and dependents are residing separately. The Secretarial Process determines if it is inequitable to pay BAH or OHA based on the new PDS. When a member is ordered on a PCS between PDSs located in proximity and, at the new PDS, the member continues to commute from the residence occupied while at the old PDS, OHA or BAH continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited in this Chapter. A member ordered on PCS with TDY en route is authorized OHA or BAH during that period, see par. U10416. If a member is reassigned under the conditions of a low-cost or no-cost PCS and not authorized a HHG move, OHA or BAH is based on the rate for the old PDS if:

- a. Requested by the member, and
- b. The Secretarial Process determines that it would be inequitable to base the allowance on the housing cost in the new PDS area to which the member is reassigned.

2. Unaccompanied/Dependent Restricted OCONUS Assignments

a. Effective 1 July 2001, BAH or OHA is based on the old PDS in a situation in which member is making a PCS to a dependent restricted/unaccompanied OCONUS assignment and the dependents remain at member's old PDS. See Table U10E-6, rules 1 and 2.

b. If dependents of a member assigned to an unaccompanied tour move to a designated place, the member is authorized BAH/OHA based on the dependents' location. ***Payment based on the old PDS is not authorized.***

3. Member Assigned to Duty Aboard a Ship or Other Afloat Unit. A member with dependents assigned to duty aboard a ship or other afloat unit is authorized a with-dependents allowance when supported by a statement of the member's commanding officer, or an officer designated by the commanding officer for that purpose, that the dependents have established a residence at or in the home port vicinity. The applicable with-dependents allowance is payable in such cases even though the member is being quartered in kind aboard ship or with the member's afloat unit. The rate payable is the rate applicable to the ship's or afloat unit's home port.

4. Home Port Changes. If a member:

- a. Is currently assigned to a ship or other afloat unit with an announced home port change, or
- b. Is in receipt of a PCS order to a ship or other afloat unit with an announced home port change, and
- c. Dependents are authorized travel to the new home port,

change the housing allowance to the new home port rate effective the date the Service prescribes.

5. Examples of location rate changes routinely authorized/approved

- a. The member is assigned to a PDS in an area at which sufficient housing quantities do not exist;

- b. The member is assigned to unusually arduous sea duty and the dependents reside at or relocate to a designated place in the United States;
- c. The member is assigned or is in receipt of a PCS order to a ship entering overhaul involving a home port change and dependents are not relocated incident to the home port change;
- d. The member is in receipt of a PCS order to a unit with a promulgated change of home port and dependents relocate to the announced home port (or designated place in the United States if appropriate) before the effective date of the home port change;
- e. The member is disadvantaged as a result of reassignment for reasons of improving mission capability and readiness of the unit, in receipt of a PCS order between PDSs located in the same proximity, and disallowed HHG movement. See par. U5355. The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to movement of the individual for purposes of improving mission capability and unit readiness;
- f. The member is assigned to indeterminate TDY, or TDY pending further orders; or
- g. The member is assigned to a Professional Military Education (PME) or training course that is scheduled for a duration of one year or less.

6. Other Circumstances. The Secretary Concerned may determine that circumstances not listed in pars. U10402-B5a through U10402-B5g above require the dependents to reside separately and approve payment of housing allowances based on the dependent’s location or the old PDS. ***A personal election of either a member or dependents for residing separately is not a consideration.***

7. Multiple Dependent Locations. In instances of multiple dependent locations, the member must designate the dependents’ primary residence. The housing allowance rate is based on this primary residence.

C. During Leave, Travel Status, Separation, and Other Situations. See Table U10E-2.

***Effective 1 November 2006***

<b>BAH OR OHA, MEMBER WITH DEPENDENTS ENTITLED TO BASIC PAY</b>			
<b>Table U10E-2</b>			
<b>R U L E</b>	<b>If member is</b>	<b>and is authorized BAH or OHA at the PDS</b>	<b>then BAH or OHA authorization</b>
<b>1</b>	in a duty status or on authorized leave	yes	continues.
<b>2</b>	status not incident to PCS (includes accrued, advanced, or convalescent leave) ( <b><i>NOTE 1</i></b> )	no	does not exist.
<b>3</b>	on excess leave	yes	does not exist except for payment to dependents as provided in par. U10422-C for a member in grade E-4 (4 or fewer years), and more junior ( <b><i>NOTE 2</i></b> ).
<b>4</b>	in a duty, travel or leave status incident to PCS (includes TDY enroute) ( <b><i>NOTES 1</i></b> and <b><i>3</i></b> )		exists unless permanent government quarters are assigned or occupied. See par.U10416 to determine rate.

<b>BAH OR OHA, MEMBER WITH DEPENDENTS ENTITLED TO BASIC PAY</b>			
<b>Table U10E-2 (continued)</b>			
<b>R U L E</b>	<b>If member is</b>	<b>and is authorized BAH or OHA at the PDS</b>	<b>then BAH or OHA authorization</b>
<b>5</b>	on TDY, not incident to PCS ( <b>NOTES 1</b> and <b>3</b> )	yes	continues as long as the PDS remains unchanged, except as restricted by par. U10306-I.
<b>6</b>		no	does not exist.
<b>7</b>	AWOL, not excused as unavoidable		does not exist except for payment to dependents as provided in par. U10422-A for a member in grade E-4 (4 or fewer years), and more junior.
<b>8</b>	absent due to disease (as distinguished from injury) from alcohol or drugs, causing loss of pay	yes	continues.
<b>9</b>		no	does not exist. However, if quarters assignment at the PDS is terminated during an absence, BAH or OHA accrues on and after the termination date.
<b>10</b>	home on PCS awaiting further orders in connection with physical evaluation board proceedings		continues until the member's retirement or discharge.

**NOTES:**

1. The phrase, "incident to PCS," refers to whether or not the member is en route to a new PDS under PCS orders.
2. BAH or OHA does not accrue during excess leave if the member is not to continue in service after leave expires. Example: A member released from the disciplinary barracks on commandant's parole, and placed in excess leave status until the sentence is ordered to be executed
3. Includes such status under a permissive travel authorization.

**U10404 ACQUIRED DEPENDENTS**

A. General Rules

1. When a member, living off post, acquires dependents (marriage, birth, adoption, etc.), a with-dependent housing allowance is authorized based on the:
  - a. PDS if the member is assigned at a PDS in CONUS. A member assigned at a PDS in the CONUS may request a housing allowance based on the dependents' location through the Secretarial Process.
  - b. Dependents' location if the member is assigned at a PDS outside the CONUS and dependents do not reside at or near the PDS. If dependents do reside at or near the PDS, the housing allowance is based on the PDS.
2. If dependents do reside in the vicinity of the PDS or the member is assigned to a PDS in the CONUS, then an FSH is not authorized and the member is only authorized the with-dependent housing allowance.
3. If Government quarters are not available for a member assigned to an OCONUS PDS, and dependents do not reside in the vicinity of the PDS, then a FSH allowance is also authorized.

4. Dependents may visit the member at the PDS outside CONUS without changes to allowances. However, when the visit exceeds 90 days, it is no longer a visit but is permanent residence. The with-dependent allowance is changed to be based on the location of the PDS and FSH, if being paid, stops. If dependents subsequently depart the area of the PDS after with dependent allowances are changed and FSH stopped, the with-dependents allowance and FSH previously authorized are reinstated as of the departure date.

5. FSH is not authorized for a member assigned in CONUS unless member is assigned to PDS where dependent travel is delayed or restricted (par. U5222-N).

B. Decision Logic Table

CHANGES WHEN A MEMBER ACQUIRES DEPENDENTS					
Table U10E-3					
RULE	Member Assigned	Dependents Located	Dependents Located At or Near the PDS	Government Quarters Available for the Member	Then
1	Outside CONUS	In CONUS, Alaska, or Hawai'i (BAH Area)	Yes	Yes	Start BAH at the with-dependents rate based on the PDS as of the date acquired
2				No	Stop BAH at the without-dependents rate as of the day before acquired Start BAH at the with-dependents rate based on the PDS as of the date acquired
3			No	Yes	Start BAH at the with-dependents rate based on the dependent's location as of the date acquired
4				No	Stop the without-dependents allowance as of the day before acquired Start BAH at the with-dependents rate based on the dependent's location as of the date acquired Start FSH-B or FSH-O based on the PDS as of the date acquired
5		Outside CONUS, Alaska or Hawai'i (OHA Area)	Yes	Yes	Start OHA based on the PDS as of the date acquired
6				No	Start OHA at the with-dependents rate based on the PDS as of the date acquired Stop the without-dependents allowance as of the day before acquired
7			No	Yes	Start OHA at the with-dependents rate based on the dependent's location as of the date acquired
8				No	Start OHA at the with-dependents rate based on the dependent's location as of the date acquired Stop the without-dependents allowance as of the day before acquired Start FSH-B or FSH-O based on the PDS as of the date acquired

CHANGES WHEN A MEMBER ACQUIRES DEPENDENTS					
Table U10E-3 (continued)					
9	In CONUS	In CONUS, Alaska, or Hawai'i (BAH Area)	Yes	Yes	Start BAH at the with-dependents rate based on the PDS as of the date acquired
10				No	Stop BAH at the without-dependents rate as of the day before acquired Start BAH at the with-dependents rate based on the PDS as of the date acquired
11			No	Yes	Start BAH at the with-dependents rate based on the PDS as of the date acquired ( <b>NOTE 1</b> )
12				No	Stop the without-dependents allowance as of the day before acquired Start BAH at the with-dependents rate based on the PDS as of the date acquired ( <b>NOTE 1</b> )
13	In CONUS	Outside CONUS, Alaska or Hawai'i (OHA Area)	Yes	Yes	Start BAH based on the PDS as of the date acquired
14				No	Start BAH at the with-dependents rate based on the PDS as of the date acquired Stop the without-dependents allowance as of the day before acquired
15			No	Yes	Start BAH at the with-dependents rate based on the PDS as of the date acquired ( <b>NOTE 1</b> )
16				No	Start BAH at the with-dependents rate based on the PDS as of the date acquired ( <b>NOTE 1</b> ) Stop the without-dependents allowance as of the day before acquired

**NOTES:**

1. In unusual circumstances, the member may request BAH/OHA be based on the dependents location through the Secretarial Process.

**U10406 THE GOVERNMENT DEFERS DEPENDENT TRAVEL**

A. General Rules

- When the Government defers dependents' travel at the Government's expense to a member's new CONUS/OCONUS PDS pending housing availability, a with-dependents housing allowance continues to be paid at the old PDS rate or the rate for the dependents' location if the dependents relocate. In cases in which the Secretarial Process previously authorized a housing allowance based on the dependents' location, that rate continues. Obtaining housing is the decision key for authorization of dependent travel to the PDS.
- FSH-O/FSH-B for the member's location starts when the member obtains private sector housing.
- The payment of the with-dependents allowance and FSH-O/FSH-B continues for 60 days after dependent travel is authorized. If the 60-day time period expires, dependents have not arrived at the member's PDS, and an extension to the 60-day period has not been granted through the Secretarial Process, the member is only authorized a with-dependents allowance at the with-dependents rate for the PDS location. **A housing allowance is not authorized for the dependents' location.**
- Table U10E-5 applies when an area within CONUS has been declared a concurrent dependent travel application area. See par. U5222-N.

B. Decision Logic Tables

<b>CHANGES WHEN THE GOVERNMENT DEFERS DEPENDENTS' TRAVEL TO AN OCONUS DUTY STATION</b>				
<b>Table U10E-4</b>				
<b>RULE</b>	<b>Expected Travel Delay</b>	<b>Dependents Relocated at Gov't Expense</b>	<b>Dependents Arrive Within 60 Days of Travel Authorization</b>	<b>Then</b>
<b>1</b>	More Than 60 Days But Less Than 20 Weeks	No	Yes	Upon the member's departure, continue with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of the day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start OHA (or BAH in Alaska or Hawai'i) with-dependents rate as of dependents' arrival date
<b>2</b>			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of date private sector housing is acquired at the new PDS Stop FSH as of day 61 after the date travel is authorized to begin Change the with-dependents allowance from based on the old PDS to based on the new PDS as of day 61
<b>3</b>	20 or More Weeks	No	Yes	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start OHA (or BAH in Alaska or Hawai'i) at the with-dependents rate as of dependents' arrival date at the member's PDS
<b>4</b>			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-O/FSH-B as of date private sector housing is acquired at the PDS Stop FSH-O/FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from based on the old PDS to based on the new PDS as of day 61
<b>5</b>		Yes	Yes	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start FSH-O/FSH-B on the date private sector housing is acquired at PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on dependents location on day before dependent arrival at the member's PDS Start OHA (or BAH in Alaska or Hawai'i) at the with-dependents rate for the member's PDS on the dependents' arrival date at the member's PDS
<b>6</b>			No	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start FSH-O/FSH-B on the date private sector housing is acquired at the new PDS Stop FSH-O/FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from based on the old PDS to based on the new PDS as of day 61

<b>CHANGES WHEN THE GOVERNMENT DEFERS DEPENDENTS' TRAVEL TO A CONUS DUTY STATION</b>				
<b>Table U10E-5</b>				
<b>R U L E</b>	<b>Expected Travel Delay</b>	<b>Dependents Relocated at Gov't Expense</b>	<b>Dependents Arrive Within 60 Days of Travel Authorization</b>	<b>Then</b>
<b>1</b>	The Old PDS is in the United States and Expected Delay is Less Than 20 Weeks	No	Yes	Upon the member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of the day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start BAH at the with-dependents rate as of dependents' arrival date at the member's PDS
<b>2</b>			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of date private sector housing is acquired at the new PDS Stop FSH as of day 61 after the date travel is authorized to begin Change the with-dependents allowance from being based on the old PDS to being based on the new PDS as of day 61
<b>3</b>	The Old PDS is in the United States and Expected Delay is 20 or More Weeks	No	Yes	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of the date private sector housing is acquired at the new PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on the old PDS as of day before dependent arrival Start BAH at the with-dependents rate as of dependents' arrival date at the member's PDS
<b>4</b>			No	Upon member's departure, continue the with-dependents allowance based on the old PDS Start FSH-B as of date private sector housing is acquired at the PDS Stop FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from being based on the old PDS to being based on the new PDS as of day 61
<b>5</b>	Or the Old PDS is Outside the United States	Yes	Yes	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start /FSH-B on the date private sector housing is acquired at PDS Stop FSH as of day before dependent arrival Stop the with-dependents allowance based on dependents location on the day before dependent arrival at the member's PDS Start BAH at the with-dependents rate for the member's PDS on the dependents' arrival date at the member's PDS
<b>6</b>			No	Change the with-dependents allowance based on old PDS to a with-dependents allowance based on the designated location on the date dependents arrive at the designated location Start FSH-B on the date private sector housing is acquired at the new PDS Stop FSH-B as of day 61 after travel is authorized to begin Change the with-dependents allowance from being based on the dependents' location to being based on the new PDS as of day 61

**U10408 MEMBER WITH-DEPENDENTS SERVES AN UNACCOMPANIED OR UNUSUALLY ARDUOUS SEA DUTY TOUR****A. General Rules**

1. A member with dependents who serves an “unaccompanied” tour (see DODI 1315.18) or unusually arduous sea duty is authorized a housing allowance at the with-dependents rate based on the dependents’ location, or based on the old PDS if the dependents remained there and did not relocate and the dependents are not in Government quarters.

