

VOLUME 1
JOINT FEDERAL TRAVEL REGULATIONS
CHANGE 171

Alexandria, VA

1 March 2001

These instructions are issued for the information and guidance of all persons in the Uniformed Services. New or revised material is indicated by a star and is effective 1 March 2001 unless otherwise indicated.

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This change includes all material written in MAP Items 58-00; 85-00; 26-00(E); 77-00(E); 92-00(E); 93-00(E); and 104-00(E). Insert the attached pages and remove the corresponding pages. This cover page replaces the Change 170 cover page.

BRIEF OF REVISION

These are the major changes made by Change 171:

Introduction. Updates the feedback reporting addresses.

U4115. Adds the reference to the CG decision where computing per diem when crossing the International Date Line is addressed.

U4155, Table. Updates the footnotes in the table.

U4525. Allows reimbursement for pet quarantine fees for household pets up to \$275 per PCS.

U5610-B. Clarifies that a member who is assigned permanent Government quarters upon arrival PCS is entitled to DLA if the period of occupancy is less than 60 days.

U5705; U9203. Allows members who have moved into temporary lodging facilities due to PCS orders and whose PCS orders are subsequently cancelled, to continue to be reimbursed TLE/TLA for the maximum number of days allowable while they locate permanent lodging and wait for the return of HHG.

Chapter 5, Various paragraphs. Moves all regulations on early return of dependents from OCONUS (and certain dependent movements and HHG shipments ICW member's court-martialed OCONUS) and putting them in a new Part J in Chapter 5.

U7200-B1. Explains that a member may elect to defer COT leave travel when the member's HOR is in the CONUS and the member does not travel through the CONSUS to get the new PDS.

U9119-B, -C. Provides that repayment of advance rent may be postponed until the member vacates the housing for which the advance rent payment was made.

Appendix O. Makes clear that, while DoD civilian employees are not required to use Government lodging when TDY to U.S. installations, the employees are required to check for availability of Government quarters. This change also cross-references JTR, par. C1055 to par. C4550-C as a reminder that Agencies have the authority to authorize a reduced per diem when certain conditions apply.

Appendix U. Establishes R&R leave for certain CENTCOM missions in Saudi Arabia, Kuwait, Qatar and Yemen.

JOINT FEDERAL TRAVEL REGULATIONS

VOLUME 1

Following is a list of sheets in force in Volume 1, Joint Federal Travel Regulations, which are effective after the sheets of this change have been inserted. This list is to be used to verify the accuracy of the Volume. See "Procurement of Regulations" in the Introduction. Single sheets aren't available.

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PDs make changes in the per diem rates contained in Appendices B and D, and changes to the tables contained in Appendices J and K. PDs normally are effective on the date of final approval. PDs are posted to the PDTATAC Internet home page (www.dtic.mil/perdiem/) no later than the last day of each month, and may be downloaded by users worldwide.

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Printed changes are numbered consecutively and ordinarily are issued monthly. They contain the text and rate changes directed in determinations, bulletins, supplements, and administrative memoranda. The determinations, bulletins, supplements and administrative memoranda included in a printed change are shown on the cover sheet of the printed change.

New or revised provisions appearing on a change page are indicated by a * symbol placed next to the new or revised portion.

***FEEDBACK REPORTING**

Recommendations for changes in the JFTR should contain an explanation of and rationale for the proposed change. When the proposal relates to an actual situation, the details should be included. Submit feedback reports concerning inadequate per diem rates in accordance with par. U4140.

Suggestions that would improve this Volume are encouraged. Route them as follows:

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2. Navy - Through appropriate command channels to: Deputy Chief of Naval Operations (M&P); Washington Staff/Chief of Naval Personnel (N130E), Department of the Navy, 2 Navy Annex, Washington, DC 20370-0201;
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5. Coast Guard - Directly to: Commandant (G-WPM-2), U.S. Coast Guard, 2100 2nd Street, SW, Washington, DC 20593-0001;
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7. U.S. Public Health Service - Directly to: Division of Commissioned Personnel, PSC (Attn: PDTATAC MAP Member), Room 4A15 Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857-0001; or

8. Office of the Secretary of Defense and other DoD Components - Directly to: Per Diem, Travel and Transportation Allowance Committee, Hoffman Building I, Room 836, 2461 Eisenhower Avenue, Alexandria, VA 22331-1300.

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7. NOAA Corps. Through the Commissioned Personnel Center (CPC1), 1315 East-West Highway (Station 12137), Silver Spring, MD 20910-3233.

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2. DoD Members. DoD members are required to make all travel arrangements in accordance with:
 - a. DoD 4500.9-R (Defense Transportation Regulation (DTR), Part I);
 - b. DoDI 4500.42 (DoD policy regarding passenger transportation reservation and ticketing services); and
 - c. Service regulations.
3. Non-DoD Members. Non-DoD members are required to make travel arrangements in accordance with Service regulations.

B. Use of Travel Agent Not Under Government Contract (Non-Contract Travel Agent) or Direct Purchase from Common Carrier. A non-contract travel agent or common carrier direct purchase may be used under the conditions in subpar. 1, but use must be authorized/approved by the order-issuing official.

NOTE: When a non-contract CTO is used, the member must demonstrate that use of a contract CTO was attempted.

1. Authorized/Approved Conditions
 - a. Unusual Circumstances. A non-contract travel agent may be used in unusual circumstances when there is no alternative.
 - b. Foreign Country. A non-contract travel agent may be used in a foreign country if CTO services:
 - (1) are not reasonably available, and
 - (2) ticketing arrangements cannot be made through a branch office or general agent of an American-flag carrier.
 - c. Group/Charter Travel. NOAA Corps and PHS members may use group/charter travel made through a non-contract travel agent in accordance with Service regulations. Payment may not exceed costs authorized under this Chapter (B-103315, August 1, 1978).
 - d. Foreign Vessel/Aircraft Transportation. Travel at personal expense on foreign vessels/aircraft is allowed only when the conditions in par. U3125-C or U3130-F are met.
2. Payment Limitation. Reimbursement for transportation arranged through authorized/approved use of a non-contract travel agent or common carrier direct purchase, is limited to the amount the member would have paid if the arrangements had been made directly through the carrier(s).

C. Travel Agency Use to Obtain Transportation on Ships or Aircraft of Foreign Registry. ***Reimbursement for transportation is not authorized for travel at personal expense on ships or aircraft of foreign registry unless the conditions in par. U3125-C or U3130-F are met.***

D. Payment to Travel Agency. ***No payment may be made to a travel agency for transportation charges in excess of those properly chargeable had the requested service been obtained by the traveler directly from the carrier(s) involved.***

U3125 COMMERCIAL AIR TRANSPORTATION

A. General. Travel by common carrier air transportation is generally the most cost efficient and expeditious way to travel. For reimbursement for personally-procured transportation in lieu of using Government or Government-procured transportation under this Part, see par. U3110.

B. Class of Service

1. General. Government policy is that:

- a. members and/or dependents who use commercial air carriers on official business must use coach-class accommodations;
- b. members should determine travel requirements in sufficient time to use coach-class accommodations;
- c. first-class accommodations may be used only as permitted in subpar. 3;
- d. premium-class other than first-class accommodations may be used only as permitted in subpar. 4;
- e. authorization for all premium-class accommodations use should be made in advance of the travel unless extenuating/emergency circumstances make authorization impossible. In these cases, the member must request written approval from the appropriate authority as soon as possible after the travel;
- f. less than minimum standards may be authorized as permitted in par. U3100; and
- g. *when an airline flight has only two classes of service, the higher class of service, regardless of the term used, is "first class."*

2. Officials Who May Authorize/Approve Premium-Class Air Accommodations Use. The officials listed below may authorize first-class air accommodations use by members under their jurisdiction. This authority may be redelegated; however, delegation or re-delegation must be held to as high an administrative level as practicable to ensure adequate consideration and review of the circumstances necessitating the first-class accommodations.

- *a. Department of Defense, see DoDD 4500.9 (Transportation and Traffic Management);
- b. The Secretary of Health and Human Services;
- c. The Director, USNOAA Corps; and
- d. The Secretary or Deputy Secretary of Transportation.

Appropriate authority, in accordance with Service regulations, may authorize/approve premium-class other than first-class accommodations, except for travel using Coast Guard funds. Only the Commandant/Vice Commandant of the Coast Guard may authorize/approve premium-class other than first-class accommodations use.

PART D: ALLOWABLE TRAVEL TIME FOR TDY TRAVEL

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U4305	Actual Travel Time
U4310	Travel by Government Conveyance Directed
U4315	Government Transportation Request (GTR) Used
U4320	Commercial Transportation Used Not by GTR
U4325	Scheduling Travel <ul style="list-style-type: none"> A. Schedule B. Early Departure C. Scheduled Early Arrival D. Travel During Normal Hours of Rest E. Rest Stops F. Use of Reduced Travel Fares
U4330	Travel by POC
U4335	Travel by Special Conveyance
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PART E: GOVERNMENT MESS USE/AVAILABILITY

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U4400	Government Mess <ul style="list-style-type: none"> A. Mess Available B. Mess Not Available C. Travel Order/Voucher Documentation

PART F: MISCELLANEOUS REIMBURSABLE EXPENSES

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U4500	General <ul style="list-style-type: none"> A. Scope B. Transportation Expenses Incurred in or Around a PDS or TDY Location
U4505	Communication Services
U4510	Reimbursement for Occasional Meals and Quarters <ul style="list-style-type: none"> A. General B. Computation for Occasional Meals and Quarters

U4520	Miscellaneous Expenses
U4525	Pet Quarantine Reimbursement
U4535	Registration Fees
U4539	Reimbursement of Preparatory Travel Expenses When the Order is Amended, Modified, Canceled or Revoked

PART G: TRAVEL AND TRANSPORTATION ALLOWANCES FOR TRAVEL OF DEPENDENTS WHEN MEMBER ORDERED ON INDETERMINATE TDY

<u>Paragraph</u>	<u>Contents</u>
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U4605	Member Ordered on Indeterminate TDY <ul style="list-style-type: none">A. GeneralB. Transportation of Dependents to TDY Station or Other LocationC. Return of the Member to the PDSD. PCS Orders Received at TDY Station

PART H: HHG SHIPMENT AND STORAGE UNDER TDY ORDERS

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U4710	Basic Entitlement <ul style="list-style-type: none">A. Shipments In Addition to Authorized TDY Weight AllowanceB. Weight AllowanceC. Shipment of Replacement Items
U4715	Limitations
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U4725	Factors Affecting TDY HHG Transportation <ul style="list-style-type: none">A. Weight Allowance EntitlementB. Orders Amended, Modified, Canceled or RevokedC. Improper Shipments
U4730	Not Used
U4735	When Excess Charges Are Incurred
U4740	Called (or Ordered) to Active Duty
U4745	PCS With TDY En Route

N. Member in Missing Status. A member is not entitled to per diem after 2400 of the day the member is officially carried as or determined to be absent in a missing status under the Missing Person Act (44 Comp. Gen. 657 (1965)).

U4105 PER DIEM PAYABLE UNDER SPECIFIC CASES

*A. TDY in Connection With Fitting-Out or Conversion of a Ship or Service Craft. A member, assigned to TDY in connection with fitting-out or conversion of a ship (or service craft) is authorized per diem during each fitting-out or conversion period. This period includes the day the ship is commissioned or service craft is placed in-service and day the ship is decommissioned or service craft is placed out-of-service. Per diem authorization ends on the date the member's assignment is changed from TDY in connection with fitting-out or conversion of a ship (or service craft) to permanent duty aboard that ship (or service craft) (or from permanent duty aboard the ship in connection with ship decommissioning or service craft placement out-of-service), even if that status change is effected prior to the ship commissioning/decommissioning or service craft placement in- (or out-of-) service date. Par. U4102-K applies after a ship, or service craft, under construction is delivered to the Government.

B. Travel by U.S. or Foreign Government Vessel for 24 Hours or More

1. Member Not Charged for Meals. A member is not entitled to a per diem allowance when traveling aboard a U.S. or foreign government vessel when meals are furnished without charge, except on days of embarkation and debarkation if otherwise entitled thereto under subpar. C.

2. Member Charged for Meals. Members traveling aboard a U.S. or foreign Government vessel, other than an oceangoing car ferry, of 24 hours or more as passengers (except those aboard for TDY or training) who are charged for meals shall be paid a per diem allowance equal to the cost of the meals furnished, except on the day of embarkation and debarkation.

C. Travel, TDY Aboard Commercial Vessel or U.S. Government Vessel Totally Leased for Commercial Operation. Except for the day of arrival (day of embarkation) and the day of departure (day of debarkation), a member (including Coast Guard members performing inspection aboard U.S. merchant vessels) traveling on TDY aboard a U.S. Government vessel leased to and operated by a commercial company or a commercial vessel, other than an oceangoing car ferry, is entitled to a per diem allowance of \$6 per day. When the \$6 rate is not sufficient to meet the member's subsistence expenses, a per diem rate equal to the anticipated expenses may be authorized/approved. Such rate may not exceed \$25 and the order-issuing official should state in the orders the circumstances warranting the increased rate.

D. Field Duty. The Secretary concerned may prescribe a per diem rate in a lesser amount than prescribed in Appendix B, for a member of a unit deployed OCONUS away from the unit's PDS. This rate is paid to the members concerned in lieu of the rate shown in Appendix B, regardless of their OCONUS location and may be paid during periods which would otherwise be considered field duty, taking into account the reduced expenses, if any, a member would have while performing field duty during the period covered by the authorization. The rate prescribed should be paid for the period of time specified and is such that the total per diem paid during the entire period that the member is subject to the reduced rate is about equal to that which the member would receive for the same period under Appendix B, calculated according to the computation procedures in this Part and excluding the time during which the member performs field duty. The Secretary concerned may delegate this authority to prescribe such a rate to a chief of an appropriate bureau or staff agency of the headquarters of the department concerned or to a commander of an appropriate naval systems command headquarters, but there may be no redelegations.

E. Member Dies While in a TDY Status. When a member dies while in a TDY status, entitlement to per diem accrues through the date of death. Entitlement to reimbursement for transportation or a MALT accrues from the old station (or last TDY station) to the place of death not to exceed the official distance of the ordered travel.

F. Ordered to TDY While on Leave

1. TDY at Leave Point. A member on leave away from the PDS who receives orders to perform TDY at the leave point is entitled to per diem for the TDY performed in compliance with the orders.

2. TDY at Other Than Leave Point

- a. Authorized to Resume Leave Upon Completion of TDY. A member on leave away from the PDS who receives orders to perform TDY at other than the leave point is entitled to per diem and transportation expenses for travel from the leave address or place of receipt of orders, whichever is shorter, to the TDY station, and from the TDY station to the leave address. Per diem is payable for the period at the TDY station plus transportation, see paragraph U3100-B.
- b. Directed to Return to PDS Upon Completion of TDY. A member away from the PDS who receives orders to perform TDY at other than the leave point is entitled to per diem and transportation expenses for travel from the leave address or place of receipt of orders, whichever is shorter, to the TDY station and from the TDY station to the PDS. Per diem is payable for the period at the TDY station.
- c. Directed to Proceed to New PDS Upon Completion of TDY. A member is entitled to the travel and transportation allowances prescribed for PCS for travel performed from the old PDS to the leave address or to the place orders were received, whichever applies, not to exceed in either case the official distance from the old PDS to the new PDS. The member is also entitled to the travel and transportation allowances prescribed for PCS for travel performed from the leave address or place of receipt of orders, as applicable, to the TDY station and from the TDY station to the new PDS. Per diem also is payable for the TDY directed at the TDY station.

G. Orders Canceled While Member En Route to TDY Station. If TDY orders are canceled while a member is en route to the TDY station, round trip travel and transportation allowances are authorized from the PDS to the point where cancellation notification was received (includes leave point) and return to the PDS, not to exceed the round trip distance from the PDS to the TDY station. Per diem is not authorized for any day in which member was in a leave status (51 Comp. Gen. 548 (1972)).

H. TDY Within the Limits of PDS. Travel and transportation allowances are authorized for a member performing TDY (other than at the residence or normal duty location of the member) within the limits of a PDS when authorized by competent authority. Allowances under this subparagraph are authorized when such duty is performed under emergency circumstances that threaten injury to human life or damage to property of the Federal Government, provided overnight accommodations are used by reason of such duty. For transportation entitlements see Chapter 3.

***U4115 INTERNATIONAL DATELINE**

Actual elapsed time is used rather than calendar days in computing per diem when crossing the International Dateline (IDL) (180th meridian). The IDL is a hypothetical line along the 180th meridian where each calendar day begins. For example, when it is Sunday just east of the IDL it is Monday just west of the IDL. (See 39 Comp. Gen. 853 (1960).)

U4125 PER DIEM UNDER THE LODGINGS-PLUS SYSTEM

A. General. Per diem computed under this Part is based on the lodgings-plus system. The total amount may not exceed the applicable locality rate. See par. U2510 concerning receipts.

1. Lodging Expense

The amount allowed for lodging expense is the amount incurred or the maximum amount prescribed in <http://www.dtic.mil/perdiem/> for lodging for the locality concerned, whichever is less. Lodging cost incurred for the use of other than Government quarters for any day on which Government quarters were available is reimbursed as prescribed in par. U1045.

(NOTE:

a. The maximum amount allowed for lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) does not include an amount for lodging taxes. Taxes on lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands) are a separately reimbursable travel expense except when MALT PLUS for POC travel is paid.

(3) Whole Days of Travel – OCONUS						
Footnotes: See table # 4				Abbreviations used: Govt. = Government GMR =Government mealrate NTE = Not to exceed PMR = Proportional meal rate		
	a	b	c	d	e	f
	Traveled overnight & arrived at an OCONUS TDY location (not on U.S. installation) on day after departing PDS.	Traveled overnight & arrived at OCONUS TDY locality (on U.S. installation) on day after departing PDS. <u>Traveler occupied Govt. quarters.</u>	Each whole day at OCONUS TDY locality (not on U.S. installation)	Each whole day at an OCONUS TDY locality (on U.S. installation). <u>Traveler occupied Govt. quarters.</u>	Each whole day at an OCONUS TDY locality (on U.S. installation) when <u>member elects not to occupy available Govt. quarters.</u>	Each whole day at OCONUS locality where per diem in lesser amount than prescribed rate for TDY location was authorized under par. U4135.
<u>Per Diem for Whole Days of Travel</u> ⁶	M&IE ⁴ applicable to OCONUS TDY locality plus cost of lodging ⁵ NTE maximum rate prescribed for TDY locality.	M&IE plus cost of Govt. quarters. (M&IE may be at (1) rate prescribed for TDY locality, (2) PMR plus \$3.50 if directed in orders and 1 or 2 deductible meals are provided, or (3) no amount for meals plus \$3.50 when orders direct essential unit messing and 3 meals are available to the member. PMR plus \$3.50 applies if 3 meals are not available to the member. ¹)	M&IE ⁴ applicable to OCONUS TDY locality plus cost of lodging ⁵ NTE maximum rate prescribed for TDY locality.	M&IE plus cost of Govt. quarters. (M&IE may be at (1) meal rate prescribed for TDY locality plus \$3.50, (2) Standard GMR plus \$3.50 ³ , if directed in orders, (3) PMR plus \$3.50 ³ , if directed in orders, or (4) no amount for meals plus \$3.50 ³ when orders direct essential unit messing (see JFTR par. U4400 for Govt. mess use/availability and par. U4125-A3b for applicable M&IE rate).	M&IE plus cost of lodging not to exceed cost of Govt. quarters ⁵ . (M&IE may be at (1) rate prescribed for TDY locality, (2) Standard GMR plus \$3.50 ³ , if directed in orders, (3) PMR plus \$3.50 ³ , if directed in orders, or (4) no amount for meals plus \$3.50 ³ when orders direct essential unit messing (see JFTR par. U4400 for Govt. mess use/availability and par. U4125-A3b for applicable M&IE rate))	Per diem at the rate authorized under par. U4135.

(4) Day(s) of Return to PDS					Abbreviations used: Govt. = Government GMR = Government meal rate NTE = Not to exceed PMR = Proportional meal rate	
	a	b	C	d		
	Arrived at PDS on same day as departed TDY location.	Traveled overnight (no lodging required) & arrived at PDS on day after departing TDY location.	On day of departure from TDY overnight lodging was required at a stopover en route to the PDS.	On day traveled ended lodging was required en route to the PDS.	Arrived at PDS on same day as departed TDY location where per diem in lesser amount than prescribed rate was authorized under par. U4135.	
Per Diem for Day of Return to PDS⁶	75% of M&IE rate for last TDY locality. ¹	For day of departure from TDY location M&IE at the rate prescribed for the TDY locality. Day of arrival at PDS 75% of the M&IE rate for the TDY locality. ¹	For day of departure from TDY: M&IE plus lodging ^{2,5} cost NTE rate for stopover locality. For day of arrival at PDS: 75% of M&IE rate for stopover locality.	75% of the M&IE rate plus cost of lodging based on the locality rate where lodging was obtained if authorized/ approved by the order-issuing official (see par. U4125-A3h).	75% of M&IE prescribed for the TDY locality.	
*Footnotes						
<p>1. GMRs/PMRs and the \$3.50 incidental rate do not apply on day of departure from or return to PDS or any day the member is traveling.</p> <p>2. Lodging tax <i>is</i> separately reimbursed for lodging in CONUS and in non-foreign OCONUS locations because an amount is not included in the applicable CONUS and non-foreign OCONUS locations maximum lodging amount for taxes.</p> <p>3. The authorizing/order-issuing official can determine that \$3.50 is not adequate for TDY on a foreign OCONUS U.S. installation and authorize/approve the incidental expenses rate for the TDY locality prescribed on http://www.dtic.mil/perdiem/. Payment of the locality incidental expense rate for the TDY locality must be stated in the travel order.</p> <p>4. For OCONUS travel the authorizing/order-issuing official can determine that an incidental expense (IE) allowance of \$3.50, in lieu of the IE prescribed for the TDY locality, is adequate for anticipated expenses when the member is not lodged on a U.S. installation. The OCONUS incidental expense of \$3.50 may be authorized and must be stated in the orders.</p> <p>5. Lodging tax <i>is not</i> separately reimbursable for lodging in foreign OCONUS locations because an amount is included in the applicable foreign OCONUS maximum lodging amount for taxes.</p> <p>6. (a) Except as indicated in (b), the cost incurred during TDY travel (not after returning to the PDS) for personal laundry/dry-cleaning and pressing of clothing, up to an average of \$2 per day, is a separately reimbursable travel expense in addition to per diem/AEA when travel <i>within CONUS</i> requires at least 7 consecutive nights TDY lodging <i>in CONUS</i> (i.e., 6 nights, no laundry, 7 nights, NTE \$14, 8 Nights NTE \$16, etc.).</p> <p>(b) The cost for personal laundry/dry-cleaning and pressing of clothing <i>is not</i> reimbursable when the traveler is entitled only to a reduced per diem authorized under par. U4135. PMR or GMR <i>is not</i> a reduced per diem for this purpose.</p> <p>(c) The cost incurred during TDY travel for personal laundry/dry-cleaning and pressing of clothing <i>is not</i> a separately reimbursable expense for travel <i>OCONUS</i> and is part of the incidental expense (IE) allowance included within the per diem rates/AEA authorized/approved for <i>OCONUS</i> travel.</p> <p>7. On any day that 3 deductible meals are provided without cost to the traveler, no reimbursement is allowed for meals.</p>						

expense in addition to per diem/AEA when travel within CONUS requires at least 7 consecutive nights TDY lodging in CONUS (i.e., 6 nights, no laundry, 7 nights, NTE \$14, 8 nights, NTE \$16);

(b) The cost for personal laundry/dry-cleaning and pressing of clothing is not reimbursable when the traveler is entitled to a reduced per diem authorized under par. U4135. Proportional meal rate or Government meal rate is not a reduced per diem for this purpose;

(c) The cost incurred during TDY/PCS travel for personal laundry/dry-cleaning and pressing of clothing is not a separately reimbursable expense for travel OCONUS and is part of the incidental expense allowance included within the per diem rates/AEA authorized/approved for travel OCONUS.

7. fees for:

a. currency conversion; (***NOTE: Travelers are not entitled to reimbursement for losses, nor liable for gains resulting from currency conversions (63 Comp. Gen. 554 (1984).)***);

b. cashing U.S. Government checks/drafts issued for reimbursement of expenses for travel in foreign countries, (this does not include cashing checks/drafts for salary); and

c. airport transit, services charges/taxes, landing, port taxes, embarkation/debarkation or similar mandatory charges assessed against travelers on arrival/departure from carrier terminals when not included in ticket cost (52 Comp. Gen. 73 (1972)).

8. trip insurance to cover potential liability for damage, personal injury, or death to third parties when travel is authorized by Government conveyance/POC and a Service-designated official determines that legal requirements/procedures of the foreign country involved make it necessary to carry such insurance (55 Comp. Gen. 1343 (1976));

9. CTO service and processing fees;

10. authorized/approved expenses for:

a. necessary stenographic or typing services, data processors or rental of typewriters a ICW reports/correspondence preparation;

b. clerical assistance;

c. services of guides, interpreters, packers, or vehicle drivers;

d. storage of property used on official business;

e. room rental at a hotel/other place used for official business;

f. charges for inoculations that are not available through a Federal dispensary for OCONUS travel, (this does not include travel expenses incurred for obtaining the required inoculations);

g. official local and long distance phone calls (see par. U4505);

h. excess baggage transportation costs;

i. conference registration fees;

j. dual lodging costs (see par. U4125-A1i);

k. nonrefundable room deposits, forfeited rental deposits or prepaid rent, and early checkout penalties when

TDY is changed or canceled (***NOTE: Reimbursement shall not exceed the amount of the remaining per diem or AEA plus appropriate lodging taxes that would have been paid had the TDY not been curtailed or interrupted.***);

11. use of computers, printers, faxing machines, scanners, telegrams, cablegrams, or radiograms;
12. transportation-related tips for taxis, limousines, and courtesy transportation;
13. transportation costs to and from the transportation terminal (see par. U3320, and Chapter 3, Part E);
14. parking fees at the transportation terminal (while TDY), NTE the cost of taxi fare to and from the terminal (see par. U3320);
15. a Value Added Tax (VAT) certificate used to avoid paying TDY lodging taxes;
16. the following transportation-related tips are reimbursable:
 - a. handling Government property at terminals and hotels;
 - b. customary tips for handling ***any baggage*** at transportation terminals; and
17. similar travel and transportation related expenses (i.e., Do not reimburse mission-related or personal expenses which include batteries, tools, film, gifts for child care, house care, pet care, hotel concierge, or workout room/gym fees.)

U4525 PET QUARANTINE REIMBURSEMENT

For PCS moves with an effective date on or after 4 December 2000, reimbursement for actual mandatory quarantine fees for household pets is authorized not to exceed \$275 per PCS move.

U4535 REGISTRATION FEES

Registration fees reimbursement is authorized/approved when such fees are a condition for attendance. When the registration fee includes the cost of meals, the per diem is computed under par. U4125-A3g(2).

U4539 REIMBURSEMENT OF PREPARATORY TRAVEL EXPENSES WHEN THE ORDER IS AMENDED, MODIFIED, CANCELED OR REVOKED

Miscellaneous preparatory travel expenses (e.g., fees for traveler's checks, passport and visa fees, communications service.) incurred prior to order change are reimbursable provided the action taken is beyond the member's control, in the interest of the Government and a refund unobtainable.

- U5130 Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, Involuntary Release from Active Duty with Readjustment or Separation Pay, Involuntary Separation, or Separation Under the VSI or SSB Program**
 - A. General
 - B. Time Limitations
 - C. Recalled to Active Duty Before Selecting a Home
 - D. Recalled to Active Duty After Selecting a Home
 - E. Members on TDRL Who Are Discharged or Retired
 - F. Member Ordered to a Place to Await Disability Retirement

- U5155 Official Distance Determination**
 - A. Privately Owned Conveyance (Except Airplane)
 - B. Privately Owned Airplane

- U5160 Computation of Allowable Travel Time**
 - A. General
 - B. POC Travel
 - C. Transoceanic Travel
 - D. Travel by Government Conveyance and/or Common Carriers on Government-procured Transportation
 - E. Travel By Other Than Directed Mode
 - F. Common Carrier at Personal Expense or Mixed Modes Travel
 - G. Elapsed Time is Less Than Authorized
 - H. Additional Travel Time

- U5165 Advance of Funds**

PART C: DEPENDENT ALLOWANCES FOR TRANSPORTATION

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U5203	Basic Entitlements <ul style="list-style-type: none"> A. General B. When Dependents' Travel and Transportation Allowances Are Not Payable C. Travel Before Orders Issued D. Time Limitation
U5205	Travel and Transportation Options <ul style="list-style-type: none"> A. Monetary Allowance in Lieu of Transportation (MALT) B. Transoceanic Travel
U5210	Per Diem Rates of Dependents' Travel <ul style="list-style-type: none"> A. General B. Dependents' Accompany Member C. Dependent(s) Travel Independently
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U5215

Factors Affecting Travel of Dependents

- A. Members Attain Eligibility for Dependent Travel
- B. Dependent Child Attains Age 21 or 23 or Loses Student Status While Member Serving OCONUS
- C. Dependents Acquired on or Before Effective Date of Orders
- D. Effect of Changes in Ages or Dependency Status on Entitlements
- E. Orders Amended, Modified, Canceled or Revoked After Travel Begins
- F. Dependents Temporarily Absent from the Old PDS, Designated Place, or Safe Haven When PCS Orders Are Received
- G. Change of Station While on Leave or TDY
- H. Dependents En Route to the New PDS at the Time of the Member's Death
- I. Spouse Separates from the Service After the Effective Date of Member's PCS Orders
- J. Legal Custody of Children Changes After the Effective Date of PCS Orders

U5218

Travel and Transportation Involving Old and/or New Non-PDS Location

U5220

Dependents Join or Accompany Member During TDY En Route

- A. General
- B. MALT Rate
- C. Per Diem

U5222

Dependents' Travel and Transportation Allowances Under Various PCS Orders

- A. Called (or Ordered) to Active Duty
- B. Assigned to Foreign Service Colleges
- C. Ordered to an OCONUS Station to Which Dependents' Travel is Authorized
- D. Ordered on a Dependent-Restricted Tour, to Unusually Arduous Sea Duty, or Duty Under Unusual Circumstances
- E. Reassigned OCONUS Before Prescribed OCONUS Tour is Completed Due to Base Closure or Similar Action
- F. Consecutive Overseas Tours (COTs)
- G. Consecutive OCONUS Tours for a Member With Noncommand Sponsored Dependents
- H. Transfer to, from, or Between Sea Duty Assignments Not Specified as Unusually Arduous Sea Duty
- I. Change of Homeport for Vessels, Afloat Staffs, or Afloat Units Not Specified as Involving Unusual or Arduous Sea Duty
- J. Assigned to a Mobile Unit or Ship Based Staff
- K. Member Ordered to Hospital in CONUS
- L. Convicted Personnel Awaiting Completion of Appellate Review
- M. Ship Being Constructed or Undergoing Overhaul or Inactivation

U5225

Separation from the Service or Relief from Active Duty Except for Discharge With Severance or Separation Pay, Involuntary Separation, and Separation Under the VSI or SSB Program

- A. General
- B. Duty Station Erroneously Designated as HOR
- C. Separation from the Service or Relief from Active Duty to Continue in the Service
- D. Separation from the Service or Relief from Active Duty Upon Expiration of Enlistment or Prescribed Term of Service
- E. Relief from Active Duty for Members of the Reserve Components Called (or Ordered) to Active Duty for Less Than 20 Weeks
- F. Member Serves Less Than Initial Prescribed Period of Service
- G. Time Limit
- H. Member Ordered to a Place to Await Results of Disability Proceedings
- I. Member Ordered to a College

- U5230 Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, Involuntary Separation, or Separation under the VSI or SSB Program**
- A. General
 - B. Time Limits
 - C. Recalled to Active Duty Before Choosing a HOS
 - D. Recalled to Active Duty After Choosing a HOS
 - E. Member on TDRL Discharged or Retired
 - F. Member Dies After Retirement or Release
 - G. Member Ordered to a Place to Await Disability Retirement
- U5237 Dependents' Transportation When Transportation Documents or Funds are Lost or Stolen**
- U5240 Dependent Travel Under Unusual/Emergency Circumstances**
- A. General
 - B. PDS Changed to a Dependent-Restricted Tour Station, or Sea Duty Changed to Unusually Arduous Sea Duty
 - C. Dependents' Travel and Transportation OCONUS for Medical Card
 - D. Dependents' Travel and Transportation Incident to Alert Notice
 - E. Dependents' Travel and Transportation Incident to Tour Extension
 - F. Dependent Travel and Transportation Incident to a Court-Martial Sentence/Administrative Discharge Under Other Than Honorable Conditions (for Members Stationed in CONUS)
 - G. Dependents' Travel Incident to an In-Place Consecutive Overseas Tour (IPCOT)
- U5241 Transportation of Dependents When Member Officially Reported as Dead, Injured, Ill, or Absent for More Than 29 Days in a Missing Status or Upon Death**
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 - B. Definitions
 - C. Limitations
 - D. When Authorized
 - E. Administrative Instructions
 - F. Attendants for Dependents
- U5242 Funeral Travel**
- A. Transportation for Survivors of Deceased Member to Attend Member's Burial Ceremony
 - B. Funeral Travel of Families of Members Who Died While POWs or MIAs During the Vietnam Conflict
- U5243 Dependent Student Transportation**
- A. Dependent Students Attending Dormitory DoDEA Schools
 - B. Travel of Handicapped DoDEA Students for Diagnostic and Evaluation Purposes
 - C. Dependent Student Transportation to a School in the U.S.
- U5246 Transportation of Family Members of a Seriously Ill or Injured Member**
- A. General
 - B. Definition
 - C. Transportation
 - D. Limitations
 - E. Reimbursable Expenses
- U5250 Advance of Funds**

PART D: HOUSEHOLD GOODS (HHG) TRANSPORTATION AND NONTEMPORARY STORAGE (NTS)

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U5315	Administrative Weight Limitations <ul style="list-style-type: none">A. GeneralB. EntitlementC. Exceptions
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U5320	Methods of Transportation <ul style="list-style-type: none">A. HHGB. Unaccompanied BaggageC. Government-Procured TransportationD. Personally-Procured Transportation and NTSE. Split Shipment
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U5335	Determining the Net Weight <ul style="list-style-type: none">A. GeneralB. Through Government Bill of Lading (TGBL) Transportation and Transportation at Personal ExpenseC. DPM TransportationD. Unaccompanied Baggage

- E. When Shipment Weight is Unobtainable
 - F. Exceptions
- U5340 Excess Charges**
- A. General
 - B. HHG Transportation in Excess of Authorized Weight Allowance
 - C. HHG Transportation in Excess of Authorized Distance
 - D. Transportation of Unauthorized Articles
 - E. HHG Transportation With Special Routing or Services Provided
- U5345 Transportation Under Various Types of PCS Orders**
- A. Entrance Into the Service
 - B. Called/Ordered to Active Duty
 - C. PCS With TDY En Route, PCS While on TDY, or PCS Following TDY Pending Further Assignment
 - D. Courses of Instruction of 20 or More Weeks at one Location
 - E. CONUS Area in to Which HHG Transportation is Prohibited
 - F. Ordered to a CONUS Hospital
 - G. Ordered from PDS to Await Orders, Detail, Assignment, or Separation
 - H. Ordered on PCS to a PDS in the Vicinity of Storage
- U5350 Transportation Under PCS Orders to or from Sea Duty or OCONUS Duty**
- A. Ordered to and OCONUS PDS to Which HHG Transportation is Permitted
 - B. Ordered from Shore Duty to Sea Duty
 - C. Ordered from a CONUS PDS to an OCONUS PDS to Which HHG Transportation is Prohibited or Restricted, to Unusually Arduous Sea Duty, or Duty Under Unusual Circumstances
 - D. Ordered from an OCONUS PDS to an OCONUS PDS to Which HHG Transportation is Prohibited or Restricted, to Unusually Arduous Sea Duty, or Duty Under Unusual Circumstances.
 - E. Ordered from Sea Duty or OCONUS Duty to a CONUS PDS
 - F. Ordered from Sea Duty to an OCONUS Shore Duty PDS
 - G. Ordered from Sea Duty to Sea Duty
 - H. Ordered to or from Vessel, Afloat Staff, or Afloat Unit Deployed Away from Homeport
 - I. Vessel, Afloat Staff, or Afloat Unit Homeport Officially Changed
 - J. Reassignment OCONUS Before the Prescribed OCONUS Tour is Completed Due to Base Closure or Similar Action
- U5355 Local Moves**
- A. General
 - B. Local Move Incident to Reassignment or PCS
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 - D. Local Move and NTS Incident to Vacating Local Economy Quarters
- U5360 Separation from the Service or Relief from Active Duty Except for Discharge With Severance or Separation Pay, Involuntary Separation, and Separation Under the VSI or SSB Program**
- A. General
 - B. Storage
 - C. Separation or Relief from Active Duty to Continue in the Service
 - D. Separation or Relief from Active Duty Upon Expiration of Enlistment or Prescribed Term of Service
 - E. Relief from Active Duty for Members of the Reserve Components Called/Ordered

to Active Duty for Less than 20 Weeks or Less Than 6 Months for Initial Active Duty for Training

- F. Member Required to Vacate Government or Government Controlled Quarters Upon Separation or Relief from Active Duty
- G. Time Limit
- H. Members Ordered Home to Await the Results of Disability Proceedings
- I. Member Serving in CONUS Who Has No Dependents and is Separated from the Service Under Other Than Honorable Conditions
- J. Member Ordered to a College

U5365**Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, Involuntary Separation, or Separation Under VSI or SSB Program**

- A. HOS Authorized
- B. Transportation to HOS Not Authorized
- C. Storage
- D. Member Undergoing Hospitalization or Medical Treatment
- E. Member Undergoing Education or Training
- F. Other Deserving Cases
- G. Member Required to Vacate Government or Government Controlled Quarters Before Selecting a Home
- H. Recalled to Active Duty Before Selecting a Home
- I. Recalled to Active Duty After Selecting a Home
- J. Members on TDRL Discharged or Retired
- K. Member Dies After Retirement or Release
- L. Members Ordered Home to Await Disability Retirement

U5370**HHG Transportation Under Unusual/Emergency Circumstances**

- A. General
- B. HHG Transportation Located in CONUS When Disciplinary Action is Taken Against A Member Stationed OCONUS
- C. PDS to Which Dependent Travel is Authorized Changed to Dependent Restricted Tour PDS, or Sea Duty Changed to Unusually Arduous Sea Duty
- D. HHG Transportation Incident to Alert Notice
- E. Cadet or Midshipman Dies While Enrolled in Service Academy
- F. Member Reduced in Grade
- G. HHG Transportation Incident to Tour Extension
- H. HHG Shipment Incident to a Court-Martial Sentence/Administrative Discharge Under Other Than Honorable Conditions (for Member-With-Dependents Station in CONUS)
- I. HHG Transportation Incident to IPCOT
- J. Consumable Goods Allowance Incident to Tour Extension or IPCOT

U5372**HHG Transportation When Member Officially Reported as Dead, Injured, Ill, Absent for More Than 29 Days in a Missing Status, or Upon Death**

- A. General
- B. Limitations
- C. When Authorized
- D. Storage
- E. Termination of Missing Status
- F. Member Officially Reported as Dead, Injured, Ill, or Absent for More Than 29 Days in a Missing Status, and Spouse is Also a Member
- G. Administrative Instructions

- U5375 Temporary Storage**
- A. General
 - B. Time Limits
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PART C: DEPENDENT TRAVEL AND TRANSPORTATION ALLOWANCES

U5200 PURPOSE

This Part prescribes dependents' travel and transportation allowances incident to a PCS move and under unusual or emergency circumstances. Chapter 7 includes dependents' travel and transportation allowances in other special circumstances.

