



**PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE**

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

[www.defensetravel.dod.mil](http://www.defensetravel.dod.mil)

PDTATAC/dlw

6 June 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD for MAP 78-13(I) -- Update JFTR References

1. **SYNOPSIS:** Updates references throughout JFTR based on changes made in JFTR/JTR merger.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by Staff.
4. These changes are scheduled to appear in JFTR change 320, dated 1 August 2013.
5. Revisions in this information item are *effective 6 June 2013*.

*//Approved//*

**W. B. TIRRELL, SR.**

Chief, Policy and Regulations Branch

Attachment:

Rev 1

**Uniformed E-Mail Distribution:**

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

## **JFTR REVISIONS**

### **Intro-iii:**

#### **FEEDBACK REPORTING**

\*JFTR change recommendations should contain an explanation of, and rationale for, the proposed change. When the proposal relates to an actual situation, the details should be included. Submit feedback reports concerning inadequate per diem rates IAW par. U4120.

Suggestions that would improve JFTR are encouraged. Route them as follows:

\*4. Air Force. Through appropriate command channels to: HQ USAF/A1PA, 1500 W. Perimeter Road, Suite 4780, Joint Base Andrews NAF Washington, MD 20762-6604.

### **U1030-3:**

\*3. A non-deductible meal (par. U4210) provided to a traveler in a per diem status is not a duplicate payment.

### **U1420-B:**

B. OCONUS. The PDTATAC staff may authorize an AEA rate exceeding 300% of the per diem rate for a uniformed member, but only *prior to the official travel* IAW JFTR, par. U4335.

### **U2000-A2:**

\*C. Receipts. For DoD Services, IAW [DoDFMR 7000.14-R, Volume 9](#), a traveler must maintain records/receipts for:

1. Individual expenses of \$75 or more, and

\*2. All lodging costs (except when authorized a flat rate 55% contingency per diem, par. U4950-E).

### **U2030-A:**

A. Issuance. Meal tickets may be issued only:

\*2. To members traveling together with no/limited reimbursement directed in the order (see JFTR, par. U4090-F) on a commercial airline flight on which courtesy meals are not served and prior arrangements have been made for the airline to serve meals in exchange for meal tickets.

### **U2165-C:**

\*C. Travel Order Received while on Leave. See par. U4090-C for TDY travel/transportation allowances when a TDY order is received while a traveler is on official leave.

## **U2170:**

Unless otherwise specifically provided for/restricted in these regulations, the prescribed per diem applies for all TDY periods, and related travel, including, but not limited to, the following:

4. Delays to qualify for reduced travel fares (par. U4415-E).

## **U2205:**

### A. Modifications

\*2. A TDY location can be changed to a PDS (see pars. U4800 and U4090-J), but a PDS cannot be changed to a TDY station once travel to the PDS is complete (i.e., traveler has reported for duty).

\*D. Deductible Meals. See par. U4200 regarding the effect of deductible meals on meal rates.

## **U2225-D3:**

### D. AEA (*NOTE: This par. does not apply to the Coast Guard*)

3. See par. U4315 for AEA limitations.

## **U2230-B2b(2):**

### B. 180-Day Time Limitation

#### 2. Extensions

b. Extensions are limited to those cases where there has been a definite change or unforeseen delays were encountered. This limitation does not apply to a traveler:

\* (2) Under a TDY order assigned to uniformed units deployed afloat. See pars. U4110-B1 and U4110-E; or

## **U2230-C5a:**

### C. TDY Period in Excess of 180 Consecutive Days

#### 5. Per Diem

\*a. If a traveler is transferred by a PCS order to the TDY location, per diem, being paid ICW the TDY assignment, stops on the date the traveler is notified of the transfer. See pars. J.

## **U2240-A1b:**

### A. TDY for Training Less Than 140 Days (20 Weeks)

1. General

\*b. No per diem is payable if prohibited by par. U4090-I.