2. If single-type Government quarters are not available for assignment to the member at the OCONUS PDS, and dependents do not reside at or near the PDS, then FSH-O/FSH-B is also authorized. Member assigned to unusually arduous sea duty are not authorized FSH since Government quarters are available for assignment.

3. Dependents may visit the member at the PDS without affecting the with-dependent allowance or FSH.

***NOTE: If the visit exceeds 90 days, the dependents are deemed to be residing at the PDS and the dependent location housing allowance and FSH stop. In this event, the member is then authorized a with-dependent allowance based on the PDS.***

4. If dependents subsequently depart the PDS after day 90 to establish a residence elsewhere, FSH, if otherwise payable, and the with-dependents allowances previously authorized are reinstated as of the departure day.

5. When a member serves an unaccompanied tour at the first (i.e., the initial PDS when coming on active duty) PDS, payment of a with-dependents housing allowance is based on the locations described in par. U5222-D1 if the dependents have been authorized/approved to reside at the locations described in par. U5222-D1.

6. A member transferred between unaccompanied tours, whose dependents do not move, continues to be authorized a with-dependents rate based on the dependents’ location.

7. A member transferred between unaccompanied tours whose dependents move from the member’s prior PDS (PDS before the member was assigned on the first unaccompanied tour) to a designated place, or from a designated place to another designated place if the move is authorized/approved under par. U5222-F1, is authorized a with-dependents rate based on the dependents’ new location.

8. If dependents relocate from a designated place at personal expense to a location in an OHA area that is not in the vicinity of the member’s PDS, start OHA based on the new location effective the date private sector housing is obtained once the required documentation is provided. If the new location is in a BAH area, start BAH effective on the arrival date. Stop the with-dependents allowance based on the initial designated place effective the day before dependents departed that location.

9. When a member serves an unaccompanied or is assigned to an unusually arduous sea duty tour, the housing allowance for the dependents’ location may be authorized/approved to be effective on the date of the lease.

***NOTE: If all of a member’s dependents arrive at a member’s OCONUS PDS and stay beyond 90 days, the member is not authorized OHA simply because the dependents are present. To be paid OHA the member must provide the required documentation (a completed and approved OHA report (DD Form 2367)) for private sector leased/owned housing. For BAH, see Table U10E-3.***

B. Decision Logic Tables

<b>MEMBER WITH DEPENDENTS SERVES AN UNACCOMPANIED TOUR</b>			
<b>Table U10E-6</b>			
<b>R U L E</b>	<b>If member</b>	<b>And</b>	<b>then the payable BAH or OHA rate (for a member authorized BAH or OHA) is that which is prescribed for (NOTE 1)</b>
<b>1</b>	is assigned to an unaccompanied tour at a PDS outside CONUS	dependents retain their permanent residence in the U.S.	<p>If dependents remain at member's old PDS continue to pay BAH based on old PDS.</p> <p>If dependents are at an U.S. location other than the old PDS and are receiving BAH based on a Secretarial waiver then continue the BAH previously paid.</p> <p>If dependents are at an U.S. location other than the old PDS and other than a location for which the member had a Secretarial waiver, stop BAH based on the old PDS the day before member's departure.</p> <p>Pay Transit Housing Allowance from the member's departure day until the day prior to the member's report day at the new PDS.</p> <p>Start BAH based on the dependents' location the day member arrives at new PDS.</p>
<b>2</b>		dependents retain their permanent residence outside the U.S.	<p>If dependents remain at member's old PDS continue to pay OHA based on old PDS.</p> <p>If dependents are at an OCONUS location other than the old PDS and are receiving OHA based on a Secretarial waiver then continue the OHA previously paid.</p> <p>If dependents are at an OCONUS location other than the old PDS and other than a location for which the member had a Secretarial waiver, stop OHA the day before the member's departure.</p> <p>Pay Transit Housing Allowance from the member's departure day until the day prior to the member's report day at the new PDS.</p> <p>Start OHA based on the dependents' location the day member arrives at new PDS.</p>
<b>3</b>		dependents relocate their permanent residence from the U.S. to another location in the U.S. at Government expense	<p>If dependents travel in advance of the member, start BAH based on the dependents' location the day one or more dependents arrive at the new residence location (the BAH rate based on the old PDS or the Transit Housing Allowance continues through the day before the dependents' arrival day.)</p> <p>If dependents travel with the member, start BAH based on the dependents' location the day one or more dependents arrive at the new residence location and stop the Transit Housing Allowance the day before the dependents' arrival day.</p> <p>If dependents travel after the member, stop BAH based on the member's old PDS the day prior to the member's departure.</p> <p>Start the Transit Housing Allowance on the member's departure day through the day prior to the member's report day at the new PDS.</p> <p>Start the BAH rate based on member's old PDS the day member reports to the new PDS until the day prior to the dependents arrival at the new residence location.</p> <p>Start BAH based on the dependents location on the day one or more dependents arrive at the new residence location.</p>

<b>MEMBER WITH DEPENDENTS SERVES AN UNACCOMPANIED TOUR</b>			
<b>Table U10E-6 (continued)</b>			
<b>R U L E</b>	<b>If member</b>	<b>And</b>	<b>then the payable BAH or OHA rate (for a member authorized BAH or OHA) is that which is prescribed for (NOTE 1)</b>
<b>4</b>		dependents relocate their permanent residence from Outside U.S. to the U.S. at Government expense	<p>If dependents travel in advance of the member, start BAH based on the dependents' location the day one or more dependents arrive at the new residence location (OHA based on the old PDS or the Transit Housing Allowance continues through the day before the dependents' arrival day.)</p> <p>If dependents travel with the member, stop OHA the day prior to member's departure.</p> <p>Start the Transit Housing Allowance the day member departs the old PDS through the day prior to the dependents arrival at the new location.</p> <p>Start BAH based on the dependents' location the day one or more dependents arrive at the new residence location.</p> <p>If dependents travel after the member, stop OHA based on the member's old PDS the day prior to the member's departure.</p> <p>Start the Transit Housing Allowance on the member's departure day through the day prior to the member's report day at the new PDS.</p> <p>Start OHA based on member's old PDS the day member reports to the new PDS until the day prior to the dependents departure.</p> <p>Start BAH based on the dependents location on the day one or more dependents arrive at the new residence location.</p>
<b>5</b>		dependents relocate their permanent residence from outside the U.S. to another location outside the U.S. at Government expense	<p>If dependents travel in advance of the member, start OHA based on the dependents' location the day dependents incur permanent lodging costs at the new residence (OHA based on the old PDS or the Transit Housing Allowance continues through the day before.)</p> <p>If dependents travel with the member, stop OHA based on the member's PDS the day prior to member's departure.</p> <p>Start the Transit Housing Allowance the day member departs the old PDS.</p> <p>Start OHA based on the dependents' location the day dependents incur permanent lodging costs at the new residence location and stop the Transit Housing Allowance the day before.</p> <p>If dependents travel after the member, stop OHA based on the member's old PDS the day prior to the member's departure.</p> <p>Start the Transit Housing allowance on the member's departure day through the day prior to the member's report day at the new PDS.</p> <p>Start OHA based on member's old PDS the day member reports to the new PDS until the day prior to dependents' departure.</p> <p>Start OHA based on the dependents location on the day dependents start incurring permanent lodging costs at the new residence location.</p>

<b>MEMBER WITH DEPENDENTS SERVES AN UNACCOMPANIED TOUR</b>			
<b>Table U10E-6 (continued)</b>			
<b>R U L E</b>	<b>If member</b>	<b>And</b>	<b>then the payable BAH or OHA rate (for a member authorized BAH or OHA) is that which is prescribed for (NOTE 1)</b>
<b>6</b>		dependents relocate their permanent residence from the U.S. to a location outside U.S. at Government expense	<p>If dependents travel in advance of the member, start OHA based on the dependents' location the day dependents incur permanent lodging costs at the new residence location (BAH based on the old PDS or the Transit Housing Allowance continues through the day before.)</p> <p>If dependents travel with the member, stop BAH based on the member's PDS the day prior to member's departure. Start the Transit Housing Allowance the day member departs the old PDS.</p> <p>Start OHA based on the dependents' location the day dependents incur permanent lodging costs at the new residence location and stop the Transit Housing Allowance the day before.</p> <p>If dependents travel after the member, stop BAH based on the member's old PDS the day prior to the member's departure. Start the Transit Housing allowance on the member's departure day through the day prior to the member's report day at the new PDS.</p> <p>Start BAH based on member's old PDS the day member reports to the new PDS.</p> <p>Start OHA based on the dependents location on the day dependents start incurring permanent lodging costs at the new residence location and stop the old PDS BAH rate the day before.</p>
<b>7</b>		dependents relocate their residence while the member is serving an unaccompanied tour at personal expense	The rate for the location in rules 1 or 2 through the day before one or more dependents arrive at the new permanent residence location. Authorization for BAH or OHA at the rate applicable to the new permanent residence location begins on the day one or more dependents arrive at that location.
<b>8</b>	is assigned to an unaccompanied tour at a PDS outside CONUS and the member is required to perform a TDY inside or outside CONUS, incident to a transfer to another unaccompanied tour	dependents continue to reside at same location	The dependents' permanent residence location.
<b>9</b>	is assigned to an unaccompanied tour at a PDS outside CONUS and the member is required to perform a TDY incident to a transfer in the United States		The dependents' permanent residence location through the day before the day the member reports to the new PDS. Authorization for BAH or OHA at the rate for the new PDS begins on the day the member reports at that PDS.
<b>10</b>	is assigned to an unaccompanied OCONUS assignment or unusually arduous sea duty	dependents are not OCONUS	Is the old PDS rate if the dependents do not relocate otherwise, the dependent's location rate.

**NOTES:**

1. A housing allowance may not be paid if member is assigned adequate family-type Government quarters at the PDS. Don't start the housing allowance until member terminates the family-type Government quarters assignment.

<b>CHANGES WHEN A MEMBER WITH DEPENDENTS SERVES AN “UNACCOMPANIED” TOUR AND DEPENDENTS VISIT</b>				
<b>Table U10E-7</b>				
<b>R U L E</b>	<b>Member on an Unaccompanied Assignment</b>	<b>Government Quarters Available</b>	<b>Dependents Visit for More Than 90 Days</b>	<b>Then</b>
<b>1</b>	In Alaska or Hawai'i (BAH Area)	Yes	No	No Action Required.
<b>2</b>			Yes	Stop with-dependents allowance based on dependent location on day 90. Start with-dependents allowance based on PDS on day 91. If dependents depart the PDS after day 91, to take up residence elsewhere, reinstate the with-dependents allowance based on dependent location as of the departure day.
<b>3</b>		No	No	Start FSH-B based on the PDS as of the date private sector housing is acquired at the PDS.
<b>4</b>			Yes	Stop with-dependents allowance based on dependent location on day 90. Stop FSH-B on day 90. Start BAH at the with-dependents rate based on PDS on day 91. If dependents depart the PDS after day 91, to take up residence elsewhere, reinstate the with-dependents allowance based on dependent location and FSH-B as of the departure day.
<b>5</b>	Outside U.S., (OHA Area)	Yes	No	No Action Required.
<b>6</b>			Yes	Stop with-dependents allowance based on dependent location on day 90. Start OHA at the with-dependents rate based on the member's PDS on day 91. If dependents depart the PDS after day 91, to take up residence elsewhere, reinstate the with-dependents allowance based on dependent location as of the departure day.
<b>7</b>		No	No	Start FSH-O based on the PDS on the date private sector housing is acquired.
<b>8</b>			Yes	Stop with-dependents allowance based on dependent location on day 90. Stop FSH-O on day 90. Start OHA at the with-dependents rate based on the member's PDS as of day 90. If dependents depart the PDS after day 91, to take up residence elsewhere, reinstate the with-dependents allowance based on dependent location and FSH-O as of the departure day.

**U10410 EARLY RETURN OF DEPENDENTS**

A. At Government Expense

1. When all of a member's dependents are returned from an OCONUS PDS at Government expense not due to a PCS, regardless of the reason for the return, the member is authorized a housing allowance at the with-dependents rate based on the dependents' permanent residence location effective on the arrival day. If the dependents' location is in an OHA area, start OHA on the date private sector housing is acquired.

2. OHA, or BAH in Alaska or Hawai'i, at the with-dependents rate for the member's OCONUS PDS stops on the previous day. If the member resides in private sector housing after dependents' departure, FSH-O/FSH-B for the member's PDS location is authorized effective on the same day that BAH at the with-dependents rate begins. If the member is assigned Government quarters following dependents' departure, no housing allowance is payable for the member's PDS.

B. At Personal Expense. When all of a member's dependents are returned early from an OCONUS PDS at personal expense, the member is not authorized a second housing allowance and the with-dependents rate housing allowance based on the member's PDS continues without change. If the member vacates family-type Government quarters that were occupied by the dependents before their departure, the member is authorized a with-dependents rate allowance for the member's PDS.

