



Defense Travel System

DTA Manual, Appendix M: Ranks & Grades

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Revision History

| Revision No. | Date | Authorization | Revision/Change Description | Page, Section |
|---------------------|-------------|---|---|----------------------|
| 1.0 | 4/25/18 | Defense Travel Management Office (DTMO) | Change format, updated language & screenshots | All |
| 1.1 | 8/17/18 | DTMO | Updated URLs to https vs http | Throughout |

1 Military Ranks

Table M-1

| MILITARY RANKS AND ABBREVIATIONS | | | | | | | | | |
|----------------------------------|-----------|----------------------------|-----|--|--------|------------------------------------|-----------|--|----------|
| Pay Plan | Pay Grade | Army | | Navy | | Marine Corps | | Air Force | |
| MO | 10 | General | GEN | Admiral | ADM | General | Gen | General | Gen |
| MO | 09 | Lieutenant General | LTG | Vice Admiral | VADM | Lieutenant General | LtGen | Lieutenant General | Lt Gen |
| MO | 08 | Major General | MG | Rear Admiral (upper half) | RADM | Major General | MGen | Major General | Maj Gen |
| MO | 07 | Brigadier General | BG | Rear Admiral (lower half) | RDML | Brigadier General | BGen | Brigadier General | Brig Gen |
| MO | 06 | Colonel | COL | Captain | CAPT | Colonel | Col | Colonel | Col |
| MO | 05 | Lieutenant Colonel | LTC | Commander | CDR | Lieutenant Colonel | LtCol | Lieutenant Colonel | Lt Col |
| MO | 04 | Major | MAJ | Lieutenant Commander | LCDR | Major | Maj | Major | Maj |
| MO | 03 | Captain | CPT | Lieutenant | LT | Captain | Capt | Captain | Capt |
| MO | 02 | First Lieutenant | 1LT | Lieutenant Junior Grade | LTJG | First Lieutenant | 1stLt | First Lieutenant | 1st Lt |
| MO | 01 | Second Lieutenant | 2LT | Ensign | ENS | Second Lieutenant | 2ndLt | Second Lieutenant | 2nd Lt |
| MW | 05 | Chief Warrant Officer | CW5 | Chief Warrant Officer 5 | CWO5 | Chief Warrant Officer 5 | CWO5 | | |
| MW | 04 | Chief Warrant Officer 4 | CW4 | Chief Warrant Officer 4 | CWO4 | Chief Warrant Officer 4 | CWO4 | | |
| MW | 03 | Chief Warrant Officer 3 | CW3 | Chief Warrant Officer 3 | CWO3 | Chief Warrant Officer 3 | CWO3 | | |
| MW | 02 | Chief Warrant Officer 2 | CW2 | Chief Warrant Officer 2 | CWO2 | Chief Warrant Officer 2 | CWO2 | | |
| MW | 01 | Warrant Officer 1 | WO1 | | | Warrant Officer 1 | WO | | |
| ME | 09 | Sergeant Major of the Army | SMA | Master Chief Petty Officer of the Navy | MCPO N | Sergeant Major of the Marine Corps | SgtMaj MC | Chief Master Sergeant of the Air Force | CMSAF |
| | | Command Sergeant Major | CSM | Command Master Chief Petty Officer | CMDCM | Sergeant Major | SgtMaj | Command Chief Master Sergeant | CCM |
| | | Sergeant Major | SGM | Master Chief Petty Officer | MCPO | Master Gunnery Sergeant | MGySgt | Chief Master Sergeant | CMSgt |
| | | | | | | | | First Sergeant | 1st Sgt |

| MILITARY RANKS AND ABBREVIATIONS | | | | | | | | | |
|----------------------------------|-----------|----------------------|-----|----------------------------|------|---------------------|--------|------------------------|---------|
| Pay Plan | Pay Grade | Army | | Navy | | Marine Corps | | Air Force | |
| ME | 08 | First Sergeant | 1SG | Senior Chief Petty Officer | SCPO | First Sergeant | 1stSgt | Senior Master Sergeant | SMSgt |
| | | Master Sergeant | MSG | | | Master Sergeant | MSgt | First Sergeant | 1st Sgt |
| ME | 07 | Sergeant First Class | SFC | Chief Petty Officer | CPO | Gunnery Sergeant | GySgt | Master Sergeant | MSgt |
| | | | | | | | | First Sergeant | 1st Sgt |
| ME | 06 | Staff Sergeant | SSG | Petty Officer 1st Class | PO1 | Staff Sergeant | SSgt | Technical Sergeant | TSgt |
| ME | 05 | Sergeant | SGT | Petty Officer 2nd Class | PO2 | Sergeant | Sgt | Staff Sergeant | SSgt |
| ME | 04 | Corporal | CPL | Petty Officer 3rd Class | PO3 | Corporal | Cpl | Senior Airman | SrA |
| | | Specialist | SPC | | | | | | |
| ME | 03 | Private First Class | PFC | Seaman | SN | Lance Corporal | LCpl | Airman First Class | A1C |
| ME | 02 | Private Second Class | PV2 | Seaman Apprentice | SA | Private First Class | PFC | Airman | Amn |
| ME | 01 | Private | PV1 | Seaman Recruit | SR | Private | Pvt | Airman Basic | AB |
| MC | 00 | Cadet | | Midshipman | | | | Cadet | |

