



**PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE
A DIVISION OF THE DEFENSE TRAVEL MANAGEMENT OFFICE (DTMO)**

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PDTATAC/tlw

18 May 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 47-09(E)/CAP 41-09(E) – Passport, Visa, Green Card, Photographs, Physical Exams, and Legal Services Fee Reimbursement Eligibility for Dependents

1. **SYNOPSIS:** This item proposes wording to reinstate previous verbiage, and clarify that dependents of members/employees are authorized reimbursement for passport, visa, green card, photographs, physical exams, and legal services fees even if the dependent is not a U.S. citizen.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by PDTATAC Staff.
4. These changes are scheduled to appear in printed change number 272 of the JFTR, and change number 526 of the JTR, dated 1 August 2009.
5. Revisions in this information item are *effective 18 May 2009*.

W. B. Tirrell, Sr.

Chief, Travel and Transportation Branch

Attachment:

Rev 2

Uniformed E-Mail Distribution:

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PSC

Civilian E-Mail Distribution:

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

APPENDIX G: MISCELLANEOUS REIMBURSABLE EXPENSES ON OFFICIAL TRAVEL

Passport, Visa, Green Card, Photographs, Physical Exams, and Legal Services.	X	X	X	X	X	X
<p>1. <u>Reimbursement Eligibility</u></p> <p>a. <u>General</u>. Reimbursement is authorized for:</p> <ul style="list-style-type: none"> (1) Members, (2) Employees, and (3) Dependents (member's and/or employee's). <p>b. <u>Uniformed Member</u>. Reimbursement authority is for a member who is:</p> <ul style="list-style-type: none"> (1) Assigned to a foreign OCONUS area, (2) Required to obtain/renew a passport, mandatory biometric visa requirements, and/or visas as a result of a continued assignment in a foreign OCONUS area, or (3) Emergency Technical Support Personnel. See item 5 below. <p>c. <u>Civilian Employee</u>. Reimbursement authority is for an employee who is:</p> <ul style="list-style-type: none"> (1) A U.S. citizen (<i>NOTE: An eligible dependent(s) does <u>not</u> have to be a US citizen.</i>) (2) Hired locally or transported to a foreign OCONUS area at GOV'T expense, (3) Serving under a service or renewal agreement, and (4) Required to obtain/renew a passport, mandatory biometric visa requirements, and/or visas as a result of continued employment in a foreign OCONUS area, or (5) Emergency Technical Support Personnel. See item 5 below. <p>c. <u>Dependent</u> (Member's or Employee's). Reimbursement authority is for a dependent who is:</p> <ul style="list-style-type: none"> (1) Authorized travel and transportation allowances to/from a foreign OCONUS area, or (2) Required to obtain/renew a passport, mandatory biometric visa requirements, and/or visas as a result of the sponsor's continued assignment/employment in a foreign OCONUS area. <p>2. *****</p>						