U5203 BASIC ENTITLEMENTS

A. General. Members are entitled to dependents' PCS travel and transportation allowances (except as indicated in subpar. B) for travel between points authorized in this Volume. Unless otherwise specified in this Part, the entitlement conditions in Part B apply. Except for travel by mixed modes under par. U5105-E, dependents' PCS travel and transportation allowances are:

1. transportation-in-kind or Government-procured transportation (see par. U5105-D) plus per diem (see par. U5210); or
2. reimbursement for common carrier transportation procured at personal expense (see par. U5105-C) plus per diem (see par. U5210); or
3. MALT (see par. U5105-B) for POC travel, plus per diem (see par. U5210) for the number of days required for travel between authorized points, up to the allowable travel time computed under par. U5160.

POC use for PCS travel, other than transoceanic, is advantageous to the Government. If a member elects not to move dependents when authorized, dependents' travel and transportation allowances for still-eligible dependents are payable incident to a subsequent PCS up to the greater of the distance to the new PDS from the:

1. HOR, PLEAD, designated place, or PDS from which the member elected not to move dependents; or
2. last PDS.

Any interim changes of station, for which a member did not claim dependents' travel and transportation allowances, are ignored.

B. When Dependents' Travel and Transportation Allowances Are Not Payable. Members are not entitled to dependents' travel and transportation allowances:

- *1. When a member is:
 - a. a cadet or midshipman;
 - b. assigned to a school or installation as a student, if the course of instruction is to be of less than 20 weeks duration (except as noted in par. U2146-B);
 - c. an enlisted member of a Reserve component called (or ordered) to IADT for less than 6 months;
 - d. called (or ordered) to active duty (including active duty for training) for less than 20 weeks (except as noted in par. U2146-B), or active duty for training for 20 or more weeks when the active duty is at more than one location, but less than 20 weeks (except as noted in par. U2146-B) at any one location; or
2. When a dependent:
 - a. is a member on active duty on the effective date of the orders (see par. U5215-I for travel and transportation allowance entitlements when a spouse is no longer on active duty);

- b. travels at personal expense before PCS orders are issued or before official notice is received that such orders are to be issued (see subpar. C) (transportation in kind, including Government-procured transportation, shall not be furnished before PCS orders are issued);
 - c. is not a dependent on the effective date of the PCS order (see Appendix A) (entitlement to allowances in pars. U5215-I and U5240-K is unaffected);
 - d. receives any other type of Government travel allowances for this travel;
 - e. is a member's or spouse's parent, stepparent, or person in loco parentis as set forth in Appendix A, definition of Dependent item 8, who does not reside in the member's household, unless otherwise authorized/approved through the Secretarial Process; or
 - f. is a dependent child who is not under the member's legal custody and control on the effective date of PCS orders (B-131142, June 3, 1957) (see par. U5215-J for travel entitlement when legal custody and/or control changes after the effective date of PCS orders);
3. For dependents' travel:
- a. any portion of a journey they are transported by a foreign registered vessel or airplane, if U.S. registered vessels or U.S. flag air carriers are available for the usually traveled route (however, per diem is payable);
 - b. between points otherwise authorized in this Part to a place at which they do not intend to establish a permanent residence (*including pleasure trips*). For PCS travel of a student (see definition in par. U5243-C2c), the permanent residence of the student not living with the member while at school is the member's PDS, or the designated place of the member's dependents if they are not authorized to reside with the member);
 - c. when transportation is made available (whether used or not) to a member for the dependents by a foreign government, at no cost to the United States or the member, under a contract or agreement with the United States (however, per diem is payable);
 - d. for transoceanic or OCONUS land transportation when the member is without dependents as defined in par. U9000-B, items 3 and 4 (unless a member is assigned to a COT and is to serve an accompanied tour at the new PDS--see par. U5222-F2, F4, and G);
 - e. to an OCONUS PDS when a member's unexpired term of service is less than the prescribed OCONUS tour, unless the member voluntarily extends the term of service to permit completion of the prescribed tour or the Secretary concerned grants an exception to the normal OCONUS tour on an individual case basis;
 - f. to an OCONUS PDS when the dependents are not command sponsored prior to travel commencement or when the member has less than 12 months remaining on the OCONUS tour after the dependents are scheduled to arrive, unless specifically exempt under pars. U5222-B and E;
 - g. to CONUS when the presence of the dependents at the OCONUS PDS was not authorized/approved by the appropriate OCONUS military commander;
 - h. to a TDY station (when a member is assigned to indeterminate TDY, see par. U4605);
 - i. when the member is: in an AWOL status; a deserter or straggler; dropped or dismissed; transferred as a prisoner to a place of detention; transferred to a different location to await trial by court-martial; or in confinement, except as provided in pars. U5240-D2, item h; or U5240-J1 or J2.

*C. Travel Before Orders Issued. A member entitled to dependents' travel and transportation allowances is authorized the entitlements in subpar. A for dependents' travel performed during the period before PCS orders are issued and after the member is advised that such orders will be issued. General information furnished to the member

concerning orders issuance before the determination is made to actually issue the orders (such as time of eventual release from active duty, time of expiration of term of service, date of retirement eligibility, and expected rotation date from OCONUS duty) is not advice that the orders are to be issued (52 Comp. Gen. 769 (1973)). Vouchers must be supported by statements by the PCS orders-issuing official or a designated representative, that the member was advised in accordance with the requirements of this subparagraph. This subparagraph does not apply to the travel contemplated in pars. U5240, U5900, and U6004.

D. Time Limitation. Unless otherwise prescribed in this Volume, a member's entitlement to dependent travel and transportation allowances may be used any time while the orders remain in effect and prior to receipt of further PCS orders, as long as the dependents' travel is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, July 22, 1975).

U5205 TRAVEL AND TRANSPORTATION OPTIONS

A. Monetary Allowance in Lieu of Transportation (MALT)

1. General. A member entitled to dependents' travel and transportation allowances under par. U5203 is authorized MALT at the rates provided in Appendix A. Except as provided in subpar. 2, the authorized MALT rates for dependents' travel are for the use of one or two POCs. MALT payment does not affect entitlement to transportation-in-kind for other dependents not taken into account in computing the amount of authorized MALT.

2. Use of More Than Two POCs. Reimbursement for the use of more than two POCs within the same household for PCS travel may be authorized/approved as advantageous to the Government if (***NOTE: "family members" or "dependents" in the following subparagraphs includes only those traveling by POC:***

- a. more than eight family members travel together by POC, including the member;
- b. because of age or physical condition, a dependent needs special accommodations in one vehicle and second and third vehicles are required for other family members;
- c. a member must report to a new duty station in advance of travel by dependents who delay travel for acceptable reasons (such as school term completion, property sale, settlement of personal business affairs, HHG transportation, non-availability of adequate housing at the new duty station) and five or more dependents travel by POC later;
- d. five or more dependents travel unaccompanied by POC between authorized points other than those for the member's travel (such as travel to a designated place or to the new PDS when member has TDY en route);
- e. five or more dependents travel unaccompanied to the new duty station in advance of the member's reporting date for acceptable reasons (such as to enroll children in school at the beginning of the term); or,
- f. special circumstances (as determined through the Secretarial Process) not included in a through e exist, such as travel over the ALCAN Highway, where extra spare tires, parts and tools must be carried.

When the use of more than two POCs is authorized/approved, the prescribed MALT applies for each POC. The same POC may be used for more than one trip between the old and new PDSs if the member and/or a dependent drives it to the new PDS, and then returns it to the old PDS, at no expense to the Government, for the purpose of driving other dependent(s) and/or member to the new PDS. Under these circumstances, the prescribed MALT applies except that the MALT rate is to be determined on the basis of the number of dependents and the member, if appropriate, who did not travel by POC on the first trip. The applicable conditions in items a through e must be shown in the travel order or indicated by specific approval on the travel voucher.

B. Transoceanic Travel

1. Transportation Mode. Air travel is the normal transportation mode for dependents to, from, or between OCONUS areas except for travel between CONUS and Newfoundland, Canada. Maximum use should be made of Government air transportation. However, dependents are not required to use Government air transportation. When dependents agree to use Government air transportation, they shall not be required to use other than regularly scheduled transport type aircraft ordinarily used for passenger service. When appropriate Government air transportation is available, and travel by aircraft is not medically inadvisable but a dependent elects to travel at personal expense, reimbursement is in accordance with par. U5116-D1.
2. Air Travel Medically Inadvisable. When air travel is medically inadvisable for family member, the family shall not be separated unless it agrees to be. When air travel is medically inadvisable, surface transportation provided shall be the least costly first-class passenger accommodations on a commercial ship. See par. U3130-D concerning the requirement to use vessels of U.S. registry. The provisions in par. U5116-D1 for directing a member to use Government transportation or Government-procured transportation do not apply when a medical condition prevents a family member's travel by aircraft.
3. Travel by Oceangoing Car Ferries. When travel is by oceangoing car ferry, allowances are as prescribed in pars. U5116-C and U5210.

U5210 PER DIEM RATES FOR DEPENDENTS' TRAVEL

A. General. A member is authorized a per diem allowance for each dependent's travel in connection with the member's PCS, or for other travel as hereinafter prescribed in this Part. Travel time for which per diem may be paid is determined under par. U5160 in the same manner as for a member. A member's travel time and the amount of per diem actually paid for the member's travel in connection with the PCS, are not used in computing the per diem allowance for travel of any of the dependents in subpars. B and C.

B. Dependent(s) Accompany Member. When dependents travel with a member, the member is entitled to per diem for each dependent while traveling, and at points of delay, in an amount equal to the following percentage of the per diem to which the member is entitled:

1. three-fourths for each dependent 12 years of age or older; and
2. one-half for each dependent under 12 years of age.

When more than one POC is used as provided for in par. U5205-A, and the dependents traveling in the POCs travel along the same general route on the same days as the member, the dependents are accompanied by the member. A member's TDY location is not a point of delay for a dependent. No per diem is authorized for a dependent for time at a TDY location.

C. Dependent(s) Travel Independently. Dependents are not 'accompanying the member' when they travel separately from a member on different routes or at different times. The member is entitled to a per diem for these dependents as follows:

1. One Dependent Traveling Separately. An amount equal to the per diem to which the member would have been entitled for personal travel.
2. Two or More Dependents Traveling Separately. When two or more dependents travel together separate from a member, the member is entitled to per diem for one member-designated dependent, 12 years of age or older, in an amount equal to the per diem to which the member would have been entitled for personal travel. For each of the other dependents, who is 12 years of age or older, traveling with that dependent, the member is entitled to per diem in an amount of three-fourths of the per diem to which the member would have been entitled for personal travel. For each dependent under 12 years of age, the per diem is one half of the per diem to which the member would have been entitled.

B. Time Limits1. Member Undergoing Hospitalization or Medical Treatment

a. On Date of Termination of Active Duty. A member entitled to dependents' travel and transportation allowances to a HOS under subpar. A1 or C, who is confined in or undergoing treatment at a hospital on the active service termination date, is entitled to dependents' travel and transportation allowances to the HOS provided the travel begins within 1 year after the date of termination of the hospitalization or treatment. A longer time limit may be authorized/approved through the Secretarial Process (see par. U5012-I).

b. During 1-Year Period After Date of Termination of Active Duty. A member entitled to dependents' travel and transportation allowances to a HOS under subpar. A1 or C, who is confined in or undergoing treatment at a hospital for any period of time during the 1-year period after the date of termination of active service, is entitled to dependents' travel and transportation allowances to the HOS provided the travel begins within 1 year after the active service termination date, plus a period equal to the hospitalization or treatment period. A longer time limit may be authorized/approved through the Secretarial Process (see par. U5012-I).

2. Member Undergoing Education or Training. A member entitled to dependents' travel and transportation allowances under subpar. A1 who:

a. is undergoing education or training to qualify for acceptable civilian employment on the active service termination date; or

b. begins such education or training during the 1-year period after active service termination, or during the longer period authorized/approved under subpar. 1 (if applicable);

is entitled to dependents' travel and transportation allowances to the HOS provided:

a. travel begins within 1 year after completion of education or training, or 2 years after the active service termination date, whichever is earlier; and

b. the transportation is authorized/approved through the Secretarial Process. Further extension of this time limit may be authorized/approved by the Secretarial Process (see par. U5012-I).

3. Other Deserving Cases. An extension of the 1-year time limit prescribed in subpar. 1 or 2 (if applicable), may be authorized/approved through the Secretarial Process in cases other than those described in subpars. 1 and 2 when an unexpected event beyond the member's control occurs which prevents the member from moving to the HOS within the time limit. A time limit extension also may be authorized/approved through the Secretarial Process if it is in the Service's best interest, financially or otherwise, or substantially to the benefit of the member and not more costly or otherwise adverse to the Service. Such extensions may be authorized/approved only for the specific period of time the member anticipates is needed to complete the move. If additional time is required, the member may request a further extension through the Secretarial Process. An additional specific entitlement time period may be authorized/approved through the Secretarial Process (B-126158, April 21, 1976). The delays authorized under this subparagraph must be incident to separation of the member from the Service (B-207157, February 2, 1983).

NOTE: See par. U5012-I for restrictions to time limit extensions.

C. Recalled to Active Duty Before Choosing a HOS. A member recalled to active duty before choosing and traveling to a HOS is entitled to travel and transportation allowances for dependents' travel to the member's HOS at the time of the last release from active duty under honorable conditions to resume the same or a different status. The time limits prescribed in subpars. A and B apply from the date of last release from active duty. If the member dies after the last release, subpar. F applies.

D. Recalled to Active Duty After Choosing a HOS. A member recalled to active duty after choosing and traveling to a HOS is, upon ultimate release from active duty under honorable conditions to resume the same or a different status,

entitled to dependents' travel and transportation allowances to that HOS or the PLEAD, whichever the member elects.

E. Member on TDRL Discharged or Retired. A member who is on the TDRL at the time of discharge with severance pay or who is retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) is not entitled to dependents' travel and transportation allowances in connection with such discharge or retirement. See subpar. A or B for entitlement in conjunction with placement on the TDRL.

F. Member Dies After Retirement or Release

1. After Choosing a HOS. When a member specified under subpar. A dies after claiming personal travel allowances under par. U5130 to a HOS and the dependents have not traveled to the HOS and the member has not shipped HHG there, the dependents are entitled to travel and transportation allowances for travel to the member's HOS or to some other place selected by them up to the entitlement for travel to the member's HOS from the place to which the dependents were last transported at Government expense.

2. Before Choosing a HOS. If a member, authorized to choose a HOS under subpar. A, dies before choosing a HOS or before submitting a claim for personal travel and transportation allowances to a HOS and the member has not shipped HHG there, the member's dependents are entitled to travel and transportation allowances to a home of their selection at a place the member would have been authorized to select under par. U5130 from the place to which the dependents were last transported at Government expense.

G. Member Ordered to a Place to Await Disability Retirement. A member who has been found by a physical evaluation board unfit to perform the duties of the member's grade and who, for the Government's convenience, is ordered to a place to await further orders in connection with disability retirement, is entitled to dependents' travel and transportation allowances to that place, in addition to any entitlement to dependents' travel and transportation allowances when retirement or other orders later are issued. However, entitlement upon final disposition of retirement proceedings is limited to the entitlement for travel from the PDS at the time the member received the orders directing the member to proceed in an awaiting-orders status to the point to which the member is entitled incident to retirement, release from active duty, etc., less any amount previously paid for dependents' travel and transportation to the waiting point.

U5237 DEPENDENTS' TRANSPORTATION WHEN TRANSPORTATION DOCUMENTS OR FUNDS ARE LOST OR STOLEN

Dependents traveling at Government expense, whether or not accompanied by the member, may be furnished transportation procurement documents when those dependents are stranded en route because their documents or funds needed to purchase authorized transportation have been lost or stolen. The member's consent must be obtained in accordance with Service regulations before transportation procurement documents may be furnished. The cost of the documents issued shall be charged to the member in accordance with Service regulations.

***U5240 DEPENDENT TRAVEL UNDER UNUSUAL/EMERGENCY CIRCUMSTANCES**

(NOTE: For HHG Transportation Under Unusual/Emergency Circumstances, see par. U5370.)

A. General. This paragraph covers situations in which dependents' travel in advance of the member's PCS that are in the Government's best interest. The situations include changes in status of the OCONUS duty station, medical travel, IPCOT PCS-like travel (for COT leave travel, see par. U7200), certain dependent travel ICW courts martial of members, extensions of tours, and alerts. Orders authorizing dependents' transportation under this paragraph must cite the specific subparagraph under which the travel is authorized. For dependents' evacuation travel, see Chapter 6. For early return of dependents, including dependents in CONUS whose member spouses are court-martialed OCONUS, see Part J.

B. PDS Changed to a Dependent-Restricted Tour Station, or Sea Duty Changed to Unusually Arduous Sea Duty

1. General. When a member receives orders to a PDS to which dependent travel is authorized and that PDS is

later changed to a dependent-restricted tour station, or when there is a change in the designation of the duty aboard a ship, afloat staff, or afloat unit from sea duty to unusually arduous sea duty, entitlement to dependents' travel and transportation allowances to a designated place under par. U5222-D1, item c, is as prescribed in this subparagraph. In this subparagraph, "appropriate POE" is the port used for sea travel, if there is one; otherwise it is the aerial POE.

2. Restriction or Change in Designation Imposed After Orders Received. When the restriction or change in designation is imposed after the date the member first receives PCS orders but before dependents begin travel from the member's old PDS, the entitlement to dependents' travel and transportation allowances is determined under par. U5222-D1.

3. Restriction or Change in Designation Imposed After Dependents Begin Travel. When the restriction or change in the designation is imposed after dependents begin travel, circuitously or otherwise, on or after the date the member first receives PCS orders, dependents' travel and transportation allowances are authorized from the old PDS to the place at which they received notification of the restriction or change in designation and from that place to a designated place authorized in subpar. 1. However, the entitlement in such cases shall not exceed that accruing from the old PDS to the appropriate:

- a. POE serving the member's OCONUS PDS and from the POE to a place authorized in subpar. 1 in the case of a change to a dependent-restricted tour, or
- b. homeport of the vessel concerned and from the homeport to a place authorized in subpar. 1 in the case of a change in designation of the duty of a ship.

4. Restriction or Change in Designation Imposed While Dependents at Designated Location. If the dependents are at a designated place authorized in subpar. 1 where they were located under prior orders on the date they receive notification of the restriction or change in designation, no dependents' travel and transportation allowances are authorized.

5. Restriction or Change in Designation Imposed After Dependents Leave Designated Location. When the restriction or change in designation is imposed after dependents begin travel from a designated place authorized in subpar. 1, circuitously or otherwise, on or after the date the member first receives PCS orders, dependents' travel and transportation allowances are authorized from that designated place to the place at which they receive notification of the restriction or change in designation and from that place to the previous or a new designated place. However, the entitlement in this case shall not exceed that from the designated place at which travel began to the homeport in CONUS or the appropriate POE serving the member's OCONUS PDS and from that homeport or that POE to the designated place last chosen.

6. Restriction or Change in Designation Imposed While En Route from Old PDS or Homeport. When the restriction or change in designation is imposed after dependents begin travel, but before they arrive at or in the vicinity of the member's OCONUS PDS or homeport, dependents' travel and transportation allowances are authorized from the old PDS or homeport where travel begins, to the place at which they receive notification of the restriction or change in designation and from that place to a:

- a. designated place in CONUS;
- b. temporary OCONUS location as may be authorized/approved through the Secretarial Process; or
- c. designated place in a non-foreign OCONUS area if authorized/approved through the Secretarial Process.

7. Restriction or Change in Designation Imposed After Dependents Arrive at Member's Duty Station. When the restriction or change in designation is imposed after the dependents arrive at the member's OCONUS PDS or homeport, or the restriction or change in designation is not made known to them until their arrival at or in the vicinity of that PDS, dependents' travel and transportation allowances under this subparagraph are authorized to the same locations and under the same conditions as set forth in subpar. 6. If dependents' evacuation is necessary, par. U6005 applies.

8. Subsequent Entitlement. A member, otherwise entitled to dependents' travel and transportation allowances under par. U5203-A:

- a. whose duty station is again changed from one to which dependent transportation is not authorized or to one to which dependent transportation is authorized, or
- b. the duty of a ship, afloat staff, or afloat unit to which assigned is changed from unusually arduous sea duty, or
- c. who is transferred to a station to which dependents' transportation is authorized,

is entitled to dependents' travel and transportation allowances to the PDS or homeport of the vessel concerned, up to those for travel from the place to which they were transported under this subparagraph to the PDS or appropriate homeport. *However, when dependents are in CONUS, their return transportation to the same or another OCONUS PDS or appropriate homeport may be authorized only when at least 12 months remain in the member's OCONUS tour following the estimated date of arrival of dependents at the PDS or homeport concerned or on the date command sponsorship is granted, whichever is later.* If the member elects, the dependents may be retained at the place to which they traveled under subpars. 1 through 7 until further transportation is authorized. (***NOTE: Dependents may be retained at a temporary OCONUS location to which they were transported under subpar. 6 and par. U6005 only when authorized/approved through the Secretarial Process.***) Travel of dependents of members not entitled to travel and transportation allowances under par. U5203-B is governed by par. U6005.

C. Dependents' Travel and Transportation OCONUS for Medical Care

1. Definition of Dependent. As used in this subparagraph, a "dependent" is *any* dependent located OCONUS who has an active duty sponsor and who has been authorized, through the Secretarial Process, medical care in a Service medical facility without reimbursement.

2. Local Medical Care Not Available. When determined by competent authority that a dependent, accompanying for more than 30 days a member on active duty stationed OCONUS, requires medical care not available in the area of the member's OCONUS PDS, the member's commanding officer or other officer designated by the Service concerned may authorize/approve transportation of the dependent to the nearest appropriate medical facility where adequate medical care is available. Such transportation may include ambulance transportation to and from carrier terminals. Upon termination of hospitalization or medical care, the dependent's transportation is authorized to the member's PDS or to such other place determined appropriate under the circumstances by the authorizing/order-issuing official.

3. Outpatient Transportation. Reimbursement is authorized for the actual expenses incurred for the dependent's transportation between transportation terminal, medical facility, and lodging when the dependent is receiving outpatient care at a medical facility outside the member's PDS area. Actual expenses incurred for transportation cost between medical facility and lodging may be reimbursed for the number of trips the dependent must make between those two places on any day. The transportation mode used should be the least costly mode available that adequately meets the patient's needs. When it is determined that a POC is the mode, reimbursement for the actual expenses incurred, as in par. U3305-B, item 1, is authorized. Payment may not be on a commuted basis, such as a mileage allowance, for transportation costs (B-202964, February 23, 1982). The actual cost of the dependent's lodging (including taxes (see ***NOTE***), tips, and service charges) and meals (including taxes and tips) may be reimbursed up to the per diem rate for the area concerned. Funds may be advanced to cover expenses reimbursable under this subparagraph.

(NOTE: The maximum amount allowed for lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) does not include an amount for lodging taxes. Taxes on lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands are a separately reimbursable travel expense. The maximum amount allowed for

lodging outside the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) includes an amount for lodging taxes. Taxes on lodging outside the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands are not separately reimbursable.)

4. Elective Surgery. *Travel and transportation expenses are not authorized for a dependent who travels for elective surgery not medically indicated by a medical official of the Service concerned.*

5. Attendants for Dependents. If a dependent is unable to travel unattended, round-trip travel and transportation allowances are authorized for necessary attendants as provided in Chapter 7, Part Q.

6. Use of Government Transportation. When practicable, Government transportation is used for transportation authorized by this subparagraph.

7. Dependents' Transportation. When the transportation mode described in subpar. 6 is not available or its use is not practicable, dependent patients shall be transported by one of the following modes:

- a. Government-procured commercial transportation,
- b. personally procured commercial transportation, or
- c. POC.

When the transportation mode in item b is used, reimbursement for the actual cost of the transportation used is authorized. When the transportation mode in item c is used, reimbursement for the actual expense incurred (gas; oil; highway, bridge, and tunnel tolls; parking fees; and other necessary expenses incurred incident to such travel) is authorized. However, reimbursement for the travel performed by the mode in item b or c shall not exceed what it would have cost if the transportation had been furnished by the Government (i.e., Government or Government-procured transportation). (***NOTE: This limit does not apply when Government or Government-procured transportation is not available.***) If a dependent is transported by POC and an attendant is entitled to a transportation allowance, no additional transportation expense on behalf of the dependent is authorized.

8. Administrative Provisions. Orders authorizing/approving dependents' travel for medical or surgical care must cite this subparagraph as authority. The order must be supported by a statement by a competent medical official (military or civilian, as available) as to the seriousness of the condition and the absence of adequate military and civilian facilities for proper treatment. If a medical official is not available, the order must so indicate and the authorizing/order-issuing official's statement in the order that proper medical facilities are not available then suffices. For non-emergency conditions, agreement to accept the patient by the receiving medical facility must be obtained before orders are issued.

9. Subsequent Entitlement. A member otherwise entitled to dependent travel and transportation allowances under par. U5203-A, whose dependent is transported to a place other than the member's PDS under this subparagraph, is entitled, upon reassignment, to travel and transportation expenses for that dependent from that place to the destination authorized in the reassignment orders.

D. Dependents' Travel and Transportation Incident to Alert Notice

1. General. A member of certain units is authorized dependent travel and transportation allowances, as though assigned to a dependent-restricted tour, under par. U5222-D (45 Comp. Gen. 208 (1965)). This applies to a member whose unit has been officially alerted for movement to an OCONUS PDS (within 90 days after the alert notice) to which dependent transportation is not authorized. This also applies to a member who is transferred or assigned by a PCS order to a unit so alerted.

2. Member Not Transferred to Dependent-Restricted OCONUS Tour after Alert Notice Announcement. When dependents have traveled to a designated place under subpar. 1, but the member is not transferred to the OCONUS PDS contemplated in the alert notice, dependents' travel and transportation allowances are authorized

from the designated place to the new PDS. This also applies to return transportation that PDS if the member is continued on permanent duty at the station where the alert notice was officially announced.

E. Dependents' Travel and Transportation Incident to Tour Extension. A member on a tour of less than the prescribed tour length at a PDS, who used the dependents' travel and transportation allowances upon assignment to that PDS, is entitled to dependents' travel and transportation allowances from the place dependents are located to that PDS. (***NOTE: The entitlement limit is up to that from the old to the current PDS.***) Entitlement under this subparagraph is limited to the situation in which a member's tour is extended due to:

1. unusual circumstances, and
2. the needs of the Service.

Entitlement under this subparagraph also is limited to the situation where a member did not move dependents to that PDS initially because of the anticipated short time of assignment (B-208861, November 10, 1982).

F. Dependent Travel and Transportation Incident to a Court-Martial Sentence/Administrative Discharge Under Other Than Honorable Conditions (for Members Stationed in CONUS)

1. Travel and Transportation Allowances. A member (with dependents) stationed in CONUS who:

- a. is sentenced by a court martial to:
 - (1) confinement for more than 30 days,
 - (2) receive a dishonorable/bad-conduct discharge, or
 - (3) dismissal from a Uniformed Service, or
- b. receives an administrative discharge under other than honorable conditions,

is entitled to dependents' PCS travel and transportation allowances.

2. Travel Authorization. Dependent travel and transportation allowances (including the payment of per diem under par. U5210) are authorized by a Service-designated authority who determines:

- a. the authorized destination, and
- b. that a reasonable relationship exists between the conditions/circumstances in the specific case and the authorized destination.

3. Travel Requests. Travel may be requested by:

- a. the member,
- b. the member's spouse, or
- c. another dependent (if the member has no spouse, or the spouse is not available).

4. Travel Destination. The dependents' destination must be a designated place, except that dependents who are foreign-born may be returned to their native country.

5. Travel and Transportation Reimbursement Payment. Travel reimbursement may be paid to:

a. the member, or

b. the dependent or ex-spouse, (when the member authorizes payment to either of them (B-193430, February 21, 1979)).

6. Travel Time Limit. Except when additional time is authorized/approved by the Secretarial Process (see par. U5012-I), dependent travel must start within 180 days from the date:

a. the court-martial is completed, or

b. of administrative discharge.

G. Dependents' Travel and Transportation Incident to an In-Place Consecutive Overseas Tour (IPCOT). A member stationed OCONUS who is selected to serve an IPCOT is authorized dependents' travel and transportation allowances as follows:

1. Unaccompanied to Accompanied Tour

a. Dependents may be moved at Government expense from a designated place to the current PDS if the dependents are command-sponsored at the PDS prior to their travel to the PDS.

b. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to dependents' travel and transportation allowances provided the dependents are command-sponsored prior to their travel to the PDS. Travel and transportation allowances in this case are from the place the dependents are located to the current PDS, not to exceed the allowances for travel from the member's old PDS to the current PDS.

2. Accompanied to Unaccompanied Tour. The provisions of U5222-C4 apply. A member may leave command-sponsored dependents at the old PDS (which then is a designated place) if authorized/approved through the Secretarial Process. (***NOTE: This authority may not be delegated below the headquarters that directs transportation policies or procedures for the Service concerned.***) ***The member*** receives station allowances at the with-dependent rate (par. U9301-B1). A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to dependents' travel and transportation allowances.

3. Accompanied to Accompanied Tour. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to dependents' travel and transportation allowances provided the dependents are command-sponsored prior to their travel to the PDS. Travel and transportation allowances in this case are from the place the dependents are located to the current PDS, up to the cost from the member's old PDS to the current PDS.

U5241 TRAVEL OF DEPENDENTS WHEN MEMBER OFFICIALLY REPORTED AS DEAD, INJURED, ILL, OR ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

A. General. This subparagraph applies to dependents of a member (without regard to command sponsorship (B-158661, December 22, 1966)) on active duty who is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status (37 U.S.C. §554), or who dies while entitled to basic pay (37 U.S.C. §406(f)).

B. Definitions

1. Dependent. See Appendix A. When a member entitled to basic pay dies while on OCONUS duty, "dependent" includes an unmarried child who was transported at Government expense to that member's PDS, incident to the member's assignment thereto, and became 21 years of age while the member was serving at that PDS (see par. U5215-B).

2. Transportation. "Transportation," as used in this paragraph, includes transportation-in-kind or reimbursement therefor under pars. U5203-A, first itemization, item 2, and MALT under par. U5205-A.

C. Limitations

1. Destination. No travel may be authorized/approved under this subparagraph unless a reasonable relationship exists between the circumstances of the dependents and the requested destination, as determined by the Service concerned.
2. Time. Entitlement to dependents travel and transportation allowances ends if the dependents do not begin travel to their final home within 1 year from the date of the official status report, or within 1 year after the member dies while entitled to basic pay. However, travel at a later date may be authorized/approved through the Secretarial Process (see par. U5012-I). No travel and transportation allowances are authorized under this paragraph when travel is delayed until after receipt of official notice that the member has returned to an active status.
3. Per Diem. A dependent entitled to the transportation authorized in subpar. D pursuant to the death of a member entitled to basic pay (37 U.S.C. §406(f)), also is entitled to per diem under par. U5210. Per diem is not payable in connection with the other dependent transportation authorized in this paragraph.

D. When Authorized

1. General. Dependents may be furnished transportation to a member's HOR or to such other location as may be authorized/approved by the official designated by the Secretarial process when dependents receive official notice that the member is:
 - a. dead; or
 - b. injured and/or ill and the anticipated period of hospitalization or treatment is expected to be prolonged as shown by a statement of the commanding officer at the receiving hospital; or
 - c. absent for a period of more than 29 days in a missing status.

When dependents are residing OCONUS at the time the member on permanent duty OCONUS dies, the dependents may be transported to an interim location (within the limitation imposed in subpar. C1) to reside pending a decision on where to exercise the entitlement to a final move at Government expense. That final move must be exercised within the time limit established in subpar. C2.

2. Additional Moves

- a. Change in Status. Dependents moved under subpar. 1 may again be moved under that subparagraph when official notice is received that the member's status has changed from one to another of those listed in subpar. 1.
 - b. No Change in Status-Member Reported as Missing for More Than 1 Year. Dependents moved under subpar. 1 may be moved again under that subparagraph when the member has been reported officially as absent for a period of more than 1 year in a missing status and through the Secretarial Process it is determined that the circumstances in the case justify an additional move.
3. Termination of Casualty Status. When the member's casualty status is terminated, entitlement to dependents' travel and transportation allowances under par. U5203 is determined in accordance with this Part.

E. Administrative Instructions. Each of the Services must issue regulations or instructions deemed necessary for the judicious administration of the entitlements contained in this subparagraph.

F. Attendants for Dependents. See Chapter 7, Part Q, concerning attendants for dependents authorized travel under this paragraph.

U5242 FUNERAL TRAVEL

A. Transportation for Survivors of Deceased Member to Attend Member's Burial Ceremony

1. General. Under this subparagraph surviving dependents are entitled to travel and transportation allowances to attend a deceased member's burial ceremonies. "Surviving dependents," as used in this subparagraph, means:

- a. the member's spouse;
- b. children who are unmarried and
 - (1) under 21 years of age; or
 - (2) under 23 years of age and a student dependent meeting the requirements in item 3 of the Appendix A "Dependent" definition; or
 - (3) incapable of self-support, regardless of age, due to mental or physical impairments and who were in fact dependent on the deceased member for over one-half of their support.

If there are no surviving dependents, the deceased member's parents (including stepparents or parents by adoption or any person including a former stepparent, who has stood in loco parentis to the member at any time for a continuous period of at least 5 years before the member became 21 years of age) may be authorized to travel under this subparagraph. For the surviving dependents to be eligible for travel, the member must have died while serving on active or inactive duty.

2. Entitlements

a. Member Called (or Ordered) to Active or Inactive Duty from a Place in the United States, Puerto Rico or a Possession of the United States. If the deceased member was called (or ordered) to active or inactive duty from a place in CONUS, Puerto Rico, or a possession of the United States, the eligible survivors are entitled to travel and transportation allowances as prescribed in subpar. 3 for travel from the place of duty, place of residence, or place of notification of death to the burial site in the United States, Puerto Rico, or possession of the United States and return to the place of duty or to the place of residence.

b. Member Called (or Ordered) to Active Duty from a Foreign OCONUS Place. If the deceased member had been called (or ordered) to active duty from a foreign OCONUS place, the eligible survivors are entitled to travel and transportation allowances as prescribed in subpar. 3. Such allowances are authorized from the place of active duty, place of residence (anywhere in the world), or place of notification of death to the burial site located in the United States, Puerto Rico, or a possession of the United States or to the burial site at the PLEAD and return to the place of active duty or to the place of residence.

c. Other Cases. For cases not covered by subpar. b, see par. U7205.

3. Travel and Transportation Allowance

a. General. Survivors traveling under this subparagraph are entitled to one, or a combination, of the following for the authorized round trip travel:

- (1) transportation-in-kind or Government-procured transportation,
- (2) reimbursement for the cost of personally procured commercial transportation,
- (3) automobile mileage rate (See Appendix A) for the distance traveled by POC.

Government transportation must be used to the maximum extent practicable in connection with transoceanic travel. Reimbursement as provided in item (2) is subject to par. U5203-A, first itemization, item 2, for land travel and par. U5205-B for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel up to the cost of personally-procured commercial transportation between origin and destination (minus the cost of any Government-procured transportation used). When travel is by POC, only the operator of the POC is entitled to the allowance prescribed in item (3).

b. Per Diem Allowances While Traveling and at the Funeral and Burial Site. Surviving dependents traveling under this paragraph are entitled to per diem computed using the lodgings plus method in par. U4125. The per diem payable must not exceed the appropriate rate in either Appendix B or Appendix D for the area concerned. Per diem shall not be paid for more than two days, except when traveling in accordance with subpar. 2b in which case, additional days of per diem may be authorized/approved to accommodate the time needed to perform the OCONUS travel.

c. Limitations. Per diem is not payable when the surviving dependents' residence and the burial site are in the same local area as defined in par. U3500-B, or when the total time from the time of departure to return is 12 hours or less.

d. Reimbursable Expenses. Reimbursement of expenses prescribed in par. U5212 is authorized in connection with travel under this subparagraph.

NOTE: The families of cadets/midshipmen are not eligible for this transportation.

B. Funeral Travel of Families of Members Who Died While POWs or MIAs During the Vietnam Conflict

1. General. This subparagraph applies to family members (as defined in subpar. 2) of a member who died while officially classified as a POW or as MIA during the Vietnam conflict and whose remains have been returned to the United States, Puerto Rico, or any territory or possession of the United States (37 U.S.C. §406 (Note)).

2. Definition of Eligible Family Members. "Family members," as used in this subparagraph, includes a widow, children, stepchildren, mother, father, stepfather, stepmother, legally adoptive parents, and a person or persons who have stood in loco parentis to the member before the member became 21 years of age. If none of these desire to travel as authorized in this subparagraph, the brothers, sisters, half-brothers, half-sisters, adoptive brothers and sisters of the member are eligible family members.

3. Entitlements. The eligible family members are issued invitational travel orders under Chapter 7, Part T, and are entitled to transportation and travel allowances, as prescribed therein, for travel from their places of residence to the place of burial and return.

U5243 DEPENDENT STUDENT TRANSPORTATION

A. Dependent Students Attending Dormitory DoDEA Schools

1. Definitions. The following definitions are specific to this subparagraph.

a. Dependent. A "dependent" in this subparagraph (20 U.S.C. §932) is a minor individual who:

(1) has not completed secondary schooling; and

(2) is the child, stepchild, adopted child, ward, or spouse of a member or who is a resident in the household of a member who stands in loco parentis to such individual and who receives one-half or more support from the member.

b. DoDEA School. A school operated by the Department of Defense under the Defense Dependents' Education Act of 1978 (20 U.S.C. §921 et seq.) for dependents in an OCONUS area which is operated, and which such dependent attends, on a 5- or 7-day-a-week dormitory basis.

2. Five-Day-a-Week Dormitory DoDEA School. A member is authorized a weekly round-trip between the DoDEA school and residence during the school year for each minor dependent who attends a 5 day-a-week dormitory DoDEA school.

3. Seven-Day-a-Week Dormitory DoDEA School

a. Travel to Member's Residence

(1) During the school year a member is entitled to three round-trips between the DoDEA school and member's residence for each minor dependent who attends a 7 day-a-week dormitory DoDEA school.