C. Decision Logic Table

CHANGES INCIDENT TO EARLY RETURN OF DEPENDENTS			
Table U10E-8			
RULE	Dependents Returned from OCONUS PDS	Member Assigned Family Government Quarters at OCONUS PDS	Then
1	Return Is at Government Expense	Yes	If the dependents' location is in a BAH area, start with-dependent allowance based on dependent residence location as of dependent's arrival date at their destination. If the dependents' location is in an OHA area, start OHA on the date private sector housing is acquired for the dependents. If the member later terminates Gov't family type quarters assignment, start FSH effective the termination date or date private sector housing for the member is acquired, whichever is later, if single type Gov't quarters are not available.
2		No	If the dependents' location is in a BAH area, start with-dependent allowance based on dependent residence location as of dependent's arrival date at their destination. If the dependents' location is in an OHA area, start OHA on the date private sector housing is acquired. Stop the with-dependents rate based on the PDS on the day before dependent's location allowance starts. Start FSH-O/FSH-B the day dependent's location allowance starts.
3	Return Is Not at Government Expense	Yes	No housing changes required. If the member later terminates Gov't quarters assignment: If in a BAH area, start with-dependent BAH based on the PDS as of the date of termination. If in an OHA area, start with-dependent OHA based on the PDS as of the date private sector housing is acquired or the date of termination, whichever is later.
4		No	No housing changes required.

Effective 16 November 2005

**U10412 DEPENDENT TRAVEL - ADVANCE AND DELAYED**

A. General. When a PCS order has been issued, the member's family may perform PCS travel at a different time than the member.

1. Example of Advance Travel. A member stationed in England receives a PCS order in July for reassignment to Norfolk with a November reporting date. The member's family returns in August to get settled before school starts in September.

2. Example of Delayed Travel. A member stationed in Chicago receives a PCS order in January to report to Japan in April. The member's family remains in Chicago until the school year ends in June.

B. Housing Allowance Based on Dependents' Location or Old PDS. Unless otherwise authorized/approved, a member's housing allowance is based on the PDS. A member may be authorized a housing allowance based on the location at which the dependents maintain a permanent residence, or the old PDS, if authorized/approved through the Secretarial Process. Examples of separation situations that are *routinely* authorized/approved at a lower level than the Service Secretary include:

1. The member is assigned to a PDS in an area in which sufficient housing quantities do not exist;
2. The member is assigned to unusually arduous sea duty and the dependents reside at or relocate to a designated place in the U. S.;
3. The member is assigned or is in receipt of a PCS order to a ship entering overhaul involving a home port change and dependents are not relocated incident to the home port change;
4. The member is in receipt of a PCS order to a unit with a promulgated change of home port and dependents relocate to the announced home port (or designated place in the U. S. if appropriate) before the effective date of the home port change;
5. The member is disadvantaged as a result of reassignment for reasons of improving mission capability and readiness of the unit, in receipt of a PCS order between PDSs located in the same proximity, and disallowed HHG transportation. See par. U5355. The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to movement of the individual for purposes of improving mission capability and unit readiness.;
6. The member is assigned to indeterminate TDY, or TDY pending further orders; or
7. The member is assigned to a Professional Military Education (PME) or a training course that is scheduled for a duration of one year or less.

***Effective 6 February 2007***

C. Secretarial Determinations. In addition to the example situations in par. U10412-B1 through U10412-B7 above, the Secretary Concerned may determine that a member's assignment to a PDS or the circumstances of that assignment require the dependents to reside separately and approve payment of housing allowances based on the dependent's location or the old PDS through the Secretarial Process. These decisions may be made at a higher level than decisions for the situations in pars. U10412-B1 through U10412-B7. ***A personal election of either a member or dependents for residing separately is not a consideration.***

D. Rates Applicable

1. If dependents relocate, the rate applicable to the dependents' new residence location is effective on the date one or more dependents arrive there.
2. If the dependents do not relocate, the with-dependent allowance is based on the higher of the rates for the dependents' location or the member's old PDS and continues until the dependents depart the authorized/approved location.

3. A member is generally authorized a Transit Housing Allowance while on leave and travel between PDSs. However, in situations in which the Secretary Concerned has authorized/approved an advance or delayed travel situation, the authorized/approved with-dependent allowance rate applies. In delayed travel situations, when the dependents depart the authorized/approved location, the allowance changes to the new PDS if the member has already arrived there, or changes to the Transit Housing Allowance if the member is still in transit. See par. U10416 for the Transit rate.

E. Decision Logic Tables

<b>CHANGES WHEN DEPENDENTS TRAVEL IN ADVANCE OF THE MEMBER</b>					
<b>Table U10E-9</b>					
<b>R U L E</b>	<b>Dependents Perform PCS Travel in Advance of the Member</b>	<b>New PDS Location</b>	<b>Assigned Gov't Qtrs at the Old PDS</b>	<b>Has HA for Dependent's Location Been Authorized/ Approved by Secretarial Process?</b>	<b>Then</b>
<b>1</b>	Old PDS In U.S. (BAH Area)	New PDS In U.S. (BAH Area)	Yes	Yes	Start BAH at the with-dependents rate based on the dependent's location on the arrival date, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/ approving document, whichever is later.
<b>2</b>				No	Do not start BAH.
<b>3</b>			No	Yes	Start BAH at the with-dependents rate based on the dependent's location on the arrival date or effective date specified by the authorizing/approving document, whichever is later.
				No	Stop BAH based on the current PDS as of the day before BAH starts based on dependent's location.
<b>4</b>		No	Continue BAH based on current PDS until member's departure.		
<b>5</b>		New PDS Outside U.S. (OHA Area)	Yes	Yes	Start OHA at the with-dependents rate based on the dependent's location on the date they obtain private sector housing at the new PDS, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/approving document, whichever is later.
<b>6</b>				No	Do not start OHA.
<b>7</b>	No		Yes	Start OHA at the with-dependents rate based on the dependent's location on the date they obtain private sector housing or effective date specified by the authorizing/approving document, whichever is later.	
		No	Stop BAH based on the current PDS as of the day before OHA starts based on the dependents location.		

<b>CHANGE WHEN DEPENDENTS TRAVEL IN ADVANCE OF THE MEMBER (Continued)</b>					
<b>Table U10E-9 (continued)</b>					
<b>R U L E</b>	<b>Dependents Perform PCS Travel in Advance of the Member</b>	<b>New PDS Location</b>	<b>Assigned Gov't Qtrs at the Old PDS</b>	<b>Has HA for Dependent's Location Been Authorized/ Approved by Secretarial Process?</b>	<b>Then</b>
8				No	Continue BAH based on current PDS until member's departure.
9	Old PDS Outside U.S (OHA Area)	New PDS In U.S (BAH Area)	Yes	Yes	Start BAH at the with-dependents rate based on the dependent's location on the arrival date, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/ approving document, whichever is later.
10				No	Do not start BAH.
11			No	Yes	Start BAH at the with-dependents rate based on the dependent's location on the arrival date or effective date specified by the authorizing/approving document, whichever is later.
				No	Stop OHA based on the current PDS as of the day before BAH starts based on dependent's location.
12		New PDS Outside U.S (OHA Area)	Yes	Yes	Start OHA at the with-dependents rate based on the dependent's location on the date they obtain private sector housing at the new PDS, or the date Gov't quarters assignment is terminated, or effective date specified by the authorizing/approving document, whichever is later.
14				No	Do not start OHA.
15			No	Yes	Start OHA at the with-dependents rate based on the dependent's location on the date they obtain private sector housing or effective date specified by the authorizing/approving document, whichever is later.
				No	Stop OHA based on the current PDS as of the day before OHA starts based on the dependents location.
16	No	Continue OHA based on current PDS until member's departure.			

CHANGES WHEN DEPENDENTS TRAVEL AFTER THE MEMBER					
Table U10E-10					
RULE	Dependents Perform PCS Travel after the Member	New PDS Location	Assigned Gov't Qtrs at the Old PDS	Has HA for Dependent's Location Been Authorized/ Approved by Secretarial Process?	Then
1	Old PDS In U.S. (BAH Area)	New PDS In U.S. (BAH Area)	Yes	Yes	Start BAH based on the higher of the old PDS or the dependent's location rates on the date Government quarters assignment is terminated or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in transit.
2				No	Start BAH based on the new PDS rate when Government quarters assignment is terminated if member has arrived or Transit allowance if still in transit.
3			No	Yes	Continue BAH based on the higher of the old PDS or dependent's location rates as of the member's departure date from the old PDS, the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in transit.
4				No	Stop BAH as of the day before the member's departure.
5		New PDS Outside U.S (OHA Area)	Yes	Yes	Start BAH based on the higher of the old PDS or the dependent's location rates on the date Government quarters assignment is terminated or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in transit.
6				No	Start OHA based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.
7			No	Yes	Start BAH based on the higher of the old PDS or the dependent's location rates as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later. As of dependents departure date, change to allowance based on new PDS if member has arrived or Transit allowance if still in-transit.
8				No	Stop BAH as of the day before the member's departure.

CHANGES WHEN DEPENDENTS TRAVEL AFTER THE MEMBER					
Table U10E-10 (continued)					
R U L E	Dependents Perform PCS Travel after the Member	New PDS Location	Assigned Gov't Qtrs at the Old PDS	Has HA for Dependent's Location Been Authorized/ Approved by Secretarial Process?	Then
9	Old PDS Outside U.S (OHA Area)	New PDS In U.S (BAH Area)	Yes	Yes	If dependents move to the new PDS after Gov't quarters are terminated, start BAH based on new PDS if member has arrived or Transit allowance if still in transit.
10					If dependents move to private-sector housing after Gov't quarters are terminated, start OHA based on the old PDS on the date quarters are terminated, or the date private sector housing is obtained, or the effective date specified by the authorizing/approving document, whichever is later.
11					As of dependents departure date, change to BAH based on new PDS if member has arrived or Transit allowance if still in transit.
12			No	Yes	Start BAH based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.
					Continue OHA based on the old PDS as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later.
13	No	No	As of dependents departure date, change to BAH based on new PDS if member has arrived or Transit allowance if still in transit.		
14	Old PDS Outside U.S (OHA Area)	New PDS Outside U.S. (OHA Area)	Yes	Yes	Stop OHA as of the day before the member's departure.
15					If dependents move to the new PDS after Government quarters are terminated, start OHA based on new PDS if member has arrived or Transit allowance if still in transit.
16			If dependents move to private sector housing after Gov't quarters are terminated, start OHA based on the old PDS on the date quarters are terminated, or the date private sector housing is obtained, or the effective date specified by the authorizing/approving document, whichever is later.		
17			No	Yes	As of dependents departure date, change to OHA based on new PDS if member has arrived or Transit allowance if still in transit.
	Start OHA based on the new PDS rate when Gov't quarters assignment is terminated if member has arrived or Transit allowance if still in transit.				
18	No	No	Continue OHA based on the old PDS as of the member's departure date from the old PDS, or the effective date specified by the authorizing/approving document, whichever is later.		
				As of dependents departure date, change to OHA based on new PDS if member has arrived or Transit allowance if still in transit.	
				Stop OHA as of the day before the member's departure.	

**U10414 FAMILY SEPARATION HOUSING (FSH) ALLOWANCE**

A. General. The FSH allowance is based upon a separation resulting from military orders and not the personal choice of the member and/or dependents. It is payable to a member-with-dependents for added housing expenses resulting from separation from the dependents when a member is assigned to an OCONUS PDS, or to a PDS in CONUS to which concurrent travel has been denied. General conditions are:

1. Transportation of dependents to the PDS is not authorized at Government expense under 37 USC §406;
2. Dependents do not reside in the vicinity of the PDS; and
3. Government quarters are not available for assignment to the member.

B. Rates Payable. There are two types of FSH as described in pars. U10414 –B1 and U10414-B2 below. FSH-B is payable in a monthly amount *equal to* the without-dependents BAH rate applicable to the member's grade and PDS. FSH-O is payable in a monthly amount *up to* the without-dependents OHA rate applicable to the member's grade and PDS.

1. FSH – BAH Based Location (FSH-B) is payable for assignments at PDSs in Alaska and Hawai'i or to a CONUS PDS to which concurrent travel has been denied and is based on the PDS location. Payment starts upon submission of proof that Government quarters are not available and the member has obtained private-sector housing.
2. FSH – OHA Based Location (FSH-O) is payable for assignments at PDSs outside the United States and is based on the location of the PDS. Payment is under the same conditions as for OHA for a member without dependents. OHA rules for determining monthly rent (par. U10022), utility allowance (par. U10024), MIHA (par. U10026), and advances (par. U10028) apply to FSH-O.

C. When Not Payable. A member may not be paid FSH-O/FSH-B when the:

1. Member's only dependent is entitled to active duty basic pay;
2. Member has no dependents other than a dependent for which the member is paying child support but does not have legal custody and control. This situation is fundamentally different from a member who has a spouse and/or children. The member with spouse/children is authorized transportation of dependents under 37 USC §406, just not to the PDS because of the nature of the tour or the PDS location. The member who has a dependent solely by reason of child support is not eligible for any transportation of that dependent under 37 USC §406, because the member does not have custody and control. The ineligibility for transportation as opposed to a tour/location denial precludes payment of FSH; or
3. Member is assigned to a CONUS PDS other than a PDS in CONUS to which concurrent travel has been denied.

D. Temporary Social Visits by Dependents

1. FSH-O/FSH-B continues uninterrupted while the member's dependents visit at or near the member's PDS, but for no longer than 90 continuous days. Facts clearly must show that the dependents merely are visiting (not changing residence) and that the visit is temporary and not intended to exceed 90 days.
2. If, for unforeseen reasons (due to illness or other emergency), a bona fide social visit extends beyond 90 days, FSH-O/FSH-B stops at the end of the 90-day period. FSH-O/FSH-B is again authorized on the day that the dependents depart from the PDS.
3. A member is authorized FSH-O/FSH-B, however, even though one or more (but not all) dependents visit for longer than 90 days, if the member is authorized a with-dependent housing allowance on behalf of the dependents who are not visiting the member or do not live in the vicinity of the member's PDS.