**U2255-B:**

B. Other than an Aircrew Traveler or Courier

\*<sup>5</sup> Does not prevent reimbursement of transportation between home and PDS on travel days IAW JFTR, pars. U3310-B, U3315-B, and U4780

**U2310-B3:**

B. Advance Payment Information. Additional information on advance payment of allowances is located as follows:

\*3. Advance Lodging deposit (par. U4030-H);

**U2600-D:**

\*D. POC Use Instead of GOV. See par. U4795 for POC use instead of a GOV.

**U2805-C2a:**

C. POC Travel

2. Between Residence/PDS and Alternate Work Site within the Local Area

\*a. See par. U4780 for travel to/from a transportation terminal.

**U3320-F2:**

F. Reimbursement

\*2. Limitation. When the AO does not authorize/approve special conveyance use, reimbursement is limited to the appropriate TDY POC mileage rate in par. U2600 plus constructed per diem for the official distance NTE the GOV'T's constructed cost. See par. U4710-C.

**U3500-F:**

F. Rest Periods. See par. U4415 ICW rest periods.

**U4120:**

A. General. When a traveler, command, or AO believes the lodging and/or meal expenses for an area are inconsistent with the prescribed per diem rate, a letter identifying the location and nature of the problem should be sent to the appropriate activity via the appropriate Service/AGENCY channels, and the applicable department/office listed below:

\*4. Air Force. Air Force Military Advisory Panel Member, HQ USAF/A1PA, 1500 W. Perimeter Rd, Suite 4780, Joint Base Andrews NAF Washington, MD 20762-6604.

B. Final Submission Process. The Service/AGENCY determines that the survey request is valid and then may submit the request to:

<u>CONUS Locations</u>	<u>Non Foreign OCONUS Locations</u>	<u>Foreign OCONUS Locations</u>
<p><b>*General Services Administration</b>            Office of Governmentwide Policy            Office of Travel, Transportation, and            Asset Management (MA)            ATTN: Jill Denning            1800 F Street NW            Second Floor             Washington, DC 20405-0001  <a href="mailto:jill.denning@gsa.gov">jill.denning@gsa.gov</a></p>	<p><b>Defense Travel            Management Office</b>            ATTN: SPP/Allowances Branch            4800 Mark Center Drive            Suite 04J25-01            Alexandria, VA 22350-9000            FAX: (571) 372-1301</p>	<p><b>Department of State</b>            Director of Allowances            State Annex 1, Room L314            Washington, DC 20522-0103</p>

**U5108-C:**

\*C. Transportation Mode Directed to First Duty Station upon Enlistment, Reenlistment, or Induction. Each Service may issue regulations permitting AOs to direct in a travel order use of GOV'T transportation or common carriers and/or meal tickets for travel of enlistees, re-enlistees, or inductees from the place of enlistment, reenlistment, or induction to the first station. See par. U3220 if the directed transportation mode is not used. When meal tickets are not available and meals and/or lodging are/is required, reimbursement is authorized for occasional meals and lodging under par. U4230. If GOV'T/GOV'T procured transportation and/or meal tickets are used, the member is authorized reimbursement of reimbursable expenses under Ch 4, Part B and APP G.

**U5113-B:**

\*B. Partial Travel Days. The 75% rate in par. U4065-A applies to the departure and arrival days at PDSs, designated places, safe haven (when PCS travel is via a safe haven location), or COT leave locations when 'Lodgings-Plus' per diem is paid. If travel begins and ends on the same day, per diem is 75% of the appropriate M&IE rate (par. U4145). 'MALT-Plus' per diem is paid in whole day increments (par. U5105).

**U5120:**

B. PCS Order Received at TDY Station

\*3. TDY Station Becomes PDS. See par. U4800.

