



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

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PDTATAC/dlw

26 January 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 105-11(E)/CAP 109-11(E) -- Clarify Travel Status

1. **SYNOPSIS:** Clarifies "travel status" in the JFTR and the JTR, to show that travel status is inclusive of both TDY and PCS travel.
2. These changes are scheduled to appear in JFTR change 303, and JTR change 557, dated 1 March 2012.
3. This determination is *effective on 25 January 2012*.

//Approved//

W. B. TIRRELL, SR.

Chief, Policy and Regulations Branch

Attachment:

Rev 3

Uniformed E-Mail Distribution:

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JFTR REVISIONS

U2200:

*A. Importance of Travel Status. A member is authorized travel and transportation allowances only while in a "travel status". Travel status is time spent away from the PDS on public business under competent travel orders, including necessary delays en route. Travel status does not include administrative absence ([DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. \(a-e\)](#)). Travel status begins when the member leaves the PDS, residence, office, detaches from or signs out of a unit, or other departure point, and ends upon return to the residence, office, PDS; arrival at the new PDS, defined as reporting to or signing in to the new unit, or other arrival point at the trip conclusion.

*D. PCS Travel. See par. U5160-A.

*E. TDY Departure/Return from/to Dependents' Residence. See par. U4345.

U4102:

*A. When Not in a Travel Status. A member is not authorized per diem for any day that is not a day in a travel status (see par. U2200-C) except as noted in par. U4102-B.

*B. Day of Leave or Administrative Absence (e.g., proceed time). A member is not authorized per diem on any day not in a travel status or any day classified as leave or administrative absence ([DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. \(a-e\)](#)). See par. U7225 when on leave during a CONTINGENCY OPERATION TDY or par. U7226 when on leave from a TDY site to visit evacuated dependents at a safe haven location.

U7200-F2:

*2. Travel Status. A member is in a travel status (see par. U2200-B) during direct travel between authorized locations. For other travel undertaken for personal convenience, leave, and administrative absence ([DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. \(a-e\)](#)), a member's travel status is limited to a constructed period equal to that required for direct travel between authorized locations by available transportation.

U7206-A:

*A. Member TDY or Away from the Home Port. A member on TDY away from the PDS, or assigned to a ship or unit operating away from its home port, is authorized round-trip (if applicable) personal emergency travel and transportation allowances (including per diem while in a travel status, but not while at the emergency leave location or any time classified as leave or administrative absence. ([DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. \(a-e\)](#)) between the TDY/unit location or ship and the:

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C1700:

D. Travel Official. An official responsible for directing travel and/or approving reimbursement also is responsible for ensuring that funds are used for official travel purposes and IAW the conditions prescribed.

*E. Importance of Travel Status. An employee is authorized travel and transportation allowances only while in a “travel status”. Travel status is time spent away from the PDS on public business under competent travel orders, including necessary delays en route. Travel status does not include excused absences or administrative leave. Travel status begins when the employee leaves the PDS, residence, office, detaches from the agency, or other departure point, and ends upon return to the residence, office, PDS; arrival at the new PDS, reports for duty to the new agency, or other arrival point at the trip conclusion.

*F. Conditions under which Travel Status Exist. “Travel status”:

1. Travel ICW necessary TDY including time spent at a TDY station, without regard to whether duty is performed while traveling, and without regard to the length of time away from the PDS;
2. PCS travel;
3. Necessary delay while awaiting further transportation after travel status has begun;

JFTR/JTR REVISIONS

APP A1:

PROCEED TIME (UNIFORMED MEMBER ONLY). A form of “administrative absence” (DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. (a-e), which is authorized for members in certain PCS circumstances, as outlined in the referenced DoDI.

***TRAVEL STATUS.** The member’s/employee’s status for the elapsed period of time from the beginning to the end of official travel in compliance with the authority in an order, including time en route awaiting transportation connections and delays en route beyond the traveler’s control (JFTR, par. U2200 and JTR, par. C1060). Travel status does not include travel taken for personal convenience, leave, civilian administrative leave or administrative absence ((Instruction only applicable to Uniformed members) [DoDI 1327.06, Leave and Liberty, 16 June 2009, incorporating change 1, 30 September 2011, Encl 2, par. 6, subpar. \(a-e\)](#)) while performing travel away from the PDS on public business under competent travel orders.