4. For consistent action on FSH changes with other housing allowances see par. U10408.

E. Dependents Reside in the Member's PDS Vicinity. FSH-O/FSH-B is not authorized if all of the member's dependents reside in the vicinity of the PDS. If some (but not all) of the dependents voluntarily reside near the PDS, FSH-O/FSH-B continues. See par. U10000-E for definition of vicinity.

F. FSH in Situations Other Than an Unaccompanied Tour. FSH may be paid in situations other than an unaccompanied tour. For situations and start stop rules see:

1. Acquired dependents. See par. U10404.
2. Delays caused by the Government. See par. U10406.
3. Early return of dependents. See par. U10410.
4. Evacuation. See par. U10426.
5. Concurrent Dependent Travel Denied in CONUS. See par. U5222-N.

G. Decision Logic Table

CONDITIONS AFFECTING FSH AUTHORIZATION		
Table U10E-11		
R U L E	When an eligible member	Then FSH
1	Arrives at PDS outside the CONUS	Starts when private sector housing is acquired.
2	Departs upon reassignment from an OCONUS PDS	Continues through the day before the date the member departs PCS ( <i>Eff: 29 Dec 06</i> )
3	No longer has eligible dependent	Continues through the day before the date member no longer has an eligible dependent
4	Is assigned Government quarters	Continues through the day before the day Government quarters become available for assignment
5	Enters a non-pay status for any reason, except as provided in <b>NOTE 1</b>	Continues through the day before the date member enters non-pay status
6	Is on TDY away from member's PDS, including TDY within the U.S.	Continues for 60 or fewer days without certificate from member
7	Is hospitalized at or away from PDS, including hospitalization within the U.S.	
8	Is on authorized leave (accrued or advance) at, or away from, PDS, including leave within the U.S.	
9	Is in military confinement or otherwise restricted by military authority	
10	Continues in status covered by rules 6 through 9 for more than 60 days	Continues <b>NOTE 2</b>

**NOTES:**

1. See par. U10422.
2. Payment must be supported by member's certificate that the member maintained private sector housing at the PDS.

**U10416 MEMBER IN TRANSIT**

A. General. A Transit housing allowance (BAH-T) is a temporary housing allowance paid while a member is in a travel or leave status between PDSs, provided the member is not assigned Government quarters. The Transit rate continues during proceed time and authorized delays en route, including TDY en route. ***NOTE: If the member performs TDY en route at:***

1. *The new PDS or*

2. *A location near, but outside the limits of, the new PDS and per diem stops IAW par. U5120-D*

***BAH for the new PDS begins the day of arrival in a "TDY" status at the new PDS in par. U10416-A1 or the day per diem stops in the case of par. U10416-A2.***

B. Old PDS in the U.S. A member's old PDS is the PDS for BAH purposes from the day the member departs the old PDS through the day before the member reports to the new PDS in compliance with a PCS order (if the member had been residing in Government quarters at the old PDS, the member is authorized BAH as of the Government quarters termination date). See Tables U10E-12, U10E-16 and U10E-17 for further guidance.

C. Old PDS outside the U.S. When a member's old PDS is outside the U.S., the member is authorized OHA (if not assigned Government quarters) through the day before departing the OCONUS PDS. The day the member departs OHA is no longer authorized and the member is authorized the Transit rate (for rates see <https://secureapp2.hqda.pentagon.mil/perdiem/bah.html>) if the member is not receiving a with-dependent housing allowance for dependents residing separately. If the member is being paid a with-dependent rate BAH for dependents residing separately, that BAH rate continues until the member arrives at the new PDS. If the member is being paid a with-dependent rate OHA for dependents residing separately, that OHA rate continues provided the dependents remain at the OCONUS location. If the dependents also perform PCS travel, the Transit rate applies.

D. New Accessions. The BAH-Transit rate applies to a member without dependents in the accession pipeline, to include a Reserve Component member undergoing initial training, when in a travel status, leave en route or proceed time while transferring from the initial entry training location, between training locations and to the first PDS. The BAH-Transit rate applies until the member reports to the new PDS. A member in the accession pipeline includes a:

***NOTE: Service academy and ROTC graduates without dependents, who remain at the graduation/commissioning location following graduation and commissioning before proceeding to another duty station and are not assigned Government quarters, are authorized BAH at the without-dependents rate for the graduation/ commissioning location through the day prior to departure en route to the training location. If the officer acquires dependents, the officer's BAH with-dependent rate becomes based on the dependents' location effective the date dependents are acquired.***

1. Member who is undergoing initial entry training, to include a Reserve Component member;
2. Student (includes ROTC and OCS) without prior Military Service; See ***NOTE*** above.
3. Service Military Academy graduate upon graduation, until arrival at the first PDS. See ***NOTE*** above.

For the purpose of BAH only, the initial entry-training site is defined as a PDS. A member without dependents is not authorized BAH since Government quarters are assigned. The BAH rate for a new accession with dependents is based on the dependents' location if they are located inside the U.S. If dependents are located outside the U.S., BAH is based on the training site location.

E. Retirement or Separation

1. From a U.S. PDS. A member's old PDS is the PDS for BAH purposes from the day the member departs the old PDS through the separation or retirement date (if the member had been residing in Government quarters at the old PDS, the member is authorized BAH on Government quarters termination date provided the member is still on active duty). See Table U10E-12 for further guidance.

2. From a PDS outside the U.S.

a. Remains outside the U.S. A member at a PDS outside the U.S. who is processing for retirement or separation or on leave after processing, and who intends to establish a residence in an OHA based area after retirement or separation, is eligible for a housing allowance (OHA):

(1) If the member continues to occupy private sector leased/owned housing at or in the PDS vicinity OHA continues until the date of separation or retirement.

(2) If the member occupies private sector leased/owned housing after vacating Government quarters or moves to different private sector housing in the same country, OHA starts on the day the member obtains private sector housing and stops on the date of separation/retirement. In this case, OHA is based on the PDS rate.

(3) If a member at an OCONUS PDS moves to a different country, which is an OHA area, to establish a residence after separation/retirement, the member is eligible for a housing allowance based on the location of the residence. OHA starts on the day the member obtains private sector housing and stops on the date of separation/retirement. However, if the member is being paid a with-dependent rate OHA for dependents residing separately, that OHA rate continues provided the dependents remain at the OCONUS location.

To be paid OHA under any of the circumstances in par. U10416-E2 above, the member must provide a lease and an Individual Overseas Housing Allowance (OHA) Report (DD Form 2367) that is completed and approved.

b. Returns to a U.S. Processing Station. A member separating/retiring at a PDS outside the U.S. who returns to the U.S. for retirement or separation processing is authorized OHA (if not assigned Government quarters) through the day before departing the OCONUS PDS. The day the member departs OHA is no longer authorized and the member is authorized the BAH rate for the retirement/separation processing location if the member is not receiving a with-dependent housing allowance for dependents residing separately. If the member is being paid a with-dependent rate BAH for dependents residing separately, that BAH rate continues until the member separates or retires. ***NOTE: NOAA's Marine and Aviation Operations and Commissioned Personnel Centers are processing stations for NOAA.***

c. Returns to the U.S. after Completing Separation or Retirement Processing Overseas. A member retiring/separating at a PDS outside the U.S. who returns to the U.S. after completing retirement/separation processing at the overseas PDS, and who does not have a processing location within the U.S. is authorized OHA (if not assigned Government quarters) through the day before departing the OCONUS PDS. The day the member departs OHA is no longer authorized and the member is authorized the BAH rate for the leave address provided as part of the final processing if the member is not receiving a with-dependent housing allowance for dependents residing separately. If the member is being paid a with-dependent rate BAH for dependents residing separately, that BAH rate continues until the member separates or retires.

**F. Decision Logic Table**

<b>MEMBER IN TRANSIT</b>			
<b>Table U10E-12</b>			
<b>R U L E</b>	<b>If the member</b>	<b>And</b>	<b>then (<i>NOTES 1 and 2</i>)</b>
<b>1</b>	is en route PCS	from a PDS in the U.S.	Continue old PDS-based BAH through the day before the day the member reports to the new PDS, to include TDY en route. New PDS-based BAH or OHA authorization begins on the day the member reports to the new PDS.
<b>2</b>		from a PDS outside the CONUS	Start the Transit rate beginning the day the member departs an OHA area through the day before the day the member reports to the new PDS, to include TDY en route. New PDS-based BAH or OHA authorization begins on the day the member reports to the new PDS.
<b>3</b>	is en route PCS but was not paid BAH or OHA at the old PDS because Government quarters were assigned	from a PDS in the US.	Start the old PDS-based BAH beginning the day the member terminates Government quarters and the new PDS rate the day the member reports to the new PDS.
<b>4</b>		from a PDS outside the U.S.	Start the Transit rate the day the member departs the old PDS through the day before the member reports to the new PDS. Start new PDS-based BAH rate beginning the day the member reports to the new PDS.
<b>5</b>	new accession – newly inducted, enlisted, reenlisted, or an officer candidate	the member has dependents located in the U.S.	Start dependents’ location-based BAH beginning the date of enlistment, entry on active duty or date active duty pay begins through the day before the day the member reports to the first duty station for other than training. Start the PDS rate beginning the day the member reports to the first PDS.
<b>6</b>		the member has dependents located outside the U.S.	Start training location-based BAH beginning the date of enlistment, entry on active duty or date active duty pay begins through the day before the day the member reports to the first duty station for other than training. Start the PDS rate beginning the day the member reports to the first PDS.
<b>7</b>	new accession in the pipeline in a travel status, leave en route or proceed time while transferring from the initial training location, between training locations and to the first PDS	the member has no dependents	Start the Transit rate when the member is in a travel status between duty/training stations and the new PDS-based BAH rate the day the member reports to the new PDS.

<b>MEMBER IN TRANSIT</b>			
<b>Table U10E-12 (continued)</b>			
<b>R U L E</b>	<b>If the member</b>	<b>and</b>	<b>then (<u>NOTES 1 and 2</u>)</b>
<b>8</b>		the member is with dependents	For dependents located in the U.S., continue dependents' location-based BAH through the day before the day the member reports to the new PDS. the first PDS BAH rate begins the day the member reports to the first PDS. For dependents located outside the U.S., continue training site location-based BAH through the day before the day the member reports to the new PDS. the first PDS rate begins the day the member reports to the first PDS.
<b>9</b>	New accession – Academy or ROTC graduate remaining at the graduation/ commission location awaiting follow-on training and not assigned Government quarters	The member has no dependents	Pay graduation/commission location-based BAH through the day prior to departure en route to the training location. The Transit rate applies thereafter. See rule 7 above.
<b>10</b>	is in leave status away from PDS awaiting final discharge from a PDS in the U.S.		Continue old PDS-based BAH through the date of discharge.
<b>11</b>	is processing for separation or retirement	from a PDS in the U.S.	Continue old PDS-based BAH through the date of separation or day before effective date of retirement.
<b>12</b>		from a PDS outside the U.S. with a processing location in the U.S.	Start retirement/separation processing location-based BAH beginning the day the member departs the PDS through the date of separation or day before effective date of retirement. If the member is being paid a dependents' location-based BAH, continue that BAH rate through separation/retirement date.
<b>13</b>	is processing for separation or retirement	from a PDS outside the U.S. and returns to U.S. after processing OCONUS	Start BAH based on the leave address provided as part of the final out-processing beginning the day the member departs the PDS through the date of separation or day before effective date of retirement. If the member is being paid a dependents' location-based BAH, continue that BAH rate through separation/retirement date.
<b>14</b>		from a PDS outside the U.S. and remains at PDS outside U.S.	Continue OHA based on the PDS outside the U.S. provided the member continues to occupy private sector leased/ owned housing.
<b>15</b>		from a PDS outside the U.S. and member remains OCONUS but moves to a different country	Stop OHA based on the PDS when the member stops paying rent or when the member departs the PDS area and start OHA based on the OCONUS location the member moves to establish a residence on the day the member obtains private sector housing. Continue OHA through the date of separation or day before effective date of retirement. If the member is being paid a dependents' location-based OHA, continue that OHA rate through separation/retirement date provided the dependents remain at the OCONUS location.

<b>MEMBER IN TRANSIT</b>			
<b>Table U10E-12 (continued)</b>			
<b>R U L E</b>	<b>If the member</b>	<b>and</b>	<b>then (<u>NOTES 1 and 2</u>)</b>
<b>16</b>	is participating in the Educational Leave Program Relating to Continuing Public and Community Services		Start BAH/OHA based on the designated unit of assignment during scheduled school breaks or periods of leave (only when member is authorized BAH/OHA).
<b>17</b>	in receipt of an appropriate order associated with a prolonged hospitalization determination	member was transferred from any PDS to a hospital in the U.S. for observation or treatment	Start BAH (for member authorized BAH) based on the hospital location to which the member has been transferred.

**NOTES:**

1. The member is not authorized BAH/OHA if assigned Government quarters adequate for the member and dependents (if applicable). Start BAH/OHA effective the date of termination of quarters, if applicable.
2. If the member has a Secretarial waiver to pay BAH based on the previous PDS, or the dependents' location, then continue that rate until the member arrives at the new PDS. If a Secretarial waiver is for an OHA location, continue the OHA rate if the dependents remain at the OHA location.

**U10418 MEMBER IN A MISSING STATUS**

- A. Member without Dependents. A member without dependents carried in a missing status is authorized BAH at the without-dependent rate. For a member whose PDS is in the U.S., pay BAH at the without-dependents rate based on the PDS location. For a member whose PDS is outside the U.S., pay BAH at the without-dependents rate based on the Home of Record location. See DODFMR, Vol. 7A, par. 340302.
- B. Member with Dependents. A member with dependents continues to receive the housing allowance to which entitled upon entering the missing status. If dependents relocate, pay the with-dependents housing allowance appropriate for the dependent's location.