2 Civilian Grades

Table M-2

| CIVILIAN PAY PLANS AND PAY GRADES | | |
|-----------------------------------|-------------------|--|
| Pay Plan | Pay Grade | Description |
| AD | 1-28 | Administratively Determined Rates |
| AS | 1-6 | Administrative Support Positions |
| CA | 2-3 | Board of Contract Appeals |
| CC | 1-5 | Commissioned Corps of the Public Health Service |
| CF | 1,7 | FDIC Wage Grade Supervisory Pay Schedules only |
| CH | 1-5 | FDIC Wage Grade Supervisory Pay Schedules Printing |
| DR | 1-4,11,12, II, IV | Demonstration Air Force Scientist and Engineer |
| DA | 0-3 | Demonstration Administrative (Department of the Navy only) |
| DB | 1-5 | Demonstration Engineers and Scientists (Army Only) |
| DE | 1-5 | Demonstration Engineers and Scientists Technicians (Army Only) |
| DG | 1-5 | Demonstration General (Department of the Navy only) |
| DJ | 1-5 | Demonstration General (Department of the Navy only) |

| CIVILIAN PAY PLANS AND PAY GRADES | | |
|-----------------------------------|--------------------|--|
| Pay Plan | Pay Grade | Description |
| DK | 1-4 | Demonstration General Support (Department of Defense only) |
| DP | 1-5 | Demonstration Professional (Department of the Navy only) |
| DS | 0-3 | Demonstration Specialist (Department of the Navy only) |
| DT | 0-3 | Demonstration Technician (Department of the Navy only) |
| ED | 00 | Expert (Use when individual is appointed as an expert under U. S. Code 5) |
| EF | 00 | Consultant (Use when individual is appointed under authorities similar to U. S. Code 5) |
| EH | 00 | Advisory Committee Member (U. S. Code 5) |
| EI | 00 | Advisory Committee Member (Other) |
| ES | 1-6 | Senior Executive Service |
| EX | 2-5 | Executive Schedule (levels I - V) |
| FN | 08 | Supervisory Production Facilitators (FAA Department of Transportation only) |
| GM | 13-15 | Employees Covered by the Performance Management and Recognition System (PMRS) |
| GS | 1-15 | General Schedule |
| GW | 1-4 | Employment under Schedule A - Classified under and paid at GS rates |
| IE | 00 | Senior Intelligence Executive Service (SIES) Program |
| IP | 00 | Senior Intelligence Professional Program |
| MG | 2-11 | OMHAR Compensation Plan |
| ML | 5, 10, 11 | OMHAR Compensation Plan |
| MS | 5, 7, 9, 10,12, 15 | OMHAR Compensation Plan |
| NA | 1-15 | Non-appropriated funds, non-supervisory and non-leader - Federal Wage System |
| NE | 13 | Used in DoD's shadow pay plan code system (originally authorized later changed to ND, due to a conflict) |
| NF | 1-6 | Non-appropriated Fund positions |
| ND | 1-6, 12 | Demonstration Scientific and Engineering (Navy Only) |
| NG | 1-5 | Demonstration General Support (Navy Only) |
| NL | 1-15 | Non-appropriated funds - Leader -Federal Wage System |
| NM | 1-15 | Reserved |
| NS | 1-19 | Non-appropriated funds - Supervisory - Federal Wage System |
| NT | 1-6 | Demonstration Administrative and Technical (Navy Only) |
| NX | 05 | Executive-level and managerial position in the Corporation for National and Community Service |
| PS | 1-6 | Postal Service Bargaining Employees |
| SR | 00 | Statutory rates not elsewhere specified |
| SL | 00 | Senior Level Positions (formerly were GS 16-18 that did not transfer to the Senior Executive Service) |
| ST | 00, 09, 11 | Scientific and Professional |
| SX | 09 | Senior Executive Level |
| SZ | 0-2 | Canal Area Special Category-Type positions |