\*D. PCS with TDY at a Location near (but outside the Limits of) the Old or New PDS. No per diem allowance is payable at a TDY location ICW a PCS with TDY en route near the old or new PDS if the member commutes to the TDY from the QTRS occupied while attached to the old PDS or the permanent QTRS the member intends to occupy at the new PDS. This also applies when a member performs TDY at or near the home port when the PDS is a ship or an afloat staff. *QTRS (residence, suite, room, cubicle, etc.) at the old PDS are no longer permanent QTRS on/*

*after the PCS HHG weight allowance transportation date. QTRS at the new PDS are permanent on/after the date the PCS HHG weight allowance is accepted.* Transportation expenses incurred in commuting between the QTRS at the old PDS or QTRS at the new PDS and the TDY location may be paid under Ch 3, Part F, when travel is within the area defined in par. U3500-B, or paid under par. U3325 when travel is from outside that area. A member required to procure meals at personal expense outside the PDS limits may be reimbursed for the meal(s) under par. U4230. When travel outside the TDY location is required, travel, transportation, and per diem allowances under Ch 4, Part B, are authorized. **Exception:** A member who detaches (signs out PCS) from the old PDS, performs TDY en route elsewhere, and returns TDY en route to a location near the old PDS is authorized per diem at the location near the old PDS. Example: A member departs the Pentagon (in Arlington, VA) PCS on 15 June, performs TDY en route at Ft. Leavenworth 1-31 July, returns TDY en route to Ft. Belvoir 5-15 August, and then signs in PCS to Ft. Polk on 31 August. The member is authorized per diem while at Ft. Belvoir (near old PDS) 5-15 August. If the member had departed on 15 June but performed TDY at Ft. Belvoir first, no per diem is payable for the TDY at Ft. Belvoir immediately after detachment if the member commuted from the permanent QTRS occupied while stationed at the Pentagon ([37 Comp. Gen. 669 \(1958\)](#), [B-138517, 27 February 1959](#), and [B-161267, 30 August 1967](#)).

**\*NOTE:** See par. U4100-A1 for TDY en route within the old and/or new PDS limits.

### **U5201-B3h:**

B. When Dependent Travel and Transportation Allowances Are Not Payable. A member is not authorized dependent travel and transportation allowances:

3. For dependent travel:

\*h. To a TDY station (when a member is assigned to indeterminate TDY, par. U4920);

### **U5240-C:**

C. Dependent Travel and Transportation OCONUS for Medical Care

\*6. Outpatient Transportation. Reimbursement is authorized for the actual expenses incurred for the dependent's transportation between transportation terminal, medical/dental facility, and lodging when the dependent is receiving outpatient care at a medical/dental facility outside the member's PDS area. Actual expenses incurred for transportation cost between medical/dental facility and lodging may be reimbursed for the number of trips the dependent must make between those two places. The transportation mode used should be the least costly mode available that adequately meets the patient's needs. When POC is the appropriate mode, reimbursement for the actual expenses incurred, as in par. U4705 is authorized. **Transportation expenses may not be paid using a mileage allowance** ([B-202964, 23 February 1982](#)).

\*7. Lodging and Meals. The actual cost of dependent's lodging (including tax (*NOTE*), tips, and service charges) and actual cost of meals (including tax and tips, but excluding alcoholic beverages) may be reimbursed NTE the locality [per diem rate](#) for the medical/dental facility location. The amount paid for lodging and meals may not exceed the maximum amount allowed for lodging and M&IE, respectively, authorized in the medical/dental facility locality per diem rate. **A dependent is not authorized meal expenses for roundtrip travel that is performed within 12 hours** (see par. U4100-B). This includes travel time to/from the medical/dental facility and time at the medical/dental facility for outpatients.

\*8. Reimbursable Expenses. The dependent is authorized reimbursement for the reimbursable expenses listed in APP G except that if a POC is used to and from the transportation terminal, reimbursement is for the actual expenses incurred, as in par. U4705 and **payment of mileage is not authorized**. Receipt requirements are the same as those in par. U2710.

## **U5300-A1:**

A. General. Subject to the conditions in par. U5310, a member ordered on a PCS is authorized HHG transportation (par. U5310-A9); dependent transportation (par. U5201); and mobile home transportation (par. U5500).