(2) Additional round trips may be authorized/approved when the DoDEA school dormitory is closed.

b. Travel to Other Than the Member's Residence

(1) Members entitled to transportation under this subparagraph for their dependents may be authorized transportation for a student to a location other than the member's residence if the member states, in writing, to the order-issuing official that travel to the other location is so the student may join the family at that location.

(2) Reimbursement is limited to what it would have cost the Government for transportation from the DoDEA school to the member's residence by the authorized mode.

4. Transportation

a. A member permanently stationed overseas is entitled to transportation of minor dependents between the student's DoDEA school and the member's residence if the:

(1) member is authorized to have dependents reside at/in the vicinity of the overseas PDS or the homeport of a ship homeported overseas, and

(2) minor dependents (as defined in this subparagraph) attend a dormitory DoDEA school or school selected for the student by the DoDEA Regional Director,

NOTE: For the purposes of this subparagraph, a location outside the 50 states, the District of Columbia, Puerto Rico, and U.S. possessions (excluding Midway) is "overseas".

b. Authorized transportation is:

(1) Government-owned/procured (on a space-required basis),

(2) reimbursed (see par. U5203-A, item 2), or

(3) a MALT (see par. U5203-A, item 3).

NOTE: See Chapter 3, Part B, for transportation procurement.

5. Per Diem Allowance. *Per diem is not payable.*

6. Baggage. Up to 350 pounds of unaccompanied baggage may be transported for each eligible minor dependent attending a dormitory DoDEA school (or DoDEA-selected school) on the first and final trip of each school year.

B. Travel of Handicapped DoDEA Students for Diagnostic and Evaluation Purposes

1. Authorized Travel. Travel and transportation allowances (like those for a TDY employee) are authorized when travel is necessary because medical/educational authorities request:

a. a student diagnosis/evaluation under DoDI 1342.12 for tuition-free handicapped DoDEA students (see DoDI 1342.12), or

b. one or both of the student's parents or guardians be present to participate in the diagnosis/evaluation or to escort the student.

2. Reimbursement

a. Parent or Guardian is a Member. Reimbursement is IAW TDY travel in this Volume.

b. Parent or Guardian is a Civilian Employee. Reimbursement is IAW TDY travel in JTR, Volume 2.

c. Parent or Guardian is Not Employed by the Government. Reimbursement is IAW TDY travel in JTR, Volume 2.

C. Dependent Student Transportation to a School in the U.S.

1. Definitions. The following definitions are specific to this subparagraph.

a. College Education. "College education" is attendance in a full-time program at the undergraduate level at accredited colleges, universities, technical or business schools that offer courses leading to undergraduate degrees. They are:

(1) schools, accredited by agencies recognized by the Secretary of Education as reliable authorities, and listed in the "Education Directory, Colleges and Universities" published by the National Center for Educational Statistics;

(2) schools empowered under state law by state education authority to grant associate or baccalaureate degrees, and those recognized as accredited for undergraduate degree programs by a recognized accrediting agency using:

(a) American Colleges and Universities; or

(b) American Junior Colleges published by the American Council on Education.

b. Secondary Education. "Secondary education" is attendance at a public or private school in the U.S. with grades 9 through 12, or equivalent.

NOTE: The definition of "DoDEA school" in subpar. A does NOT apply to this subparagraph.

c. Unmarried Dependent Child. An unmarried dependent child is an unmarried child:

(1) defined as a dependent in Appendix A, who is under 23 years of age who is/will be attending a school in the U.S. to obtain a secondary or undergraduate college education, or

(2) who graduates, quits or is separated from the school in the U.S., who travels within 30 days following separation from the school. ***NOTE: An extension to this time period may be authorized/approved through the Secretarial Process, based on extenuating circumstances such as dependent illness, inability to schedule travel during peak travel periods, etc.***

NOTE: Student dependents who are separated from their school in the U.S. and who have not previously traveled at Government expense to the member's OCONUS PDS are not precluded from traveling on the member's PCS entitlement to the member's PDS under this Part.

2. Transportation Entitlement. A member is entitled to:

a. Government transportation/reimbursement for an unmarried dependent child obtaining a secondary or undergraduate college education in the U.S. if the member is:

(1) permanently stationed OCONUS; and

(2) accompanied by command sponsored dependents at or in the vicinity of the member's PDS or the homeport of an OCONUS ship;

b. one annual round-trip, for the dependent student, at any time within a fiscal year (1 Oct – 30 Sep) between the member's OCONUS PDS and the dependent student's school in the U.S. ***NOTE: Entitlement to a portion of a round-trip not taken during a fiscal year does not carry over to a subsequent fiscal year unless authorized by the Service-designated official because of unusual or emergency circumstances (i.e., an early or late holiday recess or school closing) for no more than 14 days.***

3. Limitations. This subparagraph does not apply to a member:

a. assigned to a PDS in Alaska or Hawaii who has an unmarried dependent child attending a school in the state of the PDS;

b. who has an unmarried dependent child attending a school in the U.S. to obtain a secondary education, if:

(1) the child is eligible to attend a secondary school under the Defense Dependent's Education Act of 1978 other than on a 7-day-a-week dormitory basis; or

(2) the member is stationed in Puerto Rico or Guam and the child is eligible to attend a DoD DDESS, formerly known as Section 6, secondary school, in the vicinity of the PDS;

c. assigned to a PDS in Alaska or Hawaii who has an unmarried dependent child attending a school in CONUS to obtain a secondary education; or

d. who has an unmarried dependent child attending a Service academy as a cadet or midshipman.

4. Travel to a Location Other than the Member's OCONUS PDS

a. Travel to a location other than the member's OCONUS PDS may be authorized if the member states, in writing, to the authorizing/order-issuing official that travel to the other location is so the student may join the family at that location.

b. Reimbursement is limited to what it would have cost the Government for transportation from the school to the member's OCONUS PDS by the authorized transportation mode.

5. Transoceanic Travel

a. General. When available, transoceanic travel must be on a space-required basis by AMC unless air travel is medically inadvisable. When AMC is not available, Government-procured air transportation (for the transoceanic travel portion) is authorized.

b. Travel Performed at Personal Expense

(1) AMC Service Available. No reimbursement is allowed for transoceanic travel at personal expense when AMC service is available, unless air travel is medically inadvisable.

(2) AMC Service Not Available. Reimbursement (limited to the amount the Government would have paid for Government-procured transportation) is allowed for transoceanic travel at personal expense when AMC service is unavailable.

c. Government-Procured Transportation Not Available

(1) When Government-procured transportation is not available, reimbursement is authorized for transportation costs not to exceed the least costly unrestricted scheduled commercial air service over the direct route between origin and destination.

(2) Pars. U3125-B and C apply to dependent student travel.

(3) If air travel is medically inadvisable, reimbursement is limited to the least costly first-class passenger accommodations on a commercial ship.

6. Overland Travel

a. The overland portion(s) of travel should be by Government-procured transportation, or at personal expense on a reimbursable basis.

b. Government-procured air transportation ordinarily is furnished for the portion of the travel within the U.S.

c. Whenever Government-procured transportation is available, but transportation is personally-procured, reimbursement is authorized for the transportation cost up to what it would have cost if Government-procured transportation had been used between authorized points.

d. When a POC is used, mileage (see Appendix A) is authorized up to what it would have cost the Government if Government-procured transportation had been used between authorized points.

e. For travel to and from carrier terminals, reimbursement is authorized in accordance with Chapter 3, Part E, or par. U3320, as appropriate.

7. Unaccompanied Baggage. Unaccompanied baggage of up to 350 pounds may be transported in connection with each authorized trip between the school and the member's PDS under this subparagraph.

8. Baggage Storage. During a student's annual trip between the school and the member's PDS, a member may store the student's unaccompanied baggage in the vicinity of the school in lieu of unaccompanied baggage transportation. The Service concerned may pay, or a member may be reimbursed for, the storage cost up to the cost of round-trip baggage transportation.

D. Travel of DoDEA Students for Academic Competitions and Co-curricular Activities. DoDEA statutory charter, (codified at 20 U.S.C. §921-932), authorizes travel for DoDEA students to academic competitions and co-curricular activities. The Director, DoDEA, or designee determines appropriate activities. The responsible DoDEA activity determines the most appropriate method (citing DoDEA appropriations) to authorize transportation for students in support of co-curricular activities. However, payment of per diem, reimbursement for meals and/or lodging, or incidental expenses ordinarily associated with TDY must not be authorized.

U5246 TRANSPORTATION OF FAMILY MEMBERS OF A SERIOUSLY ILL OR INJURED MEMBER

A. General. Not more than two family members of a member described in subpar. 1 or 2 may be provided round-trip transportation under this paragraph as determined by appropriate authority. See par. U1010-B1 for claims.

1. Active Duty Member Including a Member of the Reserve Components on Active Duty. Round-trip transportation is authorized to visit an active duty member who is seriously ill, seriously injured or in a situation of imminent death, whether or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility in CONUS or OCONUS.

2. Member of the Reserve Components Entitled to Disability Pay and Allowances. Round-trip transportation is authorized to visit a reserve component member entitled to disability pay and allowances under 37 U.S.C. §204(g) (see DoDFMR, Volume 7A, paragraph 80254 and table 8-2-3 or COMDTINST M7220.29 (series) par. 12-Q and figure 12-2 for Coast Guard personnel), who is physically disabled as the result of an injury, illness, or disease incurred or aggravated, or in a situation of imminent death, whether or not electrical brain activity still exists or brain death is declared, and who is hospitalized in a medical facility in CONUS or OCONUS if that member became ill or injured or was diseased:

- a. in line of duty while performing inactive-duty training (other than work or study in connection with a correspondence course of an armed force or attendance in an inactive status at an educational institution under the sponsorship of an armed force or the Public Health Service), and
- b. while traveling directly to or from such training.

NOTE: *The families of cadets/midshipmen are not eligible for this transportation.*

B. Definition. "Family members" as used in this paragraph are the member's spouse, children (including step, adopted, and illegitimate children), siblings of the member and parents of the member (includes fathers and mothers through adoption and persons who have stood in loco parentis to the member for a period of not less than 1 year immediately before the member entered the Uniformed Service). However, only one father and one mother or their counterparts may be recognized in any one case.

C. Transportation. One, or a combination, of the following round-trip transportation services between the family member's home and the medical facility location in which the member is hospitalized may be provided if the attending physician or surgeon and the commander/head of the military medical facility exercising military control over the member determines in writing that the presence of the family member is necessary for the health and welfare of the member is concerned:

1. transportation-in-kind or Government-procured transportation;
2. reimbursement for the cost of personally-procured commercial transportation;
3. automobile mileage rate (see Appendix A) for the distance traveled by POC.

Government /Government-procured transportation must be used to the maximum extent practicable for transoceanic travel. Reimbursement provided in item 2 is subject to par. U5203-A, first itemization, item 2 for land travel and par. U5205-B for transoceanic travel. When land travel is by mixed modes, reimbursement is for actual travel up to the cost of personally-procured transportation between origin and destination (minus the cost of any Government-procured transportation used). When travel is by POC, only the operator of the POC is entitled to the allowance prescribed in item 3.

D. Limitations. Per diem is not payable for travel in connection with this paragraph.

E. Reimbursable Expenses. Reimbursement of expenses prescribed in par. U5212 is authorized in connection with travel under this paragraph.

U5250 ADVANCE OF FUNDS

Travel and transportation allowances prescribed in this Part for dependents may be paid in advance (see par. U1010-B4). A member failing to complete at least 90 percent of the initial active duty obligation, who is separated from the Service or relieved from active duty under par. U5125-A5 may be paid a travel advance for dependent(s) transportation, as authorized in par. U5225-F, in an amount equal to 75 percent of the amount for the least costly mode of transportation available. Retirees may be advanced travel and transportation allowances for the travel of their dependent(s). All other members authorized transportation of dependents in connection with separation or relief from active duty, may be advanced an amount equal to 75 percent of the MALT.

*D. Improper Transportation. HHG, including those transported under pars. U5370, U5372, and U5905 improperly transported or otherwise unavoidably misdirected, through no fault of the member, may be transported to the proper destination.

E. Items of Extraordinary Value. These items may be transported by an expedited mode which provides satisfactory service at the best value to the Government, and not be counted as unaccompanied baggage. Examples of items of extraordinary value are: articles of gold and other precious metals; jewels; valuable art; rare and costly collections; and items of substantial value ordinarily worn or carried (cameras and accessories, binoculars, jewelry, including costume jewelry) which are prone to pilferage. Items which are irreplaceable or are of extreme value or sentiment are not provided special security even though extra-value insurance may be purchased. The net weight of such shipments shall be charged against the weight allowance in par. U5310-B.

F. HHG and Mobile Home Allowances

1. General. Except as indicated in pars. U5505-B, U5540-B and this subparagraph, HHG transportation is not authorized for members who elect mobile home allowances.

2. PCS Between PDSs in CONUS or Alaska and PDSs OCONUS or Alaska

a. Dependents Authorized Concurrent Travel or Concurrent Travel Delay Anticipated to Be for Less Than 20 Weeks from Member's Port Reporting Month. When concurrent travel of dependents is authorized or is to be authorized within 20 weeks and dependent travel shall not be performed by all the dependents, a member is entitled to:

(1) HHG and unaccompanied baggage transportation to the OCONUS PDS, and

(2) mobile home allowances to a designated place in CONUS or Alaska under par. U5505-B2, provided the dependent(s) not traveling to the PDS are to use the mobile home as a residence during the member's OCONUS tour.

b. Concurrent Travel of Dependents Denied or Delay Anticipated to Be for 20 or More Weeks from Member's Port Reporting Month. When a member is assigned to OCONUS duty, concurrent travel of dependents is not authorized and mobile home allowances are elected to a designated place in CONUS or Alaska, the member is entitled to HHG and unaccompanied baggage transportation to the OCONUS PDS within the cost limitations in par. U5505-B2. If the dependents later are authorized to travel to the OCONUS PDS at Government expense, the member may transport HHG from the designated place to the OCONUS PDS within the cost limitations in par. U5505-B3.

c. Return to CONUS or Alaska. A member stationed OCONUS or outside Alaska who is returned to CONUS or Alaska under PCS orders and who elects mobile home allowances within CONUS or Alaska, also is entitled to HHG and unaccompanied baggage transportation from the OCONUS or Alaska PDS to the new PDS, HOR or PLEAD, or HOS (as applicable) under par. U5505-B4. The member is not entitled to HHG or unaccompanied baggage transportation if electing mobile home allowances between a PDS in Alaska and a PDS in CONUS, unless the HHG were removed from the mobile home to meet safety requirements.

3. Under Unusual or Emergency Circumstances

a. A member stationed OCONUS or in Alaska:

*(1) whose dependents are returned to CONUS or Alaska under par. U5240 or U5900; and

(2) who elects mobile home allowances within or between CONUS or Alaska under par. U5540-A,

also is entitled to HHG and unaccompanied baggage transportation from the OCONUS or Alaska PDS to the designated place, except for items of HHG removed from the mobile home to meet safety requirements.

b. A member:

(1) whose dependents are returned from Alaska to CONUS under par. U5240-D, and

(2) who elects mobile home allowances from Alaska to CONUS, is not entitled to HHG or unaccompanied baggage transportation, except for items of HHG removed from the mobile home to meet safety requirements.

4. Mobile Home Delivery Not Completed

a. General. When mobile home delivery at the authorized destination is precluded by circumstances beyond the member's control, HHG transportation is authorized as in subpars. b and c.

b. Mobile Home Transported by Government-Procured Transportation. When a Government-procured transporter fails to deliver a mobile home at destination, HHG transportation is authorized. The total cost of HHG transportation may not exceed what would have been payable under par. U5510-A, if the mobile home had been delivered at the destination, less any cost to the Government for mobile home transportation to the point of breakdown.

c. Mobile Home Transported by Member. When a member or a personally-procured commercial transporter fails to complete the delivery of a mobile home, at destination, HHG transportation is authorized. The total cost of the HHG transportation may not exceed what would have been payable under par. U5510-A, if the mobile home had been transported by Government-procured transportation to the authorized destination, less the amount of mobile home allowances payable under par. U5510-B for mobile home transportation to the point of breakdown.

5. HHG Removed from Mobile Home to Meet Safety Requirements. HHG, which must be removed from a mobile home to meet safety requirements, may be transported at Government expense. The cost of transporting these HHG shall be deducted from the total cost of what it would have cost the Government to transport the member's maximum authorized HHG weight to determine the member's cost limit on mobile home shipment under par. U5505.

G. HHG Transportation Before Orders Issued

1. General. Except as indicated in subpar. 2, HHG transportation (before PCS orders are issued) is authorized if the request for transportation is supported by a:

a. statement from the PCS order-issuing official or a designated representative that the member was advised before such orders were issued that they would be issued;

b. written agreement signed by the applicant to pay any additional costs incurred for transportation to another point required because the new PDS named in the orders is different than that named in a statement prescribed in item a; and

c. written agreement to pay the entire cost of transportation (if PCS orders are not later issued to authorize the transportation) is signed by the applicant. The length of time before the PCS orders are issued, during which a member may be advised that orders are to be issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date on which the orders are actually issued. General information furnished to the member concerning the issuance of orders before the determination is made to actually issue the orders (such as time of eventual release from

member's benefit and not more costly or adverse to the Service. This includes cases where the 1-year time limit has already been extended under subpars. D and E. These extensions may be authorized/approved only for the specific period of time the member anticipates is needed to complete the move. If, at the expiration of this extension period, additional time is required, the member may request a further extension through the Secretarial Process, citing the reasons for the extension. An additional period of entitlement for a specific period of time may then be authorized/approved through the Secretarial Process (B-126158, April 21, 1976). These extensions do not extend the Government's obligation for storage costs for longer than a 1 year period from the date of termination of active duty, except where a longer period is authorized under subpar. D. The delayed HHG transportation under this subparagraph must be incident to separation of the member from the Service (B-207157, February 2, 1983).

NOTE: See par.U5012-I for restrictions to time limit extensions.

G. Member Required to Vacate Government or Government Controlled Quarters Before Selecting a Home. A member authorized HHG transportation to a selected home under subpar. A, who is required by competent authority in the interest of the Government to vacate Government quarters, or quarters under the jurisdiction of a Service, before selecting a home, is entitled to a local move of HHG at Government expense from the vacated quarters to a temporary residence in the vicinity of the vacated quarters. Neither the member's PCS weight allowance nor the 18,000 pound limit imposed by 37 U.S.C. §406(b)(1)(D) apply for this local move. HHG transportation is authorized, within the prescribed time limits and the member's prescribed weight allowance, from the local temporary residence to the selected home.

H. Recalled to Active Duty Before Selecting a Home. A member, eligible to select a home under subpar. A, who is recalled to active duty before selecting and traveling to such home, and who has HHG in NTS under subpar. C, may have the NTS continued from the date the member is recalled to active duty until the member reverts to retired status provided the member is otherwise entitled to such storage.

1. If the member is ordered on TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under par. U4770-B,
2. If the member is ordered on PCS incident to the recall, continued NTS may be provided if the member is entitled to NTS on the PCS order.

Regardless if the member had HHG in NTS at the time of recall to active duty, when the member reverts to retired status under honorable conditions, the member is entitled to NTS (subpar. C) and HHG transportation (subpar. A) to a HOS. However, the HHG must be turned over to a carrier for transportation within 1 year after the date the member is last released from active duty (i.e., within 1 year from the date the member reverts to retired status). If the member dies after reversion to retired status, subpar. K applies.

I. Recalled to Active Duty After Selecting a Home. A member recalled to active duty after selecting and traveling to a HOS, is, upon termination of active duty under honorable conditions, entitled to HHG transportation to the previous HOS, or to the PLEAD, whichever the member elects for travel allowances.

J. Members on TDRL Discharged or Retired. A member on the TDRL, when discharged with severance pay or retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is not entitled to HHG transportation in connection with such discharge or retirement; but may be entitled to HHG transportation to HOS (subpar. A), to storage (subpar. C), or to extensions (see par. U5012-I) granted because of hospitalization, medical treatment, education, training or other deserving cases (subpars. D, E, and F).

K. Member Dies After Retirement or Release

1. After Selecting a Home. If a member, entitled to HHG transportation to a HOS under subpar. A, dies after selecting a home under par. U5130, but before HHG transportation, the HHG may be transported, on the request of dependents, to the member's HOS, to a home or other place selected by the dependents, or partly to each. The dependents are liable for all costs in excess of the transportation cost in one lot to the member's HOS. If

there are no surviving dependents, the HHG may be transported to the home of the person legally entitled to them. That person is liable for all costs in excess of the transportation cost to the member's HOS. This subparagraph also applies when the member completed travel to the HOS.

2. Before Selecting a Home. If a member, entitled to HHG transportation to a HOS under subpar. A, dies before selecting a home under par. U5130 or, if a home has been selected, before HHG transport and member's travel to the HOS, the HHG may be transported at Government expense upon request of the dependents to the member's HOS or the home selected by the dependents which would have been authorized under par. U5130-A, or partly to each. The dependents are liable for all costs in excess of the transportation cost in one lot to the home selected by the dependents. If there are no surviving dependents, the HHG may be transported to the home of the person legally entitled to them.

3. Time Limits. The same time limits as prescribed for members in this paragraph apply to HHG transportation and NTS made by surviving dependents, or the person legally entitled to the HHG.

L. Members Ordered Home to Await Disability Retirement. A member, found by a physical evaluation board unfit to perform the duties of the member's grade and who, for the convenience of the Government, is ordered home or to a specific location to await further orders in connection with disability retirement, is entitled to HHG transportation to the home or specific location. Shipments transported under this subparagraph may be re-transported when retirement or other orders are ultimately issued, but maximum entitlement is limited to the entitlement for the distance from the member's PDS at the time the member received the orders to proceed in an awaiting orders status, to the point to which the member is entitled incident to retirement, release from active duty, etc., less any amount previously paid for transportation of HHG to the waiting point (32 Comp. Gen. 348 (1953)).

***U5370 HHG TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES**

(NOTE: For Dependent Travel Under Unusual/Emergency Circumstance, see par. U5240.)

A. General. Situations in this paragraph are of an unusual or emergency nature. Authorization for HHG transportation under this paragraph is contingent on transportation of dependents under par. U5240, unless otherwise provided for in this paragraph. When dependents' transportation under par. U5240 is involved, orders authorizing the dependent transportation also may authorize HHG transportation and should cite the specific subparagraph under which the transportation is authorized. In other circumstances, orders issued under this paragraph providing for HHG transportation (or consumable goods transportation under subpar. J) must cite the specific subparagraph under which the transportation is authorized. For HHG transportation incident to an evacuation, see Chapter 6. Following are guidelines for administering the entitlements to HHG transportation authorized in this paragraph:

1. Ordinarily, authority to authorize/approve requests for transportation is exercised through the Secretarial Process.
2. HHG transportation authorized in connection with dependents' transportation in advance of the member's PCS and under subpar. B2 precludes further HHG transportation during the member's current OCONUS tour, except as in par. U6010.
3. When a non-command-sponsored dependent is present in an OCONUS area, HHG transportation shall not be authorized except when the authorizing/order-issuing official determines, for that specific case, that the unusual or emergency circumstances of the particular case justify the expenditure of public funds for this purpose.

B. HHG Transportation Located in CONUS When Disciplinary Action is Taken Against a Member Stationed OCONUS

1. General. HHG may be transported from any location and/or from NTS to a designated place or, if the dependents are foreign-born, to a destination in the dependents' native country. These members also are authorized NTS or continued NTS under par. U5380-C. Otherwise, orders may be issued providing for HHG transportation before the member's PCS only if authorized/approved under subpars. 2 and 3.

2. Dependents Do Not Perform Authorized Travel to the OCONUS PDS. A member, with dependents, ordered on PCS to an OCONUS PDS, who, in anticipation of dependents accompanying or joining later, transports HHG to the PDS, may be provided return HHG transportation if, for reasons beyond the member's control, the dependents do not join the member. Return HHG transportation may be authorized/approved through the Secretarial Process when in the best interest of the member, or dependents, and the U.S. Return HHG transportation cost may not exceed the transportation cost from the member's OCONUS PDS to the dependent's location. (B-217447, April 24, 1986).

3. HHG Transportation When Disciplinary Action Taken Against Member Stationed OCONUS or Member Discharged Under Other Than Honorable Conditions or Sentenced to Confinement with or without Discharge. A member whose PDS is OCONUS, and who is not provided HHG transportation because the member has no dependents or the dependents performed travel at personal expense without orders, etc., may be provided HHG transportation when the member is:

- a. sentenced by court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge and dismissal);
- b. sentenced to confinement in a foreign or U.S. civil confinement facility;
- c. discharged OCONUS under other than honorable conditions;
- d. returned to CONUS for discharge under other than honorable conditions;
- e. returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;
- f. serving OCONUS and is dropped, sent to prison under sentence, or transferred as a prisoner to a place of detention;
- g. serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;
- h. discharged under other than honorable conditions after surrendering to military authorities in CONUS following a period of absence without leave from the OCONUS PDS; or
- i. convicted by a court-martial and placed on leave involuntarily while awaiting completion of appellate review. (When HHG are transported to HOR or PLEAD, or to some other place on a not-to-exceed basis under the provisions of this item, that is the final separation HHG transportation unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

The officer exercising special or general court-martial jurisdiction over the member may authorize/approve HHG transportation in the above circumstances. HHG transportation should be authorized/approved when in the Government's best interest. When authorized/approved, the member is provided transportation of the authorized weight allowance of the grade held at the time the HHG are transported, or the authorized weight allowance of the grade held when ordered to OCONUS duty, whichever is greater. If the member has dependents, HHG transportation under items a-h may be authorized up to the Government cost from the member's last or former OCONUS PDS or the place to which last transported at Government expense, as applicable, to the member's HOR, PLEAD, the designated place, or if the dependents are foreign-born, to the destination in the dependents' native country at which the dependents are to reside or are residing. The authorizing/approving official must determine the destination to which transportation is authorized and ensure that a reasonable relationship exists between that destination and the conditions and circumstances. If the member has no dependents, HHG transportation is authorized from the member's OCONUS PDS to any location, up to the cost from the OCONUS PDS to the member's HOR or PLEAD. HHG transportation under item i, whether the member has dependents or not, may not be authorized for a distance greater than that from

the member's last or former OCONUS PDS to the HOR or PLEAD. If the member is separated from the Service, the member is not entitled to NTS if moved from Government or Government-controlled quarters, nor to NTS as an alternative to transportation.

4. Entitlement Following Confinement without Discharge. If a member's HHG are transported under subpar. 3, and following confinement the member returns to duty at a new PDS, the member is entitled to HHG transportation from any location where the HHG are located to the new PDS, up to the cost from the member's HOR or PLEAD to the new PDS, based on the grade held on the effective date of that PCS order to the new PDS. If the member's HHG were not transported under subpar. 3, HHG transportation is authorized from the location to which last transported at Government expense to the member's new PDS, based on the grade held on the effective date of that PCS order to the new PDS.

5. Entitlement When Member is Restored to Duty Following Appellate Leave. If a member, whose HHG were transported under subpar. 3, item i (that is, while awaiting appellate review completion), is restored to duty following the review, the member is entitled to HHG transportation to the new PDS from the location to which transported when the member was placed on appellate leave.

C. PDS to Which Dependent Travel Is Authorized Changed to Dependent-Restricted Tour PDS, or Sea Duty Changed to Unusually Arduous Sea Duty

1. General. This subparagraph applies when a member is ordered to a PDS to which dependent transportation is authorized which is later changed to a dependent-restricted tour PDS, when there is a change to a dependent-restricted tour PDS, or when there is a change in the designation of the duty from sea duty to unusually arduous sea duty. If both NTS and transportation are provided as alternate entitlements, a portion of the member's HHG may be transported and the remainder placed in NTS.

2. Change Imposed Before HHG Are Turned Over to Transportation Officer. When the change is imposed before HHG are turned over to a transportation officer, the entitlement is determined under par. U5350.

3. Change Imposed After HHG Are Turned Over to Transportation Officer. When the change is imposed after HHG are turned over to a transportation officer, the transportation officer, at the member's, must divert or re-consign HHG to NTS, to a CONUS designated place, or to a non-foreign OCONUS designated place if authorized/approved through the Secretarial Process. Part of the HHG may be placed/retained in NTS, and the remainder transported to the designated place.

4. Change Imposed After HHG Arrive at Member's PDS. When the change is imposed after the HHG arrive at the member's PDS, the member may elect NTS and/or HHG transportation to a CONUS designated place, or if authorized/approved of through the Secretarial Process, transportation to a designated place in a non-foreign OCONUS area.

5. Subsequent Entitlement. If the PDS is later changed from a dependent-restricted tour PDS to a PDS to which dependent travel is authorized, or the duty designation is reclassified from unusually arduous sea duty to regular sea duty, the member may elect NTS or HHG transportation from the place to which they were shipped under this subparagraph, or from NTS, to the PDS. However, at least 12 months must remain on the OCONUS tour or sea duty tour following the date the HHG are scheduled to arrive at the PDS. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS. The member also may elect to keep the HHG at the location to which transported under subpar. 2 or 3 until a later PCS at which time that location is the authorized point of origin of the later shipment to a duty station or NTS.

D. HHG Transportation Incident to Alert Notice

1. General. A member of certain units is authorized HHG transportation and/or NTS, as though assigned to a dependent-restricted tour, under par. U5350-C (45 Comp. Gen. 208 (1965)). This applies to a member whose unit has been officially alerted for movement to an OCONUS PDS (within 90 days after the alert notice), to which dependent transportation is not authorized. This also applies to a member who is transferred or assigned to a unit so alerted,

2. Member Not Transferred to Dependent-Restricted Tour OCONUS after Alert Notice Announcement. When HHG have been transported or stored under subpar. 1, but the member is not transferred to the OCONUS PDS contemplated in the alert notice, HHG transportation is authorized from the location or storage point to the new PDS. This also applies to HHG return to that PDS if the member is continued on permanent duty at the station where the alert notice was officially announced.

E. Cadet or Midshipman Dies While Enrolled in Service Academy. The personal effects of a cadet or midshipman who dies while enrolled in a Service academy may be transported at Government expense to the home of the person legally entitled to the effects.

F. Member Reduced in Grade. A member, reduced in grade after HHG have been transported on PCS orders to a PDS, is entitled, when ordered from that PDS, to HHG transportation of the weight allowance prescribed for the grade held:

1. at the time of PCS from that PDS, or
2. when ordered to that PDS,

whichever is greater. Entitlement to NTS continues under par. U5380 without regard to the reduction in grade until the effective date of the member's next PCS order. When the member is serving in a grade lower than that held when ordered to the PDS, the PCS orders from that PDS must cite this subparagraph as authority and state the weight allowance prescribed for the member's former grade. The transportation origins and destinations continue to be the same as they were before the member was reduced in grade.

G. HHG Transportation Incident to Tour Extension. A member on a tour of less than the prescribed tour length at a PDS, who used the HHG transportation entitlement upon assignment to that PDS, is entitled to HHG transportation from the place where HHG are located to that PDS. (***NOTE: The entitlement limit is up to the cost from the old to the current PDS.***) Entitlement under this subparagraph is limited to the situation in which a member's tour is extended due to:

1. unusual circumstances and needs of the Service, or
2. failure to transport all HHG to that PDS initially because of the anticipated short time of assignment to that station (B-208861, November 10, 1982).

H. HHG Shipment Incident to a Court-Martial Sentence/Administrative Discharge Under Other Than Honorable Conditions (for Members-with-Dependents Stationed in CONUS)

1. Transportation Allowance. A member (with dependents) stationed in CONUS who:

- a. is sentenced by a court-martial to:
 - (1) confinement for a period of more than 30 days,
 - (2) receive a dishonorable/bad-conduct discharge, or
 - (3) dismissal from a Uniformed Service, or,
- b. receives an administrative discharge under other than honorable conditions,

is entitled to HHG transportation directly related to dependent transportation under par. U5240-F.

2. Transportation Authorization. HHG transportation is authorized by a Service-designated authority who determines:

- a. the authorized destination, and
 - b. that a reasonable relationship exists between the conditions/circumstances in each case and the authorized destination.
3. Transportation Requests. HHG transportation may be requested by:
- a. the member,
 - b. the member's spouse, or
 - c. another dependent (if the member has no spouse, or the spouse is not available).
4. HHG Destination. The HHG destination must be a designated place, except that dependents who are foreign-born may have HHG transported to a destination in their native country.
5. Transportation Reimbursement. HHG transportation reimbursement may be paid to:
- a. the member, or
 - b. the dependent or ex-spouse (when the member authorizes payment to either of them (B-193430, February 21, 1979)).
6. Transportation Time Limit. Except when additional time is authorized/approved by the Secretarial Process (see par.U5012-I), HHG must be turned over to a transportation officer/transportation carrier within 180 days from the date:
- a. the court-martial is completed, or
 - b. of administrative discharge.
7. NTS Exclusions. A member authorized HHG transportation is not entitled to NTS of HHG:
- a. caused by moving out of Government or Government-controlled quarters, or
 - b. as an alternative to shipment when dependents are returned from overseas (see par. U5900-D2, item h).
- I. HHG Transportation Incident to IPCOT. A member stationed OCONUS who is selected to serve an IPCOT is authorized HHG transportation as follows:
1. Unaccompanied to Accompanied Tour
 - a. HHG may be moved from a designated place to the current PDS if dependents are command-sponsored.
 - b. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to HHG transportation if the dependents are command-sponsored. Entitlement in this case is from the location of HHG to the current PDS, up to the cost from member's old PDS to current PDS.
- NOTE 1: HHG acquired after the effective date of PCS orders but before entering the IPCOT may be shipped under this subparagraph.***
- NOTE 2: The weight of HHG shipped on the original PCS orders is not deducted from the weight allowance authorized for the IPCOT move. Following the IPCOT, the applicable PCS weight allowance in par. U5310-B applies.***

2. Accompanied to Unaccompanied Tour. Par. U5222-C4 applies. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to HHG transportation.

NOTE 1: HHG acquired after the effective date of PCS orders but before entering the IPCOT may be shipped under this subparagraph.

NOTE 2: The weight of HHG shipped on the original PCS orders is not deducted from the weight allowance authorized for the IPCOT move. Following the IPCOT, the applicable PCS weight allowance in par. U5310-B applies.

3. Accompanied to Accompanied Tour. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to HHG transportation if the dependents are command-sponsored. Entitlement in this case is from the location of HHG to the current PDS, up to the cost from member's old PDS to current PDS.

NOTE 1: HHG acquired after the effective date of PCS orders but before entering the IPCOT may be shipped under this subparagraph.

NOTE 2: The weight of HHG shipped on the original PCS orders is not deducted from the weight allowance authorized for the IPCOT move. Following the IPCOT, the applicable PCS weight allowance in par. U5310-B applies.

J. Consumable Goods Allowance Incident to Tour Extension or IPCOT. Transportation of consumable goods for a tour extension or an IPCOT at a PDS in an area listed in Appendix F may be authorized/approved through the Secretarial Process.

U5372 HHG TRANSPORTATION WHEN MEMBER OFFICIALLY REPORTED AS DEAD, INJURED, ILL, ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

(See par. U5241 for related dependent transportation.)

A. General. This paragraph prescribes the HHG transportation entitlement of a member on active duty who is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status (37 U.S.C. §554), and of a member who dies while entitled to basic pay (37 U.S.C. §406(f)). For members who die after retirement or release from active duty, see par. U5365-K.

B. Limitations

1. Destination. HHG transportation may be authorized/approved under this paragraph only if a reasonable relationship exists between the circumstances of the applicant and the destination to which transportation is requested.

2. Weight. The HHG weight limitations in par. U5310-B do not apply. The HHG weight of members of the Defense Services is subject to the 18,000 pounds (net) weight limitation imposed by 37 U.S.C. §406(b)(1)(D).

3. Time. The HHG transportation entitlement under this paragraph terminates if HHG are not turned over to a transportation officer or to a carrier for transportation within 1 year from the date of the official status report or within 1 year after the member dies while entitled to basic pay. However, if HHG are not turned over within such period, transportation at a later date may be authorized/approved through the Secretarial Process (see par. U5012-I). If the estate of the decedent becomes the subject of litigation during the authorized time limit, the HHG may be transported within 1 year from the date of the final court decree.

C. When Authorized

1. General. HHG transportation is authorized to a member's HOR or to the residence of the member's

dependents (including the member's spouse in the case of a member married to a member), next of kin, or other person entitled to receive custody of the HHG when official notice is received that the member is:

- a. dead,
- b. injured or ill and the anticipated period of hospitalization or treatment is expected to be of prolonged duration as shown by a statement of the commanding officer at the receiving hospital, or
- c. absent for a period of more than 29 days in a missing status.

Subject to subpar. B, special routing and services are authorized under par. U5340-E when desired by the member (if injured or ill), the member's dependents, next of kin, or other person entitled to receive custody of the HHG. In addition, when dependents are residing OCONUS at the time the member on permanent duty OCONUS dies, the OCONUS HHG may be transported to NTS under par. U5380, and/or a part of the HHG may be transported to the interim location where the dependents are to reside pending a decision on where to exercise the entitlement to a final HHG move. Within the time limit established in subpar. B3, the HHG may later be transported to the final destination requested by the dependents and authorized/approved under subpar. B1. If the dependents take physical possession of the HHG at the interim location, they must agree to bear all costs in excess of the cost of transporting the HHG in one lot from the OCONUS origin to the final destination via that interim location. In determining the excess costs, the cost of authorized temporary storage in transit are part of the cost of one shipment from origin to final destination. HHG in NTS, at a designated place or specific location, may be transported to that interim location at Government expense for the dependents' use only if their final destination is at that same location.

2. Additional Moves

- a. Change in Status. HHG transported under subpar. 1 may again be moved when official notice is received that the member's status has changed from one to another of those listed in subpar. 1.
- b. No Change in Status-Member Reported as Missing for More than 1 Year. HHG transported under subpar. 1 again may be moved when the member has been officially reported as absent or a period of more than 1 year in a missing status when it is determined through the Secretarial Process that the circumstances in the case justify an additional move. Also, if a mobile home was previously moved under par. U5545-A, HHG may be transported under this subparagraph.

D. Storage

1. General. When the identity of the person entitled to receive the HHG of a member referred to in subpar. A is not known or is subject to litigation or, if known, the person has not been located and notified to take custody of the HHG, the HHG may be stored or continued in storage until such time as proper disposition can be made.
2. Temporary Storage. Temporary storage of HHG turned over for transportation within the time limits stated in subpar. B may be authorized/approved under par. U5375. Temporary storage in excess of 180 days is at the expense of the person for whom transportation is being made.
3. Nontemporary Storage
 - a. Upon Death. Upon request of the dependent, HHG of a member who dies while entitled to basic pay may be placed in NTS in accordance with par. U5380-L, table, item 17.
 - b. Absent in a Missing Status. When a member is officially reported as absent for a period of more than 29 days in a missing status, NTS is authorized in accordance with par. U5380-L, table, item 18.

c. Change in Type of Status. If the member is declared dead while in a missing status, NTS is authorized in accordance with par. U5380-L, table, item 19.