| CIVILIAN PAY PLANS AND PAY GRADES | | |
|-----------------------------------|--|--|
| Pay Plan | Pay Grade | Description |
| TP | AA, BA, CB, CC, CD, CE, CG, CL, CM, DE, DM, ED, EE, EG, EM, FE, FG, FM, GD, GE, GF, GL, KD, KE, KG, LD, LE, LG, ME, NE, NG, SH, SI, SJ, SK | Teaching Positions (used by Department of Defense only) |
| WA | 6-11, 14-16 | Army Corps of Engineer Lock and Dam Workers, Supervisory |
| WB | 0-12 | Wage Positions under the Federal Wage System not otherwise designated |
| WD | 1-10 | Production Facilitating Non-supervisory |
| WG | 1-15 | Federal Wage System Positions - Non supervisory |
| WJ | 3-5, 7, 8, 10, 11, 14-16 | Army Corps of Engineers- Hopper Dredge-Supervisory (Department of Army only) |
| WK | 2, 4-13 | Army Corps of Engineers - Hopper Dredge-Non-supervisory (Department of Army only) |
| WL | 1-15 | Leader pay schedules - Federal Wage System |
| WM | 27 | Maritime Pay Schedules (5 USC 5348) |
| WN | 4,7 | Production Facilitating Supervisory-FWS |
| WO | 5, 7-11 | Army Corps of Engineers - Navigational Lock and Dam Operation & Maintenance Positions - Leader |
| WS | 1-18 | Federal Wage System Positions - Supervisory |
| WT | 00, 9-12 | Apprentice and Shop Trainees - Federal Wage System |
| WW | 1-2 | Schedule A 213.3102 (W) (For wage type excepted employment under the Stay-in- School Program) |
| WY | 1-11 | Army Corps of Engineers Lock and Dam Workers, Non-supervisory |
| XD | 5 | Printing-Production Facilitating - Non Supervisory |
| XF | 2-14 | Floating Plant (other than hopper dredge) Schedule, non-supervisory-FWS (Army Only) |
| XG | 4, 6, 8-11 | Army Corps of Engineers-Floating Plant- Leader |
| XH | 3-17 | Army Corps of Engineers - Floating Plant - Supervisory |
| XL | 7, 9 | Printing - Leader |
| XP | 4-10 | Printing - Non-Supervisory |
| XS | 7-10,12-13 | Printing - Supervisory |
| YV | 00 | General - NSPS |

| CIVILIAN PAY PLANS AND PAY GRADES | | |
|-----------------------------------|-----------|--|
| Pay Plan | Pay Grade | Description |
| YW | 00 | General - NSPS |
| YA | 1-3 | Standard Career Group - Professional/Analytical (NSPS) |
| YB | 1-3 | Standard Career Group - Technician/Support (NSPS) |
| YC | 1-3 | Standard Career Group - Supervisor/Manager (NSPS) |
| YD | 1-3 | Scientific and Engineering Career Group - Professional (NSPS) |
| YE | 1-4 | Scientific and Engineering Career Group - Technician/Support (NSPS) |
| YF | 1-3 | Scientific and Engineering Career Group - Supervisor/Manager (NSPS) |
| YG | 2-3 | Medical Career Group - Physician/Dentist (NSPS) |
| YH | 1-3 | Medical Career Group - Professional (NSPS) |
| YI | 1-3 | Medical Career Group - Technician/Support (NSPS) |
| YJ | 1-4 | Medical Career Group - Supervisor/Manager (NSPS) |
| YK | 1-3 | Investigative and Protective Services - Investigative (NSPS) |
| YL | 1-4 | Investigative and Protective Services - Fire Protection (NSPS) |
| YM | 1-2 | Investigative and Protective Services - Police/Security Guard (NSPS) |
| YN | 1-3 | Investigative and Protective Services - Supervisor/Manager (NSPS) |
| YP | 01 | Student (NSPS) |
| ZZ | 0-15 | Non-applicable (WC pays basis only) |

