

Information Paper:

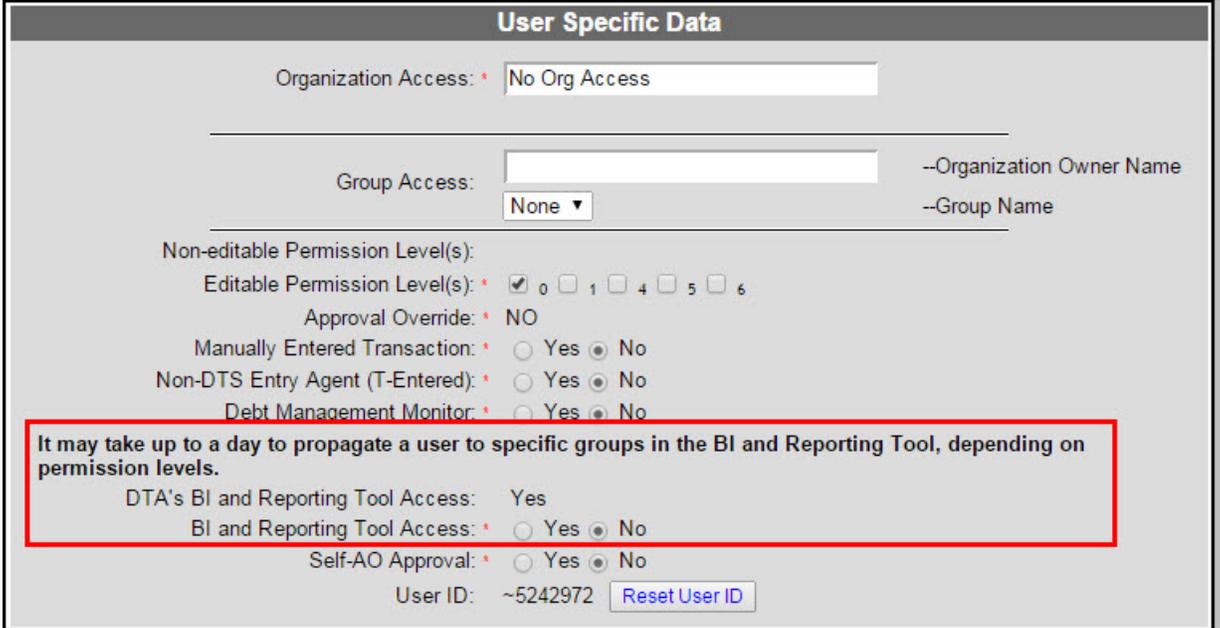
DTS BI and Reporting Tool Indicator

BI and Reporting Tool

The BI and Reporting Tool (BIRT) allows designated people to run prepared reports and create customized reports using data elements pulled from DTS documents and profiles. Access to the BIRT is via the **BI and Reporting Tool** option under **Reports** on the DTS Welcome screen's navigation bar.

BIRT Access Indicators

The Update Person and Create Person screens in the DTA Maintenance Tool's People module contain two BIRT Access indicators (Figure 1).



User Specific Data

Organization Access: * No Org Access

Group Access: [] --Organization Owner Name
None ▾ --Group Name

Non-editable Permission Level(s):

Editable Permission Level(s): * 0 1 4 5 6

Approval Override: * NO

Manually Entered Transaction: * Yes No

Non-DTS Entry Agent (T-Entered): * Yes No

Debt Management Monitor: * Yes No

It may take up to a day to propagate a user to specific groups in the BI and Reporting Tool, depending on permission levels.

DTA's BI and Reporting Tool Access: Yes

BI and Reporting Tool Access: * Yes No

Self-AO Approval: * Yes No

User ID: ~5242972 [Reset User ID](#)

Figure 1: Update Person Screen – BI and Reporting Tool Indicator Feature

DTA's BI and Reporting Tool Access – This field is always read-only. It indicates whether you have BIRT access or not.

BI and Reporting Tool Access – This field indicates whether or not the user whose profile is displayed has BIRT Access.

Updating BIRT Access

You can edit a user's **BIRT Access** if:

- You have permission level 5 (access to the DTA Maintenance Tool)
- **BI and Reporting Tool Access** indicator is set to **Yes** in your DTS profile

The **BI and Reporting Access** indicator displays as read-only if you do not meet the above conditions or you are accessing your own DTS profile (Figure 2).



User Specific Data

Organization Access: * (All)

Group Access: [] --Organization Owner Name
(All) ▾ --Group Name

Non-editable Permission Level(s):
Editable Permission Level(s): * 0 1 4 5 6
Approval Override: * NO
Manually Entered Transaction: * NO
Non-DTS Entry Agent (T-Entered): * YES
Debt Management Monitor: * YES

It may take up to a day to propagate a user to specific groups in the BI and Reporting Tool, depending on permission levels.

DTA's BI and Reporting Tool Access: Yes
BI and Reporting Tool Access: * YES
Self-AO Approval: * NO

User ID: u1025268977 [Reset User ID](#)

Figure 2: Update Person Screen – DTA Personal Profile

**Validation
Error**

When creating or updating another user's DTS profile, setting the **BI and Reporting Tool Access** indicator to **Yes** will cause a Validation Error (Figure 3) when you select **Save Person/Save Changes** if:

- The person does not have organization access
- The person does not have at least one permission level assigned

Validation Error

The following input validation errors have occurred:

- BI and Reporting Tool Access can only be designated as "Yes" for a person that has at least one permission level defined and also has organization access defined.

Figure 3: BI and Reporting Tool Access Validation Error

If you want the individual to use the BI and Reporting Tool you will need to give them organization access and/or update their permission levels.