\*1. The GOV'T's HHG transportation obligation is limited to the cost of transporting the member's maximum HHG weight allowance (par. U5310-B) in one lot between authorized places at the GOV'T 'Best Value' cost, or overall lowest cost (or other USPHS-selected method) for USPHS. For details on how 'Best Value' costs are determined refer to the USTRANSCOM website under Defense Personal Property Program (DP3) business rules at [http://www.transcom.mil/j5/pt/dtr\\_part\\_iv.cfm](http://www.transcom.mil/j5/pt/dtr_part_iv.cfm). HHG authorized locations for PCS are in par. U5390-B, and TDY in par. U4575.

## **U5345:**

B. Called/Ordered to Active Duty

2. Called/Ordered to Active Duty for Training for Fewer Than 140 Days at One Duty Station. An AO may authorize the TDY HHG weight allowance from HOR or PLEAD to the first and/or any subsequent duty station for an RC member called/ordered to active duty under the following conditions:

d. Active duty for training of 140 or more days and the Secretary has prescribed TDY allowances IAW par. U2146-B.

\*HHG transportation under par. U5345-B is subject to the same limitations and requirements as in par. U4505.

4. Called/Ordered to Active Duty (for other than training) for 180 or Fewer Days at One Duty Station. An RC member called/ordered to active duty for other than training for a period of 180 or fewer days at one duty station under the following conditions may be authorized HHG transportation within the TDY weight allowance from HOR or the PLEAD, to the first or any subsequent duty station:

c. Active duty for other than training of more than 180 days and the Secretary has prescribed TDY allowances IAW par. U7150-F2b(2).

\*HHG transportation under par. U5345-B4 is subject to the same limitations and requirements as in par. U4505.

C. PCS with TDY En Route, PCS while on TDY, or PCS Following TDY Pending Further Assignment

\*1. PCS with TDY En Route or while on TDY. A member, ordered to make a PCS with TDY en route, or while on TDY is ordered to make a PCS without return to the old PDS, is authorized HHG transportation to the new PDS. The member may elect HHG transportation of up to the TDY weight allowance to the new PDS via TDY station(s) if such HHG are necessary for the member's personal use. This authorized TDY HHG transportation exists regardless of the par. U4505 provisions. The member also is authorized NTS under par. U5380-L, table item 1, for the TDY. SIT of any portion of the member's TDY HHG at the TDY station may be authorized/ approved by the member's commanding officer, the AO, the destination transportation officer, or any other Service-designated official at the TDY station, if necessary. Upon TDY completion, the member's TDY HHG may be transported (including SIT under par. U5375) to locations authorized under the basic order. As an alternative, the HHG may be placed in NTS if such storage is an option under the member's basic order.

## **U5360-K1:**

K. Recalled to Active Duty after Separation from the Service or Relief from Active Duty. A member, authorized HHG transportation under par. U5360-A, who is recalled to active duty after separation from the Service or relief from active duty, and who has HHG in NTS under par. U5360-B, may have the NTS continued from the date the member is recalled to active duty until the date the member is again separated from the Service or relieved from active duty provided the member is otherwise authorized such storage. If the member is ordered on:

\*1. TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under parU4565-B,

**U5365-H1:**

H. Recalled to Active Duty before Selecting a Home. A member, eligible to select a home under par. U5365-A, who is recalled to active duty before selecting and traveling to such home, and who has HHG in NTS under par. U5365-C, may have the NTS continued from the date the member is recalled to active duty until the member reverts to retired status provided the member is otherwise authorized such storage. If the member is ordered on:

1. TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under par. U4565-B,

**U5375-A2:**

A. General. SIT is part of HHG transportation. SIT is cumulative and may accrue at any combination of origin, transit, and destination. SIT may be authorized/approved in the nearest available storage facility. The actual SIT period governs, regardless of commercial billing practices. HHG SIT cannot begin before the date the HHG are released to a transportation service provider (TSP), or the GOV'T for transportation. ***SIT is not authorized for:***

\*2. HHG transportation on TDY, except as authorized in pars. U4565, U5345-C, and U5360-E.