3 Services & Agencies DTS Organization Names

Table M-3

| SERVICES AND AGENCIES DTS ORGANIZATIONS NAMES | | |
|--|--------------|-----------------------|
| Service or Agency Name | Abbreviation | DTS Organization Name |
| Army Air Force Exchange Service | AAFES | DD03 |
| Allied Command Atlantic | ACLANT | DJ61 |
| American Forces Information Service | AFIS | DD01 |
| United States African Command | AFRICOM | DD02 |
| United States Air Force | USAF | DF |
| United States Army | USA | DA |
| Business Transformation Agency | BTA | DD73 |
| US Court of Appeals for the Armed Forces | CAAF | DD37 |
| United States Central Command | CENTCOM | DJ52 |
| Defense Advanced Research Projects Agency | DARPA | DD06 |
| Defense Acquisition University | DAU | DD05 |
| Defense Contract Audit Agency | DCAA | DD10 |
| Defense Criminal Investigative Service | DCIS | DD11 |
| Defense Contract Management Agency | DCMA | DD40 |
| Defense Courier Service | DCS | DD42 |
| Defense Commissary Agency | DECA | DD09 |
| Defense Equal Opportunity Management Institute | DEOMI | DD12 |
| Defense Energy Supply Center | DESC | DD43 |

| SERVICES AND AGENCIES DTS ORGANIZATIONS NAMES | | |
|---|--------------|-----------------------|
| Service or Agency Name | Abbreviation | DTS Organization Name |
| Defense Finance & Accounting Service | DFAS | DD13 |
| Defense Human Resources Activity | DHRA | DD14 |
| Defense Intelligence Agency | DIA | DD16 |
| Defense Information Systems Agency | DISA | DD15 |
| Defense Joint Spectrum Center | DJSC | DD44 |
| Defense Logistics Agency | DLA | DD19 |
| Defense Language Institute | DLI | DD17 |
| Defense Legal Services Agency | DLSA | DD18 |
| Defense Medical Standardization Board | DMSB | DD45 |
| Department of Defense Agencies | None | DD |
| DOD Education Activity | DODEA | DD29 |
| Defense Privacy Board | DPB | DD46 |
| Defense POW/MIA Office | DPMO | DD21 |
| Defense Security Assistance Agency | DSAA | DD22 |
| Defense Security Cooperation Agency | DSCA | DD47 |
| Defense System Management College | DSMC | DD24 |
| Defense Security Service | DSS | DD23 |
| Defense Technical Information Center | DTIC | DD25 |
| Defense Threat Reduction Agency | DTRA | DD27 |
| Defense Test Resource Management Center | DTRMC | DD68 |
| Defense Technology Security Administration | DTSA | DD26 |
| United States European Command | EUCOM | DJ53 |
| Office of the Inspector General | IG | DD41 |
| Institute for National Strategic Studies | INSS | DD48 |
| Joint Chiefs of Staff | JCS | DJ65 |
| Joint Forces Command | JFCOM | DJ51 |
| Joint Improvised Explosive Device Defeat Organization | JIEDDO | DD30 |
| Joint Commands | None | DJ |
| United States Marine Corps | USMC | DM |
| Missile Defense Agency | MDA | DD04 |
| Military Entrance Processing Command | MEPCOM | DJ54 |
| North Atlantic Treaty Organization | NATO | DJ63 |
| United States Navy | USN | DN |
| National Defense University | NDU | DD31 |
| National Geospatial-Intelligence Agency | NGA | DD32 |
| North American Aerospace Defense Command | NORAD | DJ62 |
| Northern Command | NORTHCOM | DJ67 |
| National Security Agency | NSA | DD33 |
| Office of Economic Adjustment | OEA | DD49 |
| Office of the Secretary of Defense | OSD | DD34 |
| On-Site Inspection Agency | OSIA | DD35 |
| United States Pacific Command | PACOM | DJ55 |
| Supreme Headquarters Allied Powers Europe | SHAPE | DJ64 |
| United States Special Operations Command | SOCOM | DJ58 |
| United States Southern Command | SOUTHCOM | DJ56 |

| SERVICES AND AGENCIES DTS ORGANIZATIONS NAMES | | |
|--|--------------|-----------------------|
| Service or Agency Name | Abbreviation | DTS Organization Name |
| United States Space Command | SPACECOM | DJ57 |
| United States Strategic Command | STRATCOM | DJ59 |
| TRICARE Management Activity | TMA | DD36 |
| United States Transportation Command | TRANSCOM | DJ60 |
| United Nations Command/United States Forces Korea/ Combined Forces Command | USFK | DJ66 |
| Uniformed Services University of the Health Sciences | USUHS | DD38 |
| Washington Headquarters Services | WHS | DD39 |