*Effective 5 March 2007*

**U10420 MEMBER IN CONFINEMENT**

When a member who is serving a court-martial sentence to confinement is transferred to a confinement facility, then the BAH/OHA rate is based on the dependent's location if the member is authorized a housing allowance (other than partial BAH) while confined. See DODFMR, Vol. 7A, Chapter 1. For FSH, see JFTR, Table U10E-11, rule 9. For a member without dependents who is sentenced to confinement pursuant to a court-martial, see Table U10E-1, rule 22 and pars. U10010-B7 and U10010-B8 for BAH-partial rules. A member in civil or foreign confinement does not fit under Table U10E-11, rule 9, Table U10E-1, rule 22 and pars. U10010-B7 and U10010-B8. A member is not authorized a housing allowance unless authorized basic pay and all rules concerning whether a member in civil or foreign confinement (including pre-trial) is authorized basic pay are covered in DODFMR, Vol. 7A, Chapter 1.

**U10422 HOUSING ALLOWANCE FOR A MEMBER IN A NONPAY STATUS**

A. Unauthorized Absence. For a period not to exceed 2 months from the first day of absence, a housing allowance at the rate being credited a member in grades E-1, E-2, E-3, and E-4 (4 or fewer years' service) at the time absence commenced may be paid to a dependent on whose behalf BAH or OHA was claimed prior to commencement of the absence, if all of the following conditions exist:

1. The member has been in an unauthorized absence status for more than 29 consecutive days.
2. The dependent applies for payment of BAH or OHA and the application is received by appropriate authority within 3 months after the date absence commenced. In the case of a dependent living outside the U.S. and claiming OHA, a copy of the current lease agreement must be included. Housing expenses must be incurred for OHA payment.
3. If the Service Concerned fails to provide timely notice to dependents of their right to apply for BAH/OHA, a waiver of the 3-month stipulation in par. U10422-A2 above, may be granted on a case-by-case basis by the authority specified in par. U10422-B1 below. If such a waiver is granted, payment may only be made on those applications received within 2 months after the dependents are properly notified of their right to submit such an application.
4. No positive information has been received that the dependent is residing with or has joined the member at the place of absence.
5. If a member is assigned Government family-type quarters (adequate or inadequate), no payment of BAH or OHA may be made. Payment of BAH or OHA may not be made directly to the member on behalf of a dependent. Payment must be made only to the dependents.

B. Pretrial Confinement in a Foreign Country. For a member in pretrial confinement in a foreign country, payment of BAH or OHA is authorized as follows:

1. An enlisted member in grade E-1, E-2, E-3, or E-4 (4 or fewer years' service). Payment is authorized for a period not to exceed 2 months under the conditions stated in par. U10422-A above. For any subsequent months there must be showing of hardship on the dependent and approval on a case-by-case basis as follows:

a. Army:

Director, DFAS-PMTA/IN  
8899 East 56<sup>th</sup> Street  
Indianapolis, IN 46249-2301

b. Navy:

Deputy Chief of Naval Operation (N130)  
2 Navy Annex  
Washington, D.C. 20370-2000

c. Air Force:

HQ USAF/A1SF  
1040 Air Force Pentagon (Room 4E235)  
Washington, D.C. 20330-1040

d. Marine Corps:

Commandant of the Marine Corps (MRP-1)  
3280 Russell Road  
Quantico, VA 22134-5143

2. An enlisted member in grade E-4 (over 4 years' service) or above (cases in which there has been a showing of hardship on the dependent). The approval authority for the initial and any subsequent payments is as in par. U10422-A1 above. No payment may be made without the approval of such authority on a case-by-case basis. Payments are subject to the conditions stated in par. U10422-B1a above. See Service regulations for procedures on processing claims.

C. Excess Leave. BAH or OHA may continue to be paid to a member in grade E-4 (4 or fewer years of service) or below, with dependents, for a period not to exceed 2 months during which an excess-leave status exists unless it is anticipated that member will not return to duty, for example, appellate leave. The 2-month period is computed from the first day of excess leave.

**U10424 HOUSING ALLOWANCE FOLLOWING MEMBER'S DEATH**

A. General. OHA continuation or payment of BAH to surviving dependents of a member who dies while on active duty is authorized for 365 days. See DODFMR, Vol. 7A, section 3603. This regulation may be viewed at <http://www.dod.mil/comptroller/fmr/>.

B. Decision Logic Table

<b>DEATH OF A MEMBER WITH DEPENDENTS</b>			
<b>Table U10E-13</b>			
<b>R U L E</b>	<b>If member with dependents</b>	<b>And</b>	<b>then the payable BAH or OHA rate the dependents receive is that which is prescribed for</b>
<b>1</b>	dies on active duty while assigned to a PDS in the United States		the deceased member's PDS regardless of the location at which dependents choose to reside (unless dependents are in receipt of a Secretarial waiver).
<b>2</b>	dies on active duty while assigned to a PDS outside the United States		location at which the dependents reside or choose to reside in the United States. If dependents stay overseas their housing allowance is based on the OHA rate for the location at which the dependents reside and then reverts to BAH at the location at which the dependents later decide to reside in the United States, on the date one or more dependents arrive at the location at which they choose to reside or the date all dependents have departed the PDS location, whichever is later. Authorization exists for 365 days after member's death.
<b>3</b>	dies on active duty	dependents reside in Government quarters	dependents location the day the housing facilities were vacated and continue for 365 days less the number of days the housing facilities were occupied following the date of the member's death.

*Effective 16 November 2005*

**U10426 EVACUATION OF A MEMBER'S PDS**

A. Member-with-dependents

1. OCONUS PDS - Command Sponsored (for COLA purposes) Dependents

a. A member, whose command sponsored dependents are evacuated and who was authorized a with-dependents housing allowance on the evacuation date, continues to be paid such allowance while the member's PDS remains unchanged and the member continues to maintain private sector housing, as long as the command sponsored dependents are receiving evacuation per diem allowances.

b. If return of dependents to the PDS is not authorized/approved, they are directed to select a designated place and continue to receive evacuation per diem until they establish a permanent residence. A member is authorized a with-dependents allowance based on the designated place location beginning the day after evacuation allowance per diem terminates and OHA/BAH based on the OCONUS PDS stops on the day before.

c. If Government quarters are not available for the member at an OCONUS PDS, start FSH based on the PDS on the same day as the with-dependent allowance based on the designated place starts.

2. OCONUS PDS - Non-Command Sponsored Dependents

a. If the evacuation occurs less than 90 days after dependents arrived at the member's OCONUS PDS and the member is still being paid a with-dependents allowance based on the dependents' permanent residence (designated place) location and FSH-O/FSH-B based on the OCONUS PDS rate; no changes in housing allowances are required.

b. If the evacuation occurs 90 or more days after dependents arrived at the member's OCONUS PDS and the member is now being paid a with-dependents allowance based on the OCONUS PDS, see par. U10408, reinstate OHA/BAH based on the dependents' prior permanent residence (designated place) location on the dependents' departure day from the PDS. Reinstate FSH on the same day if Government quarters are not available for the member, and stop the OHA/BAH based on the OCONUS PDS on the day before.

3. CONUS PDS

a. A member, whose dependents are evacuated and who was authorized a with-dependents BAH on the evacuation date, continues to be paid such allowance while the member's PDS remains unchanged and the member continues to maintain private sector housing, as long as the dependents are receiving evacuation per diem allowances.

b. If return of dependents to the PDS is not authorized/approved, they are directed to select a designated place and continue to receive evacuation per diem until they establish a permanent residence. A member is authorized a with-dependents allowance based on the designated place location beginning the day after evacuation allowance per diem terminates and BAH based on the PDS stops the day before.

B. Member without-Dependents. A member without-dependents, who was authorized OHA/BAH at the PDS on the date an evacuation is ordered or authorized and who continues to maintain private sector bachelor quarters, continues to be authorized such allowances even though the member temporarily may be required to occupy Government quarters for all or any portion of the period involved or be sent TDY. When the commanding officer believes the member will not be permitted to return to the private sector housing in the foreseeable future, the commander must encourage the member to terminate the private sector housing at the earliest practical date and terminate OHA/BAH concurrent with the private sector housing termination.

C. Decision Logic Tables

CHANGES INCIDENT TO AN EVACUATION FROM AN OCONUS PDS					
Table U10E-14					
RULE	Dependents Evacuated from PDS	Member Assigned Quarters at the PDS	Dependents Authorized to Return to the PDS	Then	
1	Dependents Are Command Sponsored for OCONUS COLA	Yes	Yes	No housing actions required.	
2			No	Start with-dependents allowance based on the dependents' designated place as of day following termination of evacuation allowances.	
3	Dependents Are Command Sponsored for OCONUS COLA	No	Yes	No housing allowance actions required.	
4			No	No	Start with-dependents allowance based on the dependents' designated place as of day following termination of evacuation allowances.
					Stop with-dependents allowance based on the PDS as of day prior to the day the allowance based on the designated place starts. Start FSH-O/FSH-B on the day the allowance based on the designated place starts.
5	Dependents Are <i>Not</i> Command Sponsored for OCONUS COLA	Yes	N/A	If a with-dependents allowance is being paid based on the dependent's designated place (visit 90 days or less), no action required.	
6				If the with-dependents allowance has been changed to be based on the PDS (visit more than 90 days): a. Start a with-dependents allowance based on dependent's designated place on the day the dependents depart the PDS. b. Stop with-dependents allowance based on the PDS as of day prior to the day dependents depart the PDS.	
7	Dependents Are <i>Not</i> Command Sponsored for OCONUS COLA	No	N/A	If a with-dependents allowance is being paid based on the dependent's designated place (visit 90 days or less), no action required.	
8				If the with-dependents allowance has been changed to be based on the PDS (visit more than 90 days): a. Start a with-dependents allowance based on dependent's designated place on the day the dependents depart the PDS. b. Stop with-dependents allowance based on the PDS as of day prior to the day dependents depart the PDS. c. Start FSH based on the PDS on the date the dependents depart the PDS if Gov't quarters are not available for the member.	

CHANGES INCIDENT TO AN EVACUATION FROM A CONUS PDS				
Table U10E-15				
RULE	Dependents Evacuated from PDS	Member Assigned Quarters at the PDS	Dependents Authorized to Return to the PDS	Then
1	Yes	Yes	Yes	No housing actions required.
2			No	Start with-dependents allowance based on the dependents' designated place as of day following termination of evacuation allowances.
3		No	Yes	No housing allowance actions required.
4			No	Start with-dependents allowance based on the dependents' designated place as of day following termination of evacuation allowances. Stop with-dependents BAH based on the PDS as of day prior to the day the allowance based on the designated place starts.

**U10428 RESERVE COMPONENTS**

A. Duration of Orders

1. Active Duty Tour Begins before 6 January 2006. A Reserve Component member called or ordered to active duty for 139 or fewer days is authorized the Reserve Component rate (BAH-RC) (for rates see: <https://secureapp2.hqda.pentagon.mil/perdiem/bah.html>) for the active duty period, except for contingency operations as provided in par. U10428-B below. A member called or ordered to active duty for 140 days or more is authorized BAH/OHA. However, if a Reserve Component member is initially on a tour of 139 or fewer days and receives an order modification or assignment extension:

- a. Before 6 January 2006 and the prospective (new) period of active duty is 140 or more days then BAH/OHA would start on the modification date.
- b. On or after 6 January 2006 and the prospective (new) active duty period is 31 or more days then BAH/OHA would start on the modification date.

***Do not add periods of active duty previously served to obtain the 140/31 day requirement.*** See Tables U10E-16 and U10E-17 and par. U10428-D.

2. Active Duty Tour Begins 6 January 2006 or Later. A Reserve Component member called or ordered to active duty for 30 or fewer days is authorized the Reserve Component rate (BAH-RC) (for rates see: <https://secureapp2.hqda.pentagon.mil/perdiem/bah.html>), except for contingency operations as provided in par. U10428-B below. Effective 6 January 2006, a member called or ordered to active duty for more than 30 days, except a member without dependents during initial entry training, is authorized BAH/OHA. If a Reserve Component member is initially on a tour of 30 or fewer days and receives an order modification or assignment extension and the prospective (new) active duty period is more than 30 days then BAH/OHA would start on the modification date. Do not add periods of active duty previously served to obtain the more than 30-day requirement. See Tables U10E-16 and U10E-17 and par. U10428-D.

B. Contingency Operations. A Reserve Component member called/ordered to active duty in support of a contingency operation is authorized BAH/OHA for the duration of the tour. If the Reserve Component member receives a PCS order authorizing HHG transportation, BAH/OHA is based on the new PDS. However, if the member is called or ordered to active duty and a PCS order is not issued, BAH/OHA rate is based (paid) on the permanent residence location at the time called/ordered to active duty.

C. Member Married to Member. Unless par. U10428-B above applies, a Reserve Component member married to another member on active duty, without dependents, not assigned to Government quarters, is authorized the Reserve rate at the without-dependents rate, when called to active duty for fewer than 30 days. For such a Reserve Component member on active duty for more than 30 days, each member is authorized BAH/OHA at the without-dependents rate. If such a member has dependents, BAH/OHA is paid as for an active duty member.

D. Location Rate – Called to Active Duty/ADT on/after 6 January 2006

1. Called/Ordered to Active Duty for More Than 30 Days on/after 6 January 2006. A Reserve Component member called/ordered to active duty for more than 30 days, except a member without dependents during initial entry training, is authorized BAH/OHA for the location of the place of principal residence beginning on the first active duty day. This rate continues for the tour duration except as noted below.

a. Called/Ordered to ADT for 140 or More Days. Except as provided in par. U10428-D2 the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authorization for BAH/OHA for the PDS location begins on the day the member reports at that location. A member called/ordered to ADT for 140 or more days at one location is authorized BAH/OHA in the same manner as a member already on active duty.

b. Called/Ordered to ADT for 140 or More Days but Not Authorized HHG Transportation. If the member is not authorized HHG transportation because duty is not performed for 140 or more days at one location or there is a Secretarial waiver for the school IAW JFTR, par. U2146-B, the member continues to receive BAH/OHA based on the member's principal residence (at the time called/ordered to active duty).

c. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days. Except as provided in par. U10428-D2, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authorization for BAH/OHA for the PDS location begins on the day the member reports at that location. A member called/ordered to active-duty-for-other-than-training for more than 180 days at one location is authorized BAH/OHA in the same manner as a member already on active duty.

d. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days but Not Authorized HHG Transportation. A Reserve Component member called/ordered to active-duty-for-other-than-training for more than 180 days

(1) At more than one location away from the member's principal residence (at the time called/ordered to active duty) and the duty is not more than 180 days at one location, or

(2) At one location away from the member's principal residence (at the time called/ordered to active duty) but authorized TDY allowances IAW par. U7150-A4b(3), or

(3) At a location to which the member commutes from the member's principal residence (at the time called/ordered to active duty),

and not authorized PCS HHG transportation IAW Chapter 5, Part D continues to receive BAH/OHA based on the principal residence.