**U5380-A1:**

A. General

\*1. General. NTS is all storage other than SIT (see par. U4565-B). See APP A, NON-TEMPORARY STORAGE (NTS).

**U5390-B:**

\*B. Summary of PCS HHG Authorized Locations and Weight Allowance. The following table summarizes authorized locations and weight allowances for HHG transportation under a PCS order. The references provide details and ***should be reviewed for thorough understanding.***

Footnotes	HHG Authorized Location/Weight Allowance
1	From PDS to TDY
2	From TDY to TDY
3	From Last TDY to Old PDS
4	From Last TDY to New PDS
5	NTS
6	SIT

Footnotes	HHG Authorized Location/Weight Allowance
*7	TDY Weight in Addition to PCS Weight Allowance (“When a Member is Ordered from a TDY Station to a New PDS or when a TDY Station Becomes a New PDS, These Shipments Are in Addition to PCS Weight Allowance.” Par. U4515)
8	TDY Weight Allowance
9	PCS Weight Allowance
10	From HOR
11	To HOR
12	From HOS
13	To HOS
14	From PLEAD or Place from which Called/Ordered to Active Duty for Training
15	To PLEAD or to Place from which Called/Ordered to Active Duty for Training
16	To First PDS
17	To Any Subsequent PDS
18	From Last Duty Station
19	Place HHG Last Transported at GOV’T Expense
20	Any CONUS Point Selected by Member
21	From Any Previous PDS
22	From Any Authorized Location(s)
23	To New PDS
24	Not Used
25	To CONUS Designated Place
26	From CONUS Designated Place
27	Any Place to Which HHG were Transported at GOV’T Expense
28	To OCONUS Non-Foreign Designated Place
29	From OCONUS Designated Place
30	From a Previously Designated Place
31	To a Designated Place or if Dependents Foreign Born, to the Native Country in which the Dependents Will Reside (or Are Residing)
32	From a Designated Place or if Dependents Foreign Born, from the Native Country in which the Dependents Were Residing

### **U5620-A7:**

A. General. Under 37 USC §477, a member is authorized only one DLA during a fiscal year, unless the:

\*7. Member’s dependents relocate incident to the member being assigned to ITDY (par. U4920).

### **U6054-B:**

B. General

\*1. ‘Lodging Plus’ Computation Method Applicability to an Evacuated Dependent. An evacuated dependent is authorized a safe haven allowance computed under the ‘Lodging Plus’ computation method for each day the dependent is in an evacuation status. *An AEA described in Ch 4, Part C, does not apply to an evacuation.* The ‘Lodging Plus’ computation method consists of a lodging allowance ceiling and an M&IE allowance. APP A PER DIEM definition and Ch 4, Part B for an explanation of the expense items the safe haven allowance is intended to cover. The maximum lodging reimbursement for a dependent family is the actual total daily lodging the family incurs, NTE the sum of the daily lodging portion of the evacuation allowance authorized for each dependent concerned. Because such an evacuated dependent may stay with a friend or relative while at a safe haven, par. U4130-E applies. *That is, if an evacuated dependent stays with a friend or relative while at a*

*safe haven, no lodging cost is allowed, whether or not any lodging payment is made to the friend or relative.* This restriction does not apply when the dependent leases a house, apartment (i.e., lodging) from a friend or relative with a bona fide, standard written lease, in those instances when the friend or relative concerned does not jointly occupy the leased house or apartment. Each evacuated dependent is authorized the M&IE portion of the safe haven allowance even if not authorized the lodging portion of the safe haven allowance for any given day. See the computations in par. U6054-G. *GOV'T dining facility/mess or open mess availability/use has no effect on safe haven evacuation allowances even though the dependent may or does use such facilities without charge.* Par. U6054 safe haven evacuation allowances may be paid in advance as in par. U6060-A.