E. Termination of Missing Status. When a missing status is officially terminated and the member is returned to active duty, HHG in NTS may remain there at Government expense for the time limit stated in par. U5380-L, table, item 20. If the member is not returned to active duty, the entitlement to transportation of HHG placed in NTS under subpar. D3b is determined under pars. U5360, U5365 or provisions in this paragraph which apply upon death of a member, as applicable.

F. Member Officially Reported as Dead, Injured, Ill, or Absent for More Than 29 Days in a Missing Status, and Spouse Is Also a Member. If a member on active duty is married to a member, the deceased, injured, ill, or absent member's HHG may be transported by the spouse in connection with the spouse's next immediate PCS under the circumstances authorized in subpar. C. The 1-year time limit and the approval requirement for additional time in subpar. B3 do not apply. HHG transportation authorized in this subparagraph is in lieu of any other transportation authorized in subpar. C. For transportation purposes, the member's and spouse's HHG may be combined, provided the total weight does not exceed the combined weight allowance of 18,000 pounds plus the HHG weight allowance of the spouse. See subpar. D3 for NTS.

G. Administrative Instructions. Each Service should issue regulations or instructions necessary for the judicious administration of this subparagraph.

U5375 TEMPORARY STORAGE

A. General. Temporary storage is part of HHG transportation. This storage is cumulative and may accrue at any combination of origin, transit, and destination. This storage may be authorized in the nearest available storage facility. The period of actual storage governs, regardless of commercial billing practices. The entitlement to temporary storage of HHG not already under Government control begins on the date the HHG are released to a carrier, contractor, or the Government for transportation. Temporary storage is not authorized for:

1. intra-city HHG transportation as authorized in par. U5355-A; or
2. transportation of HHG on TDY, except as authorized in pars. U4770, U5345-C, and U5360-E.

Except as provided in subpars. D, F, and G, the member is liable for all costs of temporary storage when HHG placed therein under PCS orders are not transported under those orders.

B. Time Limits

1. First 90 Days of Storage. A member is entitled to 90 days' temporary storage for any authorized HHG transportation. If HHG are not removed from storage before expiration of the first 90 day period, storage charges accruing thereafter are the member's responsibility unless additional storage is authorized/approved under subpars. 2 and 3. If the Government amends, modifies, cancels or revokes the orders or issues further change-of-station orders while the HHG are in temporary storage, see subpars. F and G.

2. Second 90 Days of Storage. When, because of conditions beyond the member's control, the HHG in temporary storage at Government expense cannot be withdrawn during the first 90 days, additional storage for not more than an additional 90 days may be authorized/approved by an official designated by the Service. Requests for authorization/approval of such additional storage must be accompanied by a statement from the member of all the facts. Among the reasons that additional storage may be authorized/approved are:

- a. serious illness of the member,
- b. serious illness or death of a dependent,
- c. impending assignment to Government quarters,
- d. directed TDY after arrival at PDS,

- e. nonavailability of suitable civilian housing,
- f. awaiting completion of residence under construction, and
- g. acts of God.

3. Storage After First 180 Days

a. Additional Storage When Member on TDY or Deployed for More than 90 days or for an Indefinite Period While HHG are in Temporary Storage. When, because of conditions beyond the member's control, the HHG in temporary storage at Government expense cannot be withdrawn during the time limit in subpars. 1 and 2, additional storage may be authorized/approved by an official designated by the Service. This authority to extend the time limit for temporary storage applies only to those members on TDY or deployed for a period in excess of 90 days or for an indefinite period.

b. Additional Storage Under Circumstances Beyond Member's Control. Temporary storage beyond the 180-day time limitation prescribed in subpar. 2 may be authorized/approved through the Secretarial Process, when, for reasons deemed appropriate by the Service concerned which are beyond the member's control (for example, impending assignment to Government quarters), the member is unable to take possession of the HHG within the 180-day time limitation.

C. Temporary Storage for HHG Transported from NTS to Destination. Unless otherwise prohibited in these regulations, members whose HHG are in NTS are authorized temporary storage at any combination of origin (place of NTS), transit, or destination, in connection with transportation from NTS to destination. The time limits in subpar. B start on the day following termination of the NTS entitlement.

D. Temporary Storage Converted to NTS. Upon authorization/approval by the Service concerned, temporary storage at origin may be converted at the member's request to NTS, in whole or in part, if the member is entitled, under orders, to transportation or NTS. The conversion is at Government expense. Unless otherwise provided in this Part, transportation of HHG converted from temporary storage to NTS is not authorized before further PCS orders are issued.

E. Withdrawal and Local Move of Partial Lots of HHG from Temporary Storage. A member is entitled to withdrawal and delivery of one partial lot of HHG from temporary storage, if authorized/approved by the official designated by the Service concerned. Withdrawal and delivery of a second partial lot may be authorized/approved when, for reasons beyond the member's control, unforeseen circumstances arise after the first withdrawal (such as a further extension of the projected quarters availability date) which would result in hardship to the member or dependents if additional HHG are not withdrawn. A member also is entitled to withdrawal and delivery of additional partial lots of HHG from temporary storage, but the member is liable for any cost in excess of what would have been incurred by the Government had withdrawal and delivery been made in one lot.

F. Further PCS Orders Received After The Member Arrives at a New PDS. A member, who receives further PCS orders after arrival at a new PDS, and whose HHG are in temporary storage at the time such orders are received, is entitled to continued temporary storage, regardless of the time limit prescribed in subpar. B, until the effective date of the new orders. Subsequent entitlement to storage is determined under the new PCS orders.

G. Orders Amended, Modified, Canceled or Revoked

1. Orders Amended or Modified. A member, under PCS orders which are amended or modified before the member arrives at the new PDS, but after the HHG are released to a carrier, contractor or the Government for transportation or storage, is entitled to the type of storage authorized under the original orders until the effective date of the amended or modified order. Thereafter, the entitlement to storage is determined under the amended order.

2. Orders Canceled or Revoked. A member, under PCS orders which are canceled or revoked after the HHG are released to a carrier, contractor or the Government for transportation or storage, is entitled to the type of storage authorized under the original orders until the date of cancellation or revocation. Thereafter, the member is entitled to temporary storage in connection with return transportation or delivery of the HHG to an authorized place.

U5380 NONTEMPORARY STORAGE

A. General. NTS is all storage other than temporary or special storage. The entitlement to NTS includes any shipment, local move, packing, and crating necessary to place the HHG in the designated storage facility. The total weight of the HHG transported plus the weight of the HHG in storage at Government expense on the same PCS order should not exceed the weight allowance in par. U5310-B. However, if the weight of the HHG in NTS plus the weight of the HHG transported on the same orders exceeds the weight allowance, the Government may pay the costs associated with storing the excess weight if requested to do so by the member. Costs for storage of the excess weight must be collected from the member (see par. U1010-B8). NTS may be authorized by the official designated by the Service concerned in facilities determined to provide best value to the Government. Any costs to and from a selected storage facility is at Government expense.

B. Place of NTS

1. General. Except as otherwise provided in this paragraph, NTS must be in a storage facility near to the place where the HHG are located on the date the member's PCS order is issued. The official designated by the Service concerned determines which storage facility provides best value to the Government.

2. Return of HHG from OCONUS. When HHG are returned to CONUS from OCONUS for NTS the place of NTS is determined by the official designated by the Service concerned.

3. NTS Authorized While HHG Are in Transit. HHG, en route to a destination under a prior order at the time further orders are issued which entitle the member to NTS, may be placed in NTS upon arrival at the initial destination or diversion point.

C. NTS as an Alternative to Transportation. Notwithstanding any provision of this paragraph, a member is entitled to NTS as an alternative to transportation of any of the member's HHG when such storage is in the Government's best interest. However, NTS shall not be authorized as an alternative to the transportation under par. U5370-D1 incident to return of dependents under par. U5240-D2, item h. With this exception, each Service may publish a list of circumstances for which NTS is authorized as an alternative to HHG transportation. Otherwise, a member is entitled to NTS as an alternative to HHG transportation only if authorized/approved through the Secretarial Process. The place of NTS is an authorized point of origin from which transportation may be made when a member later becomes entitled to HHG transportation.

D. NTS Converted to Temporary Storage. Upon authorization/approval by the Service concerned, NTS at origin may be converted at the member's request to temporary storage, in whole or in part if the member is entitled, under orders, to transportation or NTS. The conversion is at Government expense. However, any storage costs accruing for periods in excess of 180 days are the member's responsibility. Unless otherwise provided in par. U5375-B3, no additional storage of the HHG converted from NTS to temporary storage is authorized before further PCS orders are issued.

E. NTS of HHG Currently in Temporary Storage. When HHG are in temporary storage on the date further orders are issued under which NTS is authorized, the authorized period of NTS begins on the effective date of the latter orders. (See par. U5375-F or G1.)

F. Withdrawal of HHG from NTS as an Alternative to Continued Storage. A member, whose HHG were placed in NTS, is entitled to withdraw any or all of the HHG from storage in lieu of continued NTS. However, the HHG withdrawn must be for use by the member or dependents in establishing or augmenting a place of residence. Withdrawal, a local move, unpacking, and uncrating are at Government expense. No further transportation or storage of the withdrawn HHG is authorized before further PCS orders are issued, except as otherwise provided in this Part (45 Comp. Gen. 771 (1966)).

G. NTS Incident to Occupancy of Government or Government-Controlled Quarters and Incident to Vacating Local Economy Quarters

1. Incident to Occupancy of Government or Government-Controlled Quarters. The NTS provided for in subpars. a and b applies to all members assigned to quarters in CONUS; it may be applied to members assigned to OCONUS Government quarters if specifically authorized in Service regulations. Neither the weight allowance in par. U5310-B nor the 18,000 pound limit imposed by 37 U.S.C. §406(b)(1)(D) apply to this subparagraph. Necessary packing, crating, unpacking and uncrating is authorized incident to NTS under this subparagraph. For entitlement to a local move when a member is required to vacate quarters incident to separation from the Service or relief from active duty under honorable conditions, or incident to retirement from the Service, see pars. U5360-F and U5365-G, respectively. For a local move incident to assignment or termination of Government or Government-controlled quarters under other circumstances, see par. U5355-C.

a. Moving to and from Government Quarters. A member is entitled to NTS of HHG that cannot be accommodated in assigned quarters for moves directed by competent authority on the basis of a Service requirement, such as:

- (1) assignment to Government quarters to use idle housing facilities (subpar. L, table, item 21);
- (2) vacating Government quarters (i.e., orders, unfit for occupancy, some unusual Service operational requirement) (subpar. L, table, item 22); or
- (3) reassignment to Government quarters when the conditions in item b have been rectified or alleviated (subpar. L, table, item 21).

NTS incident to Government quarters assignment for the convenience or morale of the member is not authorized. If a member voluntarily vacates Government quarters for personal reasons or convenience, neither Government funded NTS of the HHG from the Government quarters, nor continued NTS of the HHG in NTS as excess to the Government quarters, is authorized. Charges for handling out delivery to the member's local residence, and unpacking HHG delivered from NTS are payable by the Government. NTS shall not be authorized under this subparagraph when termination of Government quarters assignment is incident to the advance return of dependents and HHG under pars. U5240-D2, item h and U5370-D8, respectively.

b. Moving from Government-Controlled Quarters. When a member occupying quarters under the jurisdiction of a Service (other than Government quarters) is directed by competent authority to vacate the quarters because the quarters are found to be unfit for occupancy, or to meet some unusual Service operational requirement, the member is entitled to NTS within the time limits prescribed in subpar. L, table, item 23. This includes a local move between the quarters and the NTS facility incident to vacating and reoccupying the quarters, or between the NTS facility and Government quarters if such quarters were occupied in lieu of reoccupying the vacated quarters. If vacating the quarters is for a temporary period, the member is entitled to a combination of a local move under par. U5355-C and NTS under this subparagraph.

2. Incident to Vacating Local Economy Quarters

a. Member Is Directed by Competent Authority to Vacate Local Economy Housing. A member is entitled to NTS, with no weight limitation based on grade when, in compliance with orders, the member vacates local economy quarters (52 Comp. Gen. 293 (1972)). For entitlement to a local move in such situations, see par. U5355-D1.

b. Member Vacates Local Economy Quarters Incident to Involuntary Tour Extension. A member is entitled to NTS, with no weight limitation based on grade, when a tour of duty at a PDS is involuntarily extended and the member is required for reasons beyond the member's control, such as refusal of landlord to renew lease agreement, to change residences on the local economy (51 Comp. Gen. 17 (1971) and 59 id. 626 (1980)). NTS is authorized until the member's reporting-not-later-than date or the specific reporting date shown in the next subsequent PCS order. A local move from NTS to Government or economy

quarters, from which the member is to commute daily to the PDS, is authorized when the member relocates during the extended tour. For entitlement to a local move of HHG to other local economy quarters from which the member is to commute daily to the PDS, see par. U5355-D2.

H. NTS When Ordered on PCS to a Remote CONUS Area with a housing Shortage. A member, ordered on a PCS to duty in a remote CONUS area with a scarcity of available housing, may place any part of the HHG in NTS when authorized/approved through the Secretarial Process.

I. Successive Periods of Entitlement to NTS. A member, whose HHG are in NTS when further orders authorizing NTS are received, is entitled to continued storage until the termination of entitlement under the latter orders.

J. Orders Amended, Modified, Canceled or Revoked. For entitlement to NTS when orders are amended, modified, canceled or revoked, see par. U5375-G.

K. NTS Upon Separation from Service or Relief from Active Duty, Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, or Involuntary Separation

1. Separation from Service or Relief from Active Duty. A member, separated from the Service or relieved from active duty and entitled to HHG transportation to the HOR or PLEAD under par. U5360 is entitled to NTS, unless specifically prohibited in par. U5360. The time limitation for such storage is in par. U5360-B1.

2. Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, or Involuntary Separation. A member, or a dependent in the event of the retiree's death, who is entitled to HHG transportation to a HOS, is entitled to NTS of any of the HHG for a period not to exceed 1 year from the date of termination of active duty. The authority and circumstances for extending the 1 year storage limit, in par. U5365-C apply.

L. Time Limits. The entitlement to NTS is based on the member's status as prescribed in the following table. The entitlement begins on the date orders are issued and continues as long as the situation exists. When termination of entitlement in one situation is followed by the beginning of another situation, the period of entitlement is continuous. For entitlement to temporary storage for periods after termination of entitlement to NTS, see par. U5375.

Situation	Termination of Entitlement
1. PCS with TDY en route (par. U5345-C).	1. Date of departure of member from last TDY station to proceed to the new PDS.
2. Assignment by PCS orders or when called/ordered to active duty to pursue a course of instruction of 20 weeks or more (par. U5345-D).	2. Date of departure of member from the last course of instruction following completion or termination of attendance thereat.
3. PCS CONUS PDS area to which HHG transportation is restricted (par. U5345-E).	3. Member's reporting not later than date, or the specific reporting date shown in the next subsequent PCS order or removal of Service restriction.
4. Transfer to a hospital for observation and/or treatment (par. U5345-F).	4. Date of termination of hospitalization for restoration to duty, separation, relief from active duty, retirement, etc.
5. Detachment from PDS to await orders, detail, assignment or separation (par. U5345-G).	5. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.
6. Ordered to duty in a remote CONUS area with a housing shortage(subpar. G).	6. Member's reporting-not-later-than date, the specific reporting date shown in the next subsequent PCS order.

<p>7. PCS to PDS located at or in the vicinity of the place of storage (par. U5345-H) or upon assignment to sea duty, OCONUS duty or duty at a PDS to which HHG transportation is prohibited or restricted, on completion of TDY at an intermediate station as applicable.</p>	<p>7. Ninety days after the member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, or at the OCONUS PDS or the PDS to which HHG transportation is prohibited or restricted, whichever applies (see par. U5345-H for storage in excess of 90 days).</p>
<p>8. PCS from CONUS to OCONUS PDS (pars. U5350-A and C).</p>	<p>8. Member's reporting-not-later-than date or the specific reporting date shown in the next subsequent PCS order to CONUS.</p>
<p>9. Assignment to duty under any of the conditions listed in par. U5350-B.</p>	<p>9. Date of member's detachment in CONUS, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.</p>
<p>10. Assignment from an OCONUS PDS to an OCONUS PDS to which HHG transportation is prohibited or restricted, or to a vessel designated as operating OCONUS continuously for 1 year or more or assigned to staff duty in connection with such vessel (par. U5350-D).</p>	<p>10. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.</p>
<p>11. Ordered from sea duty to an OCONUS shore PDS to which HHG transportation is authorized (par. U5350-F).</p>	<p>11. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.</p>
<p>12. Involuntary tour extension (par. U5355-D2).</p>	<p>12. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.</p>
<p>13. Separation from the Service or relief from active duty (par. U5360).</p>	<p>13. As prescribed in par. U5360-B1.</p>
<p>14. Retirement, placement on the TDRL, discharge with severance pay or separation pay, or involuntary separation with readjustment or separation pay (par. U5365).</p>	<p>14. As prescribed in par. U5365-C.</p>
<p>15. Death of sole dependent, or of all dependents, residing in a OCONUS area (par. U5370-D3).</p>	<p>15. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.</p>
<p>16. Change from a PDS to which HHG transportation is authorized to a PDS to which HHG transportation is not authorized while HHG are en route (par. U5370-E).</p>	<p>16. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to CONUS.</p>
<p>17. Member dies while entitled to basic pay (par. U5372-D3a).</p>	<p>17. One year after date of death. If the member described in par. U5372-A is married to a member, the deceased member's HHG may be transported to the nearest approved NTS facility and be provided NTS for a period ending upon the surviving spouse-member's next PCS to a PDS where HHG transportation is not limited or restricted, or 1 year subsequent to the deceased spouse-member's date of death, whichever is longer.</p>
<p>18. Officially reported as absent for a period of more than 29 days in a missing status (par. U5372-D3b).</p>	<p>18. One year from date of official missing status report, unless further extended through the Secretarial Process (see par. U5012-I).</p>
<p>19. Member is declared dead while in a missing status (par. U5372-D3c).</p>	<p>19. One year after date of official notice of death.</p>
<p>20. Member is returned to active duty from a missing status (par. U5372-E).</p>	<p>20. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.</p>

21. HHG are stored as an alternative to transportation (subpar. C).	21. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order.
22. Assignment or reassignment of Government quarters (subpar. G1a).	22. Date member is ordered to relinquish Government quarters.
23. Assignment to Government quarters is terminated or member is required to vacate Government quarters temporarily (subpar. G1a).	23. Date member is subsequently assigned to Government quarters or to other quarters under the jurisdiction of a Service, is authorized to return to previously vacated or similar Government quarters, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, whichever is earliest.
24. Required to temporarily vacate other quarters under the jurisdiction of the Service (subpar. G1b).	24. Date member is authorized to reoccupy these quarters, is assigned Government quarters, or the reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order, whichever is earliest.
25. Installation of Government owned furniture and appliances which displace similar privately owned items in Government quarters or other quarters under Service jurisdiction (subpar. G).	25. Date member is ordered to relinquish the quarters.
26. HHG in NTS is awarded to ex-spouse incident to a divorce.	26. A reasonable period of time not to exceed member's authorized period of storage (61 Comp. Gen. 180 (1981)).
27. Ordered to an area to which transportation of personal baggage is not permitted.	27. Member's reporting-not-later-than date, or the specific reporting date shown in the next subsequent PCS order to a PDS to which transportation of personal baggage is authorized.
28. Evacuation of OCONUS PDS (par. U6010)	28. Member's reporting-not-later-than date, the specific reporting date shown in the next subsequent PCS order or when return of HHG to the member's residence at or in the vicinity of the OCONUS PDS is authorized.

U5385 ADVANCE OF FUNDS

Except for USPHS, advance payment of an operating allowance for self-procured transportation of HHGs is authorized depending on the type move the member elects. Advance payment is authorized:

- a. of a monetary allowance, equal to the constructed expenses for transportation arranged under par. U5320-D1.
- b. of a monetary allowance, equal to the constructed expenses, NTE 100% of the Government's constructed cost arranged under par. U5320-D2a.
- c. of 60% of the monetary allowance under par. U5320-D2b.

2. a POV is transported on oceangoing car ferries in connection with a PCS between an OCONUS PDS and a CONUS PDS, or between two OCONUS PDSs provided:
 - a. the use of such service is authorized in the orders concerned;
 - b. commercial shipping services are used; and
 - c. when foreign registered carriers are used, the statement relating to the nonavailability of U.S. registered vessels required by pars. U3125-C4 and U3130-F3 is attached to the reimbursement voucher.

Additional authority exists for reimbursement under other circumstances (see par. U5455-E).

U5435 PORTS USED

A. Designation of Ports. The Service concerned designates ports to be used for loading and unloading POVs transported under this Part.

B. Alternate Ports. Transportation may be between ports other than the designated ports (i.e., between alternate ports), provided the member reimburses the Government for any excess cost involved. An alternate port shall be in the same country as the designated port, unless an alternate port in a different country is authorized/approved by the Secretarial Process. Secretarial process authorization/approval is not required to select an alternate CONUS port from which to ship a POV.

C. Transshipment from a Designated Port. A POV transported from an OCONUS port to the designated CONUS port, may be transhipped to another CONUS port if:

1. the PCS orders are amended or modified before the member takes delivery of the POV at the designated POV unloading port;
2. transshipment is authorized by the Secretarial Process;
3. the member agrees to reimburse the Government for the cost of the transshipment; or
4. direct ocean service is not available from the designated POV loading port to the designated POV unloading port in a reasonable amount of time after delivery of the POV.

***U5440 FACTORS AFFECTING TRANSPORTATION OF POV**

A. Transportation of POV May Be Deferred. An eligible member is not required to transport a POV each time entitled to such transportation. An eligible member electing not to transport a POV at Government expense may, upon assignment to another PDS where shipping entitlement exists, transport the POV from the designated POV loading port/VPC serving the:

1. PDS from which the member elected not to use the POV transportation entitlement, to the designated POV unloading port/VPC serving the new PDS named in the current PCS orders; or
2. present PDS to the designated POV unloading port/VPC serving the new PDS named in the current PCS orders;

whichever provides the greater entitlement.

NOTE: *There is no authority for CONUS to CONUS POV transportation except as specifically authorized in par. U5414-C or in connection with authorized POV storage in Chapter 5, Part I.*

B. Shipping Error. A POV, shipped by the Government to a wrong destination, is reshipped or transshipped to the proper destination at Government expense.

C. Orders Amended, Modified, Canceled or Revoked. A POV transported after receipt of PCS orders may be reshipped or transshipped to the proper destination, including the old PDS, at Government expense if PCS orders are later amended, modified, canceled, or revoked.

D. Transportation Before Orders Issued. Transportation of a POV is permitted (see pars U5710-A and U5415-B), before PCS orders are issued to an eligible member, provided the request is supported by a:

1. statement from the PCS order-issuing official or the designated representative that the member was advised before such orders were issued that they would be issued;
2. written agreement signed by the applicant to remit the entire cost of transportation if PCS orders to authorize transportation are not issued later;
3. written agreement signed by the applicant to pay any additional costs for transshipment of the POV to another port required because the new PDS named in the orders is different than that named in the statement required in item 1.

The length of time before PCS orders are issued, during which a member may be advised that the PCS orders are issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date the orders are actually issued. General information furnished to the member concerning the issuance of PCS orders before the determination is made to actually issue the orders (such as time of eventual release from active duty, time of expiration of term of service, date of eligibility for retirement, date of expected rotation from OCONUS duty, etc.) may not be considered as advice that the orders shall be issued (52 Comp. Gen. 769 (1973)).

U5445 EXCESS COST COLLECTION

Excess transportation costs, incurred by the Government must be collected (see par. U1010-B8). This provision is not applicable to POV transportation aboard oceangoing car ferries.

***U5455 POV TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES**

A. Official and Personal Situations

1. Dependents Do Not Perform Authorized Travel to the OCONUS PDS. A member with dependents:

- a. ordered on PCS to an OCONUS area, and
- b. who, in anticipation of the dependents accompanying or joining, ships a POV to the OCONUS area,

may be provided advance return transportation of the POV if, for reasons beyond the member's control, the dependents do not join the member. The Secretarial Process may authorize/approve the shipment when it is determined the return shipment is in the best interest of the member, or dependents, and the U.S. (65 Comp. Gen. 520 (1986)).

2. Entitlement on Next PCS. *A member who has transported a POV under subpar. 1 has no further POV transportation entitlement from the last or any previous OCONUS PDS to CONUS.*

3. Disciplinary Action Taken Against Member Stationed OCONUS, or a Member Discharged Under Other than Honorable Conditions or Sentenced to Confinement with or without Discharge When No Dependent Travel Is

Involved from OCONUS. A member whose PDS is OCONUS, and who is not entitled to transportation of a POV in connection with early return of dependents because dependents are not returned to CONUS under par. U5900-D2h (that is, the member has no dependents, dependents returned at personal expense without orders, dependents are not returning to CONUS, etc.), is entitled to, and orders may be issued providing for, transportation of a POV to the designated POV VPC/unloading port serving the member's HOR or PLEAD when the conditions in par. U5900-D2h, apply.

B. Member Reassigned from OCONUS PDS to Which Dependent Travel Is Authorized to an OCONUS PDS to Which Dependents' Travel Is Not Authorized Before the POV Is Transported from a CONUS VPC/Port. When a member, on PCS from a CONUS PDS to an OCONUS PDS to which transportation of a POV is authorized, has:

1. delivered a POV to a designated CONUS POV VPC/loading port for transportation to the OCONUS PDS, and
2. after reporting for duty at that PDS, but before the POV is shipped from CONUS, is reassigned on PCS to another OCONUS PDS to which transportation of a POV is not authorized,

transportation is authorized to the CONUS POV VPC/unloading port ordinarily serving the CONUS designated place.

C. Incident to Alert Notice. A member entitled to dependents' transportation under par. U5240-D is entitled to POV transportation under par. U5410-B.

D. PDS Evacuation. See pars. U6008 and U6057.

E. Member Officially Reported as Dead, Injured, Ill, Absent for More Than 29 Days in a Missing Status, or Upon Death

1. General. When a member on active duty is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status, the member's POV may be shipped at Government expense (including required overland transportation) to the member's HOR; to the residence of dependents, next of kin, or other person entitled to receive custody of personal effects; or to such other place as determined in accordance with Service regulations.

2. POV Transported by Other Than the Government. In lieu of having the POV transported by the Government, the member, the dependent, next-of-kin, any other person entitled to receive custody of the POV, or someone designated by one of these may:

- a. drive the vehicle to the authorized destination (in which case reimbursement of necessary expenses such as fuel; oil; parking fees; ferry fares; and road, bridge, and tunnel tolls is authorized); or
- b. arrange transportation of the POV and receive reimbursement.

In either case, the total reimbursement shall not exceed the cost that would have been incurred had the vehicle been transported and/or stored at Government expense. See Service claims regulations for Government liability when the vehicle is driven. If a member is reported injured or ill, the allowances provided by this subparagraph are authorized only when a prolonged hospitalization period or treatment is anticipated as shown by a statement accepted by the Service concerned as being from competent authority at the receiving hospital. Reimbursement in such cases is limited to the cost of over water and overland transportation between the points:

- a. the vehicle was transported; or
- b. shipment at Government expense would have been authorized,

whichever is less.

3. Storage

a. Non-temporary Storage. If the person entitled to receive custody of the POV:

- (1) is not known;
- (2) is subject to litigation; or
- (3) if known has not yet been located and notified to take custody of the POV,

the POV may be stored at Government expense until such time as proper disposition can be made.

b. Temporary Storage. Temporary storage of a POV may be authorized/approved (using the provisions of par. U5375) provided the POV is turned over for shipment within the time limits in par. U5372-B3. Temporary storage in excess of 180 days in such cases is at the expense of the person for whom the shipment is being made.

4. Additional Moves

a. Change in Status. A POV transported under subpar. 1 may again be moved under that subparagraph when official notice is received that the member's status has changed from one to another of those listed in subpar. 1.

b. No Change in Status-Member Reported as Missing for More Than 1 Year. A POV transported under subpar. 1 may again be transported under subpar. 1 when the member has been officially reported as absent for a period of more than 1 year in a missing status and the Secretarial Process determines that the circumstances in the individual case justify an additional move.

U5456 TRANSPORTATION INCIDENT TO DIVORCE

When a member has a POV shipping entitlement under PCS orders, and a POV has been legally awarded to the member's ex-spouse incident to their divorce, the member may have one final shipment of that POV to a destination in accordance with the procedures prescribed in this Part. This applies to those cases not coming under par. U5455-A, and is subject to the member's written request and agreement to pay any excess costs involved (61 Comp. Gen. 180 (1981)). Transportation under this paragraph exhausts the entitlement for transportation of a POV under the member's PCS orders.

U5457 TIME LIMITATION FOR TRANSPORTATION OF A POV

A. Incident To Separation from Service or Relief from Active Duty. Transportation of a POV for an eligible member must be initiated within 180 days following separation from the Service or relief from active duty. Initiation of shipment means turning the POV into the designated POV loading port for shipment before the 181st day following separation from the Service or relief from active duty. This time limit may be extended by the Secretarial Process. A time extension shall be for a specific additional time period. A time extension shall, based on the facts and circumstances in the individual case, be a finding that having the POV shipped within that initial time frame would be a hardship for the member.

NOTE: See par. U5012-I for restrictions to time limit extensions.

B. Incident to Retirement, Placement on TDRL, Discharge with Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, Involuntary Separation, or Separation Under VSI or SSB Program. Transportation of a POV for an eligible member must be initiated within 1 year following the member's

termination of active service. Initiation of shipment means turning the POV into the designated POV loading port for shipment before 1 year expires following the termination of active service. This time limit may be extended by the Secretarial Process. A time extension may be authorized/approved for members undergoing hospitalization, medical treatment, education or training, or in other deserving cases (see the provisions of par. U5365-D through F).

NOTE: See par. U5012-I for restrictions to time limit extensions.

C. **Incident to PCS.** Unless otherwise prescribed in this Volume or Service Regulations, transportation of a POV for an eligible member may be initiated any time while the orders remain in effect and prior to receipt of further PCS orders, as long as the POV transportation is incident to the member's PCS rather than for personal reasons (45 Comp. Gen. 589 (1966); B-183436, July 22, 1975).

U5460 CARE AND STORAGE

The Government's responsibility begins when the POV is accepted for shipment and continues until the POV is delivered to the member at the destination, or when the POV is delivered to a commercial warehouse. If the POV is not claimed within a reasonable time after notification of arrival is given, as determined by the port commander, it may be placed in commercial storage at the member's expense.

U5461 RENTAL VEHICLE REIMBURSEMENT WHEN MOTOR VEHICLE TRANSPORTED AT GOVERNMENT EXPENSE ARRIVES LATE

This applies to Government-authorized movement of a POV for members or their dependents under unusual or emergency circumstances, and various other situations that may not be directly related to a PCS. If the motor vehicle of a member (or dependent), transported at Government expense for the use of the member and/or dependents, does not arrive at the authorized destination by the designated delivery date, the Secretary concerned shall have the member reimbursed for expenses incurred to rent a motor vehicle for the member's and/or those dependents' use. Reimbursement, by law, may not exceed \$30 per day beginning the day a member first rents a motor vehicle after the designated (required) delivery date and runs for 7 days or until the date the member's motor vehicle is available for delivery to the member, whichever occurs first. (***NOTE:*** A POV has not arrived at the authorized destination if it is not made available for delivery to the member on or before the authorized ((required)) delivery date.) The maximum reimbursement is \$210. (See Examples in par. U5410-D.)

PART F: TRANSPORTATION OF MOBILE HOMES

U5500 GENERAL

This Part prescribes mobile home allowances and transportation entitlements for members ordered to make a PCS move. It also covers mobile home transportation under unusual or emergency circumstances, such as return of dependents from OCONUS in advance of the member's PCS. A member ordered on a PCS or the dependent of a deceased member entitled to HHG transportation at Government expense, is entitled to temporary storage (par. U5555) and transportation allowances (par. U5510-A and U5510-B1) for a mobile home from the old PDS to the new PDS (when both are located in CONUS or Alaska, or one is located in CONUS and the other in Alaska) or between other points authorized in this Part. Except as provided in par. U5505-B, U5515-G, and U5540-A, mobile home transportation allowances are in lieu of unaccompanied baggage and HHG transportation and are only authorized within CONUS, within Alaska, and between CONUS and Alaska. When PCS orders direct TDY en route, shipment of the temporary change-of-station weight allowance under Chapter 4, Part G, is authorized as well as mobile home allowances. The Service concerned shall prescribe the necessary regulations governing the preparation of vouchers and supporting documents.

U5502 CONDITIONS FOR ELIGIBILITY

Mobile home allowances are authorized provided all of the following conditions exist:

1. the mobile home is acquired on or before the effective date of the member's orders;
2. the mobile home is intended for use as a residence by the member or member's dependents;
3. the mobile home body and chassis, including tires and tubes, have been placed in fit condition at the member's expense and to the Government's satisfaction to withstand the rigors of transport under par. U5510; (See par. U5505-E for those costs of preparing the mobile home body and chassis which are reimbursable or which may be made at Government expense.);
- *4. the member is ordered on a PCS between places discussed in par. U5505, or mobile home transportation is authorized under par. U5540, U5545, or U5915; and
5. the member would be otherwise entitled to transport HHG at Government expense.

U5505 BASIC ENTITLEMENTS

A. Definition. Transportation entitlements ("transport") in this Part include packing, pickup, line-haul or drayage, delivery and unpacking.

B. Between PDSs Within CONUS, Within Alaska, and Between a PDS in CONUS and a PDS in Alaska. A member entitled to mobile home allowances is entitled to mobile home transportation from the old PDS to the new PDS. The cost of this transportation is limited to the total cost to the Government to transport the member's PCS weight allowance between the same points. When husband and wife are members and each is entitled to a mobile home allowance, their prescribed PCS weight allowances may be combined for the purpose of determining the maximum amount the Government may pay for the mobile home move for the transfer of both members under PCS orders between points at which they both maintain a residence in the mobile home.

C. Between a CONUS or Alaska PDS and a PDS Neither in CONUS nor Alaska

1. General. A member, or the member's dependent (in the case of the member's death), is entitled to mobile home allowances:
 - a. within CONUS or Alaska,
 - b. between CONUS and Alaska, or

- c. from the old CONUS or Alaska PDS to a border crossing point/appropriate port, or
- d. from a border crossing point/appropriate port to a new CONUS or Alaska PDS.

NOTE: Appropriate port is a port within CONUS or Alaska ordinarily used when a member transports a mobile home at personal expense between a port in CONUS or Alaska and a PDS neither in CONUS nor Alaska. Border crossing point is a crossing point between CONUS or Alaska and Canada or Mexico ordinarily used for movement of a mobile home.

2. Allowable Costs. In addition to the mobile home allowances authorized in this subparagraph, the member also may transport HHG at Government expense from the old to the new PDS. However, the total amount the Government pays for mobile home transportation to/from a border crossing point/appropriate port and for transportation of the member's HHG between the old and new PDS may not exceed the Government's cost to transport the member's PCS weight allowance from the old to new PDS. (See example in subpar. 8.)

3. Member Married to Member. When both husband and wife are members, their prescribed PCS HHG weight allowances may be combined for determining the maximum amount the Government may pay to move their mobile home when each member is:

- a. entitled to a mobile home allowance, and
- b. authorized movement of a mobile home on PCS orders

4. Single Member/Concurrent Travel Performed. A member:

- a. without dependents, or
- b. whose dependents travel concurrently to the new PDS which is neither in CONUS nor Alaska,

is entitled to mobile home transportation to a selected point as in subpar. 5 below.

NOTE: Selected point is a location within CONUS or Alaska where the mobile home is kept while a member and dependents (or single member) is at an OCONUS PDS or in Hawaii.

5. Dependents Travel to Designated Place/Selected Point in CONUS or Alaska. When, incident to a PCS from a PDS within either CONUS or Alaska to a PDS which is neither in CONUS nor Alaska, and member's dependent(s):

- a. travel to a designated place in either CONUS or Alaska, or
- b. choose to establish a residence in a mobile home at a selected point in either CONUS or Alaska even though concurrent travel to the member's new PDS is authorized,

the member is entitled to mobile home transportation and shipment of HHG removed from the mobile home (see par. U5515-G) to the designated place or selected point. The member also may transport unaccompanied baggage and HHG to the new PDS. The Government's cost to transport the mobile home, any HHG removed from the mobile home (see par. U5515-G) and unaccompanied baggage and HHG to the new PDS for the member's use shall not exceed the Government's cost to transport the member's PCS weight allowance between the old and new PDS. (See example in subpar. 8.)

6. Dependents Travel from Designated Place in CONUS or Alaska. When dependents are authorized travel to/from the designated place in either CONUS or Alaska to the member's new PDS (which is neither in CONUS nor Alaska), the member is entitled to mobile home transportation from the designated place to the border

whichever may have occurred last, to the new PDS.

F. Transportation Before Orders Issued. In case of emergency, exigency of the Service, or when required by Service necessity (as determined by the appropriate official of the Service concerned), a member's mobile home may be transported under par. U5510-A or B before PCS orders are issued, as provided in par. U5330-G. The member is entitled to reimbursement under par. U5510-B only if PCS orders are later issued, and the reimbursement voucher is supported by a certificate of the order-issuing official or the designated representative that the member was advised before the mobile home was transported that these PCS orders would be issued.

G. HHG Removed from Mobile Home to Meet Safety Requirements. HHG which would otherwise be authorized transportation at Government expense under Part D, and which must be removed from a mobile home to meet safety requirements, may be transported at Government expense under par. U5330-F5.

U5520 EXCESS COSTS FOR MOBILE HOME TRANSPORTATION OF SEPARATED MEMBER, DECEASED MEMBER, AND HEIRS OF DECEASED MEMBERS

Upon a member's:

1. discharge, resignation, or separation from active duty resulting in a nonpay status, or
2. decease, and
3. when authorized by Service regulations,

transportation of mobile homes involving excess costs (see par. U1010-B8) may be made. The Government is obligated only for the total authorized cost. The member (or heirs, in the case of a deceased member) may arrange for mobile home transportation out of personal funds and apply for reimbursement of the amount allowable under this Part.

U5530 LOCAL MOVES

A member, who is ordered by the commanding officer of the installation concerned to vacate the (either Government or economy) premises on which the mobile home is located, is entitled to Government procured transportation or reimbursement for the expenses incurred (including temporary storage under par. U5555) for mobile home transportation to another site in the vicinity of the member's PDS. The reimbursable expenses include those necessarily incurred in making the mobile home ready for transportation, moving it to another location, and installing it at the new site (52 Comp. Gen. 69 (1972)).