HHG transportation under a TDY order IAW Chapter 4, Part H, does not affect this authorization.

2. Called/Ordered to Active Duty for a Contingency. A member called/ordered to active duty in support of a contingency operation is authorized BAH/OHA based on the principal residence beginning on the first active duty day. This rate is authorized even for duty of fewer than 31 days. This rate continues for the duration of the tour unless the member is authorized PCS HHG transportation in which case the PDS rate would apply on the day the member reports to the PDS.

E. Location Rate – Called to Active Duty/ADT Before 6 January 2006

1. Called/Ordered to Active Duty for 139 or Fewer Days Before 6 January 2006. A Reserve Component member called/ordered to active duty (for other than a contingency) for 139 or fewer days is authorized BAH-RC beginning on the first active duty day and the rate continues for the tour duration unless the duty is in support of a contingency operation (see par. U10428-E3) or an extension changes the rate (par. U10428-A1).

2. Called/Ordered to Active Duty for 140 or More Days Before 6 January 2006. A Reserve Component member called/ordered to active duty (for other than a contingency) for 140 or more days is authorized BAH/OHA for the location from which called/ordered to active duty beginning on the first active duty day. This rate continues for the tour duration except as noted below.

a. Called/Ordered to ADT for 140 or More Days. The initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authorization for BAH/OHA for the PDS location begins on the day the member reports at the duty location. A member called/ordered to ADT for 140 or more days at one location is authorized BAH/OHA in the same manner as a member already on active duty. Before 6 January 2006, the PDS for BAH purposes for a member of the Army National Guard, the Air National Guard, or a Reserve Component of any of the Uniformed Services on active duty for training was the place at which the training duty is performed.

b. Called/Ordered to Active-Duty-for-Other-Than-Training for 140 or More Days but Fewer Than 181 Days and Not Authorized PCS HHG Transportation. Except as provided in par. U10428-E2c, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authorization for BAH/OHA for the PDS location begins on the day the member reports at that location. Before 6 January 2006, the PDS for BAH purposes for a Reserve Component member ordered to active duty (other than training and for whom no PCS order was issued) was the member's monthly drill/training location. The PDS for a Reserve Component member who has no monthly drill/training station (i.e., some individual mobilization augmentees, a Standby Reserve member, a Retired Reservist and IRR) was the place from which called/ordered to active duty.

c. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days. Except as provided in par. U10428-E2d, the initial rate terminates on the day before the day the member reports at the duty location prescribed in the active duty order. Authorization for BAH/OHA for the PDS location begins on the day the member reports at that location. A member called/ordered to active-duty-for-other-than-training for more than 180 days at one location is authorized BAH/OHA in the same manner as a member already on active duty.

d. Called/Ordered to Active-Duty-for-Other-Than-Training for More Than 180 Days but Not Authorized PCS HHG Transportation. Except when PCS HHG transportation is authorized, a Reserve Component member called/ordered to active-duty-for-other-than-training for more than 180 days at one location, away from the member’s principal residence (at the time called/ordered to active duty) receives BAH/OHA as prescribed in par. U10428-E2b.

HHG transportation under a TDY order IAW Chapter 4, Part H, does not affect this authorization. BAH/OHA authorization begins on the day the member is authorized a housing allowance.

3. Called/Ordered to Active Duty for a Contingency. A member called/ordered to active duty in support of a contingency operation is authorized BAH/OHA based on the principal residence beginning on the first active duty day. This rate is authorized even for duty of fewer than 140 days. This rate continues for the duration of the tour unless the member is authorized PCS HHG transportation in which case the duty location rate would apply on the day the member reports to the PDS. A member without dependents on duty in support of a contingency is authorized BAH/OHA for a primary residence if the member continues to pay rent or owns a residence at the primary place of residence even if the member is assigned or occupies Government quarters suitable and adequate for the member’s grade at the duty location provided a PCS order has not been issued.

F. Decision Logic Tables

<b>RESERVE COMPONENTS MEMBER</b>				
<b>Called/Ordered to AD/ADT on or after 6 January 2006</b>				
<b>Table U10E-16</b>				
<b>R U L E</b>	<b>If member is (NOTES 1 and 2)</b>	<b>PCS HHG Transport Authorized</b>	<b>Duty in Support of Contingency Operation</b>	<b>Then (NOTE 3)</b>
<b>1</b>	Called/Ordered to Active Duty for Training for More Than 30 But Fewer Than 140 Days	No	No	Start BAH/OHA based on the principal residence at the time called/ordered to active duty for training beginning on first active duty day.
<b>2</b>	Called/Ordered to Active Duty for Other Than Training for More Than 30 But for 180 or Fewer Days	No	No	Start BAH/OHA based on the principal residence at the time called/ordered to active duty beginning on first active duty day.
<b>3</b>	Called/Ordered to Active Duty for Training for 140 or More Days or Other Than Training for More Than 180 Days	Yes	No	Start BAH/OHA based on the principal residence at the time called/ordered to active duty/active duty for training beginning on first active duty day through the day before arrival day at PDS. BAH/OHA for the PDS location begins on the day member reports to PDS ( <b>NOTE 4</b> ).
<b>4</b>		Yes	Yes	Start BAH/OHA based on the principal residence at the time called/ordered to active duty/active duty for training beginning on first active duty day through the day before arrival day at PDS. BAH/OHA for the PDS location begins on the day member reports to PDS ( <b>NOTE 4</b> ).
<b>5</b>		No	No	Start BAH/OHA based on the principal residence at the time called/ordered to active duty beginning on first active duty day.
<b>6</b>		No	Yes	Start BAH/OHA based on the principal residence at the time called/ordered to active duty beginning on first active duty day.

RESERVE COMPONENTS MEMBER Called/Ordered to AD/ADT on or after 6 January 2006				
Table U10E-16 (continued)				
R U L E	If member is (NOTES 1 and 2)	PCS HHG Transport Authorized	Duty in Support of Contingency Operation	Then (NOTE 3)
7	Called/Ordered to	No	No	Start BAH-RC beginning on first active duty day.
8	Active Duty for 30 or fewer Days	No	Yes	Start BAH/OHA based on the principal residence at time called/ordered to active duty beginning on first active duty day.
9	Injured or physically disabled while on active duty/inactive duty training, authorized incapacitation pay (including BAH/OHA) under DODD 1241.1 (NOTE 5)			Start BAH/OHA based on the member's principal residence beginning on the date the member becomes entitled to incapacitation pay (NOTE 6).

**NOTES:**

1. A DOD retired member ordered to active duty is authorized the same housing allowances as a Reserve Component member.
2. If the RC member receives an order modification or amendment extending the assignment, the prospective (new) active duty period determines authorizations. If the prospective new period is more than 30 days BAH-RC would stop the day before the amendment/modification and BAH/OHA based on the principal residence would start on the modification date. If the prospective period is 140 or more days for training or over 180 days and PCS HHG are authorized, the BAH-RC or BAH/OHA based on the principal residence would stop the day before the modification/amendment and BAH/OHA for the PDS would begin on the modification date.
3. A lease agreement or mortgage is required before OHA payment.
4. OHA/BAH is not authorized for a member assigned adequate (to member's grade and dependency status) Government quarters at the PDS.
5. The condition must be a result of an injury, illness, or disease incurred or aggravated In line of duty while performing:
  - a. Active duty;
  - b. Inactive-duty training (other than work or study in connection with a correspondence course of an armed force or attendance in an inactive status at an education institution under the sponsorship of an armed force or the Public Health Service).
6. Authorization for a BAH/OHA rate for an eligible Reserve Component member may not be paid for more than 6 months except when, in the interest of fairness and equity, the Secretary Concerned or the Secretary's designated representative extends incapacitation pay. See USC §204(g) and (h), DODD 1241.1 and DODI 1241.2 for offsets.

RESERVE COMPONENT MEMBER Called/Ordered to AD/ADT before 6 January 2006 Table U10E-17					
R U L E	If member is (NOTES 1 and 2)	PCS HHG Transport Authorized	Duty in Support of Contingency Operation	Member Assigned Single Gov't Qtrs at the Duty Location	Then (NOTES 3, 4 and 5)
1	Called/Ordered to Active Duty for Fewer Than 140 Days before 6 January 2006	No	No	Yes	No Housing Allowances for member without dependents – other than Partial BAH except BAH-RC beginning on first active duty day through day before arrival at duty location.
2					BAH-RC for member with dependents beginning on first active duty day.
3		No	Yes		BAH/OHA based on the principal residence at time called/ordered to active duty for member with dependents beginning on first active duty day. BAH/OHA based on the principal residence at time called/ordered to active duty for member without dependents if member continues to maintain a primary residence either owned by the member or for which the member is responsible for rental payments.
4		No	No	No	BAH-RC beginning on first active duty day.
5	Called/Ordered to Active Duty for Training for 140 or More Days or Other Than Training for More Than 180 Days before 6 January 2006	Yes	No	No	BAH/OHA based on the principal residence at the time called/ordered to active duty/active duty for training beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to duty location.
6				Yes	No Housing Allowances for member without dependents– other than Partial BAH except BAH/OHA based on the principal residence at the time called/ordered to active duty/active duty for training beginning on first active duty day through day before arrival at duty location.
7				Yes	BAH/OHA based on the principal residence at the time called/ordered to active duty/active duty for training for member with dependents beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to duty location if quarters are not adequate for dependents.
8				Yes	Yes

<b>RESERVE COMPONENT MEMBER</b> Called/Ordered to AD/ADT before 6 January 2006					
Table U10E-17 (continued)					
<b>R U L E</b>	<b>If member is (NOTES 1 and 2)</b>	<b>PCS HHG Transport Authorized</b>	<b>Duty in Support of Contingency Operation</b>	<b>Member Assigned Single Gov't Qtrs at the Duty Location</b>	<b>Then (NOTES 3 and 4)</b>
<b>9</b>	Called/Ordered to Active Duty for Training for 140 or More Days or Other Than Training for More Than 180 Days	Yes	Yes	Yes	BAH/OHA based on the principal residence at the time called/ordered to active duty/active duty for training for member with dependents beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to duty location if quarters not adequate for dependents.
<b>10</b>		No	No		No Housing Allowances for member without dependents – other than Partial BAH except BAH/OHA based on the principal residence at the time called/ordered to active duty beginning on first active duty day through day before arrival at duty location.
<b>11</b>					Yes
<b>12</b>		No	Yes		BAH/OHA based on the principal residence at time called/ordered to active duty for member with dependents beginning on first active duty day. BAH/OHA based on the principal residence at the time called/ordered to active duty for member without dependents if member continues to maintain a primary residence either owned by the member or for which the member is responsible for rental payments.
<b>13</b>		No	No	No	BAH/OHA based on the principal residence at the time called/ordered to active duty beginning on first active duty day through the day before arrival day at duty location. BAH/OHA for the PDS location begins on the day member reports to the duty location if quarters not adequate for dependents.
<b>14</b>		Injured or physically disabled while on active duty/inactive duty training, authorized incapacitation pay (including BAH/OHA) under DODD 1241.1 (NOTE 6)	No	No	No

**NOTES:**

1. A DOD retired member ordered to active duty is authorized the same housing allowances as a Reserve Component member.
2. A Reserve Component member who is called or ordered to active duty for more than 30 days and begins serving on active duty on or after 6 January 2006, to include a member whose service is extended on or after 6 January 2006, through an amended or modified order, and the member serves more than 30 days from the date the order is extended. Examples:
  - Example 1: Member lives in Dallas, receives order dated 15 November 2005 to begin active duty on 3 January 2006 for 45 days at Atlanta – member is subject to the old rules and gets BAH-RC.
  - Example 2: The same member in example 2 receives an order extending the active duty period by 15 days. Extension order is dated 20 January 2006 – still subject to old rules through 19 January but changes to new rules on 20 January (BAH-RC through 19 January 2006, Dallas based BAH starting 20 January 2006.
  - Example 3: Member lives in Dallas, receives order dated 15 November 2005 to begin active duty for 50 days on 8 January 2006 in Naples, Italy – the member is under the new rules since active duty begins on or after 6 January 2006, also using the policy of basing the housing allowance on the location at which housing expenses are borne (member's principal residence), the member receives Dallas BAH starting 8 January 2006.
3. Payment of OHA requires lease agreement or mortgage.
4. A member whose only dependents are those for which the member is paying child support is authorized BAH-DIFF if assigned Government quarters at duty location (see par. U10030) or BAH/OHA with-dependent rate if not assigned Government quarters.
5. Before 6 January 2006, the PDS for BAH purposes for a member of the Army National Guard, the Air National Guard, or a Reserve Component of any of the Uniformed Services on active duty for training was the training duty location. Before 6 January 2006, the PDS for BAH purposes for a Reserve Component member ordered to active duty for other than training and for whom no PCS order was issued was the member's monthly drill/training location. The PDS for a Reserve Component member who has no monthly drill/training station (i.e., some individual mobilization augmentees, a Standby Reservist member, a Retired Reservist and IRRR) is the place from which called/ordered to active duty.
6. The condition must be a result of an injury, illness, or disease incurred or aggravated in line of duty while performing:
  - a. Active duty;
  - b. Inactive-duty training (other than work or study in connection with a correspondence course of an armed force or attendance in an inactive status at an education institution under the sponsorship of an armed force or the Public Health Service).
7. Authorization for a BAH/OHA rate for an eligible reservist may not be paid for more than 6 months except when, in the interest of fairness and equity, the Secretary Concerned or the Secretary's designated representative extends incapacitation pay. See USC §204(g) and (h), DODD 1241.1 and DODI 1241.2 for offsets).