## CHAPTER 7

### TRAVEL AND TRANSPORTATION ALLOWANCES UNDER SPECIAL CIRCUMSTANCES AND CATEGORIES

#### **\*PART F2: TRAVEL WHEN PER DIEM NOT AUTHORIZED (See par. U4020)**

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#### **U7000-B1c(1):**

##### B. Upon Graduation and Commission

##### \*1. Graduate Officer Leaves the Academy

##### c. Per diem while TDY en route:

\* (1) Is the same as for a member's TDY , and

#### **Ch 7: T&T Alws Under Special Circumstances & Categories**

#### **Part F2: Travel when Per Diem Not Authorized**

**U7125**

### **PART F2: TRAVEL WHEN PER DIEM NOT AUTHORIZED**

**\*See par. U4020**

#### **U7025-C3b:**

3. GOV'T Procured Transportation and Meal Tickets Not Used. If the AO accepts the applicant's reason(s) for not using GOV'T procured transportation and meal tickets:

\*a. The TDY automobile mileage rate is paid for POC travel for personal convenience for the official distance of the ordered travel (parU4710-C), and/or

\*b. Reimbursement is provided for occasional meals and QTRS (par. U4530) if meal tickets were not available and meals and/or lodgings were required.

**U7150-B3b:**

B. Travel and Transportation Allowances when a Member Commutes

3. Actual Expense Allowance Authority

b. Authority. The member is authorized AEA for all meals and QTRS (par. U4230); except for the meal ordinarily procured when commuting.

**U7151-C2:**

C. Others. Except as in par. U7151-B, an RC member who performs duty without pay (par. U7150) may be authorized/approved to receive:

2. Reimbursement for occasional meals and/or QTRS (par. U4230).

**U7154-B7:**

B. Advanced Training (10 USC §2104)

7. Lodging and Meals at Delay Point. Reimbursement for lodging/meal expenses is authorized for a member when traveling to/from field training/practice cruises when, through no fault of the member, a delay occurs at a place where no GOV'T QTRS or dining facility/mess are available ([B-195791, 31 March 1980](#)). Reimbursement for the cost of occasional meals/QTRS is IAW par. U4230.

**U7180:**

<b>Table U7G-1</b> <i>This table is for informational purposes. Actual allowances are in Ch 7, Part G.</i>		
<b>RC PERSONNEL ON ACTIVE DUTY WITH PAY (NOTE 1)</b>		
<b>SITUATION</b>	<b>TRANSPORTATION (NOTES 2 and 3)</b>	<b>PER DIEM (NOTES 4 and 5)</b>
Annual training (AT) ( <b>NOTE 6</b> )	Ch 3 applies	Not authorized if GOV'T QTRS & dining facility/mess are available; otherwise Ch 4 applies
Involuntary training due to unsatisfactory participation in reserve commitments	Ch 3 applies	Not authorized if GOV'T QTRS & dining facility/mess are available
PHS officers called to active duty for Commissioned Officer Student and Extern Program (COSTEP)	Ch 3 applies--reimbursement for POC is the automobile mileage, limited to the GOV'T city pair carrier cost	Not authorized
Pipeline Student--newly enlisted member undergoing training	Normally performed as members traveling together with no/limited reimbursement (Ch 4, Part B). Otherwise, may be authorized reimbursement under Ch 3	Not authorized if GOV'T QTRS and dining facility/mess available

<b>Table U7G-1</b> <i>This table is for informational purposes. Actual allowances are in Ch 7, Part G.</i>		
<b>RC PERSONNEL ON ACTIVE DUTY WITH PAY (NOTE 1)</b>		
<b>SITUATION</b>	<b>TRANSPORTATION</b> <i>(NOTES 2 and 3)</i>	<b>PER DIEM</b> <i>(NOTES 4 and 5)</i>
Member commutes, or is within the commuting area as designated by local commander	May be paid the automobile mileage for one round trip only (provided the place of active duty and home are not in same city limits). Also may be authorized reimbursement under Ch 3, Part F	Not authorized - AEA may be authorized under par. U4230 (except for meal normally procured when commuting) if required to remain overnight (except if duty site and home are in same city limits)
ADT for fewer than 140 days or active duty for other than training for 180 or fewer days at one location	Ch 3 applies	Ch 4 applies
Additional periods for 140 or more days for training or over 180 days for other than training		If prospective extended period is fewer than 140 days for training or 180 or fewer days for other than training, per diem continues. If 140 or more days for training or more than 180 days for other than training, per diem stops on date of the order directing additional duty
Physical examination ICW active duty	Ch 5, Part B applies	Ch 5, Part B applies from the place the order is received or addressed to the place of physical examination and return, or to the new PDS, or return and then to the new PDS