***U5540 MOBILE HOME TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES**

A. When Dependents Travel Before the Member's PCS Due to Official and Personal Situations

1. General. A member entitled to HHG transportation under par. U5370-D2 and 3:
 - a. to a designated place in CONUS, or
 - b. from a point outside CONUS and Alaska to a designated place in Alaska,

is entitled to mobile home transportation to the designated place in CONUS or Alaska, as applicable, if the conditions in par. U5502 are met. This mobile home transportation is in lieu of shipping HHG except as authorized in par. U5330-F3. The orders authorizing dependent transportation under par. U5240 also may authorize HHG/mobile home transportation and should specify under which of the above-cited subparagraphs in

par. U5370 the transportation is authorized. After a mobile home is shipped incident to dependent travel and transportation before PCS orders, no further mobile home transportation is authorized before the member's next PCS from the overseas PDS.

2. Member Assigned to Full PCS Weight Allowance Area. The amount the Government pays for mobile home and HHG (see par. U5330-F3) transportation to the designated place may not exceed what it would have cost the Government to transport the member's PCS weight allowance from the overseas PDS to the designated place. For example: Dependents early return from Hawaii. 1,000 pounds of HHG are shipped from Hawaii to the designated place in Detroit, MI. The member's mobile home was last transported at Government expense to Dothan, AL. Member has a 12,500-pound PCS weight allowance. Member's entitlement for mobile home transportation is based on what it would have cost to move 11,500 pounds of HHG from Hawaii to Detroit.

3. Member Assigned to Administrative Weight-Restricted Area. The mobile home may be transported from a point in CONUS (or Alaska, if applicable) to the designated place. The Government's cost for transporting the mobile home may not exceed what it would have cost the Government to transport the member's PCS weight allowance, minus the weight of HHG shipped from OCONUS, from:

- a. the member's last PDS in CONUS (or Alaska), or
- b. the port in CONUS (or Alaska) through which the member's HHG from OCONUS would be shipped to the designated place, whichever is to the member's advantage (see Example 1).

Exception: If a member owned a mobile home and was entitled to, but did not, move it to the last CONUS PDS while serving there, when the dependents' advance return from the administrative weight-restricted area, the mobile home may be shipped at Government expense from the point at which it was located when it could have been transported at Government expense to the member's last PDS in CONUS or Alaska.). The constructive Government cost for this mobile home transportation shall be based on the member's PCS weight allowance on the effective date of the orders from that station (see Example 2).

EXAMPLE 1

Member was assigned to Fort Carson, CO and bought a mobile home while there. The member was then assigned to an administrative weight restricted area in Germany, and was restricted to shipment of 2,000 pounds of HHG to Germany. The member left the mobile home in the Fort Carson area. The dependents accompanied the member to Germany. After residing there for a year, the dependents early return and 1,000 pounds of HHG/unaccompanied baggage are shipped from Germany to the designated place in Detroit, MI. The member requests the mobile home be moved from Fort Carson to Detroit. The member has a 12,500-pound PCS weight allowance. Member has 11,500 pound PCS weight allowance remaining. The member's entitlement for mobile home transportation is computed based on what it would have cost to move 11,500 pounds of HHG from Fort Carson to Detroit. The computation is based on the distance from Fort Carson to Detroit as that is advantageous to the member over Bayonne, NJ to Detroit.

EXAMPLE 2

A member was assigned to Fort Lewis, WA and bought a mobile home while there. The member was next assigned to Fort Carson, CO. At that time, the member's PCS weight allowance was 8,000 pounds. 1,000 pounds of HHG were shipped from Fort Lewis to Fort Carson and the mobile home was left in the Fort Lewis area. The member was later assigned to an administrative weight restricted area in Germany, and was restricted to shipment of 2,000 pounds of HHG to Germany. The mobile home was left in the Fort Lewis area. The dependents accompanied the member to Germany. After residing there for a year, the dependents early return to a designated place in Detroit, MI. 1,000 pounds of HHG/unaccompanied baggage are shipped from Germany to Detroit. The member requests mobile home shipment from Fort Lewis to Detroit. The member now has a 9,000-pound PCS weight allowance. 8,000 pounds remain of the weight allowance that may be shipped within CONUS on the early return travel authorization. Member's mobile home transportation entitlement is computed based on what it would have cost to move 7,000 pounds of HHG from Fort Lewis and 1,000 pounds from Fort Carson. In the computation, 7,000 pounds is used from Fort Lewis to Detroit because the member was only entitled to 8,000 pounds when assigned

from Fort Lewis and had shipped 1,000 pounds at that time to Fort Carson. The remaining 1,000 pounds that is authorized shipment within CONUS on the early return travel authorization from Germany is used in the computation for the distance from Fort Carson to Detroit as that is advantageous to the member over Bayonne, NJ, to Detroit.

B. Mobile Home Transportation Incident to Alert Notice. A member entitled to HHG transportation under par. U5370-F is entitled to mobile home transportation to a designated place in CONUS or in Alaska, if the conditions in par. U5502 are met. When the mobile home is transported after the alert notice, but the member's movement to the dependent restricted OCONUS PDS is canceled, subsequent mobile home transportation is authorized to the member's PDS if the PDS is in CONUS or Alaska. When the PDS is in Canada, Mexico, or Central America, the measure of entitlement is in par. U5505-C1.

C. Mobile Home Transportation Incident to Tour Extension. A member on a tour of short duration (less than prescribed tour length) at a PDS, who has used the mobile home entitlement upon assignment to that station, is entitled to mobile home transportation at Government expense from the place the mobile home is located to the PDS, up to the entitlement from the old to new PDS. The entitlement is limited to that situation when a tour is extended:

1. due to unusual circumstances, and
2. due to the needs of the Service.

This entitlement also applies if a member chooses not to move a mobile home to that PDS initially because of the anticipated short time of assignment there (B-208861, November 10, 1982).

U5545 MOBILE HOME TRANSPORTATION WHEN MEMBER OFFICIALLY REPORTED AS DEAD, INJURED, ILL, ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH

A. Member Officially Reported as Absent in Missing Status

1. General. This paragraph applies to mobile homes owned by members on active duty inside or outside the United States who are officially reported as absent for a period of more than 29 days in a missing status (see Appendix A.)

2. When Transportation Is Authorized. Transportation of a mobile home, for use as a residence by a dependent otherwise entitled to transport HHG under par. U5372, is authorized to a member's official HOR or to another location authorized/approved by the official designated by Service regulations when official notice is received that the member is absent for a period of more than 29 days in a missing status.

3. Additional Moves--Member Reported as Missing for More Than 1 Year. A mobile home transported under subpar. 2 may again be transported when the member has been officially reported as absent for a period of more than 1 year in a missing status, and the Secretarial Process determines the circumstances in the case justify an additional move. Also, if HHG were previously transported under par. U5370-G, a mobile home may be transported under this subparagraph.

4. Entitlement. A dependent authorized to transport a mobile home under this subparagraph is entitled to one or a combination of the following:

- a. transportation by a transportation officer by Government or commercial means;
- b. personally arranged transportation via a commercial transporter;
- c. transportation by a means other than those specified in items a and b.

All transportation and incidental costs of moving a mobile home under this subparagraph shall be borne by the Government. The ceiling prescribed elsewhere in this Part is inapplicable. Any payment authorized by this subparagraph may be made in advance of the transportation.

B. Upon Death of Member. When a member with a mobile home dies while on active duty, one dependent of the member is entitled to the mobile home allowances from the place the mobile home is located on date of death to a place designated by that dependent, provided:

1. the mobile home is to be used by the dependent as a residence at destination, and
2. mobile home transportation is completed within 1 year after the member's death, or
3. the mobile home is turned over to a transportation officer within 1 year after the member's death when transportation is to be arranged by the Government.

An extension of the time limits in items 2 and 3 may be authorized/approved by the Secretarial Process (see par. U5012-I).

U5555 TEMPORARY STORAGE

A. General. Temporary storage is storage authorized with the transportation of a mobile home. This storage is cumulative and may accrue at place of origin, in transit, at destination, or any combination thereof. When storage facilities are unavailable at origin or at destination, storage may be in the nearest available storage facility authorized/approved by the responsible transportation officer. In computing the storage periods, the period of actual storage governs, regardless of commercial billing practices. The temporary storage cost is excluded when comparing the mobile home transportation total cost with the member's PCS weight allowance transportation total cost for the purpose of computing the measure of entitlement authorized. Except as provided in subpars. C and D, the member shall bear all temporary storage costs when a mobile home is placed therein under PCS orders and then not transported.

B. Time Limits

1. First 90 Days of Storage. A member is entitled to mobile home temporary storage at Government expense for 90 days with any authorized mobile home transportation. When a mobile home remains in storage after the initial 90-day period, all storage charges accruing after expiration of the first 90-day period shall be borne by the member unless additional storage is authorized/approved under this paragraph.

2. Storage After the First 90 Days. When, because of conditions beyond the member's control, a mobile home must remain in temporary storage after the first 90 days, additional storage for not more than an additional 90 days may be authorized/approved by the transportation officer or other officer designated by the Service concerned. Requests for authorization/approval of additional storage must be accompanied by the member's statement of all the facts in the case. Among the reasons for which additional storage may be authorized/approved are:

- a. serious illness of the member;
- b. serious illness or death of a dependent;
- c. directed TDY after arrival at PDS;
- d. nonavailability of suitable permanent location for mobile home; or
- e. acts of God.

C. Orders Amended, Modified, Canceled or Revoked

1. Orders Amended or Modified. A member on PCS orders, which are amended or modified before the member arrives at destination but after the date the mobile home has been released to a carrier or the Government for shipment or temporary storage, is entitled to the type of storage authorized under the original PCS orders until the effective date of the amended orders. Thereafter, the entitlement to storage shall be determined under the amended PCS order.

2. Orders Canceled or Revoked. A member on PCS orders, which are canceled or revoked after the date a mobile home is released to a carrier or the Government for shipment or temporary storage, is entitled to the type of storage authorized under the original PCS orders until the date of cancellation or revocation. Thereafter, the member is entitled to temporary storage with mobile home return shipment or delivery to an authorized place.

D. Further PCS Orders Issued After Member Arrives at New PDS. A member who receives further PCS orders after arriving at a new PDS, and whose mobile home is in temporary storage when the PCS orders are received, is entitled to a continuation of temporary storage (regardless of the time limit prescribed in subpar. B) until the effective date of the new PCS orders or for 180 days, whichever occurs first. Subsequent entitlement to storage shall be determined under the new PCS orders.

U5560 ADVANCE OF MOBILE HOME ALLOWANCES

Mobile home allowances may be paid in advance (see par. U1010-B4) when those eligible personally procure transportation (including necessary incidental expenses) of a mobile home. For Services whose HHG shipments are arranged under MTMC regulations, 105 percent of the Code 1 segmented line-haul and 105 percent of the Code 1 max-pack base line rates shall be used to compute the maximum advance that may be paid. For NOAA and PHS, what it would have cost the Government to transport the member's PCS weight allowance between the authorized points shall be determined by using the method the Service would have selected to move the member's HHG.

PART G: DISLOCATION ALLOWANCE (DLA)

U5600 PURPOSE

The purpose of DLA is to partially reimburse a member, with or without dependents, for the expenses incurred in relocating the member's household on a PCS or incident to an evacuation (see par. U6012 and U6059). This allowance is in addition to all other allowances authorized in this Volume and may be paid in advance (37 U.S.C. §407).

U5605 DEFINITION OF TERMS

A. Member With Dependents. As used in this Part, "member with dependents" means a member who, on the effective date of PCS orders, has dependents entitled to transportation in connection with the PCS. (A member, whose spouse is a dependent on the effective date of the member's PCS orders, is considered to be a member with dependents for DLA entitlement purposes, even though the spouse was a former member and received travel allowances upon separation from the Service (63 Comp. Gen. 55 (1983)).

B. Member Without Dependents. As used in this Part, "member without dependents" means a member who:

1. has no dependents;
2. is not entitled to travel and transportation allowances for travel of dependents under par. U5203-B in connection with a PCS (see subpar. A for exceptions in parenthesis); or
3. has dependents entitled to travel and transportation allowances under par. U5203, but the dependents do not relocate in connection with a PCS (59 Comp. Gen. 376 (1980)).

U5610 ELIGIBILITY

A. Member With Dependents. A member with dependents is entitled to a DLA when dependents:

1. relocate in connection with a PCS,
2. move in connection with the closure or realignment of a military installation (see par. U5630-B12),
3. move to a designated place incident to an evacuation (IAW pars. U6012 and U6059), or
4. as otherwise authorized in this Part.

*B. Member Without Dependents. A member without dependents (see par. U5630-E for rules that apply when a member is married to a member) is entitled to DLA when:

1. transferred to a PDS where Government quarters are not assigned, or
2. ordered to move in connection with the closure or realignment of a military installation (see par. U5630-B12).

In the circumstances of item 1, Government quarters occupancy upon arrival at a new PDS does not preclude entitlement to a DLA if the Government quarters were assigned for a period of 60 or fewer days. When calculating the 60 days, exclude days the member is deployed or TDY. In justifiable cases, up to 60 additional days may be authorized/approved by the member's commanding officer for a maximum of 120 days.

U5615 DETERMINING AMOUNT PAYABLE

A. General. DLA rates are in Table U5G-1 (and Table U5G-2 for secondary DLA IAW par. U5630-B6 only). DLA is based on the member being with or without dependents (par. U5605) on the effective date of the PCS orders or orders directing the member to move in connection with the closure or realignment of a military installation.

B. Dependents Authorized to Relocate in Connection With PCS but Delay Their Travel. When dependents are authorized to travel but do not move with the member, DLA at the without dependent rate may be paid provided the member is not assigned Government quarters at the new PDS. If the dependents later join the member and are entitled to such travel at Government expense, the member may be paid the difference between the DLA entitlement at the with dependent rate and the without dependent rate.

U5620 FISCAL YEAR LIMITATION ON PAYMENT OF DLA

A. General. Under 37 U.S.C. §407, members are entitled to only one DLA during a fiscal year, unless the:

1. Secretary concerned determines the exigencies of the Service require more than one PCS during the current fiscal year (The authority to make this determination may be delegated no lower than general/flag officer level in the Army, Navy, Air Force, O-6 in the Marine Corps, at the headquarters level that directs assignments for the Service concerned. Based on SECDEF memo "Waiver Authority for Dislocation Allowance Entitlements" of 5 June 1995, this authority for humanitarian or Exceptional Family Member Program (EFMP) assignments may be delegated to O-6 level at the headquarters that direct humanitarian or EFMP assignments for the Service concerned.);
2. member is on PCS to, from, or between courses conducted, controlled and managed by one or more of the Services;
3. eligible dependents are relocated to a designated place incident to an evacuation (see par. U6012 and U6059);
4. movement of a member's household is made in conjunction with a national emergency or in time of war;
5. movement of a member and/or dependents is made as envisioned by pars. U5630-B6, B8 or B10; or
6. movement of member's and or dependents household is made in connection with closure or realignment of a military installation.

B. Application of Fiscal Year Limitation on Payment of DLA

1. When determining the fiscal year in which entitlement to a DLA occurs, the date of the member's departure (detachment) from the old PDS in compliance with PCS orders will govern.
2. Prior PCS moves in the same fiscal year for which a DLA was not authorized shall be excluded from the computation. Example: PCS moves of a member without dependents when assigned to Government quarters carry no DLA entitlement. Example: Multiple DLA payments are appropriate for PCS moves to, from, or between courses conducted at an installation of the Services, or conducted, controlled and managed by one or more of the Services at a civilian educational institution, or elsewhere.
3. Except under the conditions in subpar. A, items 2 and 5, and item 2 above, all PCS moves (including those approved by the Secretary concerned) are counted to determine if the statutory limitation applies and Secretarial approval of DLA for the next PCS is required.

U5630 FACTORS AFFECTING ENTITLEMENT

A. General. Under par. U5610, members are entitled to DLA for PCS moves and evacuation of dependents. These are the normal categories of entitlement. There are a number of other situations in which members may or may not be entitled to DLA. The following subparagraphs explain the entitlement under these special circumstances.

PART H: TEMPORARY LODGING EXPENSE (TLE) ALLOWANCE WITHIN CONUS**U5700 PURPOSE**

TLE is intended to *partially* pay for lodging/meal expenses when a member/dependent(s) occupy temporary quarters *in CONUS* due to a PCS.

***U5705 ENTITLEMENT**

A. A member is entitled to TLE reimbursement not to exceed the number of days authorized in par. U5710:

1. before leaving the old CONUS PDS, designated place (see Appendix A), or (beginning October 5, 1999) an enlisted member's CONUS HOR or technical school, if the member is reporting to the member's first PDS,
2. after arriving at the new CONUS PDS (including (beginning October 5, 1999) an enlisted member's first PDS, if the member is reporting there from HOR or initial technical school), designated place,
3. when househunting is performed after the member PCSs to the new PDS (i.e., in conjunction with a PCS),
4. for the elapsed time between PDSs when per diem is not payable, and
5. when the member's PCS orders are cancelled/revoked after the member occupies temporary quarters, the member is entitled to receive TLE reimbursement up to the maximum number of days allowable.

NOTE: The days covered must have been spent in the vicinity of the old/new PDS, designated place, or (ICW being ordered to active duty) an enlisted member's CONUS HOR or initial technical school.

Example: If a member has 8 days elapsed time (e.g., proceed, delay, travel, etc.) between PDSs and the allowable travel time is 7 days, the member may be paid TLE for one day if spent near the old or new PDS. The additional available 'TLE days' may be claimed for days spent near the old PDS before (or after) the member checked out of the activity at the old PDS, and/or at a designated place (see Appendix A) en route, and/or near the new PDS before (or after) the member checked into the new activity at the new PDS. If a member has 22 days elapsed time between PDSs and the allowable travel time is 7 days, the member may be paid the maximum allowable TLE allowance for days spent at/near the old/new PDS or a designated place en route as described in the 8-day example.

B. A member is not entitled to TLE:

1. due to a move when entering active duty, except (beginning October 5, 1999) for enlisted members reporting to their first PDS,
2. due to a move when leaving active duty,
3. for a househunting trip taken before the member moves to the new PDS (i.e., not in conjunction with a PCS), or
4. for a dependent(s) acquired after the effective date of PCS orders.

NOTE: For the next PCS, the member is entitled to TLE for the acquired dependent including in the vicinity of the place the dependent was acquired.

U5710 TIME LIMITATIONS

TLE may not be paid for more than:

1. 10 days for a PCS to a CONUS PDS (a member may split the days among old CONUS PDS, new CONUS PDS, and designated place in CONUS),
2. 5 days for a PCS to an OCONUS PDS (a member may split the days between old CONUS PDS and designated place in CONUS), or
3. beginning October 5, 1999, 10 days for enlisted members reporting to their first PDS from their HOR or initial technical school (a member may split the days among CONUS HOR or initial technical school, designated place in CONUS, and CONUS PDS; if first PDS is OCONUS, a member may split the days between CONUS HOR or initial technical school and designated place in CONUS).

U5715 TEMPORARY QUARTERS

Temporary quarters for the member/dependent(s):

1. must be a temporary place of residence;
2. must be in the vicinity of the old and/or new PDS/designated place;
3. may be allowed if assigned family-type Government quarters are not occupied:
 - a. because the HHG have not been shipped from the old PDS;
 - b. because the HHG have not been received at the new PDS;
 - c. because the quarters are undergoing repair/renovation;
 - d. because the HHG have been packed, picked up and/or shipped from the losing PDS;or
 - e. for similar reasons.

NOTE: Lodging receipts are required. When member/dependent(s) stay with friends/relatives, lodging cost for that day is zero. However, the meals portion is payable.

U5720 REIMBURSEMENT

A. Member Married to Member. When both spouses are members:

1. each may be reimbursed up to \$110 per day,
2. both may not claim the same dependent(s) for TLE; and
3. a member is not a dependent for TLE payment.

B. Per Diem Rate Used. For TLE reimbursement:

1. the locality per diem rate is used, or
2. when a member and dependents occupy temporary quarters at different locations, the highest applicable locality per diem rate is used in the computation.

C. Maximum Reimbursement. A member:

1. may be reimbursed a maximum of \$110 per day for TLE (B-221732, April 10, 1987), (this applies if a member and dependent(s) occupy temporary quarters on the same *or* different days);

2. may choose the days TLE is claimed when occupying temporary quarters on different days than the dependent(s);
3. and dependent(s) may occupy temporary quarters on different days, but TLE is determined as if lodgings were occupied on the same days; and
4. should use available Government quarters (see par. U1045).

NOTE: *When Government quarters are available and other lodgings are used, lodging reimbursement is limited to the Government quarters' cost (see par. U1045).*

D. Reimbursement Example:

1. A member occupies temporary quarters at the new PDS for 12 days (1-12 April).
2. The member's dependent(s) also occupy temporary quarters for 12 days (18-29 April).
3. The member selects 1-10 April (member) and 18-27 April (dependents) for TLE.
4. Reimbursement for the daily ***combined*** total expenses of the member and dependent(s) (e.g., 1 April for the member and 18 April for the dependents) shall not exceed \$110 per day.

E. Reimbursement Computation

Step 1: Determine Maximum Daily TLE Allowance. Multiply the percentage in the following table by the applicable locality per diem rate prescribed in Appendix D.

No. of Eligible Persons Occupying Temporary Quarters	Percentage Applicable
Member or 1 dependent:	65%
Member and 1 dependent, or 2 dependents only:	100%
For each additional dependent add:	25%

NOTE: *For member married to member couples, each spouse begins with 65%. Each dependent then increases the percentage for the member claiming that dependent.*

Step 2: Determine M&IE Equivalency

- a. Multiply the daily TLE allowance computed in Step 1 by 46% if:
 - (1) it is the first or last day of TLE, or
 - (2) lodgings used do not have facilities for preparing/eating meals, or
 - (3) lodgings are provided by a friend/relative, or
 - (4) a Government mess is not used for all three meals, ***otherwise***
- b. Multiply the daily TLE allowance computed in Step 1 by 23%.

The installation commander determines if temporary lodging facilities (see Appendix A) are adequate for preparing/eating meals. The member certifies adequacy/inadequacy of facilities for preparing/eating meals at other than temporary lodging facilities.

Step 3: Determine Gross Daily Equivalency. Add the result in Step 2 to the allowable daily lodging cost (including lodging taxes).

Step 4: Determine Net Daily Equivalency. Deduct the total daily allowances (housing allowances and BAS) received from the result in Step 3.

NOTE: Do not deduct:

1. *housing allowances when staying with friends/relatives,*
2. *housing allowances for a member with a dependent(s) if the claim is for the member only,*
3. *housing allowances if the member is assigned to Government quarters that are uninhabitable or the member does not receive a housing allowance, and*
4. *BAS when not paid, or if TLE is being computed only for dependents.*

Step 5: Determine Applicable Daily Rate

Compare \$110.00 with the amounts found in Steps 1 and 4. Pay the least of these three amounts for each day.

EXAMPLE 1 -- TLE ALLOWANCE

(NOTE: Locality per diem, BAS, and Housing Allowance rates used in this example may not be the rates currently in effect and are for illustration purposes only).

A member with no dependents is ordered on a PCS from one CONUS PDS to another. Each PDS has a different per diem rate. After reporting at the new PDS, the member occupies temporary quarters at the new PDS for 4 nights \$47.50 (42.75 per night plus tax \$4.75). The new PDS locality per diem rate is \$112. The member is entitled to TLE computed as follows:

1. Determine maximum rate (given percent x locality rate).	65% x \$112.00 = \$72.80
2. Multiply result in Step 1 by 46% (or 23% when applicable).	46% x \$72.80 = \$33.49
3. Add the result in Step 2 to the actual NTE allowable daily lodging cost (including lodging tax).	\$33.49 + \$47.50 = \$80.99
4. Deduct daily allowance(s) from Step 3.	\$80.99 - \$28.30 = \$52.69
Housing Allowance =	\$22.60
BAS =	\$ 5.70
Total =	\$28.30
5. Compare \$110 with amounts in Steps 1 and 4 and pay the least amount for each day. Pay \$52.69 per day.	\$110.00 vs. \$72.80 vs. \$52.69; \$52.69 x 4 days = \$210.76

EXAMPLE 2 -- TLE ALLOWANCE

(NOTE: Locality per diem, BAS, and Housing Allowance rates used in this example may not be the rates currently in effect and are for illustration purposes only. See Appendix A or D for the current standard CONUS rate.)

A member with a spouse (not entitled to basic pay) and two children is ordered on a PCS from one CONUS PDS to another (the standard CONUS per diem rate applies to both PDSs). After reporting to the new PDS, the member and dependents occupy temporary quarters off-post for 4 nights at \$80 (72 per night plus tax \$8). The member certifies that Government quarters are not available. The member is entitled to a TLE, computed as follows:

1. Determine maximum rate (given percent x locality rate).	150% x \$80.00 = \$120.00
2. Multiply result in Step 1 by 46% (or 23% when applicable).	46% x \$120.00 = \$55.20
3. Add the result in Step 2 to the actual NTE allowable daily lodging cost (including lodging taxes).	\$55.20 + \$80.00 = \$135.20
4. Deduct daily allowance(s) from Step 3.	\$135.20 - \$26.65 = \$108.55
Housing Allowance =	\$22.66
BAS =	\$ 3.99
Total =	\$26.65
5. Compare \$110 with amounts in Steps 1 and 4 and pay the least amount for each day. Pay \$108.55 per day.	\$110.00 vs. \$120 vs. \$108.55; \$108.55 x 4 days = \$434.20

EXAMPLE 3 - TLE ALLOWANCE

(NOTE: Locality per diem, BAS, and Housing Allowance rates used in this example may not be the rates currently in effect and are for illustration purposes only. See Appendix A or D for the current standard CONUS rate.)

A member married to member couple with two dependents is ordered on a PCS from one CONUS PDS to another (the standard CONUS per diem rate applies to both PDSs). After reporting at the new PDS, the members and dependents occupy temporary quarters off-post for 4 nights at \$100 (90 per night plus tax \$10). Each member is entitled to TLE up to \$110 per day. The \$100 lodging cost is divided evenly between both members. The members certify that Government quarters are not available. TLE in this case is computed as follows:

Member #1 (with 1 dependent)	
1. Determine maximum rate (given percent x locality rate).	100% x \$80.00 = \$80.00
2. Multiply result in Step 1 by 46% (or 23% when applicable).	46% x \$80.00 = \$36.80
3. Add the result in Step 2 to the actual NTE allowable daily lodging cost (including lodging tax).	\$36.80 + \$50.00 = \$86.80

4. Deduct daily allowance(s) from Step 3.	$\$86.80 - \$22.24 = \$64.56$
Housing Allowance =	$\$17.25$
BAS =	$\$ 4.99$
Total =	$\$22.24$
5. Compare \$110 with amounts in Steps 1 and 4 and pay the least amount for each day. Pay \$64.56 per day.	$\$110.00$ vs. $\$80$ vs. $\$64.56$; $\$64.56 \times 4$ days = $\$258.24$

Member #2 (with 1 dependent)	
1. Determine maximum rate (given percent x locality rate).	$100\% \times \$80.00 = \80.00
2. Multiply result in Step 1 by 46% (or 23% when applicable).	$46\% \times \$80.00 = \36.80
3. Add the result in Step 2 to the actual NTE allowable daily lodging cost (including lodging tax).	$\$36.80 + \$50.00 = \$86.80$
4. Deduct daily allowance(s) from Step 3.	$\$86.80 - \$25.47 = \$61.33$
Housing Allowance =	$\$20.48$
BAS =	$\$ 4.99$
Total =	$\$25.47$
5. Compare \$110 with amounts in Steps 1 and 4 and pay the least amount for each day. Pay \$61.33 per day.	$\$110.00$ vs. $\$80$ vs. $\$61.33$ $\$61.33 \times 4$ days = $\$245.32$

The combined **daily** amount paid to both members is \$125.89 (\$64.56 + \$61.33).
 The combined amount paid to both members for 4 days is \$503.56 (\$125.89 x 4).

EXAMPLE 4 - TLE ALLOWANCE

(NOTE: Locality per diem, BAS, and Housing Allowance rates used in this example may not be the rates currently in effect and are for illustration purposes only).

A member occupies temporary quarters at the new PDS for 12 days (1-12 April) at \$45.00 (40.50 per night plus \$4.50 tax). The new PDS locality per diem rate is \$95.00. The member's dependents (spouse and 1 child) occupy temporary quarters at the old PDS for 12 days (18-29 April) at \$60 (54.00 per night plus tax \$6). The locality per diem rate for the dependents' location is \$115.00. The period 1-10 April (member) and 18-27 April (dependents) were selected by the member for TLE.

	Member	Dependent(s)
1. Determine Maximum rate (given percent x locality rate).	$65\% \times \$95.00 = \61.75	$100\% \times \$115.00 = \115.00
Combined Total:	$\$61.75 + \$115 = \$176.75$	
2. Multiply result in Step 1 by 46% (or 23% when applicable).	$46\% \times \$61.75 = \28.41	$46\% \times \$115.00 = \52.90
3. Add the result in Step 2 to the actual NTE allowable daily lodging cost (including lodging tax).	$\$28.41 + \$45.00 = \$73.41$	$\$52.90 + \$60.00 = \$112.90$

Combined Total:	$\$73.41 + \$112.90 = \$186.31$
4. Deduct daily allowance(s) from the combined total in Step 3.	$\$186.31 - \$19.65 = \$166.66$
Housing Allowance =	\$12.50
BAS =	\$ 7.15
Total =	\$19.65
5. Compare \$110 with combined totals in Steps 1 and 4 and pay the least amount for each day. Pay \$110 per day.	$\$110.00$ vs. $\$176.75$ vs. $\$166.66$ $\$110.00 \times 10 \text{ days} = \1100.00

PART J: EARLY RETURN OF DEPENDENTS*U5900 DEPENDENT TRAVEL**

(NOTE: For HHG transportation ICW early return of dependents, see par. U5905.)

A. General. This paragraph covers situations in which dependents' early return travel before the member's PCS under certain circumstances is in the Government's best interest. Orders authorizing dependents' travel under this paragraph must cite the specific subparagraph under which the travel is authorized. Dependents must begin travel under subpars. B, C, or D before PCS orders are issued which relieve the member from the OCONUS PDS. For dependents' evacuation travel, see Chapter 6.

B. Official Situations. When a command-sponsored dependent becomes involved in an incident which:

1. is embarrassing to the U.S. Government;
2. is prejudicial to order, morale, and discipline in the command; or
3. gives rise to conditions in which the dependent's safety no longer can be ensured because of adverse public feeling in the area or because of force protection and anti-terrorism considerations;

dependents' travel and transportation allowances may be authorized through the Secretarial Process to a designated place, or, if the dependent is foreign-born, to a destination in the dependent's native country. The Secretary concerned may delegate the authority in this subparagraph to an officer in the grade of O-6 or higher who is the member's installation commander, or the commanding officer of the unit to which the member is assigned. In addition, while a member serves an OCONUS dependent-restricted tour, the dependents who were command-sponsored and remained at the member's old OCONUS PDS after the member's PCS, and foreign-born dependents who moved at Government expense to their native country (par. U5222-D1, item c), are eligible for dependents' travel and transportation allowances under this subparagraph, when applicable. A reasonable relationship must exist between the conditions and circumstances and the travel destination, which is determined through the Secretarial Process. Dependents' return travel to the OCONUS PDS is not authorized except for dependents described in item 3. Dependents described in items 1 and 2 may not be further moved at Government expense until the member is ordered on PCS from the OCONUS PDS or serves an IPCOT. If those dependents return at the member's personal expense and again are command-sponsored, the member is entitled to dependents' travel and transportation allowances from the PDS on a subsequent PCS. Entitlement under this subparagraph is in addition to, and has no affect on, the entitlement to dependents' travel and transportation allowances the member may have on the effective date of the next PCS orders (40 Comp. Gen. 554 (1961)).

C. National Interest

1. Dependents' Travel to Designated Place Authorized. When the Secretary concerned or more senior official determines that dependents must return from an OCONUS area for reasons of national interest before termination of the member's OCONUS tour, the major commander of the area concerned or the major commander's designated representative may authorize travel and transportation allowances for command-sponsored dependents from the OCONUS area to a designated place, or, if the dependents are foreign-born, to a destination in the dependents' native country.

2. Subsequent Entitlement. When the determining official in subpar. 1 later determines that the national interest no longer requires the absence of dependents from the OCONUS area, or PCS orders transfer the member to a PDS to which dependent travel is authorized, a member entitled to dependents' travel and transportation allowances under par. U5203-A is entitled to dependents' travel and transportation allowances from the designated place (or foreign country location) to the current PDS to which dependents' travel is authorized.

D. Personal Situations and Travel of Dependents in CONUS When Disciplinary Action is Taken Against Member Stationed OCONUS

1. General. At the request of a member permanently stationed OCONUS, travel and transportation allowances for command-sponsored dependents may be authorized through the Secretarial Process under this subparagraph to a designated place, or, if the dependents are foreign-born, to a destination in the dependents' native country, even though the member's PDS remains unchanged. In addition, while a member serves an OCONUS dependent-restricted tour, the dependents who were command-sponsored and remained at the member's old OCONUS PDS after the member's PCS, and foreign-born dependents who moved at Government expense to their native country, are eligible for travel and transportation allowances under this subparagraph, when applicable. Also a member stationed OCONUS, whose dependents reside in CONUS, is eligible for dependents' travel and transportation allowances under this subparagraph when the circumstances in subpar. 2, item h, apply. A reasonable relationship must exist between the conditions and circumstances and the travel destination, which is determined through the Secretarial Process. Travel under subpar. 2, items e and h, may be authorized upon request of a dependent/former dependent if the member is not available or has declined to make such a request. Early return of dependents may be approved when return travel is for the reasons in subpar. 2, items b and e (B-195708, October 17, 1979). Except for travel for the reasons in subpar. 2, items b and e, when dependents travel without orders under circumstances described in this paragraph, no reimbursement for such travel is authorized even though orders are later issued under par. U5905-C4 (B-157765, November 15, 1965).

2. Circumstances. The circumstances in which dependents' travel and transportation allowances may be authorized under this subparagraph are limited to the following:

a. essential medical treatment is not available at the member's PDS nor readily available in the theater. The member's request must be supported by medical documentation, including a statement by the attending physician, indicating that the treatment is essential to the well-being of the dependent;

b. the death, serious illness, or incapacitation of a dependent ordinarily caring for a member's minor dependents requires in the opinion of the authorizing/approving authority that those minor dependents be transported to a place where proper care may be maintained;

c. educational facilities or housing for dependents is inadequate. A statement from the authorizing/order-issuing official that the inadequacy of such educational facilities or housing was caused by conditions beyond the member's control and that knowledge of those conditions arose after dependents began to travel to the member's OCONUS PDS is required. (B-56558, June 25, 1965; 47 Comp. Gen. 151 (1967); and 57 id. 343 (1978));

d. conditions in an OCONUS theater are such that, although the evacuation of all dependents is neither warranted nor desired, the international situation is such that a member justifiably is concerned for the safety and well-being of dependents. Such determinations must be made by the Unified Commander and on the recommendation of the major commander of the Service concerned. *(Determination authority may be delegated no lower than general/flag officer rank in the headquarters of the respective Unified Command.)*;

e. the best interests of a member, or the dependents, and the Government are served by the movement of one or more dependents because of compelling personal reasons, such as financial difficulties, marital difficulties, unforeseen family problems, death or serious illness of close relatives, or for reasons of a humanitarian or compassionate nature; or because of other situations which have an adverse effect on the member's performance of duty. These determinations must be evidenced by the authorizing/approving official's statement. *This item must not be used to authorize student dependent transportation to CONUS for the purpose of attending school (57 Comp. Gen. 343 (1978).)*;

f. a dependent receives orders from a Selective Service Board to report to the U.S. for induction into the U.S. Armed Forces;

g. acceptable employment opportunities for dependent children aged 18 years or older at the foreign OCONUS PDS are lacking. The commanding officer of the activity concerned must determine that:

(1) because of the lack of employment opportunity at the PDS and the resulting idleness, the dependent child (children) are likely to become involved in situations creating embarrassment to the U.S. which place additional administrative burdens on the commanding officer or have adverse effects on the member's performance; and

(2) such early return is in the best interest of the member, or dependents, and the U.S.

h. a member is:

(1) sentenced by court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge, and dismissal);

(2) sentenced to confinement in a foreign or U.S. civil confinement facility;

(3) discharged OCONUS under other than honorable conditions;

(4) returned to CONUS for discharge under other than honorable conditions;

(5) returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;

(6) serving OCONUS and is dropped, sent to prison under sentence, or transferred as a prisoner to a place of detention;

(7) serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;

(8) discharged under other than honorable conditions after surrendering to military authorities in CONUS following a period of absence without leave from the OCONUS PDS; or

(9) convicted by court-martial and placed on leave involuntarily while awaiting completion of appellate review (63 Comp. Gen. 135 (1983)).

In each of the above circumstances, it must be shown that dependents' travel is in the Government's best interest. Dependents' travel and transportation allowances may be provided only when there is a valid need for the dependents to move. In connection with early return of dependents from OCONUS, it must be determined that the problem or situation occurred after arrival at the OCONUS PDS and local resources (on or off installation) cannot resolve the problem. Recommendations from religious, mental health, financial management, family counseling, and/or legal agencies should be obtained. If the member's situation does not meet the criteria, the request must be denied. ***Early return of dependents under this subparagraph must be applied judiciously; it is a last resort.*** The Secretary concerned may delegate the authority in this subparagraph to an officer in the grade of O-5 or higher, who is at the level of the member's installation commander, support group commander, or the commanding officer of the unit, to which the member is assigned (OSD/Compensation memo of 10 December 1991). Approval authority rests with the officer exercising special or general court-martial jurisdiction over the member for dependent travel under item h. Dependents must begin travel before PCS orders are issued which relieve the member from the OCONUS PDS. The authorizing/order-issuing official shall cite, in the dependents' travel orders, the specific item above that applies. Travel

- and transportation allowances for travel under items h(1)-(8) may not be authorized for a distance greater than that from the member's last or former OCONUS PDS or the place to which dependents were last transported at Government expense, as applicable, to the designated place or, if the dependents are foreign-born, to the dependents' native country. Under item h(9), such allowances may not be authorized for a distance greater than to the member's HOR or PLEAD. A copy of the appropriate statement and/or authorization/approval, required by this subparagraph, must support the transportation procurement documents for allowances under this subparagraph.
3. Return of Dependents to OCONUS Areas. A member may return dependents at personal expense (at Government expense if the member serves an IPCOT) to the OCONUS location from which they traveled. If those dependents are again command-sponsored, the member is entitled to dependents' travel and transportation allowances from the PDS on the subsequent PCS.
 4. Subsequent Entitlement. Entitlement to dependents' travel and transportation allowances under this subparagraph is in addition to, and has no effect on, the entitlement to such allowances the member may have on the effective date of the next PCS orders (40 Comp. Gen. 554 (1961)). A member otherwise entitled to dependents' travel and transportation allowances under par. U5203-A, whose dependents were not returned to an OCONUS area under subpar. 3, is entitled, upon reassignment from the OCONUS PDS, to dependents' travel and transportation allowances from the place to which they were transported under this paragraph to the destination authorized in the reassignment order.

