



**DEFENSE TRAVEL  
MANAGEMENT OFFICE**

## **NOTICE: DTS Regulation - Change #2017-001(A)**

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### **I. Introduction**

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DOD Instruction 5154.31 – Volume 3: Defense Travel System establishes procedures via the DTS Regulation.

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### **II. Change Description**

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This administrative revision:

1. Provides a note to direct where available trip types are listed. (030101)
2. Updates references of the DoD Financial Management Regulations. (030301, 030302, 030502)
3. Adds "Establish and maintain local business process." (030407)
4. Adds "unless flat rate per diem is directed" to receipt references. (030408, 030502)
5. Adds the AO Certificate of the Travel Certificate Program to the list of recommended trainings, plus minor administrative corrections/additions. (Table 2)

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### **III. Published date**

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These changes are scheduled to appear in the DTS Regulation 1 March 2017 version.

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