<b>Table U7G-2</b> <i>This table is for informational purposes. Actual allowances are in Ch 7, Part G.</i>		
<b>RC MEMBER ON ACTIVE DUTY WITHOUT PAY</b>		
<b>SITUATION</b>	<b>TRANSPORTATION</b>	<b>PER DIEM</b> <i>(NOTES 1 and 2)</i>
Standby RC Member	Not authorized	Not authorized
Others performing duty without pay	Service discretion to reimburse under Ch 4, Part B (as for members traveling together with no/limited reimbursement) and/or the automobile mileage rate	Not authorized except occasional meals and/or QTRS may be authorized for travel days only. Par. U4230.

<b>Table U7G-4</b> <i>This table is for informational purposes. Actual allowances are in Ch 7, Part G.</i>			
<b>SENIOR RESERVE OFFICERS TRAINING CORPS MEMBER</b> <i>(NOTES 1 and 2)</i>			
<b>SITUATION</b>	<b>TRANSPORTATION</b>	<b>PER DIEM</b>	<b>REMARKS</b>

Travel of SROTC Advanced Training member 1) to and from field training or at-sea training sites or 2) for medical or other exam or for observations the Service deems appropriate	Transportation is by GOV'T conveyance or GOV'T procured transportation or reimbursement on a per mile basis at the automobile mileage rate. The AO may authorize reimbursement for POC from home or SROTC unit location to the training site and return for advance training.	No. GOV'T prepared meals or box lunches are furnished or meal tickets issued	1. If transportation and meals are not furnished, the automobile mileage rate is payable per mile. 2. Reimbursement on a mileage basis may be authorized to and from transportation terminals. 3. Payment may be authorized under par. U4230 at a delay point. 4. If mixed mode transportation is involved, pay mileage up to the total cost of GOV'T procured transportation plus meal tickets (minus cost of any such items used).
SROTC cadets or midshipman in Financial Assistance Program ordered to perform TDY	Par. U7001 applies	Par. U7001 applies	Does not apply while at a location performing field training or at-sea training when both GOV'T QTRS and meals are available
Travel to educational institution to accept appointment as SROTC cadet or midshipman in Financial Assistance Program	Ch 5, Part B applies; allowances may not exceed those payable from appointee's permanent place of abode, home, school, or duty station at the time of travel to the educational institution	Ch 5, Part B applies	Transportation may be furnished or reimbursement made for travel on the basis of receipt of a notice of selection for appointment or other evidence showing travel was ICW such appointment
SROTC cadet or midshipman discharged from the Financial Assistance Program	Ch 5, Part B applies for travel from the educational institution where enrolled to the authorized abode, home, or military station	Ch 5, Part B applies	If the member continues school at the same institution after discharge from the Financial Assistance Program, no travel allowances are authorized
SROTC member ordered to active duty as an enlisted member or an officer in an Armed Force	Ch 5, Part B applies	Ch 5, Part B applies	From home or place ordered to active duty to the first PDS via any TDY en route

### **U7200-A2:**

#### A. Authority

\*2. Transportation and expenses (i.e., ground transportation) between the member's PDS and the authorized air terminal may be reimbursed IAW par. U4780, and Ch 3, Part D.

### **U7205-B1c:**

#### B. Eligibility

1. Eligible Member. An eligible member is one:

\*c. With an OCONUS domicile who is on permanent duty or initial training in CONUS, or is described in par. U4090-H, U4090-I, or U4090-J.

