

DoD INTEGRATED LODGING PROGRAM PILOT

OVERVIEW

In 2015, the Department of Defense (DoD) launched the Integrated Lodging Program Pilot (ILPP) to provide quality government (DoD), public-private venture (PPV), and DoD Preferred commercial lodging to DoD travelers. This program ensures that travelers are staying in quality lodging facilities that are close to Temporary Duty (TDY/TAD) locations, are protected from certain fees, are offered amenities at no additional cost, and are charged room rates that are a minimum 10% below per diem.

POLICY

This program is supported by the Joint Travel Regulations (JTR), par. 020303, which requires travelers who are TDY/TAD to ILPP sites to stay in DoD, PPV, or DoD Preferred commercial lodging facilities before other commercial options. If directed lodging is available and a traveler chooses to stay in another hotel, lodging cost reimbursement can be limited to what the government would have spent.

DOD PREFERRED COMMERCIAL LODGING

Over 400 commercial hotels participate in the DoD Preferred program. Participating hotels are subject to on-site inspections by DTMO staff to ensure quality and safety of the accommodations. Over 80% of the hotels hold a 3 or 4 AAA Diamond (or NTM Crown) rating, most include breakfast, and all offer same-day cancellation with no-fee early check out and most include breakfast.



BOOKING THROUGH TRAVEL SYSTEMS

- **DEFENSE TRAVEL SYSTEM (DTS):** To facilitate policy compliance, DTS directs travelers to ILPP lodging before displaying other lodging options. DTS automatically includes a certificate of non-availability number in the authorization if DoD lodging is not available and automatically limits reimbursement when travelers decline ILPP lodging when TDY/TAD to a pilot site. Not all DoD lodging locations are considered ILPP sites.
- **DEFENSE TRAVEL MODERNIZATION PROTOTYPE (DTM):** Travelers who are TDY/TAD to an ILPP site and who book through the DTM Prototype should review the current process for ILPP bookings at the DTMO website.

For more information, go to: www.defensetravel.dod.mil/site/lodging.cfm

*Information current as of 2/2020



DEFENSE TRAVEL MANAGEMENT OFFICE
The DoD Center for Travel Excellence

www.defensetravel.dod.mil

Website Resources

- Official Pilot Site List
- 2020 Rates
- 2020 DoD Preferred Commercial Property Listing
- Integrated Lodging Program Pilot Guide
- FAQs for Travelers and Travel Administrators
- Traveler Fact Sheet