4 Reserve Categories

Table M-4

| RESERVE CATEGORIES | |
|--------------------|---|
| Code | Description |
| II | Inactive National Guard, individual |
| PJ | Ready Reserve training, individual in officer training program |
| PK | Ready Reserve training, individual in Health Professional Scholarship Program |
| RE | Individual Ready Reserve, trained |
| RH | Individual Ready Reserve, untrained |
| RM | Individual Ready Reserve, trained, subject to involuntary action |
| RU | Individual Ready Reserve, awaiting ADT, not authorized to perform IDT |
| SA | Selected Reserve, trained individual in unit, 48 or more IDT periods |
| SG | Selected Reserve, trained individual in unit, Active Guard or Reserve |
| TB | Selected Reserve, trained individual not in unit, Individual Mobilization Augmentee |
| UF | Selected Reserve, individual in training pipeline, on IADT |
| UP | Selected Reserve, individual in training pipeline, awaiting IADT, authorized to perform IDT |
| UQ | Selected Reserve, individual in training pipeline, awaiting second part of IADT |
| US | Selected Reserve, individual in training pipeline, Active Guard or Reserve on or awaiting IADT |
| UT | Selected Reserve, individual in training pipeline, Simultaneous Membership Program |
| UX | Selected Reserve, individual in training pipeline, other training program |
| V1 | Retired Reserve, Reserve service retiree age 60 or more |
| V2 | Retired Reserve, Reserve service retiree less than age 60 |
| V3 | Retired Reserve, disability retiree |
| V4 | Retired Reserve, Active service retiree |
| V5 | Retired Reserve, other retiree |
| YD | Standby Reserve, individual on Active Status List |
| YL | Standby Reserve, individual on Inactive Status List, 20+ years Reserve service & less than 30% disability |
| YN | Standby Reserve, individual on Inactive Status List, other |

5 The DTA Manual: Contents & Links

| DTA MANUAL CHAPTER: TOPIC | URL (SELECT OR CUT & PASTE) |
|--------------------------------|---|
| Chapter 1: DTS Overview | https://www.defensetravel.dod.mil/Docs/Training/DTA_1.pdf |
| Chapter 2: DTS Access | https://www.defensetravel.dod.mil/Docs/Training/DTA_2.pdf |
| Chapter 3: DTS Site Setup | https://www.defensetravel.dod.mil/Docs/Training/DTA_3.pdf |
| Chapter 4: Organizations | https://www.defensetravel.dod.mil/Docs/Training/DTA_4.pdf |
| Chapter 5: Routing Lists | https://www.defensetravel.dod.mil/Docs/Training/DTA_5.pdf |
| Chapter 6: Groups | https://www.defensetravel.dod.mil/Docs/Training/DTA_6.pdf |
| Chapter 7: People | https://www.defensetravel.dod.mil/Docs/Training/DTA_7.pdf |
| Chapter 8: LOAs | https://www.defensetravel.dod.mil/Docs/Training/DTA_8.pdf |
| Chapter 9: Budgets | https://www.defensetravel.dod.mil/Docs/Training/DTA_9.pdf |
| Chapter 10: Reports | https://www.defensetravel.dod.mil/Docs/Training/DTA_10.pdf |
| Chapter 11: MIS Administration | https://www.defensetravel.dod.mil/Docs/Training/DTA_11.pdf |
| Chapter 12: ROA Administration | https://www.defensetravel.dod.mil/Docs/Training/DTA_12.pdf |

| DTA MANUAL APPENDIX: TOPIC | URL (SELECT OR CUT & PASTE) |
|------------------------------------|---|
| Appendix A: Self-Registration | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_A.pdf |
| Appendix B: Acronyms | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_B.pdf |
| Appendix C: Definitions | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_C.pdf |
| Appendix E: Emails | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_E.pdf |
| Appendix F: Import / Export Module | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_F.pdf |
| Appendix G: Error Codes | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_G.pdf |
| Appendix J: Help Process | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_J.pdf |
| Appendix K: DTS Tables | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_K.pdf |
| Appendix L: Reorganizations | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_L.pdf |
| Appendix M: Ranks and Grades | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_M.pdf |
| Appendix N: Country Codes | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_N.pdf |
| Appendix Q: Org Naming Sequence | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_Q.pdf |
| Appendix R: LOA Formats | https://www.defensetravel.dod.mil/Docs/Training/DTA_App_R.pdf |