### **U7220-A2:**

#### A. Member's Responsibility

**MAP 78-1(I)**  
**Rev 1 (6/6/13)**

2. If leave is interrupted for TDY away from the PDS, see par. U4090-C.

## **U7225-D:**

### D. Reimbursement

#### 2. 'Lodging Plus'

\*c. Reimbursement authority for an authorized absence, during a contingency operation, applies only when the computation provisions of par. U4155 covering an authorized absence period do not fully reimburse for the TDY location per diem-related [lodging](#) costs.

\*3. Fixed (Flat) Rate Per Diem Allowance. If the member is paid a contingency operation fixed rate per diem allowance (e.g., 55%) IAW par. U4950-A:

#### c. Example

<b><u>Example</u></b>
<p>*1. A member is on a contingency TDY. Member is paid 55% per diem (IAW par. U4950-A) and renting an apartment (\$1,200/month).</p> <p>2. The authorized per diem rate is \$78.10 (i.e., 55% of the locality rate of \$142). 55% x \$91 (Lodging) = \$50.05 55% x \$51 (M&amp;IE) = \$28.05 Total = \$63.80 or 55% of \$116 = \$78.10</p> <p>3. The member is reimbursed \$50.05/day x 30 days = \$1,501.50 per 30-day month for lodging.</p>
<b>Scenario 1</b>
<p>1. The member returns to the PDS once during the first month. The member is not paid per diem for the 2 days/nights spent at the PDS.</p> <p>2. The member is authorized \$1,401.40 (\$50.05/day x 28 days) for the first month's lodging.</p> <p>3. Since the member is authorized \$201.40 more than the actual lodging cost (\$1,401.40 vs. \$1,200), the member is not out of pocket for lodging costs and is not authorized additional reimbursement.</p>
<b>Scenario 2</b>
<p>1. The member takes 7 days leave during the third month. The member is not paid lodging per diem for 7 days/nights of leave.</p> <p>2. The member is authorized \$50.05/day x 23 days = \$1,151.15 for lodging for the third month.</p> <p>3. The member is out of pocket \$48.50 for lodging costs (\$1,200 vs. \$1,151.50).</p> <p>4. The member would have been reimbursed \$350.35 (\$50.05/night x 7 nights) for those 7 nights had the member not been on leave.</p> <p>5. The \$48.50 out of pocket cost is less than what the member would have been paid had the member not been on leave (\$350.35).</p>

6. The member is authorized \$48.50 as a reimbursable expense to cover out of pocket lodging costs.

\*4. Reimbursement authority for an authorized absence during a contingency operation applies only when par. U4155 computation provisions, covering an authorized absence period, do not fully reimburse the TDY location per diem-related [lodging](#) cost.

### **U7226-C2:**

#### C. Reimbursement

\*2. Reimbursement authority for leave during an evacuation applies only when the computation provisions of par. U4155 covering a leave period do not fully reimburse for the TDY location per diem-related lodging costs.

### **U7305-C4:**

#### C. Transportation

4. Reimbursement. Transportation reimbursement:

a. Is authorized for:

\* (3) POC travel at actual cost (par. U4740-A).

### **U7451-C3:**

#### C. Prisoners on "Commandant's Parole"

\*3. Actual Transportation Costs and Occasional Meals. If it is impractical to furnish transportation in kind and meal tickets for any of the travel addressed in par. U7451-C, reimbursement is for actual transportation costs (with a NTE ceiling) IAW par. U3045, and for occasional meals (par. U4230).

### **U9200-B:**

B. Member Assigned to Duty Aboard a Two-crew Submarine (SSBN). The ship's home port is the member's PDS for station allowances.

\*1. When a Member Reports to the Home Port before Reporting on Board. When a member is assigned to a two-crew nuclear submarine (SSBN) and reports to the ship's home port before reporting aboard because the ship is deployed, the member is authorized station allowances IAW pars. U2200-C3 and U4090-P ([57 Comp. Gen. 178 \(1977\)](#)).