



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4601 North Fairfax Drive, Suite 800

Arlington, Virginia 22203-1546

www.defensetravel.dod.mil

PDTATAC/dlw

22 September 2010

MEMORANDUM FOR MILITARY ADVISORY PANEL
 CIVILIAN ADVISORY PANEL

SUBJECT: MEMO 1 for MAP 117-10(E)/CAP 91-10(E) -- Change Other Than
 Coach Class Accommodation Codes

1. **PURPOSE:** Change Other Than Economy-/Coach-Class accommodation codes to maintain consistency with GSA's Exception Codes revised in FTR amendment no. 2009-06 (74 FR 55145), dated 27 October 2009. Exception codes may be found on the GSA website at <http://www.gsa.gov/portal/content/110500>. While of limited value/impact in JFTR and JTR, it assists in aligning usage codes for reporting purposes external to JFTR & JTR.
2. The attached proposed revision is forwarded for review, coordination, and comment. Please indicate concurrence (with or without comments) or non-concurrence (with comments) by email. ***No response from the Services by the comment due date is taken as concurrence.***
3. ***Please note that*** staffing comments from Service PoCs must be consolidated by the panel member and forwarded to PDTATAC as part of the Service position. The consolidated comments forwarded by the panel member are the "Service" position on the item. Individual Service staffing responses must be sent to the panel member for consolidation ***and not be sent directly to PDTATAC.***
4. As this is a clarifying rewrite, no personnel should be affected and the cost should be zero.
5. This revision was initiated by DTMO.
6. If additional time is needed, a request for an extension of the suspense date should be cleared ***before*** the comment due date with Ms. Debbie Wells.

Comment Due Date:	20 October 2010
MAP Vote Date:	26 October 2010
CAP Vote Date:	27 October 2010

//Approved//

DANE SWENSON

Chief, Strategic Planning and Policy Division

Attachment:
Rev 1

MAP 117-10(I)/CAP 91-10(I)
Rev 1 (9/22/10)

PROPOSED JFTR/JTR REVISIONS

APP H3A:

APPROVAL CODE/REFERENCE/REASON			
Approval code	Paragraph reference	Reason for travel	<u>NOTE</u>
B1	JTR, par. C2204-B4b or JFTR, par. U3125-B4b	Medical	
B2	JTR, par. C2204-B4cor JFTR, par. U3125-B4c	Security	
B3	JTR, par. C2204-B4g or JFTR, par. U3125-B4g	Foreign flag coach not adequate	
B4	JTR, par. C2204-B4e or JFTR, par. U3125-B4e	Only business class provided	
B5	JTR, par. C2204-B4f or JFTR, par. U3125-B4f	Non-Federal source	1
B6	JTR, par. C2204-B4ior JFTR, par. U3125-B4i	Over 14 hours	
B7	JTR, par. C2204-B4hor JFTR, par. U3125-B4h	Overall savings	
B8	JTR, par. C2204-B4a or JFTR, par. U3125-B4a	Lower Class Not Available in Time	
B9	JTR, par. C2204-B4d or JFTR, par. U3125-B4d	Mission	
BC	JTR, par. C2204-B4j or JFTR, par. U3125-B4j	Congressional Travel	
BF	JTR, par. C2204-B4k or JFTR, par U3125-B4k	Required by Foreign Government Regulations, MOU/MOA/SOFA	

SECTION 5A: TRAIN TRAVEL OTHER THAN COACH CLASS ACCOMMODATIONS CODES

(See JTR, par. C2208-E; JFTR, par. U3135-E)

APPROVAL CODE/REFERENCE/REASON

APPROVAL CODE	JTR & JFTR PARAGRAPH REFERENCE	REASON FOR TRAVEL
T1	JTR, par. C2208-E1 or JFTR, par. U3135-E1	Lower Class Not Available
T2	JTR, par. C2208-E2 or JFTR, par. U3135-E2a	Medical
T3	JTR, par. C2208-E3 or JFTR, par. U3135-E2	Security
<u>T4</u>	JTR, par. C 2208-E4 or JFTR, par. U3135-E4	<u>Health Standards</u>
T5	JTR, par. C2208-E5 or JFTR, par. U3135-E5	Mission
T6	JTR, par. C2208-E1 or JFTR, par. U3135-E1	Advantageous To The GOV'T

SECTION 5B: SHIP TRAVEL OTHER THAN LOWEST FIRST-CLASS ACCOMMODATIONS CODES
(See JTR, par. C2205-E; JFTR, par. U3130-E)

APPROVAL CODE/REFERENCE/REASON		
APPROVAL CODE	JTR & JFTR PARAGRAPH REFERENCE	REASON FOR TRAVEL
S1	JTR, par. C2205-E1 or JFTR, par. U3130-E1	Lower Class Not Available
S2	JTR, par. C2205-E2 or JFTR, par. U3130-E2	Medical
S3	JTR, par. C2205-E3 or JFTR, par. U3130-E3	Security

APPENDIX H

***TRAVEL PURPOSE IDENTIFIERS & OTHER THAN ECONOMY/COACH CLASS TRANSPORTATION**

<u>Part</u>	<u>Contents</u>
1	Travel Purpose Identifiers
2A	Reporting Data Elements and Procedures Format
2B	First-Class Air Accommodations Codes
2C	First-Class Decision Support Tool
3A	Business-Class Air Accommodations Codes
3B	Business-Class Decision Support Tool
4A	*Other than Economy-/Coach-Class Accommodations for Disability or Other Special Medical Needs Reasons
4B	*Other than Economy-/Coach-Class Accommodations Determination Format
5A	*Train Travel Other Than Economy-/Coach-Class Accommodations Codes
5B	*Ship Travel Other Than Lowest First-Class Accommodations Codes