E. Divorce or Annulment

1. To Whom Authorized. A member permanently stationed OCONUS whose marriage is terminated by divorce or annulment while so serving, may be authorized travel and transportation allowances for former family members. The former family members must have been formerly command-sponsored dependents as defined in Appendix A who were residing with the member OCONUS as specified in this subparagraph (53 Comp. Gen. 960 (1974)).
2. Conditions. Movement of former dependents under this subparagraph must be in the best interest of the U.S., the member, and the former dependents concerned.
3. By Whom Authorized. Movement of former family members under this subparagraph must be specifically authorized through the Secretarial Process.
4. By Whom Requested. The member, who was the former sponsor, should request movement of former family members. If the member is not available or declines to initiate such a request, the former spouse or former family member concerned may initiate the request.
5. Points Between Which Transportation May Be Authorized. Travel must originate at or in the vicinity of the member's present or former OCONUS PDS and must terminate in:
 - a. the U.S. or in a non-foreign OCONUS location, or
 - b. their native country if the former dependents are foreign-born.

The official referred to in subpar. 3 must determine that a reasonable relationship exists between the conditions and circumstances of the case and the destination.

6. Allowances. If transportation is not provided by the Government or by Government-procured means, reimbursement for personally procured commercial transportation is authorized under par. U5203-A, first itemization, item 2 and travel by POC as authorized in par. U5203-A, first itemization, item 3. Per diem is payable under par. U5210. The allowances authorized by this subparagraph are payable to the member. Payment may be made directly to the former spouse when the member executes a statement authorizing such direct payment (B-193430, February 21, 1979).

7. Time Limits. Travel under this subparagraph must be completed within 1 year after the effective date of the final decree of divorce or annulment (as applicable), or 6 months after the date the member completes personal travel from the OCONUS PDS incident to a PCS, whichever occurs first (53 Comp. Gen. 960 (1974)). An extension of the 6-month time limit may be authorized/approved for not more than 6 additional months by the commanding officer or a designated representative at the duty station where the dependents or former dependents are located. Authorization/approval must be justified on an individual case basis and only when delay is not merely a matter of personal preference. Return travel must be accomplished as soon as reasonably possible after the member's travel is completed. If an extension to the 6-month time limit is authorized/approved, travel under this subparagraph must be completed within 1 year after the:

- a. effective date of the final decree of divorce or annulment, as applicable; or
- b. date the member completes personal travel from the OCONUS PDS incident to a PCS;

whichever occurs first. The extension of the 6-month time limit may be granted for reasons such as hospitalization, medical problems, and completion of a school year that requires that a family member remain OCONUS past the 6-month limit (61 Comp. Gen. 62 (1981)).

8. Return of OCONUS Dependents

a. Change in Custody Agreement or Other Legal Arrangements. If, in the event of a change in custody agreement, or other legal arrangements, former family members again become dependent on a member, the dependents' return to the member's OCONUS PDS may be authorized through the Secretarial Process provided:

- (1) the member has not received PCS orders but otherwise would be entitled to dependent travel and transportation allowances under par. U5203-A;
- (2) the dependents' return is for the Government's convenience;
- (3) the dependents are command-sponsored before travel and the member has at least 12 months remaining on the tour at the OCONUS PDS on the date the dependents are scheduled to arrive there; and
- (4) the travel and transportation allowances may not exceed those from the place to which the former family members were transported under subpar. 5.

b. Remarriage. *If, in the event of remarriage, former family members again become dependents of the former sponsor, dependents' return to the member's OCONUS PDS at Government expense is not authorized.* If the member returns those dependents to the OCONUS PDS at personal expense and they are command-sponsored again, the member is entitled to dependents' travel and transportation allowances from the PDS on a subsequent PCS.

9. Subsequent Entitlements Not Affected. Travel of former family members under this paragraph is in addition to, and has no effect on, the member's entitlement to dependents' travel and transportation allowances on the effective date of the member's next PCS order (40 Comp. Gen. 554 (1961)).

U5905 HHG TRANSPORTATION

(NOTE: For dependent travel ICW early return of dependents see par. U5900.)

A. From Other Than the U.S. Due to Official Situations

1. General. Orders authorizing dependents' transportation from other than the U.S. or a non-foreign OCONUS area for official reasons in par. U5900-B, also may authorize HHG transportation within the authorized weight allowance in par. U5310-B, or the administrative weight limitation established by the Service concerned in accordance with par. U5315, as appropriate. The HHG may be transported from any location and/or from NTS to the designated place. These members also are entitled to NTS or continued NTS under par. U5380-C.

2. Dependents' Return to the Member's OCONUS PDS. When a member is authorized dependents' transportation to the member's OCONUS PDS under par. U5900-B, item 3, and when in the Government's best interest, the official authorizing dependents' transportation may authorize HHG transportation to the member's OCONUS PDS up to the cost from the place to which the HHG were previously transported under this subparagraph. However, at least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that PDS. Through the Secretarial Process, exceptions may be granted when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.

3. Entitlements on Next PCS Order. Entitlement to HHG transportation for dependents under this paragraph is in addition to, and has no effect on, the entitlement to HHG transportation on the member's next PCS (40 Comp. Gen. 554 (1961)). A member is entitled to ship up to, but no more than, the full HHG weight allowance under such orders. For example a member early returns dependents and 8,000 pounds HHG to a designated place. Upon subsequent PCS the member has a weight allowance of 11,000 pounds. The combined weight of HHG transported from the designated place, NTS, and OCONUS PDS to the new PDS may not exceed 11,000 pounds.

B. National Interest. Orders authorizing dependents' transportation under par. U5900-C also may authorize HHG transportation within prescribed weight allowances. This applies whether the HHG are OCONUS or in NTS. Transportation is authorized between the same places authorized in subpars. A and C.

C. From OCONUS Due to Personal Situations and in CONUS When Disciplinary Action is Taken Against a Member Stationed OCONUS

1. General. Orders authorizing dependents' transportation under pars. U5900-D and E also may authorize HHG transportation within the weight allowance in par. U5310-B, or the administrative weight limitation established by the Service concerned in accordance with par. U5315, as appropriate. The HHG may be transported from any location and/or from NTS to a designated place or, if the dependents are foreign-born, to a destination in the dependents' native country. These members also are authorized NTS or continued NTS under par. U5380-C. Otherwise, orders may be issued providing for early return of HHG transportation only if authorized/approved under subpars. 2 or 3.

2. Death of Dependents in OCONUS Areas. After the death of a sole dependent, or of all dependents, authorized to reside in an OCONUS area, a member is entitled to NTS of HHG located in the OCONUS area under par. U5380-L, table, item 15, up to the prescribed weight limit.

3. Dependents Currently at Appropriate Destination - Orders Not Issued. When dependents have traveled to an appropriate destination under circumstances which would have authorized their transportation under par. U5900-D had orders been issued, HHG transportation may be authorized provided orders are later issued approving dependents' transportation under the conditions in par. U5900-D, and confirming HHG transportation. Such orders must be supported by a determination of the member's commanding officer that:

- a. dependents traveled to an appropriate location where they intend to reside;
- b. their travel meets the conditions in par. U5900-D, except that a travel authorization for their transportation was not issued;

- c. the OCONUS status of dependents as command-sponsored remains unchanged (not applicable for a member's former dependents whose transportation could have been authorized under par. U5900-E); and
 - d. it is in the Government's best interest to issue orders approving dependents' transportation to an appropriate destination under par. U5900-D.
 4. Transportation of Former Family Members Incident to Divorce or Annulment. The official authorizing transportation of former family members under par. U5900-E also may authorize HHG transportation subject to the same conditions, circumstances, and terminal points in par. U5900-E for their personal travel. HHG must be turned over to a transportation officer or carrier for transportation within 1 year after the effective date of the final decree of divorce or annulment, or within 6 months after the date the member completes personal travel from the OCONUS PDS incident to a PCS, whichever occurs first. An extension of that 6-month time limit for HHG transportation may be authorized/approved the same as for dependent travel in par. U5900-E1. If the 6-month time limit is extended, the HHG must be turned over to a transportation officer or carrier for transportation within 1 year after the:
 - a. effective date of the final decree of divorce or annulment; or
 - b. date the member completes personal travel from the OCONUS PDS incident to a PCS;whichever occurs first.
 5. Dependents' Return Authorized to OCONUS Areas
 - a. Custody Agreement Change or Other Legal Arrangements. When a member is authorized dependents' return transportation to the same or subsequent OCONUS PDS under par. U5900-E8a, return HHG transportation to the member's OCONUS PDS, not to exceed the cost from the place to which they were previously transported under this subparagraph, when in the Government's best interest may be authorized through the Secretarial Process. However, at least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that station. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.
 - b. Member Serves an IPCOT. Incident to the member serving an IPCOT, when dependents are returned to the member's OCONUS PDS at:
 - (1) Government expense under par. U5900-D3, or
 - (2) personal expense and those dependents are subsequently command-sponsored,HHG transportation is authorized to the member's OCONUS PDS, but costs may not exceed the cost from the place to which the HHG were previously transported under this subpar. to the member's PDS. At least 12 months must remain in the member's tour at the OCONUS PDS on the day the HHG are scheduled to arrive at that station. Exceptions may be granted through the Secretarial Process when the HHG shipping time uses a portion of the 12 months at the OCONUS PDS.
 6. Entitlements on Next PCS Order. Entitlement to HHG transportation for dependents and former family members under this paragraph is in addition to, and has no effect on, the entitlement to HHG transportation based on dependency status and grade on the effective date of the member's next PCS (40 Comp. Gen. 554 (1961)). A member is entitled to ship up to, but no more than, the full HHG weight allowance under such orders.

Example 1: A member early-returns dependents and 8,000 pounds HHG to a designated place. Upon subsequent PCS the member has a weight allowance of 11,000 pounds. The combined weight of HHG transported from the designated place, NTS, and OCONUS PDS to the new PDS may not exceed 11,000 pounds.

Example 2: A member divorces at the OCONUS PDS and ships 5,000 pounds HHG to the CONUS for the former family. (a) The member remarries before the effective date of the next PCS order. Upon subsequent PCS the member may ship up to, but no more than, the authorized HHG weight allowance of 11,000 pounds. (b) The member is a member without dependents upon subsequent PCS with a weight allowance of 8,000 pounds. The member may ship up to the authorized weight allowance of 8,000 pounds.

7. Disciplinary Action Taken Against Member Stationed OCONUS or Member Discharged Under Other Than Honorable Conditions or Sentenced to Confinement with or without Discharge. When orders authorize dependents' transportation under par. U5900-D2, items h(1) through (8), HHG transportation may be authorized up to the Government cost from the member's last or former OCONUS PDS or the place to which last transported at Government expense, as applicable, to the member's HOR or PLEAD, the designated place, or, when granted through the Secretarial Process, to a destination in the dependents' native country if the dependents are foreign-born. The official authorizing the transportation determines the destination to which transportation is authorized and ensures that a reasonable relationship exists between that destination and the conditions and circumstances. When orders authorize dependents' transportation under par. U5900-D2, item h(9), HHG transportation may not be authorized for a distance greater than that from the member's last or former OCONUS PDS to the HOR or PLEAD. *NTS may not be authorized.*

8. Entitlement Following Confinement without Discharge. If a member's HHG are transported under subpar. 8, and following confinement the member returns to duty at a new PDS, the member is entitled to HHG transportation from any location where the HHG are located to the new PDS, up to the cost from the member's HOR or PLEAD to the new PDS, based on the grade held on the effective date of that PCS order to the new PDS. If the member's HHG were not transported under subpar. 8, HHG transportation is authorized from the location to which last transported at Government expense to the member's new PDS, based on the grade held on the effective date of that PCS order to the new PDS.

U5910 POV TRANSPORTATION

A. OCONUS Dependent Transportation Authorized. Orders authorizing dependents' transportation from OCONUS under par. U5900-B through F also may authorize transportation of one POV to the designated POV VPC/unloading port ordinarily serving the place to which dependents are authorized to travel. Diversion or re-consignment is permitted of a POV en route to the designated OCONUS POV VPC/unloading port serving the member's PDS on the date dependents are authorized to travel (see par. U5900-B through F).

B. Dependents Currently at an Appropriate Destination - Orders Not Issued. When dependents have traveled from the member's OCONUS PDS to an appropriate destination under circumstances which would have enabled orders to be issued authorizing their travel (see par. U5900-D), transportation of one POV from the designated POV VPC/loading port serving the OCONUS PDS may be authorized/approved if orders later are issued:

1. directing dependents' travel under the conditions of par. U5900-D, and
2. providing for the transportation of a POV to the designated POV VPC/unloading port ordinarily serving the location to which dependents' travel would have been authorized.

Such orders must be supported by a determination of the member's commanding officer (see guidance in par. U5905-C4).

C. Ex-Family Members' Travel Incident to Divorce or Annulment. If ex-family members travel under par. U5900-E is authorized, POV transportation also may be authorized. The POV must be turned over to a transportation officer within 1 year after the effective date of the final decree of divorce or annulment, whichever applies.

D. Dependents' Return to OCONUS Areas Authorized. Even if dependents are permitted to return to the OCONUS PDS at Government expense (see par. U5900-B, C, or F), return shipment of a POV to the OCONUS PDS is not authorized.

E. Entitlement on Next PCS. *A member who has transported a POV under subpars. A-C has no further POV transportation entitlement from the last or any previous OCONUS PDS to CONUS.*

U5915 MOBILE HOME TRANSPORTATION

A. General. A member entitled to HHG transportation under pars. U5905-A1, B, and C1, C2, C3, C7, and C8:

1. to a CONUS designated place, or
2. from a point outside CONUS and Alaska to a designated place in Alaska,

is entitled to mobile home transportation to the designated place in CONUS or Alaska, as applicable, if the conditions in par. U5502 are met. This mobile home transportation is in lieu of shipping HHG except as authorized in par. U5330-F3. The orders authorizing dependent transportation under par. U5900 also may authorize HHG/mobile home transportation and should specify under which of the above-cited subparagraphs in par. U5905 the transportation is authorized. *After a mobile home is shipped incident to the early return of dependents, no further mobile home transportation is authorized before the member's next PCS from the overseas PDS.*

B. Member Assigned to Full PCS Weight Allowance Area. The amount the Government pays for mobile home and HHG (see par. U5330-F3) transportation to the designated place may not exceed what it would have cost the Government to transport the member's PCS weight allowance from the OCONUS PDS to the designated place. For example: Dependents early return from Hawaii. 1,000 pounds of HHG are shipped from Hawaii to the designated place in Detroit, MI. The member's mobile home was last transported at Government expense to Dothan, AL. Member has a 12,500-pound PCS weight allowance. Member's entitlement for mobile home transportation is based on what it would have cost to move 11,500 pounds of HHG from Hawaii to Detroit.

C. Member Assigned to Administrative Weight Restricted Area. The mobile home may be transported from a point in CONUS (or Alaska, if applicable) to the designated place. The Government's cost for transporting the mobile home may not exceed what it would have cost the Government to transport the member's PCS weight allowance, minus the weight of HHG shipped from OCONUS, from:

1. the member's last CONUS PDS (or Alaska), or
2. the CONUS port (or Alaska) through which the member's HHG from OCONUS would be shipped to the designated place, whichever is to the member's advantage (see Example 1).

Exception: If a member owned a mobile home and was entitled to, but did not, move it to the last CONUS PDS while serving there, when the dependents return early from the administrative weight restricted area, the mobile home may be shipped at Government expense from the point it was located when it could have been transported at Government expense to the member's last PDS in CONUS or Alaska. The constructive Government cost for this mobile home transportation shall be based on the member's PCS weight allowance on the effective date of the orders from that station (see Example 2).

EXAMPLE 1

Member was assigned to Fort Carson, CO and bought a mobile home while there. The member was then assigned to an administrative weight restricted area in Germany, and was restricted to shipment of 2,000 pounds of HHG to Germany. The member left the mobile home in the Fort Carson area. The dependents accompanied the member to Germany. After residing there for a year, the dependents early return and 1,000 pounds of HHG/unaccompanied baggage are shipped from Germany to the designated place in Detroit, MI. The member requests the mobile home be moved from Fort Carson to Detroit. The member has a 12,500 pound PCS weight allowance. Member has 11,500 pound PCS weight allowance remaining. Member's entitlement for mobile home transportation is computed based on what it would have cost to move 11,500 pounds of HHG from Fort Carson to Detroit. The computation is based on the distance from Fort Carson to Detroit as that is advantageous to the member over Bayonne, NJ to Detroit.

EXAMPLE 2

A member was assigned to Fort Lewis, WA and bought a mobile home while there. The member was next assigned to Fort Carson, CO. At that time, the member's PCS weight allowance was 8,000 pounds. 1,000 pounds of HHG were shipped from Fort Lewis to Fort Carson and the mobile home was left in the Fort Lewis area. The member was later assigned to an administrative weight restricted area in Germany, and was restricted to shipment of 2,000 pounds of HHG to Germany. The mobile home was left in the Fort Lewis area. The dependents accompanied the member to Germany. After residing there for a year, the dependents early return to a designated place in Detroit, MI. 1,000 pounds of HHG/unaccompanied baggage are shipped from Germany to Detroit. The member requests mobile home shipment from Fort Lewis to Detroit. The member now has a 9,000-pound PCS weight allowance. 8,000 pounds remain on the weight allowance that may be shipped within CONUS on the early return travel authorization. The member's mobile home transportation entitlement is computed based on what it would have cost to move 7,000 pounds of HHG from Fort Lewis and 1,000 pounds from Fort Carson. In the computation, 7,000 pounds is used from Fort Lewis to Detroit because the member was only entitled to 8,000 pounds when assigned from Fort Lewis and had shipped 1,000 pounds at that time to Fort Carson. The remaining 1,000 pounds that is authorized shipment within CONUS on the early return travel authorization from Germany is used in the computation for the distance from Fort Carson to Detroit as that is advantageous to the member over Bayonne, NJ, to Detroit.

PART H: LEAVE TRAVEL AND TRANSPORTATION

U7200 LEAVE BETWEEN CONSECUTIVE OVERSEAS TOURS (COT)

A. Entitlement. Eligible members and their eligible dependents, if any, are entitled to the travel and transportation allowances authorized in Chapter 5, Parts B and C, for COT leave travel between authorized locations. Members and dependents may travel together or independently. **NOTE:** *No cruise or tour packages.*

1. Eligible Members. An eligible member is one stationed OCONUS who is ordered to:
 - a. consecutive tour of duty at the same (old) PDS, or
 - b. make a PCS between OCONUS PDSs to serve the prescribed tour at the new PDS and either:
 - (1) one of the tours is unaccompanied, or
 - (2) both tours are accompanied and the total time to be served at the PDSs at least equals the sum of the unaccompanied tour lengths for the PDSs (ASD (FM&P) memo of 13 April 1988).
2. Eligible Dependents. An eligible dependent is one who:
 - a. is a dependent as defined in Appendix A (except a child described in item 8 of the definition) on
 - (1) the last day of the member's first tour at the old OCONUS PDS; or
 - (2) the effective date of the member's PCS to the new OCONUS PDS;
 - b. is command sponsored for both tours;
 - c. is/was (in the case of deferred leave travel and evacuated dependents) located at or in the vicinity of the member's old OCONUS PDS; and
 - d. accompanies the member during both tours.
3. Authorized Locations
 - a. Travel between authorized locations is travel:
 - (1) between the old OCONUS PDS and an authorized destination, and return, if serving consecutive tours at the old PDS;
 - (2) from the old to the new OCONUS PDSs via an authorized destination; or
 - (3) between the new OCONUS PDS and an authorized destination, and return, if deferred IAW subpar. B.
 - b. An authorized destination is the member's HOR or a place no farther distant. In addition, the Secretarial Process may authorize/approve any other destination.
 - c. A member and/or dependents may return to the old PDS at Government expense from an authorized destination to drive a POC to a new PDS.
 - d. The Secretarial Process may authorize/approve travel and transportation allowances for a member who travels via a designated place as prescribed in subpar. U5120-G.
 - e. When members and/or dependents are temporarily absent from the PDS and do not return before beginning COT leave travel, see subpars. U5120-B or C (members) and U5218 (dependents).

B. Scheduling. COT leave travel should occur between the OCONUS tours, in conjunction with PCS travel, if any.

*1. Member's HOR in CONUS.

a. PCS Travel Through CONUS. A member, whose HOR is in CONUS, and the member's dependents, who must travel through CONUS to get to the new PDS, may defer COT leave travel until after PCS travel is completed only if separate COT leave travel is authorized/approved in accordance with Service regulations.

b. PCS Travel Not Through CONUS. A member, whose HOR is in CONUS, and the member's dependents, who do not travel through CONUS to get to the new PDS, may elect to defer COT leave travel until after PCS travel is completed. No Service authorization/approval is required.

2. Member's HOR OCONUS. The member may elect to defer COT leave travel.

3. Deferred Travel. Deferred COT leave travel must begin within a year after the member:

a. begins the consecutive tour at the old OCONUS PDS, or

b. reports to the new OCONUS PDS.

Exception to Time Limit for Contingency Operation: (Effective 1 November 1995) If unable to travel within a year because of duty in connection with a contingency operation, members and dependents may defer travel for an additional year after that duty ends.

C. Reimbursements

1. Member-Procured Transportation

a. ***A member, directed to use Government or Government-procured transportation for COT leave travel, who procures other transportation at personal expense, shall not be reimbursed.***

b. Reimbursement to a member not directed to use Government or Government-procured transportation who procures common carrier transportation at personal expense shall not exceed the Government or Government-procured transportation cost, as appropriate, for the official distance (see subpar. U5105-C).

c. When the Service concerned authorizes/approves POC use, a member is entitled to MALT PLUS under subpar. U5105-B.

2. Travel Status. A member is in a travel status (see par. U2200-B) during direct travel between authorized locations. For other travel undertaken for personal convenience, a member's travel status is limited to constructive period equal to that required for direct travel between authorized locations by available transportation.

3. No Entitlement. There is no travel and transportation entitlement under this paragraph if:

a. travel is to other than an authorized location, or

b. a member elects:

(1) transportation under par. U7305, or

(2) either option available in lieu of transportation under par. U7305.

U7205 TRANSPORTATION IN PERSONAL EMERGENCIES

A. Entitlement. Eligible members on emergency leave and eligible dependents with personal emergencies (as determined under DoDD 1327.5 (Leave and Liberty) for DoD Services and/or Service regulations (see par. U1010-B9)) are entitled to transportation between authorized locations. They are entitled to commercial transportation to the international airport in CONUS closest to the location from which the member and/or dependents departed if space-required Government transportation is not reasonably available (***NOTE: Commanders must determine "reasonable availability" after considering frequency and scheduling of flights, and other relevant circumstances (including those personal to the member).***)

1. Reimbursement for transportation costs shall not exceed the cost of Government-procured commercial air transportation between authorized locations.

NOTE: Reimbursement is authorized only for air transportation.

2. For eligible dependents, personal emergencies are circumstances similar to those for which a member receives emergency leave, and includes travel not authorized under subpar. U5242-A incident to the burial of a deceased member.

3. Travel across CONUS is at Government expense if a member or dependent must transit the CONUS to reach the OCONUS emergency (leave) point.

B. Eligibility

1. Eligible Members. Eligible members are those:

- a. on permanent duty OCONUS,
- b. assigned to an OCONUS ship or unit operation, or
- c. with OCONUS domiciles who are on permanent duty or initial training (or are described in par. U7125-A or B) in CONUS.

NOTE: Cadets/midshipmen are not eligible members for this transportation.

2. Eligible Dependents. Eligible dependents are those who:

- a. are command sponsored and reside OCONUS with the member,
- b. reside at an OCONUS location and for whom the member receives a station allowance, or
- c. reside in CONUS and the member:
 - (1) is on permanent duty OCONUS, or
 - (2) has an OCONUS domicile and is on permanent duty in CONUS.

3. Domicile. As used in this paragraph, domicile is a member's HOR or place:

- a. from which first called (or ordered) to active duty,
- b. of first enlistment, or

- c. of permanent legal residence.

A member's domicile is relevant to personal emergency transportation entitlement only if the member is stationed in CONUS. A dependent's domicile is not relevant.

C. Authorized Locations. Eligible members and eligible dependents are authorized transportation from an originating location to a destination point. They are authorized return transportation from the destination point to the originating location or PDS, if transportation is provided to the destination point under this paragraph.

NOTE: Reimbursement is authorized only for air transportation.

1. Members and Dependents OCONUS. For members described in subpars. B1a and b and dependents described in subpar. B2a and b:

- a. Authorized originating locations are:

- (1) a member's PDS;
- (2) dependents' other OCONUS location; or
- (3) member's or dependents' location when notified of the personal emergency;

- b. Authorized destination points are:

- (1) Either:

- (a) the CONUS international airport nearest to the location from which the member/dependents departed to which a scheduled direct flight is available along a normally traveled international route; or

- (b) any other CONUS airport that is closer to the traveler's destination if the cost of the transportation to the other airport is less than the cost of transportation to the international airport described in (a) above; (***NOTE: This creates a cost limit to be used for transportation.*** Example: Member's PDS is Stuttgart. Emergency leave is approved with leave location in Cleveland, Ohio. Next available flight departs Stuttgart International Airport with routing through London International Airport to JFK International Airport (NY), the closest CONUS international airport to Stuttgart. The cost for transportation paid by the Government from Stuttgart to Cleveland may not exceed the cost for transportation from Stuttgart International Airport through London International Airport to JFK International Airport (NY). (OCONUS connections along the route of travel are permissible.)); or

- (2) an airport in a nonforeign OCONUS area (see Appendix A); or

- (3) any other OCONUS location, as determined by the Secretarial Process.

NOTE: There is no entitlement to one-way emergency leave transportation from CONUS back to an OCONUS PDS.

2. Members and Dependents in CONUS. For members described in subpar. B1c and dependents described in subpar. B2c:

- a. Authorized originating locations are the international airports nearest the:

- (1) member's PDS, or
 - (2) member's or dependents' location when notified of the personal emergency.
- b. Authorized destination points are:
- (1) an international airport in a nonforeign OCONUS area; or
 - (2) any other OCONUS location, as determined by the Secretarial Process.

U7206 PERSONAL EMERGENCIES FOR MEMBERS ON TDY OR AWAY FROM HOMEPORT

1. Members on TDY away from the PDS, or assigned to a ship or unit operating away from its homeport, are entitled to round-trip personal emergency transportation from the TDY/unit location or ship to the:
 - a. PDS,
 - b. homeport, or
 - c. other location.
2. Space-required Government transportation must be used if reasonably available, otherwise transportation entitlements are the same as if traveling on TDY.
3. Transportation cost reimbursement for travel to another location shall not exceed transportation costs to the PDS or homeport.

NOTE: *Reimbursement is authorized only for air transportation.*

U7207 FUNDED ENVIRONMENTAL AND MORALE LEAVE (FEML) TRANSPORTATION

A. Policy. FEML policy is established in DoD Directive 1327.5 (Leave and Liberty), subpar. F-19.

B. Eligibility

1. Members. A member is eligible for FEML if stationed at an authorized FEML PDS (see Appendix S) for 24 consecutive months or more.
2. Dependents. Dependent(s) are eligible for FEML if they:
 - a. are command sponsored, and
 - b. reside with the member at the FEML PDS.

C. Limitation

1. Number of FEML Trips
 - a. The number of FEML trips eligible members/dependents may take depends on the member's tour length, as shown in the table below:

Tour Length	Number of FEML Trips Authorized
a. at least 24 months, but less than 36 months	1
(1) tour <i>extended</i> at least 12 months	1 additional
b. at least 36 months.	2
(1) tour <i>extended</i> for any length of time	0 additional

b. No more than 2 FEML trips are authorized for any overseas tour including extensions to that tour.

c. Personnel taking *IPCOT assignments* are entitled to additional FEML trips based on the above table.

2. Time Limitation. FEML travel by members/dependents should not be performed within 6 months of the beginning or the end of the tour. Major commands are authorized, on a case-by-case basis, to waive the six-month rule when appropriate.

D. FEML Locations/Destinations. For a list of authorized FEML locations/destinations, see Appendix S.

1. FEML Location. A PDS where FEML is authorized, listed in Appendix S.

2. Authorized Destination. The destination location authorized for a FEML PDS, listed in Appendix S.

3. Alternate Destination(s). A destination location, or multiple destination locations, (other than the authorized destination listed in Appendix S) a member selects.

4. Location Designation/Recertification

a. Designating Authorities. The following are designating authorities for FEML locations/destinations:

- (1) DoD Services: USD (P&R);
- (2) NOAA: Director, NOAA Corps;
- (3) PHS: Office of the Assistant Secretary for Health (OSG, DCP); and
- (4) U.S. Coast Guard: Commandant (G-WPM), U.S. Coast Guard.

b. Designation Requests. DoD Services forward designation requests through Unified Command channels to USD (P&R). USD (P&R) must recertify FEML location/destination designations every two years.

c. Recertification Requests. Forward recertification requests through Unified Command channels to reach USD (P&R) *before* the indicated recertification date.

E. Transportation

1. Member/Dependent. Members and dependents may travel together or independently.

2. Restrictions. A member/dependent(s) taking a FEML trip:

a. must use military air transportation on a space available basis if reasonably available to the authorized/alternate destination, or

- b. may use commercial air transportation if military air transportation is not reasonably available*, and
- c. may not use cruise or tour packages.

NOTE: Commanders must determine “reasonable availability” after considering mission requirements, frequency and scheduling of flights, and other relevant circumstances (including those personal to the member) that affect scheduling FEML.

3. **Procurement.** Commercial air transportation may be purchased by the Government or member (see par. U3120).

4. **Reimbursement**

a. Transportation and expenses (i.e., ground transportation) between the member's PDS and the authorized air terminal may be reimbursed. (*See par. U3320, and Chapter 3, Part E.*)

b. Reimbursement for transportation to alternate destination(s) shall not exceed the cost of Government-procured transportation between a member's FEML PDS and the authorized destination plus the cost of ground transportation as noted in a. above.

5. **Transportation Funded by a Host Government.** If a member/dependent(s) receives transportation funded by a host government that is comparable to FEML, they are not eligible for a FEML trip.

U7210 CONVALESCENT LEAVE TRANSPORTATION

A. **Entitlement.** A member, traveling for convalescent leave for illness or injury incurred while eligible for hostile fire pay or imminent danger pay under 37 U.S.C. §310, is entitled to transportation allowances for one trip:

- 1. from the place of medical treatment in the United States to a place selected by the member and authorized/approved by the Secretarial Process, and
- 2. from the selected place to the place of original medical treatment or to a different medical treatment facility.

B. **Transportation Allowances.** A member performing travel under subpar. A is entitled to select:

- 1. transportation in kind or Government-procured transportation,
- 2. reimbursement for the commercial transportation cost when the member travels at personal expense, or
- 3. the automobile mileage rate for the official distance.

Government transportation or Government-procured transportation is furnished and used to the maximum extent practical. Reimbursement under item 2 is subject to Chapter 3, Part B, for land travel and par. U5116-D for transoceanic travel. When land travel is performed partly at personal expense and partly by Government transportation, reimbursement is prescribed in par. U5105-E2. ***Per diem, meal tickets, and reimbursement for meals and lodging are not authorized for convalescent leave travel.***

U7215 SHIP RELOCATED DURING AUTHORIZED ABSENCE

A. **Entitlement.** Members are entitled to MALT PLUS under subpar. U5105-B for a portion of return travel to their assigned ships that relocate during their absence on authorized leave or liberty (pass), but only if they are not notified of the relocation before their departure.

B. Limitation. MALT PLUS is payable for the additional distance, if any, members must travel to return to a ship's new location over that required to return to its old location, but only for the additional distance that does not exceed the distance between the ship's old and new locations.

C. Special Circumstances

1. Members Without Funds. Members without funds, who receive land transportation under Part N of this Chapter, receive MALT PLUS under this paragraph, if otherwise eligible.

2. Transoceanic Travel. If return to a relocated ship requires transoceanic travel, transportation in kind or Government-procured transportation is authorized for such travel, but Government-procured transportation costs shall not exceed the costs for travel between the ship's old and new locations.

U7220 RECALL FROM LEAVE

A. Member's Responsibility. Except as prescribed in subpar. B, members en route to or at a leave location, who are ordered to return to a duty station (permanent or TDY) for duty, must bear the cost of returning. If leave is interrupted for TDY away from the PDS, see subpar. U4105-F.

B. Recall for Operational Reasons

1. Entitlement. Eligible members are entitled to the per diem, transportation, and reimbursable expenses in Chapter 4, Part B (computed as if returning to a PDS from TDY) for travel:

a. beginning the day they depart from the leave location or place they receive orders canceling leave, and ending the day of arrival at the duty station; and

b. if authorized to resume leave, beginning the day they depart from the duty station, and ending on the day of arrival at a leave location no farther distant from the duty station than the place they received orders canceling leave.

No per diem allowances accrue for duty at the PDS.

2. Eligible Members. Eligible members are those who depart from a duty station (permanent or TDY) on authorized leave and are recalled to the same duty station because of:

a. actual contingency or emergency war operations, or

b. an urgent, unforeseen circumstance (and the authorized leave is for 5 or more days):

(1) within 24 hours of departure, or

(2) more than 24 hours after departure, if the commanding officer authorizes/approves after determining that:

(a) a substantial portion of the scheduled leave period has been eliminated by the recall, or

(b) the purpose of the leave has been defeated (60 Comp. Gen. 648 (1981)).

PART Q: TRAVEL OF ESCORTS AND ATTENDANTS OF DEPENDENTS

U7550 DEFINITIONS OF TERMS USED IN THIS PART

A. Escort. A member, employee, or other person who, in accordance with travel orders, accompanies a dependent between authorized locations, when travel of the dependent has been authorized by competent authority, and the dependent is incapable of traveling alone. An escort may be appointed by the member's commanding officer or order-issuing authority.

B. Attendant. A member, employee, or other person who, in accordance with travel orders, accompanies a dependent who is authorized to travel to or from a medical facility for required medical attention which is not available locally. An "attendant" takes care of and waits upon the dependent patient in response to the patient's needs. The duties of an attendant may include traveling with the patient and attending to the patient's needs at the destination medical facility. An attendant is appointed by competent medical authority.

U7551 GENERAL

This Part prescribes the travel and transportation allowances payable for escorts or attendants for dependents. This travel may be authorized under the following circumstances:

1. for a member, employee, or other person to escort a dependent(s) within the 1-year period after the member dies, is declared missing, is injured (see par. U5241) or is otherwise unable to accompany the dependent;
- *2. for member(s), employee(s), or other person(s) to travel as attendant(s) or escort(s) for dependent(s) accompanying a member stationed OCONUS, when the authorized transportation is to/from a medical facility for required medical attention which is not available locally (see par. U5240-C) and the dependent(s) cannot travel alone;
3. for a sole-parent member (but not another person), or either member of a member/member married couple (but not both), to escort dependent(s) not permitted by the Service concerned to travel concurrently with the member (or both members in the case of a member/member married couple) to the new PDS. In this case, round triptavel and transportation is authorized for the member to return for the dependent(s) after dependent travel to the new PDS is authorized. Government transportation must be used on a space required basis as the directed mode when available. If not available, entitlement is as in par. U7552;
- *4. for a sole-parent member (but not another person), or either member of a member/member married couple (but not both), to escort dependent(s) authorized transportation under the unusual or emergency circumstances in pars. U5240 and U5900. Round trip travel and transportation is authorized for the member between the OCONUS PDS and the dependent's destination. Government transportation must be used on a space required basis as the directed mode when available. If not available, entitlement is as in par. U7552;
5. for member(s), employee(s), or other person(s) to escort dependent(s) authorized transportation from the member's PDS incident to an evacuation under par. U6004-B or G (OCONUS) or U6053-B (CONUS), and who is later authorized return transportation to the member's PDS under par. U6004-I (OCONUS) or U6053-H (CONUS). For escort travel entitlements in connection with dependent evacuation travel, see par. U6004-H (OCONUS) or U6053-G (CONUS);
6. for member(s) to accompany dependent(s) as attendant(s) or escort(s) when the dependent(s), requiring escort(s) or attendant(s) to travel, transfers in a patient status in CONUS from one medical facility to another medical facility and return for required medical treatment not available locally;
7. for a member, employee, or other person to escort dependent(s) authorized transportation to attend a member's burial ceremony (see par. U5242); or

8. for a member, employee, or other person to accompany a dependent incapable of traveling alone as an attendant when the dependent is transferred to a STS facility in accordance with par. U7950.

Escort or attendant travel is authorized only when the order-issuing official determines that dependent travel is necessary and that dependents are incapable of traveling alone because of age, physical or mental incapacity, or other extraordinary circumstances. Orders for escort or attendant travel must cite this paragraph as authority. The travel and transportation allowances authorized by this paragraph may be paid in advance. For travel of attendants or escorts of members, see Part I.

U7552 MEMBERS AS ESCORTS OR ATTENDANTS OF DEPENDENTS

A member escort or attendant under this Part is entitled to TDY travel and transportation allowances.

U7553 CIVILIAN EMPLOYEES AS ESCORTS OR ATTENDANTS OF DEPENDENTS

A U.S. Government civilian employee attendant or escort under par. U7551, items 1, 2, 5, 7, or 8 is entitled to the allowances in regulations issued by the employee's agency or department for TDY. Entitlements of DoD civilian employee attendants or escorts under par. U7551, items 1, 2, 5, 7, or 8 are in the Joint Travel Regulations, Volume 2, par. C6151 or C6150.

U7554 OTHER PERSONS AS ESCORTS OR ATTENDANTS OF DEPENDENTS

A person other than a member or U.S. Government civilian employee, designated to travel as an escort or attendant for dependents, should be issued invitational travel orders or be included in the same travel authorization (identified as an escort or attendant) issued to the dependent. This individual is entitled to the same transportation and travel allowances as a civilian employee.

U7555 ADVANCE OF FUNDS FOR ESCORTS AND ATTENDANTS FOR DEPENDENTS

The travel and transportation allowances authorized for an escort and attendant for a dependent may be paid in advance.

