



**PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE**

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

[www.defensetravel.dod.mil](http://www.defensetravel.dod.mil)

PDTATAC/hm

7 September 2016

MEMORANDUM FOR           SEE DISTRIBUTION

SUBJECT:                    UTD for MAP 23-16(R) -- Secretarial Process Home of Record (HOR) Authority

1. **SYNOPSIS:** Allows the Secretarial Process to authorize travel and transportation allowances to a designated Selected reserve unit (location) vice the authorized HOR/PLEAD at Government expense when separating members sign a contract to join a Selected Reserve unit.

2. The Committee Chair has approved the attached changes to the Joint Travel Regulations, made in MAP 23-16.

3. This determination is an advance notice of the changes to the JTR. You are requested to disseminate this determination to the appropriate offices within your Service.

4. These changes are scheduled to appear in JTR, dated 1 November 2016.

5. This determination is *effective on 2 September 2016*, when it was approved by the Chair.

6. Action Officer: Henry Mitchell (henry.mitchell4.civ@mail.mil).

//approved//

**JOEL T. RIDENOUR**

Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

**Uniformed E-Mail Distribution:**

MAP Members

P&R Branch

PMO-DTS

GSA-3FT

GSA-OGP(MTT)

PPC

## **JTR PROPOSED REVISIONS:**

### **5066-G:**

**A-F. \*\*\*\*\***

#### ***Effective 2 September 2016***

\*G. Uniformed Service Active Duty Member Transitioning to Selected Reserve. A separating member who has contracted to continue military service in a Reserve Component may be authorized travel and transportation allowances to the Selected Reserve PDS, without limiting costs to the HOR or PLEAD, IAW the Secretarial Process. This authority does not apply to a member in par. 5066-A5. No further travel and transportation allowances are authorized upon termination of the reserve contract.