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PERSONNEL AND  
READINESS

**UNDER SECRETARY OF DEFENSE**  
4000 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-4000

**JUL 06 2020**

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
COMMANDERS OF THE COMBATANT COMMANDS  
DIRECTORS OF DEFENSE AGENCIES  
DIRECTORS OF DOD FIELD ACTIVITIES

SUBJECT: Authorized Departure — Saudi Arabia

The Department of State (DOS) has approved an Authorized Departure from Mission Saudi Arabia and the Yemen Affairs Unit, which includes all of Saudi Arabia, for eligible family members (EFMs), including DoD EFMs, and non-emergency civilian employees, effective June 26, 2020.

DoD EFMs and non-emergency civilian employees are authorized to depart Saudi Arabia, subject to the restrictions and requirements in Secretary of Defense Memorandum, "Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions," May 22, 2020. DoD civilian employees occupying emergency positions who wish to depart their duty station must consult with their supervisor and are subject to the restrictions and requirements in the Secretary's May 22, 2020 memorandum.

The designated safe-haven for departing DoD EFMs is the United States and its territories. The designated safe-haven for departing DoD non-emergency civilian employees is Arlington, Virginia. The designated alternate safe haven for departing DoD non-emergency civilian employees is the United States and its territories.

Stop Forward Movement: U.S. Government-funded travel to Saudi Arabia for all DoD EFMs and non-emergency civilian employees is suspended.

The Authorized Departure will remain in effect until terminated by DOS, and the Stop Forward Movement Order will remain in effect until terminated by me.

DoD EFMs of Service members will be processed for safe-haven allowances in accordance with the Joint Travel Regulations (JTR), Chapter 6 (Evacuation Travel), paragraph 0602. DoD civilian employees and their EFMs will be processed for allowances in accordance with the JTR, Chapter 6, paragraph 0604.

The DoD point of contact is Ms. Ann Lee, Office of the Executive Director, at [ann.y.lee6.civ@mail.mil](mailto:ann.y.lee6.civ@mail.mil) or (703) 693-3002.

A handwritten signature in black ink, appearing to read "Matthew P. Donovan".

Matthew P. Donovan

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cc:

Chief Management Officer of the Department of Defense  
Under Secretary of Defense for Policy,  
Chief Operating Officer  
Deputy Chief of Staff G1, U.S. Army  
Chief of Naval Personnel  
Deputy Chief of Staff for Personnel,  
U.S. Air Force  
Deputy Commandant for Manpower  
and Reserve Affairs, U.S. Marine Corps  
Deputy Assistant Secretary of Defense  
for Military Personnel Policy  
Deputy Assistant Secretary of Defense  
for Civilian Personnel Policy  
Deputy Assistant Secretary of Defense  
for Military Community & Family Policy  
Director for Manpower and Personnel,  
Joint Chiefs of Staff J-1  
Director for Manpower and Personnel,  
European Command J-1  
Headquarters, Department of the Army Personnel  
and Education-Mobilization Operations  
Defense Intelligence Agency, DXS-4B  
Defense Travel Management Office