- U9152** **Concurrent Payment of COLA and TLA**
 - A. General
 - B. COLA Paid and Not Deducted from TLA
 - C. COLA Paid But Deducted from TLA

- U9153** **COLA Entitlement Incident to PCS Between PDS in Close Proximity**

- U9154** **COLA Entitlement for a Member Without Dependents**
 - A. Government Mess Availability
 - B. Leave Periods

- U9155** **Noncommand Sponsored Dependents in Vicinity of PDS**

- U9156** **Fractional COLA for a Member Without Dependents**

- U9157** **COLA for Member With Dependents**
 - A. General
 - B. Dependents Arrive at or in Vicinity of OCONUS PDS Before Member

- U9158** **Geographic COLA Locations**

- U9159** **Submission of COLA Reports**

- U9160** **Station Allowances for Members of the Reserves**

PART C: TEMPORARY LODGING ALLOWANCE (TLA)

<u>Paragraphs</u>	<u>Contents</u>
U9200	General
U9201	Conditions Under Which Payable <ul style="list-style-type: none">A. GeneralB. Responsibilities of Overseas Commander
U9202	Allowance Upon Initial Assignment <ul style="list-style-type: none">A. GeneralB. Entitlement When Member and Dependents Entitled to Monetary Allowance in Lieu of Transportation Plus Flat Per DiemC. Entitlement When Entitled to Per Diem Under Chapter 4, Part BD. Entitlement When Member Arrives Before DependentsE. Entitlement During Period of HospitalizationF. Additional Entitlement

- U9203 Allowance Under Special Conditions**
 - A. Member Must Vacate Established Permanent Quarters in PDS Vicinity
 - B. Period of Deployment While Away from PDS
 - C. Entitlement When Tour Converted
 - D. Member Acquires Dependents
 - E. PCS Orders Cancelled/Revoked

- U9204 Allowance Upon Departure**
 - A. General
 - B. Dependents Depart Before Member
 - C. Delayed Departure
 - D. Early Termination of Permanent Housing
 - E. Member Detaches from Ship Away from Homeport
 - F. Period of TDY or Deployment While Away from Old PDS
 - G. Entitlement Before Orders Issued
 - H. Entitlement During Period of Hospitalization

- U9205 Effect of Leave or Permissive TDY on Entitlement to TLA**

- U9206 Old and New PDSs in Close Proximity or in Same Country**
 - A. General
 - B. New PDS Within Commuting Distance

- U9207 Rates Payable, Computation Procedures and Examples**
 - A. General
 - B. Temporary Lodging Not Available at PDS
 - C. Temporary Lodging Furnished by Government Contractors
 - D. Temporary Lodging Occupied in Facilities Under Government Jurisdiction
 - E. Computation of TLA
 - F. TLA While Quarters Being Renovated
 - G. TLA When Permanent Quarters Lack a Stove and/or Refrigerator
 - H. Temporary Quarters Contain Facilities for Preparing and Consuming Meals
 - I. Examples of TLA Computations

- U9208 Advance Payment**

PART D: MISCELLANEOUS CONDITIONS AFFECTING PAYMENT OF ALLOWANCES

Paragraphs

Contents

- U9300 Members Assigned to Ships or Fleet Units**
 - A. Member With Dependents Assigned to Duty Aboard a Ship or Other Fleet Unit
 - B. Member Assigned to Duty Aboard Two-Crew Submarine (SSBN)
 - C. Fractional COLA for Member Without Dependents
 - D. Officer Without Dependents Assigned to Sea Duty-Quarters Become Uninhabitable (Not Applicable to Coast Guard Except When Operating as a Service in the Navy)

to TLA authorized in par. U9200. OHA as a member without dependents is not payable during the period a member is entitled to an allowance under this paragraph.

B. Conditions. The interim OHA is payable only when supported by a statement of the commanding officer, or an officer designated by the commanding officer for that purpose, that the member:

1. has applied for dependent transportation to the PDS;
2. was required by an order or regulation of general application within the command to procure non-Government family-type housing as a condition precedent to the acceptance of the application; and
3. has procured evidence of rental or purchase payments, as appropriate, for the period for which the allowance is claimed.

U9116 ADVANCE PAYMENT OF OHA AND INTERIM OHA

SEE APPENDIX K, PART II FOR DETAILED INFORMATION ON AREAS WITH RENTAL ADVANCE PROTECTION UNDER OHA.

A. Entitlement

1. Advance Rent of Less Than 4 Months, Security Deposits, and/or Initial Expenses. The Senior Officer in-country or the Senior Officer's designated representative, may authorize an advance payment of OHA or the interim OHA to pay advance rent (see subpar 2. below), security deposits, and/or MIHA-related expenses incident to occupying non-Government housing. This is in addition to any BAH II advance provided. For the purpose of advance rent (less than 4 months), advance OHA or interim OHA may be authorized only when local law, or customary and usual practice of the majority of local nationals, requires rent to be paid in advance upon execution of a private lease. Personal preference is not grounds for authorizing advance rent payment. Advance OHA is not authorized for lease arrangements wherein the member lives rent free after making a one-time payment to the landlord with the anticipation that the rental amount shall be either completely or substantially refunded at lease termination. The advance may be made at any time during the member's tour. It also may be authorized when a member has located housing incident to PCS orders.

2. Advance Rent 4 Months to One Year. Rental advances of 4 or more months may be made only for the locations authorized by PDTATAC. Rental payments should be made on a month to month basis. Requests for a rental advance of more than 4 or more months are considered for approval if the requirement for the advance rent exists due to:

- (a) law,
- (b) local custom for everyone, including local nationals, or
- (c) economic (i.e., market) conditions preclude availability of secure housing, as confirmed by the U.S. Embassy.

Requests for rental advances of 4 or more months must be authorized/approved by the PDTATAC. Requests must be forwarded through the Country Senior Officer/Command in Appendix M and the Unified Commander to:

Director
Per Diem, Travel and Transportation
Allowance Committee
Hoffman Building #1, Room 836
2461 Eisenhower Avenue
Alexandria, VA 22331-1300

*B. Amount. The amount to be advanced shall be determined on the basis of housing expenses, including advance rent and a security deposit, and the authorized OHA, or interim OHA. Housing expenses shall be documented. The member's ability to repay the advance must be considered in determining the amount of the advance. While the amount to be advanced should not exceed the estimated OHA total for 1 year, a larger amount may be authorized if needed to cover anticipated housing expenses. In no case may the advance payment exceed:

1. the anticipated housing expenses, or
2. the OHA or interim OHA accruable for the member's tour at that PDS,

whichever is less. *Expenses identified by a member for purchase of real estate or living accommodations must not be considered.*

*C. Liquidation

1. Repayment Within 12 Months. Liquidating monthly installments should be at a rate of one-twelfth of the amount advanced for the next 12 months. Collection action should begin on the first day of the month after payment of the advance.
2. Postpone Collection Start. When justified by the member and authorized by an official designated by the Service concerned, the collection start may be postponed for up to 3 months after the advance. Repayment may be spread over a period of more than 1 year, but not to exceed the member's tour at the PDS.
3. Postpone Repayment Until Member Vacates Housing. Repayment of:
 - a. advance rent, and
 - b. security deposits exceeding \$1,000

may be postponed by an official designated by the Service concerned until the member vacates the housing for which the advance rent and/or the security deposit was made if repayment during the member's tour would create an excessive economic burden.

4. Recouping Lump Sum Returned by Landlord. Action to recoup in a lump sum any advance made under this paragraph that has been returned to the member by the landlord must be taken immediately upon receipt of information that the member has vacated the housing for which the advance was made. Any balance of an advance not returned by the landlord may be liquidated in monthly installments, if desired by the member, for a period over the balance of the months remaining on the member's existing loan repayment schedule.
5. Currency Fluctuation Effects. Any loss due to currency fluctuations when liquidating advance security deposits shall be absorbed by the Service concerned. Any gains due to currency fluctuations shall be collected from the member. These currency protection procedures for security deposits apply without regard to the provisions for protection of rent advances in paragraph D.
6. Pay System Reporting of Monthly Rent. In countries where rate protection for advance rent, per paragraph D, has not been implemented, the monthly rent entered in the respective pay system when a member has taken an advance for rent should be entered in dollars.

D. Advance Rent Currency Rate Protection. Rate protection may be provided for certain countries that have undergone a significant currency fluctuation. The protection is for losses incurred on or after July 1, 1997. PDTATAC has announced previously the countries receiving advance rent currency exchange rate protection for the period July 1, 1997 through November 16, 1997. Protection is accomplished by comparing the OHA rate with the exchange rate in effect at the time the member received the advance with the greater of:

1. the rent ceiling in effect at the time of the advance, or

2. any higher rent ceiling implemented during the repayment period of the advance.

Currency rate protection for additional advances is calculated using the exchange rate in effect at the time the new advance is paid. In countries where rate protection for advance rent has been implemented, monthly rents for an advance rent are processed in dollars. See Service regulations for currency fluctuation loss/gain procedures.

U9117 STATION ALLOWANCES FOR MEMBERS OF THE RESERVES

See par. U7150-H3 regarding station allowances application to member of Reserve components called or ordered to active duty, or active duty for training.

the member and dependents is not apportioned; the entire lodging costs (100%) is included as a TLA expense. The number of dependents occupying temporary lodgings in the PDS area, or the homeport when the new PDS is a ship, determines the rate payable for the days a member is entitled to per diem and TLA for dependents only.

3. Period of TDY or Deployment While Away From New PDS. A member receiving TLA who is ordered on TDY after arrival at a new PDS, or who is ordered on deployment from the homeport of the ship, staff or afloat unit, may continue to receive TLA on the member's behalf and may include the member's share of the temporary lodging cost as a TLA expense when, because of the member's military assignment, those temporary quarters must be retained at the new PDS or the homeport or permanent duty location of the ship, staff, or afloat unit (59 Comp. Gen. 58 (1979)). The member's claim must be annotated with or have attached, certification that retaining those quarters was because of military necessity and not because of the member's personal choice or convenience.

D. Entitlement When Member Arrives Before Dependents. When a member arrives at an overseas PDS before the dependents, the member may be authorized TLA if the conditions in par. U9201-A are met. Upon the dependents' arrival, TLA also may be authorized/approved for the member and/or dependents for the period the member/dependents are required to use temporary lodgings. If the dependents arrive after the initial 60-day period in subpar. A expires, an additional period of entitlement may be authorized under subpar. F whether or not TLA was paid during the initial 60-day period.

E. Entitlement During Period of Hospitalization. A member receiving TLA, who is hospitalized after arrival at a new PDS may continue to receive TLA on the member's behalf and may include the member's share of temporary lodging cost as a TLA expense, when, because of the member's hospitalization, those quarters must be retained at the new PDS. The member's claim must have annotated thereon or attached thereto, certification that the quarters were retained because of the member's hospitalization and not because of member's personal choice or convenience.

F. Additional Entitlement. The approving authority (par. U9200) may authorize/approve a period of entitlement in addition to the initial 60-day maximum which may follow immediately after the initial period or begin at some later date after expiration of the initial 60-day entitlement. The additional period of entitlement may be authorized/approved when, upon investigation of the facts/circumstances, any of the following reasons are found to exist and are considered beyond the member's/dependents' control:

1. nonarrival of HHG;
2. delay in availability of or assignment to Government quarters due to the exigencies of the Service;
3. acts of God, fire, flood, earthquake, riot, civil unrest, or other disturbances which make normally available or anticipated housing temporarily or permanently uninhabitable or unavailable;
4. withdrawal of housing from the market by a landlord;
5. member is unable to secure housing considered by the housing officer to be suitable to the member's needs, in an acceptable location, and comparable to and within the price range of housing currently being used by other members in the area;
6. member or dependent(s) is/are hospitalized or the nature of the member's assigned duties requires the member to be away from the PDS (homeport, if attached to a vessel) resulting in curtailment of opportunities to arrange for permanent living accommodations.

The period of additional entitlement is authorized/approved in increments of 10 days or less.

U9203 ALLOWANCE UNDER SPECIAL CONDITIONS

A. Member Must Vacate Established Permanent Quarters in PDS Vicinity. The period of entitlement for situations covered in par. U9200, item 2, shall be for the entire period the member is required to use temporary lodgings if authorized/approved by the overseas commander. TLA begins the day temporary accommodations are first used and ends on the day before the day permanent quarters are reoccupied or on which the commander determines the

allowance is no longer justified. TLA computation shall not include any expenses incurred before the TLA period begins or after it ends, except for extra lodging charges authorized in par. U9207-A2, C or D. When, in the overseas commander's opinion, the continuance of TLA is no longer supportable due to absence of excess cost or member's failure to accept Government quarters or diligently pursue the search for permanent private quarters, the overseas commander shall terminate the allowance.

B. Period of Deployment While Away from PDS. A member receiving TLA who is ordered on deployment from the homeport of the ship, staff or afloat unit, may continue to receive TLA on the member's behalf and may include member's share of temporary lodging cost when, because of the member's military assignment, those temporary quarters must be retained at the homeport or permanent duty location of the ship, staff, or afloat unit (59 Comp. Gen. 58 (1979)). The member's claim must be annotated with or have attached, certification that retaining those quarters was because of military necessity and not because of the member's personal choice or convenience.

C. Entitlement When Tour Converted. A member whose tour is converted to an accompanied tour may be eligible for TLA for the member and on behalf of command-sponsored dependents who were dependents on the effective date of the PCS order to the PDS outside the United States, if par. U9201-B conditions are met. The member must make every effort to find suitable housing for dependents before they arrive. TLA may be authorized/approved for the member and dependents only if the member, for reasons beyond control, is unable to find suitable housing for the dependents before they arrive.

D. Member Acquires Dependent(s). A member serving an OCONUS tour who has no dependents but acquires dependents during that tour is not eligible for TLA for those dependents upon arrival at the PDS because the member was without dependents on the effective date of the PCS order (B-186628, September 17, 1976). A member who acquires dependents while serving at an OCONUS PDS is entitled to TLA upon departure on PCS for those dependents if the dependents are command sponsored at the PDS from which departing and for the member when eligible.

*E. PCS Orders Cancelled/Revoked. When the member's PCS orders are cancelled/revoked after the member occupies temporary lodgings, the member is entitled to receive TLA reimbursement up to the maximum number of days allowable.

U9204 ALLOWANCE UPON DEPARTURE

A. General. The period of entitlement upon departure shall not exceed the last 10 days before the day the member departs the PDS in compliance with PCS orders, except when:

1. one or more of the dependents remain after member departs, the period of entitlement shall not exceed the last 10 days preceding the day the last dependent departs, provided the departure is not later than 60 days after the effective date of the PCS orders;
2. one or more dependents remain in the old PDS' vicinity in accordance with par. U9301-B1, the period of entitlement shall not exceed the last 10 days preceding the day the last dependent departs, without regard to the effective date of PCS orders;
3. one or more dependents remain in the old PDS' vicinity in accordance with par. U9301-B1 after member is subsequently assigned to other than a dependent restricted or unaccompanied tour, the period of entitlement shall not exceed the last 10 days before the day the last dependent departs, provided the departure is not later than 60 days after the effective date of the PCS orders to the new PDS;
4. a longer entitlement period is authorized due to delayed departure (subpar. C) or early termination of permanent housing (subpar. D); or
5. the member or dependent(s) is hospitalized or the nature of the member's assigned duties requires the member to be away from the PDS (homeport, if attached to vessel).

The effective date of PCS orders is determined as defined in Appendix A. The TLA accrual provisions (par. U9207-E) applies in computing TLA upon departure. Expenses incurred on day of departure are not considered in determining

entitlement except that entitlement for the preceding day may be increased under par. U9207-A2, C or D as a result of lodgings costs imposed for the day of vacating temporary lodging. When the presence of a member at the port of embarkation requires the member to be detached from the PDS on a day that the paying office is open but at such a time which shall not permit the member to receive payment for TLA without failing to meet the schedules time of processing.

APPENDIX A

PART I: DEFINITIONS

As used in these regulations, and unless otherwise specifically provided in these regulations, the following definitions apply.

ACCOMMODATIONS. Seat space, berths, roomettes, bedrooms, and staterooms on transportation facilities. Types include:

1. Air Coach or Air Tourist. A type available on commercial aircraft at rates lower than first class or premium class.
2. Coach or Chair Car (Rail). A type not affording sleeping facilities, at a lesser rate than first class (parlor car seat).
3. Lowest First Class. The lowest cost offered by commercial carriers to the general public as first class.
4. Security (Enclosed). Any private room that can be locked for security purposes.

ACCOMMODATIONS, APPROVED. Any place of public lodging that is listed on the national master list of approved accommodations. The national master list of all approved accommodations is compiled, periodically updated, and published in the Federal Register by FEMA. Additionally, the approved accommodation list is available on the U.S. Fire Administration's Internet site at <http://www.usfa.fema.gov/hotel/index.htm>.

ACCOMMODATIONS, COMMON CARRIER.

(NOTE: On common carrier aircraft with two classes of service, the higher class is first class.)

1. First/Premium Class. The highest class of accommodations offered by commercial airlines. All classes above the lowest class. Includes suites offered by commercial ships, and the highest class of service, including bedrooms, roomettes, club service, parlor car, or other premium accommodations offered by passenger rail carriers.
2. Premium Class Other than First Class. Any class of accommodations offered by commercial airlines that is between coach-class and first-class accommodations (e.g., business-class).
3. Coach-Class. The basic class of accommodations offered by commercial airlines and passenger rail carriers, that includes a level of service available to all passengers regardless of the fare paid. The term applies when an airline offers only one class of accommodations. The term also includes tourist class and economy class on commercial airlines and reserved coach and/or slumber coach accommodations on overnight rail travel.
4. Slumber Coach. The lowest level of sleeping accommodations available on a train.
5. Extra-Fare Train. A train that operates at an increased fare due to the extra performance of the train (i.e., faster speed or fewer stops).
6. Lowest First Class. The least expensive first class reserved accommodations available on a ship.

ACCOMMODATIONS, PUBLIC. Any inn, hotel, or other establishment within a State (and the District of Columbia) that provides lodging to transient guests, excluding:

1. An establishment owned by the Federal Government;

2. An establishment treated as an apartment building by State or local law or regulation; or
3. An establishment containing not more than 5 rooms for rent or hire that also is occupied as a residence by the proprietor.

ACTIVE DUTY. Full-time duty in the active service (37 U.S.C. §101(18)) of a Uniformed Service, including full-time training duty, annual training duty, full-time National Guard duty, and attendance, while in the active service, at a school designated as a Service school by law or by the Secretary concerned. (**NOTE:** *A member is on active duty while in a travel status or while on authorized leave.*)

ACTIVE DUTY FOR TRAINING. Full-time training duty in the active military service for the purpose of training members of the Ready Reserve to acquire or maintain required military skills. It includes initial basic training, advanced individual training, annual training duty, and full-time attendance at a school designated as a Service school by law or by the Secretary concerned.

ACTUAL EXPENSE. Payment of authorized actual expenses incurred, up to the limit prescribed by the Administrator of GSA or agency, as appropriate. Entitlement to reimbursement is contingent on entitlement to per diem, and is subject to the same definitions and rules governing per diem.

ACTUAL SUBSISTENCE EXPENSES. The same items as those included under Per Diem Allowance, NOTE 2.

***ADVANCED TRAVEL OF DEPENDENTS.** The movement of dependents based on a Permanent Change of Station (PCS) order, but before member travel.

ANNUAL TRAINING DUTY. Active duty required of the Ready Reserve to satisfy the training requirements of the member's annual reserve assignment (See DoD and Service regulations). (**NOTE:** *The primary purpose of annual training is to provide readiness training, but annual training also may support active component missions and requirements; i.e., operational support.*)

APPROVED. The ratification or confirmation of an act already done.

ARMED FORCES. The Army, Navy, Air Force, Marine Corps, and Coast Guard (see 37 U.S.C. §101(4)).

AUTHORIZED. The giving of permission before an act.

AUTHORIZING/ORDER-ISSUING OFFICIAL. The official who directs travel and has responsibility for the funding.

AUTOMATED TELLER MACHINE (ATM) SERVICES. Contractor-provided services that allow cash withdrawals from participating ATMs to be charged to a contractor-issued charge card.

AUTOMOBILE MILEAGE RATES: See *MILEAGE (ALLOWANCE)*.

BAGGAGE. Personal effects of a traveler that are needed in connection with official travel and immediately upon arrival at the point of assignment. Material belonging to the Government may be included. (**NOTE:** *Baggage may accompany a traveler or be transported separately.*)

BAGGAGE, ACCOMPANIED. Baggage that consists of coats, brief cases, suitcases, and similar luggage that accompanies a traveler free under carriers' tariffs on a transportation ticket.

BAGGAGE, HOLD. Unaccompanied baggage that is transported in the hold of a ship.

BAGGAGE, UNACCOMPANIED. That part of a member's prescribed weight allowance of HHG that:

1. is not carried free on a ticket used for personal travel,

2. ordinarily is transported separately from the major bulk of HHG, and
3. usually is transported by an expedited mode because it's needed immediately or soon after arrival at destination for interim housekeeping pending arrival of the major portion of HHG.

NOTE 1: *Unaccompanied baggage in connection with permanent duty and COT/IPCOT travel may consist of personal clothing and equipment, essential pots, pans, and light housekeeping items; collapsible items such as cribs, playpens, and baby carriages; and other articles required for the care of dependents. Items such as refrigerators, washing machines, and other major appliances or furniture must not be included in unaccompanied baggage.*

NOTE 2: *In connection with an extended TDY assignment, unaccompanied baggage is limited to the necessary personal clothing and effects for the individual and equipment directly related to the assignment.*

BLANKET TRAVEL ORDER. (Also called *Repeat Travel Order, Unlimited Open Travel Order, or Limited Open Travel Order.*) An order issued to a traveler who regularly and frequently makes trips away from the PDS within certain geographical limits for a specific time period in performance of regularly assigned duties. (Also see *Travel Orders.*) (**NOTE:** *Blanket travel orders are not used in DTS.*)

CALENDAR DAY. The 24-hour period from one midnight to the next midnight. (**NOTE:** *The calendar day technically begins one second after midnight (reflects as 0001) and ends at midnight (2400.)*)

CERTIFICATED AIR CARRIER. See U.S. Flag Air Carrier.

CIRCUITOUS TRAVEL. Travel by a route other than the one that normally would be prescribed by a transportation officer between the places involved.

COMMAND, UNIFIED. A command with a broad and continuing mission under a single commander, composed of significant assigned components of two or more Military Departments, and established by the President, through the Secretary of Defense with advice from the Chairman, Joint Chiefs of Staff.

COMMANDANT'S PAROLE. The conditional release (parole) from confinement of a prisoner from a disciplinary barracks whose parole the Secretary concerned has approved and whose court-martial sentence has not been ordered executed because appellate review of the case has not been completed. (**NOTE:** *The prisoner must remain under the supervision of the Commandant of a U.S. disciplinary barracks.*)

COMMAND SPONSORED DEPENDENT. See *DEPENDENT, COMMAND SPONSORED.*

COMMERCIAL POV STORAGE FACILITY. Any commercial fee-for-service facility open to the public for daily or long-term storage of motor vehicles.

COMMERCIAL TRANSPORTER. A transporter operating under the Interstate Commerce Commission Termination Act of 1995 (Public Law 104-88) in interstate commerce or under appropriate State statutes in intrastate commerce.

COMMON CARRIER. Private-sector supplier of air, rail, bus, or ship transportation.

CONFERENCE. A meeting, retreat, seminar, symposium or event that involves attendee travel. Also applies to training activities that are conferences under 5 CFR 410.404.

CONSECUTIVE OVERSEAS TOUR (COT). (Also see *IN PLACE CONSECUTIVE OVERSEAS TOUR.*) The PCS reassignment of a member from one OCONUS PDS to another OCONUS PDS.

CONTINENTAL UNITED STATES (CONUS). The 48 contiguous States and the District of Columbia.

CONTINGENCY OPERATION. A military operation that:

1. is designated by the Secretary of Defense as an operation in which members of the armed forces are or may become involved in military actions, operations, or hostilities against an enemy of the United States or against an opposing military force; or
2. results in the call or order to, or retention on, active duty of members of the uniformed services under 10 U.S.C. §688, §12301(a), §12302, §12304, §12305, or §12406; Chapter 15 of title 10, or any other provision of law during a war or during a national emergency declared by the President or Congress.

CONTRACT CARRIERS. U.S. certificated air carriers that are under contract with the Government to furnish Federal employees and other persons authorized to travel at Government expense with passenger transportation service. This also includes GSA's scheduled airline passenger service between selected U.S. cities/airports and between selected U.S. and international cities/airports at reduced fares.

(CONTRACTED) COMMERCIAL TRAVEL OFFICE (CTO). A commercial activity providing a full range of commercial travel and ticketing services for official travel under a contract and/or memorandum of understanding with the Government.

DEFENSE TABLE OF OFFICIAL DISTANCES (DTOD)

The DoD standard source for worldwide distance information based on city to city distance (*not* zip code to zip code) replacing *all* other sources used for computing distance (except airplanes). For more information refer to the DTOD website at <http://www.dtod-mtmc.belvoir.army.mil>.

DEPARTMENT OF DEFENSE (DOD) COMPONENTS. The Office of the Secretary of Defense (including the organization of the Joint Chiefs of Staff), American Forces Information Service, Ballistic Missile Defense Organization, Defense Advanced Research Projects Agency, Defense Commissary Agency, Defense Contract Audit Agency, Defense Contract Management Agency, Defense Finance and Accounting Service, Defense Information Systems Agency, Defense Intelligence Agency, Defense Legal Services Agency, Defense Logistics Agency, Defense Prisoner of War/Missing Personnel Office, Defense Security Cooperation Agency, Defense Security Service, Defense Threat Reduction Agency, Department of Defense Education Activity, Department of Defense Human Resources Activity, Department of Defense Inspector General, the Department of the Army, the Department of the Air Force, the Department of the Navy (including the Marine Corps), National Imagery & Mapping Agency, National Security Agency/Central Security Service, Office of Economic Adjustments, TRICARE Management Activity, Uniformed Services University of the Health Sciences, United States Court of Appeals for the Armed Forces, and Washington Headquarters Services.

DEPENDENT. Defined by 37 U.S.C. §401.

NOTE: Exception. For entitlement purposes under JFTR:

1. *a member's spouse, who also is a member on active duty, is treated as a dependent for travel and transportation ONLY for purposes of travel between the port of overhaul, inactivation or construction, and the homeport as authorized in par. U7115-A, or for transportation for survivors of a deceased member authorized in par. U5242-A1;*
2. *a child is treated as a dependent of either a mother and father who are members on active duty (i.e., only 1 member may receive allowances on behalf of the child);*
3. *a member may not be paid allowances on behalf of a dependent for any period during which that dependent is entitled to basic pay IAW 37 U.S.C. §204.*

Except for transportation to obtain OCONUS medical care (JFTR, par. U5240-G1), any of the following individuals: (See exception **NOTES** above.)

1. a member's spouse;
2. a member's unmarried child under 21 years of age (including an infant born after the effective date of PCS orders when the mother's travel to the new PDS before the child's birth was precluded by Service regulations because of the advanced state of the mother's pregnancy or other medical reason(s) as certified by a medical doctor, or for other official reason(s) such as awaiting completion of the school year by other children in the family);
3. a member's unmarried stepchild under 21 years of age (including an illegitimate child of the member's spouse, B-177061/B-177129, December 13, 1974) (***NOTE: A stepchild is excluded as a dependent after divorce of the member from the stepchild's parent by blood***);
4. a member's unmarried adopted child under 21 years of age (including a child placed in the home of the member by a placement agency for the purpose of adoption);
5. a member's unmarried illegitimate child under 21 years of age if the member's parentage of the child is established in accordance with criteria prescribed in Service regulations;
6. a member's unmarried child who is under 23 including step, adopted, and illegitimate children, enrolled in a full-time course of study in an institution of higher education approved by the Secretary concerned, and is in fact dependent on the member for more than one-half of his/her support;
7. a member's unmarried child of any age who is incapable of self-support because of mental or physical incapacity and is, dependent on the member for over one-half of his/her support; (***NOTE: Children under this item include a member's child by blood, a stepchild, an adopted child, a child placed in the home of the member by a placement agency for the purpose of adoption, and an illegitimate child if the member's parentage of the child is established in accordance with criteria prescribed in Service regulations***);
8. for transportation authorized in JFTR, par. U5215-B, a member's unmarried child who traveled at Government expense to an OCONUS PDS incident to the member's assignment there and by reason of age or graduation from (or cessation of enrollment in) an institution of higher education, otherwise would cease to be a dependent of the member, while the member is serving at an OCONUS PDS;
9. a member's and/or spouse's parent, stepparent, parent by adoption, or any other person (including a former stepparent) who has stood in loco parentis to the member at any time for a continuous period of at least 5 years before the member became 21 years of age who:
 - a. is, in fact, dependent on the member for more than one half of his/her support and has been so dependent for a period prescribed by the Secretary concerned; or
 - b. became so dependent due to a change of circumstances arising after the member entered on active duty and the dependency of the parent on the member is determined on the basis of an affidavit submitted by the parent and any other evidence required under regulations prescribed by the Secretary concerned;
10. for return transportation to CONUS, the former spouse and/or dependents or former dependent children of a member when such dependents or former dependents are located OCONUS, even though the marital relationship with the member was terminated by divorce or annulment before the member was eligible for return transportation. (See JFTR, par. U5240-E.);
11. for a dependency determination made on or after 1 July 1994, an unmarried person who:
 - a. is placed in the legal custody of the member as a result of an order of a court of competent jurisdiction in a CONUS or a non-foreign OCONUS area for a period of at least 12 months; and
 - (1) has not attained the age of 21, or

- (2) has not attained the age of 23 years and is enrolled in a full time course of study at an institution of higher learning approved by the Secretary concerned, or
 - (3) is incapable of self support because of a mental or physical incapacity that occurred while the person was a dependent of the member or former member under (1) or (2), and
- b. is dependent on the member for over one-half of his/her support, as prescribed in regulations of the Secretary concerned; and
 - c. resides with the member unless separated by the necessity of military service or to receive institutional care as a result of disability, incapacitation, or such other circumstances as the Secretary concerned may by regulation prescribe; and
 - d. is not a dependent of a member under any other paragraph.

DEPENDENT, ACQUIRED. A dependent acquired through marriage, adoption, or other action during the course of the current tour of assigned duty. (**NOTE:** *The term does not include persons dependent, or children born of a marriage that existed, before the beginning of a current tour.*)

DEPENDENT, COMMAND SPONSORED. (*Also see DEPENDENT*) Dependent(s) residing with a member at an OCONUS location where an accompanied-by-dependents tour is authorized, the member is authorized to serve that tour, and who meet the following conditions:

1. is eligible to travel to the member's PDS incident to the PCS orders (Except for acquired dependents and children born after the effective date of PCS orders.),
2. is authorized by the appropriate authority to be at the member's PDS, and
3. the member is entitled to station allowances at the with-dependents rate on behalf of the dependent(s) as a result of their residence in the vicinity of the member's PDS. See DODD 1315.7 (Military Personnel Assignments) for DoD Services and/or Service regulations for dependent command sponsorship criteria (see par. U1010-B13).

DEPENDENT RESTRICTED TOUR. An established tour at an OCONUS PDS that does not permit command sponsored dependents. Also referred to as unaccompanied hardship OCONUS tour or remote tour.

DESIGNATED PLACE. Except as used in JFTR, Chapter 6 (Evacuation Allowances):

1. a place in the United States, Commonwealths of Puerto Rico, and the Northern Mariana Islands, Guam, or any territory or possession of the United States;
2. the OCONUS place to which dependents are specifically authorized to travel under JFTR, par. U5222-D1, when a member is ordered to an unaccompanied or dependent restricted tour, as applicable (**NOTE:** *Limited to the native country of foreign born dependents for DoD Services and Coast Guard*);
3. the OCONUS place at which a member is scheduled to serve an accompanied tour after completing an unaccompanied or dependent restricted tour, as applicable, and to which dependents specifically are authorized to travel under JFTR, par. U5222-C4, D1 or F3;
4. the OCONUS place in the vicinity of the old PDS at which dependents remain under the provisions of JFTR, par. U5222-F3, while a member serves a dependent restricted or unaccompanied tour.

NOTE 1: *To receive entitlements associated with designated place moves, the member must certify that the designated place is the place at which the dependents intend to establish a bona fide residence until further dependents' transportation is authorized at Government expense.*

NOTE 2: For definition of "designated place" as used in JFTR, Chapter 6 (Evacuation Allowances), see pars. U6002-A and U6051-A.

DETACHMENT. A part of a unit separated from its main organization for duty elsewhere, or a temporary military or naval unit formed from other units or parts of units.

DISCOUNT GOVERNMENT MEAL RATE. The daily rate charged for meals in a Government dining facility minus the operating cost. See definition of "Government Meal Rate" for current rates.

DISTANCE. As applicable for the Defense Table of Official Distance:

SHORTEST—Routes a driver takes to minimize total distance traveled while still following a truck-navigable route. Used in most cases to calculate HHG distances.

PRACTICAL—Routes a driver ordinarily would take to minimize time and cost. Practical routes model the trade-off between taking the most direct path versus staying on major, high-quality highways. Interstate highways are given a higher priority than secondary highways. Practical routes consider distance, road quality, terrain, urban/rural classifications, and designated principal and secondary through routes. Used to calculate travel distances.

DUTY STATIONS. For the purpose of entitlement to HHG and mobile home transportation and storage:

1. the home of a member at the time of
 - a. appointment to regular Service from civilian life or a reserve component;
 - b. being called to active duty or active duty for training for 20 or more weeks;
 - c. being recalled from the Fleet Reserve or Fleet Marine Corps Reserve, or recalled from retirement (including temporary disability);
 - d. enlistment or induction into the Service (regular or during emergency);
2. the place at which a member actually is assigned for duty, including a place from which the member commutes daily to an assigned station or, for members on sea duty, the homeport of the vessel or mobile unit to which the member is assigned;
3. the place where a vessel is being built or being fitted out is a shore duty station until the date of commissioning, at which time the homeport assigned to such vessel is the new station;
4. the home of a member upon:
 - a. retirement;
 - b. transfer to a Reserve Component, the Fleet Reserve, or the Fleet Marine Corps Reserve;
 - c. release from active duty;
 - d. discharge, resignation, or separation, all under honorable conditions; or
 - e. temporary disability retirement.

***EARLY RETURN OF DEPENDENTS.** Authorized dependent movement from an OCONUS location, requested by the member or directed by the member's Command, prior to the issuance of a Permanent Change of Station (PCS) order.

EFFECTIVE DATE OF PCS ORDERS.

1. For members being separated or retired, the last day of active duty. (See below for Reservists being separated.)
2. For all others, including Reservists being separated and recalled retired members who continue in an active duty status during the time allowed for return travel home, the date the member is required to begin travel from the old PDS, the member’s home, PLEAD, last TDY station, or designated place, whichever applies, to arrive at the new PDS, home, or PLEAD, on the date authorized by the transportation mode authorized and/or used.

NOTE: *The following are examples of computing the effective date of orders:*

EXAMPLE 1

Member ordered to make a PCS is required to report to the new PDS on 10 June. The member travels by POC and is authorized 7 days travel time.

Authorized and actual reporting date	10 June
Less 7 days travel time actually used	3 June
Add 1 day	4 June
Effective date of PCS order	4 June

EXAMPLE 2

Member ordered to make a PCS is required to report to the new PDS on 10 June. The member anticipates that the official distance of 2100 miles shall be traveled by POC. The member changes plans and travels by air. The member reports in on 9 June.

Authorized reporting date	10 June
Actual reporting date	9 June
Less 1 day travel time	8 June
Add 1 day	9 June
Effective date of PCS order	9 June

EMPLOYEE. An individual:

1. Employed by an agency, regardless of status or rank;
2. employed intermittently as an expert or consultant and paid on a daily WAE basis.
3. serving without pay or at \$1 a year (5 U.S.C. §5701(2)) (also referred to as “invitational traveler”).

EXPEDITED TRANSPORTATION MODE. A common carrier-operated transportation service for the accelerated or protected movement of HHG between specified points.

FAMILY. *See DEPENDENT.*

FEDERAL TRAVEL REGULATION. Regulation contained in 41 Code of Federal Regulations (CFR), Chapters 300 through 304, that implements statutory requirements and Executive branch policies for travel by Federal civilian employees and others authorized to travel in the manner of civilian employees at Government expense.

FIELD DUTY. All duty serving with troops participating in maneuvers, war games, field exercises, or similar types of operations, during which:

1. the individual is subsisted in a Government mess or with an organization drawing field rations, and is provided Government quarters or is quartered in accommodations normally associated with field exercises

(NOTE: Everything ordinarily covered by per diem is furnished without charge, except that officer members are required to pay for rations at the discounted meal rate (basic meal rate).), or

2. students are participating in survival training, forage for subsistence, and improvise shelter.

(NOTE: Members furnished quarters and subsistence obtained by contract are performing field duty when so declared by competent official.)

FOREIGN AIR CARRIER. An air carrier that does not hold a certificate issued by the United States under 49 U.S.C. §41102.

FOREIGN AREA AND FOREIGN COUNTRY.

Any area or country *other than*:

1. the United States, or
2. an area listed as a non-foreign area.

FOREIGN-BORN DEPENDENT. A dependent born in a foreign country, including a foreign national and a dependent who becomes a naturalized citizen of the U.S; also, children of a foreign-born dependent spouse.

FORMER CANAL ZONE AREA. Areas and installations in the Republic of Panama made available to the U.S. under the Panama Canal Treaty of 1977 and related agreements as described in section 3(a) of the Panama Canal Act of 1979.

GEOGRAPHICAL LOCALITY. The contiguous political area of a single country or a related island group in the same region.

NOTE 1: Widely dispersed noncontiguous subdivisions of the same country are separate geographical localities. For example: the United Kingdom (including England, Wales, Scotland, and Northern Ireland) is a geographical locality and Ireland (Republic of) is a separate geographical locality; France and Germany are separate geographical localities; Portugal and the Azores are separate geographical localities; the Philippine Islands are the same geographical locality. Japan, including its separate island components, with the exception of the Ryukyu Islands, is a single geographical locality. The Ryukyu Islands (including Okinawa) are a separate geographical locality. With regard to the United States, CONUS is a single geographical locality, but the states of Hawaii and Alaska, and each United States territory or possession are separate geographical localities.

NOTE 2: When the term "overseas area" or "OCONUS area" is used, it relates to more than one geographical locality and may include a continent, or the area comprising command jurisdiction, or the entire OCONUS area.

GOVERNMENT. The Government of the United States and the Government of the District of Columbia.

GOVERNMENT AIRCRAFT. Any aircraft owned, leased, chartered or rented and operated by an executive agency.

GOVERNMENT-CONTRACT RENTAL AUTOMOBILE. An automobile obtained for short-term use from a commercial firm under the provisions of an appropriate GSA Federal Supply Schedule contract.

GOVERNMENT CONTRACTOR-ISSUED INDIVIDUALLY BILLED CHARGE CARD. A Government contractor-issued charge card used by authorized individuals to pay for official travel and transportation related expenses for which the contractor bills the traveler.

GOVERNMENT CONVEYANCE. Equipment owned, leased, or chartered, for transportation on land, water, or in the air, expressly for Government use. This includes aircraft on loan to or owned by an Aero Club and AMC categories B and M air travel. (**NOTE:** *A Government-owned ship totally leased for commercial operation or a rental vehicle as referred to in JFTR, par. U5320-D (Personally-procured moves) is not a Government conveyance (52 Comp. Gen. 936 (1973)).*

GOVERNMENT DINING FACILITY/GOVERNMENT MESS. A generic term used in lieu of Government mess, general mess, dining hall, dining activity, mess hall, galley, field kitchen, flight kitchen, or similar terms used to describe dining facilities funded by appropriated funds. (Excludes activities operated by nonappropriated fund instrumentalities such as an officer's mess, club, organized mess and all similar terms.) If used by or made available to the member includes:

1. a general or Service organizational mess, including messing facilities of a state-owned National Guard Camp (**NOTE:** *A dining facility/mess established and operated primarily for enlisted member subsistence is not included for officers unless the mess is used by or made available to them.*);
2. Marine Corps officers' field ration dining facility, an officers' wardroom mess, or warrant officers' and chief petty officers' mess afloat; or
3. box lunches, in flight meals, or rations furnished by the Government on military aircraft.