## APPENDIX F

### PART I: LOCATIONS HAVING CONSUMABLE GOODS ALLOWANCES

A *member*, assigned to a PDS in an area listed below, is authorized to ship up to 1,250 pounds of suitable consumable goods per tour-year\* (*i.e., 12-month tour–1,250 lbs; 18-month tour – 1,875 lbs, etc.*). ***NOTE: Two shipments of consumable goods (totaling 1,250 pounds) per year are allowed if the consumable allowance is authorized.***

A *civilian employee*, assigned to a PDS in an area listed below, is authorized to ship up to 1,250 pounds of suitable consumable goods per tour-year\* (*i.e., 12-month tour– 1,250 lbs; 18-month tour– 1,875 lbs, etc.*). ***NOTE: Two shipments of consumable goods (totaling 1,250 pounds) per year are allowed if the consumable allowance is authorized.*** This allowance is in addition to the 4,500 pounds weight allowance authorized in JTR, par. C5156-A. ***In no event may the total weight of HHG shipped and/or stored at Government expense exceed 18,000 pounds. The 18,000 pounds includes the weight of HHG shipped at Government expense, consumable goods shipments, and the weight of HHG stored.***

***Requests for increased weight allowances for consumable goods shipments must be justified in writing and sent through the appropriate organizational channels to the PDTATAC for approval. In no event may the maximum weight allowance for consumable goods shipment exceed 2,000 pounds per year.***

\*Effective 1 October 2006

LOCATIONS		
Afghanistan, Kabul	Estonia	Niger, Niamey
Albania, Tirana	Ethiopia, Addis Ababa	Nigeria, Abuja; Lagos
Algeria, Algiers	Gabon, Libreville	Norway, Bodo
Angola, Luanda	Georgia, Tbilisi	Oman, Muscat
Armenia, Yerevan	Ghana, Accra	Pakistan, Islamabad, Quetta
Azerbaijan, Baku	Grenada, St. George's	Philippines, Manila
Bangladesh, Dhaka	Guinea, Conakry	Poland, Warsaw
Belarus, Minsk	Guyana, Georgetown	Romania, Bucharest
Benin, Cotonou	Haiti	Russia, Moscow; St. Petersburg; Vladivostok; Yekaterinburg
Bolivia, La Paz	India, Calcutta; Chennai; Mumbai; New Delhi	Rwanda, Kigali
Bosnia & Herzegovina, Federation of	Indonesia	Senegal
Botswana	Ivory Coast ( <i>See Cote d'Ivoire</i> )	Serbia & Montenegro, Republics of, Belgrade; Kosovo (incl. Pristina); Podgorica
Bulgaria, Sofia	Kazakhstan, Almaty (Alma-Ata); Astana (Aqmola)	Sierra Leone, Freetown
Burkina Faso, Ouagadougou	Kenya	Somalia, Mogadishu
Burma, Rangoon	Kyrgyzstan, Bishkek	Sri Lanka, Colombo
Burundi, Bujumbura	Laos	Sudan, Khartoum

Cambodia, Phnom Penh	Latvia, Riga	Suriname, Paramaribo
Cameroon, Yaounde	Liberia, Monrovia	Syria, Damascus
Cape Verde, Praia	Lithuania, Vilnius	Tajikistan, Dushanbe
Central African Republic, Bangui	Macedonia, The Former Yugoslav Republic of, Skopje	Tanzania, Dar es Salaam
Chad, N'Djamena	Madagascar, Antananarivo	Togo, Lome
China, Beijing; Chengdu; Guangzhou; Shanghai; Shenyang	Malawi, Lilongwe	Turkmenistan, Ashkhabat
Congo, Democratic Republic of the Brazzaville; Kinshasa	Mali, Bamako	Uganda, Kampala
Cote d'Ivoire, Abidjan	Mauritania, Nouakchott	Ukraine, Kiev
Cuba, Havana	Micronesia, Kolonia	Uzbekistan, Tashkent
Cyprus, Nicosia	Mongolia, Ulaanbaatar	Vietnam
Djibouti	Moldova	Yemen, Sanaa
East Timor	Mozambique, Maputo	Zambia, Lusaka
Ecuador, Quito	Nepal, Kathmandu	Zaire, ( <i>See Congo</i> )
*Equatorial Guinea, Malabo	Nicaragua, Managua	Zimbabwe
Eritrea, Asmara		

2. The TO provides Government ground transportation. (Within the Navy, Government vehicles are obtained directly from the providers, ordinarily Public Works.) Only use Government transportation for official business to go to and from: the TDY location, where the traveler is staying, places to eat, and other places for comfort and health reasons. If it is used for any other purpose and the traveler has an accident, the traveler may have to cover the expenses and liabilities. Use Government servicing for the vehicle whenever possible. When Government servicing is not available, the AO may authorize reimbursement of actual vehicle operating expenses. These expenses include: gas and oil; parking fees; repairs; ferry fares; bridge, road or tunnel tolls; trip insurance for travel in foreign countries; guards; and storage fees.

E. Private Vehicle. When a private vehicle use is approved by the AO as the best way for travel to be performed, reimbursement is authorized at the standard rate per mile for the type of vehicle and the distance between duty locations or between home and TDY location(s). Reimbursement of parking fees, ferry fares, road, bridge and tunnel tolls for travel over a direct route is authorized. If the AO does not approve using a private vehicle and one is used anyway, reimbursement is authorized at the standard rate per mile plus reimbursable expenses but the amount is limited to the should-cost estimate of AO-approved transportation. In either case, reimbursement is only authorized for the driver. If reimbursement at the published rate does not cover expenses, or if there is no established rate for the type of vehicle being used, the AO may authorize reimbursement of necessary transportation costs incurred for uniformed personnel. For distance determination see JFTR, par. U2020 or JTR, par. C1065 (DTOD requirements).

F. Rest Stops. Normally, travelers are not required to travel during unreasonable hours at night. If the traveler is required to travel during normal sleeping hours, or the scheduled flight time including stopovers and plane changes exceeds 14 hours and the traveler is not authorized first/business-class accommodations, the AO may authorize a rest stop en route or a rest period at the TDY location before reporting for duty. ***Scheduled flight time is the time between the scheduled aircraft departure from the airport serving the PDS/TDY point and the scheduled aircraft arrival at the airport serving the TDY point/PDS.*** Rest stops must not exceed 24 hours. ***NOTE: A traveler is disqualified from using business-class accommodations at Government expense if (a) a 'stopover' en route is an overnight stay, (b) a rest stop en route is authorized, or (c) an overnight rest period occurs at the TDY location before beginning work.***

G. Insurance Coverage in Foreign Areas. The AO may authorize reimbursement for additional insurance coverage in foreign areas for a rental, Government, or private vehicle used for official travel.

***Effective 18 November 2004***

H. Allowable Travel Days. The number of allowed travel days is determined by the transportation mode. For commercial air travel, one day is allowed in CONUS and within OCONUS areas. For travel between CONUS and OCONUS via commercial air, the actual elapsed time is used based on the scheduled departure and arrival times. For travel by commercial ground transportation, the scheduled departure and arrival dates are used. The actual time is used for travel by Government/Government-procured air transportation based on scheduled departure and arrival dates. When the AO authorizes travel by private, rental or Government vehicle (other than government/government-procured air), one travel day is allowed for each 400 miles or increment thereof. If travel by privately owned vehicle is used but not authorized by the AO as advantageous, travel time is limited to one day for each leg (for example, from PDS to TDY stop) requiring an overnight stay.

I. Authorized Trips Home during Extended Business or Training TDY. The AO may permit round-trip transportation and per diem en route for a traveler, who routinely travels on business or training TDY for periods of more than three weeks, to return periodically to the PDS or home for non-workdays.

J. Voluntary Return Home during Intervening Weekend/Holidays. If the AO does not authorize travel home periodically on weekends or non-workdays, it may still be performed for personal convenience. If so, reimbursement for the round-trip transportation and en route per diem is authorized but limited to the amount of per diem the Government would have paid had the traveler remained at the TDY location.

K. Constructed Cost. Constructed transportation costs are based on the non-capacity controlled city-pair airfare, not the capacity-controlled city-pair airfare, if both are available. If a city-pair airfare is not available between origin and destination, the constructed transportation cost is limited by the policy-constructed airfare (see Appendix A) (except as limited by JFTR, par. U3125-B1f/JTR, par. C2204-B1f). City-pair airfare transportation is presumed available if there is a city-pair airfare between the origin and destination points, regardless of whether or not space would actually have been available had the traveler used air transportation for the official travel.

#### **T4040 LIVING EXPENSES (PER DIEM)**

The “Lodging Plus” method is used to reimburse TDY living expenses. Travelers are paid the actual cost of lodging up to a limit, plus a set amount for M&IE. Rates for lodging and M&IE vary by location, but should be sufficient for a comfortable, safe trip. Travelers also can be reimbursed for other necessary travel-related expenses if the AO approves them as appropriate to the mission.

##### A. Lodging Overnight Required - Business Travel Standards

###### 1. Sleeping

a. The CTO makes lodging reservations and reflects the estimate of their cost (including taxes) on the Trip Record.

\*b. Uniformed Member – A member ordered to a U.S. Installation (as opposed to a geographic location like a town or city) is required to check the Government quarters availability (e.g., through the CTOs/TMCs) at the U.S. Installation to which assigned TDY. The AO may direct adequate (based on DOD and Service standards) available Government quarters use for a uniformed member on a U.S. Installation only if the uniformed member is TDY to that U.S. installation. Availability/non-availability must be documented as indicated in par. U1045-C. A member should use adequate available Government quarters on the U.S. Installation at which assigned TDY; *however, when adequate Government quarters are available on the U.S. Installation to which a member is assigned TDY and the member uses other lodgings as a personal choice, lodging reimbursement is limited to the Government quarters cost on the U.S. Installation to which assigned TDY (44 Comp. Gen. 626 (1965)). Per diem cannot be limited based on the presence of ‘nearby’ Government quarters (i.e., not on the U.S. Installation to which the member is assigned TDY but on another ‘nearby’ U.S. Installation or other uniformed facility). The documentation of non-availability indicated in par. U1045-C is required only for Government lodging ‘AT’ the U.S. Installation at which the member is assigned TDY.*

***\*NOTE: The member is not required to seek (or check for) Government quarters when TDY to a U.S. Installation after non-availability documentation has been initially provided. Checking quarters availability is a one-time requirement at a TDY U.S. Installation. (Ex: A member who is required to check quarters availability on arrival at a U.S. Installation, does so, and is issued non-availability documentation cannot be required to re-check later for quarters availability at that U.S. Installation during that TDY period there). See par. U1045-C.***

c. Civilian Employees

(1) ***Employees may not be ordered/required to use Government quarters, nor may the lodging reimbursement simply be limited to the Government quarters cost.*** In compliance with the requirement to exercise prudence when incurring expenses, employees should check for Government quarters availability (e.g., through their CTOs), and are encouraged to use those quarters when TDY to a U.S. Installation. ***However, if Government quarters are available on that installation for an employee TDY to a U.S. Installation, the proper authority under par. C4550-C may prescribe a reduced per diem rate based on the Government quarters cost. Reduced per diem rates can only be established before travel begins.***

**Effective 1 March 2006**

**Group movement.** A movement of 2 or more official travelers traveling as a group, under the same order (either PCS or TDY), for which transportation is Government-owned/procured from the same origin to the same destination. Movement could include locations en route as specified on the order. ***NOTE: Personnel traveling together under an order directing no/limited reimbursement may travel between any points en route, provided that the order specifically indicates the points between which the status applies.***

**Must, Shall, Should, May, Can, Will.** The following definitions from DOD 5025.1-M apply:

<u>Helping Verb</u>	<u>Degree of Restriction</u>
Must, shall	Action is mandatory
Should	Action is required, unless justifiable reason exists for not taking action.
May, can	Action is optional
Will	Is not restrictive; applies only to a statement of future condition or an expression of time

**Effective 1 March 2006**

**Temporary Duty (TDY) Travel.** Official travel of a temporary duration away from the traveler's PDS. There are three types of TDY travel with different allowances:

**Business Travel.** Conducting business at a location other than the PDS. It incorporates any type of travel not included in schoolhouse training or deployment or unit travel. It also includes certain local travel, but not leave or evacuation.

**Schoolhouse Training Travel.** Travel ICW TDY attendance at formal course(s) of instruction by a civilian employee or a uniformed member (other than a uniformed member who has not yet reached the first PDS).

**Deployment, Personnel Traveling Together Under An Order Directing No/Limited Reimbursement, and Unit Travel.** Includes units traveling in support of combat missions, peacekeeping, and disaster relief. It also includes field or maneuver training and sea duty when troops involved are not permanently assigned to a ship. The Government provides all transportation, lodging, and eating facilities when personnel traveling together are under an order directing no/limited reimbursement.

**Trip Record.** This document, in either electronic or paper form, provides the vehicle on which are recorded all official travel authorizations, initial options, modifications, and payment decisions. Prepared by the CTO, it is the single trip document that includes the travel authorization and fund cite, the should-cost estimate, the itinerary, updates to the itinerary made during the trip, and serves as the expense report when the traveler returns.

**Activities Authorized To Use Appendix O**

**\*NOTE:** Use of Appendix O is mandatory for those locations at which DTS has been fielded. Use of Appendix O is authorized for locations listed below and at which DTS-Limited software with computation module is used, and at USAFE locations where the Federal Automated System for Travel (FAST) software is used to transition to DTS-Limited.

(1) Authorization to begin testing using simplified allowances was never issued.

(2) This includes TDY travel by, on behalf of, and/or processed by the NSA.