(**NOTE:** *In-flight snack meals purchased at the member's option before boarding a military aircraft and meals furnished by commercial air carriers (including AMC charter flights) are not meals furnished by a Government dining facility/mess.*)

GOVERNMENT-FURNISHED AUTOMOBILE. An automobile (or "light truck," as defined in 41 CFR 101-38 including vans and pickup trucks) that is:

1. owned by an agency;
2. assigned or dispatched to an agency on a rental basis from a GSA interagency motor pool; or
3. leased by the Government for 60 days or longer from a commercial firm.

GOVERNMENT-FURNISHED VEHICLE. A Government-furnished automobile or a Government aircraft.

GOVERNMENT MEAL RATE

The daily rate (discount or standard) charged for meals in a Government dining facility.
Effective 1 October 2000.

1. Discount Government Meal Rate: \$6.60 per day
2. Standard Government Meal Rate: \$8.00 per day

NOTE: *Also see DISCOUNT GOVERNMENT MEAL RATE.*

GOVERNMENT MESS. *See GOVERNMENT DINING FACILITY/GOVERNMENT MESS.*

GOVERNMENT-PROCURED TRANSPORTATION. Transportation obtained directly from a commercial carrier with a document issued by an appropriate Government official.

GOVERNMENT QUARTERS.

1. Sleeping accommodation owned, operated, or leased by the U.S. Government;

2. lodgings or other quarters obtained by U.S. Government contract;
3. quarters in a state-owned National Guard camp;
4. sleeping facilities in a National Guard armory when these facilities actually are used or competent authority for annual or year-round annual training directs their use even though not used;
5. temporary lodging facilities as defined in this Appendix;
6. permanent lodging facilities on a U.S. installation, owned and operated by private corporation, if the use of these facilities is directed by Service regulations;
7. family-type housing owned or leased by the U.S. Government.

NOTE 1: Government quarters include guest houses, officers clubs, operations hotels, bachelor officers quarters, visiting officers quarters, or similar quarters facilities located at a military activity, quarters aboard a Corps of Engineers floating plant on a Navy Mine Defense Laboratory offshore platform. Also included are family type quarters owned or leased by the U.S. Government, whether occupied as a guest or as a principal.

NOTE 2: Standards of adequacy are prescribed by the Office, Secretary of Defense, and implemented by appropriate Service regulations.

GOVERNMENT TRANSPORTATION. Transportation facilities owned, leased, or chartered, and operated by the U.S. Government for transportation on land, water, or in the air. (*Also see GOVERNMENT CONVEYANCE.*)

GOVERNMENT TRANSPORTATION REQUEST (GTR) (Standard Form 1169). A Government document used to procure common carrier transportation services. The document obligates the Government to pay for transportation services provided.

GROUP MOVEMENT. A movement of 2 or more official travelers traveling as a group, under the same orders (either PCS or TDY/TAD) for which transportation will be Government-owned/procured from the same origin to the same destination. Movement could include locations en route as specified on the orders. (***NOTE: Members, traveling together under orders directing no/limited reimbursement, may travel between any points en route, provided that the order specifically indicates the points between which the status applies.***)

HOME OF RECORD (HOR). The place recorded as the home of the individual when commissioned, appointed, enlisted, inducted, or ordered into a tour of active duty.

NOTE 1: The place recorded as the home of the individual when reinstated, reappointed, or reenlisted remains the same as that recorded when commissioned, appointed, enlisted or inducted or ordered into the tour of active duty unless there is a break in service of more than one full day. Only if a break in service exceeds one full day may the member change the HOR.

NOTE 2: Travel and transportation allowances are based on the officially corrected recording in those instances when, through a bona fide error, the place originally named at time of current entry into the Service was not in fact the actual home. Any such correction must be fully justified and the home, as corrected, must be the actual home of the member upon entering the Service, and not a different place selected for the member's convenience.

NOTE 3: An officer, who received a commission or warrant from an enlisted grade or was called to active duty as an officer while serving as an enlisted member and erroneously designated the place where then serving as the HOR, may be paid allowances to the HOR in the enlistment papers upon subsequent separation from the Service or release from active duty. The member must certify erroneous designation of a duty station or a nearby place as the HOR at time of commission whereas the HOR was in fact the place shown in the enlistment papers.

HOME OF SELECTION (HOS). The place selected by a member as the member's home upon retirement (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), under the conditions stated in JFTR, par. U5130-A1

HOUSEHOLD GOODS (HHG). Items (*except those listed in 2 and NOTE 1*) associated with the home and all personal effects belonging to a member and dependents on the effective date (see *NOTE 2*) of the member's PCS or TDY orders that legally may be accepted and transported by an authorized commercial transporter.

1. HHG also include:

- a. PBP&E not needed for the performance of official duties at the next or a later destination;
- b. spare parts for a POV (see definition in this Appendix) and a pickup tailgate when removed;
- c. integral or attached vehicle parts that must be removed due to high vulnerability to pilferage or damage (e.g., seats, tops, winch, spare tires, portable auxiliary gasoline can(s), and miscellaneous associated hardware);
- d. consumable goods for members ordered to locations listed in Appendix F;
- e. vehicles other than POVs (such as motorcycles, mopeds, jet skis, hang gliders, snowmobiles, and their associated trailers, and golf carts);
- f. boats; and
- g. ultralight vehicles defined in 14 C.F.R. Sec 103.1 as single occupant; for recreation or sport purposes; weighs less than 155 pounds if unpowered or less than 254 pounds if powered; fuel capacity NTE 5 gallons; airspeed NTE 55 knots; and power-off stall speed NTE 24 knots.

2. HHG **do not** include:

- a. personal baggage when carried free on tickets;
- b. automobiles, trucks, vans and similar motor vehicles; airplanes; mobile homes; camper trailers; and farming vehicles (see Chapter 5, Part E for POV shipment);
- c. live animals including birds, fish and reptiles;
- d. articles that otherwise would qualify as HHG but are acquired after the effective date of PCS orders, except:
 - (1) bona fide replacements of articles that have become inadequate, worn out, broken, or unserviceable on or after the effective date of orders, but before the date the bulk of the HHG are released to the transportation officer or carrier for transportation when purchased in the United States for transportation, to an OCONUS PDS with authorization/approval through the Secretarial Process (43 Comp. Gen. 514 (1964)); or
 - (2) replacement HHG items, in cases in which the original HHG shipment is destroyed or lost, through no fault of the member, during transportation incident to a change of TDY station or PDS (68 Comp. Gen. 143 (1988));
- e. cordwood and building materials (B-133751, November 1, 1957 and B-180439, September 13, 1974);
- f. HHG for resale, disposal or commercial use rather than for use by the member and dependents; and
- g. privately owned live ammunition (B-130583, May 8, 1957).

NOTE 1: Local laws or carrier regulations may prohibit commercial transportation of certain articles not included in 2. These articles frequently include:

- a. property liable to impregnate or otherwise damage equipment or other property (e.g., hazardous articles including explosives, flammable and corrosive materials, poisons);
- b. articles that cannot be taken from the premises without damage to the article or the premises;
- c. perishable articles (including frozen foods), articles requiring refrigeration, or perishable plants unless:
 - (1) delivery is to be accomplished within 24 hours from the time of loading,
 - (2) no storage is required, and
 - (3) no preliminary or en route services (e.g., watering or other preservative method) is required of the carrier.

NOTE 2: HHG acquired after the effective date of orders but before entering an IPCOT may be shipped when par. U5370-K1b or U5370-K2 applies.

HOUSEHOLD GOODS TRANSPORTATION. See TRANSPORTATION, HHG.

INACTIVE DUTY TRAINING.

1. Inactive duty that is:
 - a. duty prescribed for members of a Reserve component by the Secretary concerned, or
 - b. special additional duty authorized for members of a Reserve component by an authority designated by the Secretary concerned and performed by them on a voluntary basis in connection with prescribed training or maintenance activities of the units to which they are assigned.
2. The duties in A above, when performed by members of the National Guard, including:
 - a. unit training assemblies;
 - b. training or other duty the member is required to perform, with or without the member's consent. This includes appropriate duty or equivalent training and additional flying training periods, and similar duty and/or training.

NOTE 1: This term does not include work or study for a correspondence course of a uniformed service.

NOTE 2: For pay purposes, inactive duty training must be performed under orders, cover a specific assignment, and have a prescribed time limit.

INITIAL ACTIVE DUTY TRAINING. The initial active duty training of a non-prior service enlistee, that is performed during a period of not less than 12 weeks and produces a trained member in a military specialty.

IN PLACE CONSECUTIVE OVERSEAS TOUR (IPCOT). A prescribed tour following the completion of an initial OCONUS tour (including voluntary extensions) that a member agrees to serve at the same PDS. (***NOTE: The effective date of an IPCOT order is the first day of duty on the new tour. No PCS movement is involved.***)

INVITATIONAL TRAVEL. See TRAVEL, INVITATIONAL.

INVOLUNTARILY SEPARATED. Members denied reenlistment or involuntarily discharged under other than adverse conditions as those conditions are characterized by the Secretary concerned, for a member of the Army, Navy, Air Force, or Marine Corps who was on active duty or full time National guard duty on 30 September 1990, or after 29 November 1993, and for a member of the Coast Guard who was on active duty after 30 September 1994.

NOTE 1: *Whether or not a discharge is under adverse conditions for DoD personnel is determined by referring to the reasons for separation as well as the character of the member's service. This is determined in accordance with DoD Directive 1332.14 for enlisted members and DoD Directive 1332.30 for officers, and in appropriate Coast Guard directives for Coast Guard personnel.*

NOTE 2: *To qualify for transition benefits, a member must be separated involuntarily:*

- 1. under honorable conditions and,*
- 2. for enlisted members, not for reasons of misconduct, separation in lieu of court-martial, or for other reasons established by the military department concerned for which service ordinarily is characterized as under other than honorable conditions, or*
- 3. for officers, not for resignation in lieu of trial of court-martial, or misconduct or moral or professional dereliction if the discharge could be characterized as under other than honorable conditions.*

Each Secretary concerned, without further delegation, may designate certain categories of involuntary retirements as also eligible.

ITINERARY, VARIATION IN. A change in routing of travel or points of TDY in connection with official business, justified by the mission's nature and requirements.

KEY BILLET. An OCONUS position (officers or warrant officers only) of extremely unusual responsibility for which it has been determined the continued presence of the incumbent is absolutely essential to the mission of the activity or unit or to the United States' presence in that area. (***NOTE:*** *Approval authority for key billet designation is Joint Chiefs of Staff, USD(P&R), or the Secretary concerned.*)

LAST DUTY STATION. For the purpose of computing a member's own travel allowances on separation, the last duty station (permanent or temporary) where the member was, in fact, on duty, or a hospital, if the member was undergoing treatment there.

LOCAL MOVE. As used in Chapter 4, Part G, and Chapter 5, Part D, a move:

1. involving HHG drayage or shipment for a short distance between residences;
2. to or from a NTS facility in the area of the member's PDS;
3. in the area of the member's last PDS when the member is authorized a final move during a separation or retirement;
4. incident to reassignment or PCS to a new PDS near the old PDS;
5. between residences within a metropolitan area; or
6. not during a PCS, a move between residences within the daily commuting distance of the PDS.

NOTE: *A local move of HHG includes necessary packing, crating, hauling, unpacking and uncrating .*

LOCALITY RATES. Maximum per diem rates prescribed for specific localities.

LODGINGS-PLUS PER DIEM SYSTEM. The method of computing per diem allowances for official travel. The per diem allowance for each travel day is established on the basis of the actual amount the traveler pays for lodging, plus an allowance for meals and incidental expenses (M&IE), the total of which does not exceed the applicable maximum per diem rate for the location concerned.

MEMBER (UNIFORMED SERVICES). A commissioned officer, commissioned warrant officer, warrant officer, and enlisted person, including a retired person, of the Uniformed Services. (***NOTE:** "Retired person" includes members of the Fleet Reserve and Fleet Marine Corps Reserve who are in receipt of retainer pay.*)

MILEAGE (ALLOWANCE) FOR LOCAL AND TDY TRAVEL. A rate per mile in lieu of reimbursement of actual expenses for operating a POC. Mileage allowance rates are:

1. privately owned automobile \$0.325 (effective 14 January 2000),
2. privately owned motorcycle \$0.26 (effective 1 April 1999), and
3. privately owned airplane \$0.88 (effective 1 April 1999). (***NOTE:** Use of a privately owned aircraft other than an airplane (e.g., helicopter) is not reimbursed on a mileage basis; see par. U3305-C.*)

***(NOTE:** For purposes of converting kilometers to miles -- One kilometer equals .62 mile. Example: To convert 84 kilometers to miles:*

$$\begin{array}{rclcl}
 \textit{kilometers} & \textit{times (X)} & \textit{0.62} & = & \textit{miles} \\
 84 \textit{ kilometers} & X & 0.62 & & 52 \textit{ miles}
 \end{array}$$

MISSING STATUS. The absence status of a member who is officially carried or determined to be:

1. missing;
2. missing in action;
3. interned in a foreign country;
4. captured, beleaguered, or besieged by a hostile force; or
5. involuntarily detained in a foreign country.

MIXED MODES. Travel using POC (including on a PCS, a rental vehicle procured at personal expense) and one or more of the following modes:

1. Personally-procured commercial transportation,
2. Government-procured commercial transportation,
3. Government transportation.

MOBILE HOME. A mobile dwelling constructed or converted and intended for use as a permanent residence and designed to be moved, either self-propelled or towed. It includes a house trailer, a privately-owned railcar converted for use as a residence (51 Comp. Gen. 806 (1972)), and a boat a member uses as the place of principal residence (62 Comp. Gen. 292 (1983)), as well as all HHG and PBP&E contained in the mobile home and owned or intended for use by the member or the members' dependents.

MONETARY ALLOWANCE IN LIEU OF TRANSPORTATION (MALT). A monetary allowance for the authorized use of a POC during official travel, the amount of which depends on the number of miles for which the allowance may be paid under the circumstances (as determined in accordance with the applicable provisions of this regulation) and the number of authorized travelers transported. MALT rates per POC are:

1. \$0.15 per mile for one authorized traveler
2. \$0.17 per mile for two authorized travelers,
3. \$0.19 per mile for three authorized travelers, and
4. \$0.20 per mile for four or more authorized travelers.

(NOTE: For purposes of converting kilometers to miles -- One kilometer equals .62 mile. Example: To convert 84 kilometers to miles:

<i>kilometers</i>	<i>times (X)</i>	<i>0.62</i>	=	<i>miles</i>
84 kilometers	X	0.62	=	52 miles

NONCOMMAND SPONSORED DEPENDENT. Dependents not authorized/approved to reside with a member at an OCONUS location.

NONFOREIGN OCONUS AREA. *The states of Alaska and Hawaii, the Commonwealths of Puerto Rico and the Northern Mariana Islands, Guam, and U.S. territories and possessions.*

NONTEMPORARY STORAGE (NTS) OF HHG. Long term storage of HHG in lieu of transportation. NTS includes necessary packing, crating, unpacking, uncrating, transportation to and from place of storage, storage, and other directly related necessary services.

OCONUS. Outside CONUS.

OFFICER. A commissioned officer, commissioned warrant officer, and warrant officer, either permanent or temporary (including temporary officers whose permanent status is enlisted) of a Uniformed Service.

OFFICIAL STATION. *See PERMANENT DUTY STATION.*

OPEN MESS. A nonappropriated fund activity providing essential messing, billeting, and recreation for military personnel and their dependents.

ORDER-ISSUING OFFICIAL. *See AUTHORIZING/ORDER-ISSUING OFFICIAL.*

OVERSEAS. *See OCONUS.*

PER DIEM ALLOWANCE. The per diem allowance (*also referred to as subsistence allowance*) is a daily payment instead of reimbursement for actual expenses for lodging, meals and related incidental expenses. The per diem allowance is separate from transportation expenses and other miscellaneous expenses. The per diem allowance covers all charges, including taxes (*except taxes on lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands -see NOTE 1 below*) and service charges where applicable, for:

1. **Lodging.** The term "lodging" includes expenses for overnight sleeping facilities (including Government quarters); baths; personal use of the room during daytime, telephone access fee; and service charges for fans, air conditioners, heaters and fires furnished in room when such charges are not included in the room rate. The term "lodging" does not include accommodations on airplanes, trains, buses or ships. These costs are included in the transportation cost and are not lodging expenses.

NOTE 1: a. *The maximum amount allowed for lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) does not include an amount for lodging taxes. Taxes on lodging in the 50 states,*

District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands are a separately reimbursable travel expense except when MALT PLUS for POC travel is paid.

b. The maximum amount allowed for lodging outside the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) includes an amount for lodging taxes. Taxes on lodging outside the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands are not separately reimbursable.

2. Meals. Includes the cost of breakfast, lunch and dinner and related tips and taxes (specifically excluded are alcoholic beverage and entertainment expenses, and any expenses incurred for other persons).

3. Incidental Expenses. Incidental expenses include:

a. Fees and tips to porters, baggage carriers, bellhops, hotel maids, stewards or stewardesses and others on ships, and hotel servants in foreign countries. (See par. U3610-C for reimbursement of fees and tips incurred at transportation terminals.);

b. Transportation (i.e., bus, subway) between places of lodging or duty/business and places where meals are taken, if suitable meals cannot be obtained at the TDY site (**NOTE: If, in the authorizing/order-issuing official's opinion, suitable meals cannot be obtained at the TDY site and reimbursement in the incidental expenses for travel to obtain suitable meals is inadequate, reimbursement may be authorized/approved under Chapter 3, Part F and Chapter 4, Part F.**);

Effective for TDY travel performed on or after 1 January 2001:

c. personal laundry/dry-cleaning and pressing of clothing (*except when travel is within CONUS and requires at least 7 consecutive nights TDY lodging in CONUS – see **NOTE 2**, below*);

d. Telegrams and telephone calls necessary to reserve lodging accommodations;

e. Mailing costs associated with filing travel vouchers and payment of Government-sponsored contractor-issued travel charge card billings;

f. In addition to the expenses in items 1 through 3e, any other necessary expenses related to rooms, lodging, or valet service (other than barbers, hairdressers, manicurists or masseurs) which are listed in the account;

g. Potable water and ice (28 Comp. Gen. 627 (2 May 1949)); and

h. Taxes (*except taxes on lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands -see **NOTE 1** above*) and service charges on any of the expenses in items 1 through 3g.

Effective for TDY travel performed on or after 1 January 2001:

(NOTE 2:

(a) Except as indicated in (b), the cost incurred during TDY travel (not after returning to the PDS) for personal laundry/dry-cleaning and pressing of clothing, up to an average of \$2 per day, is a separately reimbursable travel expense in addition to per diem/AEA when travel within CONUS requires at least 7 consecutive nights TDY lodging in CONUS.

(b) The cost for personal laundry/dry-cleaning and pressing of clothing is not reimbursable when the traveler is entitled to a reduced per diem authorized under par. U4135. Proportional meal rate or Government meal rate is not a reduced per diem for this purpose.

(c) *The cost incurred during TDY travel for personal laundry/dry-cleaning and pressing of clothing is not a separately reimbursable expense for travel OCONUS and is part of the incidental expense allowance included within the per diem rates/AEA authorized/approved for travel OCONUS.*)

PER DIEM, REDUCED. See *REDUCED PER DIEM*.

PERMANENT CHANGE OF STATION (PCS). In general, the assignment, detail, or transfer of a member or unit to a different PDS under competent orders that do not specify the duty as temporary, provide for further assignment to a new PDS, or direct return to the old PDS; included are:

- 1 (for the purpose of DLA), relocation of a household due to military necessity or Government convenience within the corporate limits of the same city or town in connection with a transfer between activities;
2. a change in the homeport of a vessel or mobile unit;
3. change from home or from the PLEAD to the first PDS upon:
 - a. appointment or reappointment (including reinstatement) to the regular Service from civilian life or from a Reserve component;
 - b. call to active duty for 20 or more weeks or call to active duty for training (see par. U2146 for exceptions) for 20 or more weeks;
 - c. being recalled to active duty from the Fleet Reserve or the Fleet Marine Corps Reserve, or from retirement (including TDRL);
 - d. enlistment or induction into the Service (regular or during emergency); and
 - e. change from the last PDS to home upon:
 - (1) discharge, resignation, or separation from the Service under honorable conditions;
 - (2) release from active duty that called for 20 or more weeks or from active duty for training that called for 20 or more weeks;
 - (3) transfer to the Fleet Reserve or to the Fleet Marine Corps Reserve;
 - (4) retirement; and
 - (5) temporary disability retirement.

PERMANENT DUTY STATION (PDS). Also called *OFFICIAL STATION*. The post of duty or official station of a member or invitational traveler, including a ship (for the purpose of personal travel and transportation of member's unaccompanied baggage located on board the ship). The homeport of a ship or of a ship-based staff to which a member is assigned or attached for duty other than TDY is the PDS for dependents' transportation, and transportation of HHG, mobile homes, and/or POVs, and geographically-based station allowances.

NOTE 1: *The geographic limits of the PDS are:*

a. For members -- The limits of the post of duty or official station are the ship (for the specified purposes), or the corporate limits of the city or town in which the member is stationed. If the member is not stationed on a ship or in an incorporated city or town, the official station limits are the reservation, station, or established area, or, in the case of large reservations, an established subdivision thereof having definite boundaries, within which the designated post of duty is located.

***APPENDIX K**

PART II

COUNTRIES WHICH PREVIOUSLY HAD RENTAL ADVANCE PROTECTION WILL CONTINUE TO HAVE RENT PROTECTED LOCALITY CODES IN THE OHA QUERY UNTIL ALL MEMBERS PREVIOUSLY PROTECTED HAVE PCS'D OR CHANGED QUARTERS.

COUNTRIES CURRENTLY DESIGNATED AS AUTHORIZED FOR RENTAL ADVANCES

<u>LOCATION</u>	<u>DATE ESTABLISHED</u>
BRAZIL	February 1, 2001
COLOMBIA	November 1, 1998
HONG KONG	September 1, 1998
INDONESIA	September 1, 1998
PHILIPPINES	September 1, 1998
THAILAND	November 16, 1997
VENEZUELA	November 16, 1998

COUNTRIES PREVIOUSLY DESIGNATED AS AUTHORIZED FOR RENTAL ADVANCES

<u>LOCATION</u>	<u>DATE ESTABLISHED</u>	<u>DATE ELIMINATED</u>
KOREA	December 1, 1997	March 1, 1999
MALAYSIA	February 16, 1998	September 1, 1998
SINGAPORE	January 1, 1998	September 1, 1998

Travelers shall not be reimbursed for the extra cost if it is not declined. When the standard size rental, compact cars, do not meet requirements, the AO may authorize the size vehicle appropriate to the mission. Claims for damage to rental vehicles are adjudicated through the respective Judge Advocate General.

D. Government Transportation

1. The TO arranges international government airlift under Air Mobility Command (AMC) contract/control, when it is available and satisfies mission requirements.
2. The TO provides Government ground transportation. (Within the Navy, Government vehicles are obtained directly from the providers, normally Public Works.) Only use Government transportation for official business to go to and from: the TDY location, where the traveler is staying, places to eat, and other places for comfort and health reasons. If it is used for any other purpose and the traveler has an accident, the traveler may have to cover the expenses and liabilities. Use Government servicing for the vehicle whenever possible. When Government servicing is not available, the AO may authorize reimbursement of actual vehicle operating expenses.

E. Private Vehicle. When a private vehicle use is approved by the AO as the best way for travel to be performed, reimbursement is authorized at the standard rate per mile for the type of vehicle and the distance between duty locations or between home and TDY location(s). Reimbursement of parking fees, ferry fares, road, bridge and tunnel tolls for travel over a direct route is authorized. If the AO does not approve using a private vehicle and one is used anyway, reimbursement is authorized at the standard rate per mile plus reimbursable expenses but the amount is limited to the should-cost estimate of AO-approved transportation. In either case, reimbursement is only authorized for the driver. If reimbursement at the published rate does not cover expenses, or if there is no established rate for the type of vehicle being used, the AO may authorize reimbursement of necessary transportation costs incurred for uniformed personnel. For distance determination see JFTR, par. U2020 or JTR, par. C1065 (DTOD requirements).

F. Rest Stops. Normally, travelers shall not be required to travel during unreasonable hours at night. If the traveler is required to travel during normal sleeping hours, or the scheduled flight time including stopovers exceeds 14 hours and the traveler is not authorized premium class accommodations, the AO may authorize a rest stop en route or a rest period at the TDY location before reporting for duty. *Scheduled flight time is the time between the scheduled airline departure from the PDS/TDY point until the scheduled airline arrival at the TDY point/PDS.* Rest stops shall not exceed 24 hours.

G. Insurance Coverage in Foreign Areas. The AO may authorize reimbursement for additional insurance coverage in foreign areas for a rental, Government, or private vehicle used for official travel.

H. Allowable Travel Days. The number of days allowed for travel is determined by the mode of travel. For travel by commercial air, one day is allowed in CONUS and within overseas areas. For travel between CONUS and overseas via commercial air, the actual elapsed time is used based on the scheduled departure and arrival times. For travel by commercial ground transportation, the scheduled departure and arrival dates are used. When travel by private, rental or Government vehicle is authorized by the AO, one day of travel is allowed for each 400 miles or increment thereof. If travel by private vehicle is used but not authorized as advantageous by the AO, travel is limited to one day for each leg (for example, from PDS to TDY stop) requiring an overnight stay.

I. Authorized Trips Home During Extended Business TDY. The AO may permit round-trip transportation, and per diem en route, for a traveler who routinely travels on business TDY for periods of more than three weeks, to return periodically to the PDS or home for nonworkdays.

J. Voluntary Return Home During Intervening Weekend/Holidays. If the AO does not authorize travel home periodically on weekends or nonworkdays, it may still be performed for personal convenience. If so, entitlement to reimbursement for the round-trip transportation and en route per diem is authorized but limited to the amount of per diem the Government would have paid had the traveler remained at the TDY location.

T4040 LIVING EXPENSES (PER DIEM ENTITLEMENTS)

The "Lodging Plus" method is used to reimburse TDY living expenses. Travelers are paid the actual cost of lodging up to a limit, plus a set amount for M&IE Rates for lodging and M&IE vary by location, but should be sufficient for a comfortable, safe trip. Travelers can also be reimbursed for other necessary travel-related expenses if the AO approves them as appropriate to the mission.

A. Lodging Overnight Required - Business Travel Standards

1. Sleeping

a. The CTO makes lodging reservations and reflects the estimate of their cost (including taxes) on the Trip Record.

*b. The AO may direct adequate available Government quarters use for uniformed members on an installation only if the uniformed member is TDY to that installation. The AO may not direct adequate available Government quarters use for civilian employees. The member cannot be directed to use Government quarters during any fiscal year the member is expected to be on TDY more than one half of the work year. The commander responsible for the quarters determines their adequacy. Only adequate quarters are to be offered through the reservation system. If Government quarters use is directed for a member and other lodging is used, the member's reimbursement is limited to the Government quarters cost unless the Trip Record notes nonavailability (by confirmation number, if provided by the Service in its registration process.)

c. Commercial lodging reimbursement is based on the single occupant rate, up to the maximum of the TDY site or stopover location. If the CTO can find only lodgings that cost more than the published maximum rate, the AO may authorize the higher amount such that the lodging cost and the M&IE does not exceed 300 percent of the published rate (lodging plus M&IE). For example, a member is TDY to a location with a maximum per diem of \$110 (\$76 for lodging and \$34 M&IE). The AO could authorize up to \$296 for lodging ($300\% \times \$110 = \$330 - \$34 = \296). The CTO must put these rates on the Trip Record. Under special or unusual circumstances a uniformed member may require more than 300% for lodging OCONUS. These rates may be authorized *only in advance* by PDTATAC or Secretary concerned for *only uniformed members* (see JFTR, par. U4210-B5). The traveler is responsible for anything charged beyond the basic room fee and taxes. Travelers are to keep all lodging receipts.

NOTE:

a. The maximum amount allowed for lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) does not include an amount for lodging taxes. Taxes on lodging in the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands are a separately reimbursable travel expense except when MALT PLUS for POC travel is paid to a uniformed member.

b. The maximum amount allowed for lodging outside the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands (see <http://www.dtic.mil/perdiem/>) includes an amount for lodging taxes. Taxes on lodging outside the 50 states, District of Columbia, territories and possessions and the Commonwealths of Puerto Rico and the Northern Mariana Islands are not separately reimbursable.

d. Reimbursement of lodging cost when staying with friends or relatives is not authorized.

e. If the traveler is on TDY at one location for more than 30 days, lodging reservations should be made on a weekly, monthly, or other long-term basis if possible. When longer term lodging is used, the allowable lodging cost includes the rent; charges for furniture rental (as long as an option to buy is not exercised); utilities connections, use and disconnection fees; cleaning fees; telephone monthly use fees, but not toll charges; and other services ordinarily provided by a hotel. The CTO should be used to make these arrangements unless the CTO does not provide this service.

(1) If a recreational vehicle (RV) is used for lodging, additional fees considered part of the lodging cost are the charge for the RV parking space, dumping and shower fees, special user fees (for example,

cable TV charges) if normally included in the price of hotel rooms in the area, and plug-in fees. Expenses which do not accrue on a daily basis (such as dumping fees) may be averaged over the number of days the traveler is entitled to per diem.

(2) When a residence is purchased because of a TDY assignment (and not as a result of a desire to maintain a second residence) and used as lodging, the allowable daily lodging cost is computed by averaging monthly interest, property tax, and utility costs incurred. The costs are prorated on a 30-day month basis rather than by the number of days the traveler occupies the residence.

2. Eating

a. The M&IE entitlement for the day of departure is 75% of the M&IE rate for the traveler's lodging location that night. If the traveler is traveling and lodging is not used, the M&IE rate is based on the next TDY location or stopover point. The entitlement for the day of return to the PDS is 75% of the M&IE rate for the last TDY location or stopover point.

b. On other days, the entitlement for meals and incidentals is the full M&IE for the TDY location or stopover point where lodgings are required unless the AO specifies one of two other meal rates based on Government mess availability. The two rates are either the Government meal rate (GMR) when all meals on a given day are available or the proportional meal rate (PMR) when at least one meal a day is available. (Incidental expenses are added to the GMR or PMR.) A Government mess is available only if: Government lodging on a U.S. installation is available and the command controlling the mess has made the mess available to travelers. A Government mess is not available on interim travel days. When actual mess availability differs from the pre-trip information, the AO may authorize a higher rate (e.g., from PMR plus incidental expenses to locality M&IE rate). The meal rate established cannot be reduced after-the-fact except for a free meal as described in subpar. c below.

c. When at least one, but not all three meals, have been purchased by the Government through some means such as a registration fee, the PMR plus incidental expenses applies for that day. This does not apply on travel days to and from the PDS. Meals served on common carriers are not "purchased by the Government." The traveler must indicate on the Trip Record how many meals were free or purchased by the Government and for which dates. ***NOTE: If all three meals are provided, only the incidental expenses for that day are payable.***

3. Incidental Expenses (IE). Travelers are paid an allowance for miscellaneous expenses, such as tips and laundry, incurred while traveling. This is the IE part of the M&IE. The daily IE entitlement in CONUS is \$2.00. The OCONUS daily IE entitlement is the rate for the applicable locality per diem, or \$3.50 when the AO determines \$3.50 to be adequate for anticipated incidental expenses.

Effective for TDY travel performed on or after 1 January 2001

(NOTE 1: Applicable to civilian employees:

(a) The cost incurred during TDY/PCS travel (not after arriving at or returning to the PDS) for personal laundry, dry-cleaning, and pressing of clothing is a separately reimbursable travel expense in addition to per diem/AEA when travel is within CONUS and requires at least 4 consecutive nights TDY/PCS lodging in CONUS.

(b) The cost for laundry, dry-cleaning, and/or pressing of clothing is not a separately reimbursable travel expense for travel OCONUS and is included as an incidental expense within the per diem/AEA authorized/approved for travel OCONUS.)

Effective for TDY travel performed on or after 1 January 2001

(NOTE 2: Applicable to uniformed members:

(a) Except as indicated in (b), the cost incurred during TDY travel (not after returning to the PDS) for personal laundry/dry-cleaning and pressing of clothing, up to an average of \$2 per day, is a separately

reimbursable travel expense in addition to per diem/AEA when travel within CONUS requires at least 7 consecutive nights TDY lodging in CONUS.

(b) The cost for personal laundry/dry-cleaning and pressing of clothing is not reimbursable when the traveler is entitled to a reduced per diem authorized under JFTR, par. U4135. Proportional meal rate or Government meal rate is not a reduced per diem for this purpose.

(c) The cost incurred during TDY travel for personal laundry/dry-cleaning and pressing of clothing is not a separately reimbursable expense for travel OCONUS and is part of the incidental expense allowance included within the per diem rates/AEA authorized/approved for travel OCONUS.)

B. Lodging Overnight Required - Schoolhouse Training Standards

1. Schoolhouse training standards are the same as for business travel, except that for training, the training location commander, not the AO, decides if use of Government quarters is directed (par. T4040-A1b) and if one of the two M&IE rates based on Government mess availability is appropriate.
2. In some situations, the Secretary concerned may approve Essential Unit Messing (EUM) for students in particular courses when readiness requires Government mess use. When EUM applies, members get incidental expense reimbursement, civilians get incidental expense reimbursement and reimbursement for the amount paid for food. The prohibition on the meal portion of per diem begins at 0001 on the first full day of EUM and ends at 2400 on the last full day of EUM. The AO may authorize the actual amount paid up to the PMR for commercial meals the traveler is required to purchase.
3. The Trip Record must indicate mess availability. If that information is not available prior to the trip, the information must be provided to the traveler upon arrival at the school and the trip report changed. When actual mess availability differs from the pre-trip information, the AO may authorize on a daily basis the PMR (1 or 2 meals) plus incidental expense or the locality M&IE rate (all 3 meals) depending on how many meals were available. The traveler must note on the Trip Record how many meals by date were not available.

C. Lodging Overnight Required - Standards for Deployment, Personnel Traveling Together with No/Limited Reimbursement, and TDY Aboard Vessels. Other reimbursable expenses (par. T4040-E and F) are authorized in the same manner as for business travel. The AO may authorize the actual amount paid up to the PMR (but no incidental expenses) for meals and/or payment for lodging when the traveler is not entitled to per diem but is required to purchase these items. See par. T4040-A1c if the lodging cost exceeds the published maximum rate.

1. Personnel traveling together refers to travel away from the PDS during which the mission requires control of the group of travelers. Ordinary business travel reimbursements apply unless the travelers' orders direct no/limited reimbursement, in which case all transportation, food, lodging, and other items ordinarily reimbursed, should be provided to the travelers. No per diem is payable when no/limited reimbursement is directed in the orders for personnel traveling together. It only includes travel days between duty locations and does not involve entitlements for full days at duty locations. Most members pay the food cost without operating expense, and civilians pay the food cost and operating expense. Civilians are entitled to reimbursement of the amount paid for food. Directing several personnel to travel together with no/limited reimbursement shall never be done simply to save travel funds.
2. Training exercises, maneuvers, war games, and similar types of operations may be classified as field duty when everything ordinarily associated with per diem is furnished without charge. Per diem is not payable during field duty. The prohibition on per diem begins at 0001 on the first full day of field duty and ends at 2400 on the last full day of field duty. Lodging is provided and most members pay some amount for food; civilians also pay for food. Civilians are entitled to reimbursement of the amount paid for food. When the Secretary concerned, or CINC or JTF commander for a joint deployment, determines that Government messing is essential to accomplish training and readiness, EUM applies. The meals portion of the M&IE is not payable to members. Civilians are entitled to reimbursement of the amount paid for food. All EUM travelers are entitled to the incidental expense. See par. T4020-B2.

3. Joint deployments involve the temporary assignment of members of more than one uniformed service to a provisional force formed for a specific task or operation. TDY options include regular business travel, EUM, or field duty. The CINC or JTF commander determines the appropriate option and may specify a different option for different locations. For example, field duty might be appropriate for the main body of the deployed force but business travel might be appropriate for an interim staging base. In choosing the option to use, the CINC or JTF commander should consider, in the following priority: business travel, EUM, field duty. Under normal circumstances, the CINC should choose business travel unless operational circumstances dictate otherwise. In general, business travel is appropriate for peacekeeping, humanitarian, and relief missions. The CINC or JTF commander may approve EUM when it enhances operational readiness, the conduct of military operations, or is necessary for the conduct of training. It applies to units only, not to individual travelers. Table 1 shows the effect of each option on per diem entitlement. The CINC or JTF commander must communicate this decision on the TDY option (including the appropriate meal rate) to the appropriate Services for inclusion in the orders.

4. TDY Aboard Vessels

- a. No per diem is payable when TDY aboard a U.S. vessel since quarters and mess are provided. Civilians are reimbursed for the amount paid for food. The prohibition on per diem begins at 0001 on the day after the arrival day on board and ends at 2400 on the day before the departure day from the vessel.
- b. The AO may authorize payment of a per diem when the traveler is TDY aboard a foreign or commercial vessel and incurs an expense for other than Government meals. The AO may establish a per diem allowance equal to the daily expenses.

APPENDIX U*AUTHORIZED REST AND RECUPERATION (R&R) LOCATIONS/DESTINATIONS**

Note 1: See par. U7300 for regulations concerning *Funded Rest And Recuperative (R&R) Leave Transportation*

Note 2: *The footnoted locations are authorized R&R for specific missions only!*

The following are authorized Rest and Recuperation (R&R) locations/destinations **for members of the Uniformed Services only:**

<u>Authorized R&R Location</u>	<u>Command Region</u>	<u>Authorized OCONUS Destination</u>	<u>Authorized CONUS Destination</u>	<u>Recertification Due Date</u>
Albania	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Bosnia-Herzegovina	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Croatia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Former Republic of Yugoslavia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Hungary	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Joint Task Force - South West Asia (JTF-SWA) ¹	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Kuwait ²	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Montenegro	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Qatar ³	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Saudi Arabia ⁴	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002
Serbia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Slovenia	European	Frankfurt, Germany	Baltimore, Maryland	31 March 2002
Yemen ⁵	Central	Frankfurt, Germany	Baltimore, Maryland	31 December 2002

¹ Only for the mission of Operation Southern Watch.

² Only for the missions of Combined Joint Task Force - Kuwait (CJTF-KU) (Operation Desert Spring) and U.S. Army Central Command - Kuwait (ARCENT-KU).

³ Only for the mission of U.S. Army Central Command – Qatar (ARCENT-QA).

⁴ Only for the missions: a) U.S. Army Central Command - Saudi Arabia (ARCENT-SA), b) 320th Air Expeditionary Group (AEG) (Operation Desert Shift will transition JTF-SWA to Prince Sultan Air Base with target date 1 April 01), c) U.S. Central Command Air Forces (CENTAF) elements Airborne Early Warning (AEW) at Prince Sultan Air Base, Ali Al Saleem and Al Jabbar.

⁵ Only for Humanitarian Mission (Demining)