<b>DOD Component</b>	<b>Organization/Location</b>	<b>Effective Date</b>
<b>U.S. Army</b>	Training & Doctrine Command, Ft. Leavenworth, KS	May 13, 1996
	U.S. Army Forces Command, Ft. McPherson, GA	August 13, 1996
	U.S. Army Europe, U.S. Army Military Community comprised of Boblinger, Echterdingen, Mohringen, Stuttgart, and Vaihingen, GE	June 25, 1996
	U.S. Army Missile Command, Huntsville, AL (also includes Corps of Engineers Waterways Experiment Station, Vicksburg, MS)	May 1, 1996
	Selected other tenants of Redstone Arsenal, AL, and selected personnel of the Simulation, Training and Instrumentation Command (STRICOM) Huntsville, AL, and Orlando, FL, and the Space and Strategic Defense Command (SSDC), Huntsville, AL)	June 17, 1996
	Corps of Engineers, Ohio River Div., Cincinnati, OH	Never Initiated [1]
	HQ Army Audit Agency, Alexandria, VA	October 1, 1996
<b>U.S. Navy</b>	USS Eisenhower <i>Discontinued</i>	June 20, 1996 March 31, 1997
	PSA, Norfolk, VA	June 20, 1996
	HQ, CINCLANTFLT (N00IG; N02; N6 and N1) Norfolk, VA	June 20, 1996
	Naval Command, Control & Ocean Surveillance System Center, (RDT&E), San Diego, CA	June 20, 1996
	NPGS, Monterey, CA	June 20, 1996
	Naval Undersea Warfare Center Div, Newport, RI	June 20, 1996
	HQ, CINCPACFLT, Pearl Harbor, HI <i>Discontinued</i>	June 20, 1996 March 31, 1997

<u>DOD Component</u>	<u>Organization/Location</u>	<u>Effective Date</u>	
<b>U.S. Marine Corps</b>	Marine Corps Air Station, Beaufort, SC	Never Initiated [1]	
	Marine Corps Air Station, New River, NC	Never Initiated [1]	
	Marine Corps Air Station, Cherry Point, NC	Never Initiated [1]	
	Marine Forces Reserve, New Orleans, LA	Never Initiated [1]	
	Second Marine Expeditionary Force, Camp Lejeune, NC	Never Initiated [1]	
	Marine Corps Recruit Depot, Parris Island, SC	Never Initiated [1]	
	Headquarters, U.S. Marine Corps, Washington, DC	Never Initiated [1]	
	Sixth Marine Corps District, Atlanta, GA	Never Initiated [1]	
	<b>U.S. Air Force</b>	11th Wing, Bolling AFB, Washington, DC	May 2, 1996
Dover AFB, DE		April 23, 1996	
Peterson AFB, CO		March 1, 1997	
Randolph AFB, TX		April 15, 1997	
Air Combat Command HQ and 1st Wing, Langley AFB, VA		June 5, 1996	
Hill AFB, UT		March 24, 1997	
Mountain Home AFB, UT		March 24, 1997	
Niagara Falls Air Reserve Station, NY		March 24, 1997	
Washington Headquarters Services		Designated organizations	April 1, 1997
Defense Commissary Agency (DeCa)		HQ and Operations Center, Provisional, Ft. Lee, VA	June 5, 1996
Defense Finance and Accounting Service (DFAS)	Kansas City Center, Kansas City, MO ( <i>Discontinued</i> )	May 1, 1996 March 31, 1997	
Defense Logistics Agency (DLA)	Administrative Support Center, Ft. Belvoir, VA	June 5, 1996	
National Geospatial-Intelligence Agency (NGA) (formerly NIMA)	Multiple locations - all NGA components	May 1, 1996	

DOD Component	Organization/Location	Effective Date
National Security Agency (NSA) [2]	Fort Meade, MD	March 1, 1996
Defense Threat Reduction Agency (formerly Defense Special Weapons Agency)	Dulles, VA	June 1, 1996
Organization of the Joint Chiefs of Staff	Washington, DC	May 1, 1996
Defense Information Systems Agency	Washington, DC	June 16, 1997
Missile Defense Agency (formerly Ballistic Missile Defense Organization)	Washington, DC	July 15, 1997

## APPENDIX S

## AUTHORIZED FEML LOCATIONS/DESTINATIONS

The following are authorized FEML locations/destinations *for a member (and command-sponsored dependents) and, effective 2 Nov 2002, for a DOD civilian employee and dependents permanently assigned to the location. JFTR/JTR contents do not apply to contractors or their employees at FEML locations. Locations shown are 'authorized' until removed from the list (regardless of the re-certification date shown next to the destination). See JFTR, par. U7207-D2 (uniformed member) and JTR, par. C6700-D2 (DOD civilian employee).*

Authorized FEML Location	Command Region	Authorized Destination	Re-certification Due Date (See <i>NOTE</i> )
Albania, Tirana	European	Frankfurt	30 Nov 2007
Algeria, Algiers ( <i>eff 5 Mar 2007</i> )	European	Frankfurt	28 Feb 2009
Angola, Luanda	European	Frankfurt	30 Nov 2007
*Argentina, Buenos Aires	Southern	Miami	*30 Apr 2009
Armenia, Yerevan	European	Frankfurt	31 Jul 2007
Australia, Alice Springs	Pacific	Honolulu	31 Oct 2008
Australia, Learmouth (incl. Exmouth)	Pacific	Perth	31 Oct 2008
Azerbaijan, Baku	European	Frankfurt	31 Oct 2007
Bahrain	Central	Baltimore	31 Mar 2008
Bangladesh, Dhaka	Pacific	Honolulu	31 Oct 2008
*Barbados, Bridgetown	Southern	Miami	*30 Apr 2009
Belarus, Minsk	European	Frankfurt	31 Jul 2007
*Belize, Belmopan	Southern	Miami	*30 Apr 2009
*Bolivia, La Paz	Southern	Miami	*30 Apr 2009
Bosnia, Sarajevo	European	Frankfurt	*31 Jul 2007
Botswana, Gaborone	European	Frankfurt	31 Jul 2007
*Brazil, Brasilia, Sao Paulo, Rio de Janeiro	Southern	Miami	*30 Apr 2009
Bulgaria, Sofia	European	Frankfurt	31 Oct 2007
Burma, Rangoon	Pacific	Honolulu	31 Oct 2008
Burundi, Bujumbura	European	Frankfurt	30 Nov 2008
Cambodia, Phnom Penh	Pacific	Honolulu	31 Oct 2008
Cameroon, Yaounde	European	Frankfurt	31 Jul 2007
Chad, N'djamena	European	Frankfurt	31 Jul 2007
Chile, Santiago	Southern	Miami	30 Apr 2009
China, Beijing	Pacific	Honolulu	31 Oct 2008
Colombia, Bogota	Southern	Miami	30 Apr 2009
Cote D'Ivoire, (formerly Ivory Coast), Abidjan	European	Frankfurt	31 Jul 2007
Costa Rica, San Jose	Southern	Miami	*30 Apr 2009

Croatia, Zagreb	European	Frankfurt	31 Jan 2008
Cuba, Guantanamo Bay	Southern	Jacksonville	*30 Apr 2009
Cuba, Havana ( <i>for Coast Guard uniformed members only</i> )	USCG	Miami	31 Dec 2007
Cyprus, Nicosia	European	Frankfurt	31 Jul 2007
Democratic Republic of Congo, Kinshasa	European	Frankfurt	31 Jul 2007
Djibouti	Central	Baltimore	31 Mar 2008
*Dominican Republic, Santo Domingo	Southern	Miami	*30 Apr 2009
*Ecuador, Quito	Southern	Miami	*30 Apr 2009
Egypt	Central	Baltimore	31 Mar 2008
*El Salvador, San Salvador	Southern	Miami	*30 Apr 2009
Eritrea, Asmara	Central	Baltimore	31 Mar 2008
Estonia, Tallinn	European	Frankfurt	31 Jul 2007
Ethiopia, Addis Ababa	Central	Baltimore	31 Mar 2008
Fiji, Suva	Pacific	Honolulu	31 Oct 2008
Gabon, Libreville	European	Paris	<b>30 Jun 2007</b>
Georgia, Tbilisi	European	Frankfurt	31 Oct 2007
Ghana, Accra	European	Frankfurt	31 Jul 2007
Greece, Athens	European	Frankfurt	31 Oct 2007
Greece, Larissa	European	Frankfurt	31 Jul 2007
Greenland, Thule 1/	European	Baltimore	31 Oct 2008
*Guatemala, Guatemala City	Southern	Miami	*30 Apr 2009
Guinea, Conakry	European	<b>Paris/Frankfurt</b>	31 Jul 2007
*Guyana, Georgetown	Southern	<b>Miami</b>	*30 Apr 2009
*Haiti, Port au Prince	Southern	Miami	*30 Apr 2009
*Honduras, Tegucigalpa	Southern	Miami	*30 Apr 2009
Hong Kong	Pacific	Los Angeles	31 Oct 2008
Iceland	European	Frankfurt	30 Sep 2007
India, New Delhi	Pacific	Honolulu	31 Oct 2008
Indonesia, Jakarta	Pacific	Honolulu	31 Oct 2008
Israel, Tel Aviv	European	Frankfurt	31 Jul 2007
Ivory Coast, (See Cote D'Ivoire)			
*Jamaica, Kingston	Southern	Miami	*30 Apr 2009
Jordan	Central	Baltimore	31 Mar 2008
Kazakhstan, Almaty	Central	Baltimore	31 Mar 2008
Kenya	Central	Baltimore	31 Mar 2008
Kuwait	Central	Baltimore	31 Mar 2008
Kyrgyzstan, Bishkek	Central	Baltimore	31 Mar 2008

Laos, Vientiane	Joint POW/MIA	Honolulu	<b>31 Oct 2006</b>
Latvia, Riga	European	Frankfurt	31 Jul 2007
Lebanon, Beirut	Central	Baltimore	31 Mar 2008
Libya, Tripoli ( <i>eff 4 Apr 2007</i> )	USEUCOM	Frankfurt	31 Mar 2009
Lithuania, Vilnius	European	Frankfurt	31 Jul 2007
Macedonia, The Former Yugoslavia Republic of Macedonia, Skopje	European	Frankfurt	31 Jul 2007
Madagascar, Antananarivo	Pacific	Frankfurt	<b>31 Oct 2008</b>
Malaysia, Kuala Lumpur	Pacific	Sydney	31 Oct 2008
Mali, Bamako	European	Frankfurt	31 Jul 2007
Mexico, Mexico City	Northern	San Antonio	31 Aug 2008
Moldova, Chisnau	European	Frankfurt	31 Jul 2007
Mongolia, Ulaanbaatar	Pacific	San Francisco	31 Oct 2008
Morocco, Rabat	European	Frankfurt	31 Jul 2007
Mozambique, Maputo	European	Frankfurt	31 Jul 2007
Namibia, Windhoek	European	Frankfurt	31 Oct 2007
Nepal, Katmandu	Pacific	Honolulu	31 Oct 2008
*Nicaragua, Managua	Southern	Miami	*30 Apr 2009
Niger, Niamey	European	Frankfurt	31 Jul 2007
Nigeria, Abuja	European	Frankfurt	31 Oct 2007
Nigeria, Lagos	European	Frankfurt	31 Oct 2007
Oman	Central	Baltimore	31 Mar 2008
Pakistan	Central	Baltimore	31 Mar 2008
*Panama, Panama City	Southern	Miami	*30 Apr 2009
*Paraguay, Asuncion	Southern	Miami	*30 Apr 2009
*Peru, Lima	Southern	Miami	*30 Apr 2009
Philippines, Manila	Pacific	Honolulu	31 Oct 2008
Poland, Warsaw	European	Frankfurt	31 Oct 2007
Qatar	Central	Baltimore	31 Mar 2008
Romania, Bucharest	European	Frankfurt	31 Jul 2007
Russia, Moscow	European	Frankfurt	31 Jul 2007
Rwanda, Kigali	European	Frankfurt	31 Jul 2007
Saudi Arabia	Central	Baltimore	31 Mar 2008
Senegal, Dakar	European	Frankfurt	31 Jul 2007
Serbia and Montenegro, Belgrade	European	Frankfurt	30 Nov 2007
Singapore	Pacific	Honolulu	31 Oct 2008
South Africa, Pretoria	European	Frankfurt	31 Jul 2007
Sri Lanka, Columbo	Pacific	Frankfurt	31 Oct 2008

*Suriname, Paramaribo	Southern	Miami	*30 Apr 2009
Syria, Damascus	Central	Baltimore	31 Oct 2008
Taiwan, Taipei	Pacific	Sydney	31 Oct 2008
Tajikistan	Central	Baltimore	30 Sep 2008
Tanzania, Dar Es Salaam	European	Frankfurt	31 Oct 2007
Thailand, Bangkok	Pacific	Honolulu	31 Oct 2008
Thailand, Chiang Mai	Pacific	Honolulu	31 Oct 2008
*Trinidad and Tobago, Port of Spain	Southern	Miami	*30 Apr 2009
Tunisia, Tunis	European	Frankfurt	31 Jul 2007
Turkey, Ankara	European	Frankfurt	31 Jul 2007
Turkmenistan, Ashgabat	Central	Baltimore	31 Mar 2008
Uganda, Kampala	European	Frankfurt	31 Jul 2007
Ukraine, Kiev	European	Frankfurt	31 Jul 2007
United Arab Emirates	Central	Baltimore	31 Mar 2008
*Uruguay, Montevideo	Southern	Miami	*30 Apr 2009
Uzbekistan, Tashkent	Central	Baltimore	31 Mar 2008
*Venezuela, Caracas	Southern	Miami	*30 Apr 2009
Vietnam, Hanoi	Pacific	Honolulu	31 Oct 2008
Yemen	Central	Baltimore	31 Mar 2008
Zambia, Lusaka	European	Frankfurt	31 Jul 2007
Zimbabwe, Harare	European	Frankfurt	31 Jul 2007

1/ Exception to the 24-month tour requirement approved by ASD (FMP) memo dated 18 Mar 2002.

*Effective 31 May 2006*

**NOTE:** Locations shown are 'authorized' until removed from this list. Changes made to the list, but not in print, may be found at <https://secureapp2.hqda.pentagon.mil/perdiem/> under the 'Travel Regulation' tab in 'immediate changes'.