

## Civilian Employee En Route Travel by Privately Owned Vehicle (POV) for Permanent Duty Travel (PDT) (JTR, par. 053802)

The rates and costs in this example may not be current and are for illustrative purposes only. Refer to the [DTMO website](#) for the [Standard CONUS per diem](#) rate and the [monetary allowance in lieu of transportation](#) (MALT) rate.

### Traveling in One Vehicle

**Scenario 1:** A civilian employee, spouse, and 2 year-old-child travel for a permanent change of station (PCS) from one CONUS location to another CONUS location. They travel by privately owned vehicle (POV), and complete the trip in 9 days. The official distance between authorized points is 2,826 miles. The Standard CONUS per diem rate is \$149 (\$94/\$55). The MALT rate at the time of travel is 20 cents a mile. The civilian employee spends \$10 in tolls while traveling, which is reimburseable as a miscellaneous expense. Per diem for the civilian employee is \$650, calculated based on the Lodging Plus method using the actual cost of lodging (not to exceed standard CONUS lodging rate plus an allowance for meals and incidental expenses (M&IE) for each travel day.

<b>Step 1. Calculate the MALT.</b>	
2,826 miles x \$0.20 a mile	\$565.20
<b>Step 2. Calculate the maximum allowable travel time between the two authorized points</b>	
2,826 miles ÷ 350 miles = 8 travel days, remainder 26 26 is less than 51, no additional travel day	8 travel days
<b>Step 3. Calculate the maximum allowable per diem for the civilian employee.</b>	
\$149 a day x 8 days	\$1,192.00
<b>Step 4. Compare the actual amount spent using the Lodging Plus method with the maximum allowable per diem and choose the lesser amount.</b>	
\$650 vs. \$1,192.00	\$650.00
<b>Step 5. Use the allowable percentage of the civilian employee's per diem to calculate per diem for the dependents.</b>	
Accompanying spouse: 75% of \$650	\$487.50
Child under age 12: 50% of \$650	\$325.00
<b>Step 6. Add the total per diem for the employee and dependents to the MALT and miscellaneous expenses (\$10 on tolls).</b>	
\$565.20 + \$650.00 + \$487.50 + \$325.00 + \$10.00	\$2,037.70
<b>Total Reimbursement:</b>	<b>\$2,037.70</b>

## Two Civilian Employees Married to Each Other

**Scenario 2:** Two civilian employees married to each other travel for a permanent change of station (PCS), going from one CONUS location to another CONUS location. They travel together in one POV, accompanied by a 2-year-old child. The official distance between authorized points is 2,826 miles. The Standard CONUS per diem rate is \$149 (\$94/\$55). The MALT rate at the time of travel is 20 cents a mile. Per diem, calculated based on the Lodging Plus method using the actual cost of lodging plus an allowance for M&IE for each travel day, is \$650 for first civilian employee and \$720 for the second civilian employee. The civilian employees occupy two rooms and the child stays with the second civilian employee. The first civilian employee spends \$10 in tolls while traveling, eligible for reimbursement as a miscellaneous expense.

### Calculation for Employee 1

<b>Step 1. Calculate the MALT.</b>	
2,826 miles x \$0.20 a mile	\$565.20
<b>Step 2. Calculate the maximum allowable travel time between the two authorized points</b>	
2,826 miles ÷ 350 miles = 8 travel days, remainder 26 26 is less than 51, no additional travel day	8 travel days
<b>Step 3. Calculate the maximum allowable per diem for civilian employee 1.</b>	
\$149 a day x 8 days	\$1,192.00
<b>Step 4. Compare the actual amount spent using the Lodging Plus method with the maximum allowable per diem and choose the lesser amount.</b>	
\$650 vs. \$1,192.00	\$650.00
<b>Step 5. Add the total per diem for civilian employee 1 to the MALT and miscellaneous expenses</b>	
\$650.00 + \$565.20 + \$10.00	\$1,225.20
<b>Total Reimbursement for civilian employee 1:</b>	<b>\$1,225.20</b>

### Calculation for Employee 2 and Dependent Child

<b>Step 1. Calculate the MALT.</b>	
Because civilian employee 2 is a passenger, there is no MALT payable to this employee	\$0.00
<b>Step 2. Calculate the maximum allowable travel time between the two authorized points</b>	
2,826 miles ÷ 350 miles = 8 travel days, remainder 26 26 is less than 51, no additional travel day	8 travel days
<b>Step 3. Calculate the maximum allowable per diem for the civilian employee.</b>	
\$149 a day x 8 days	\$1,192.00
<b>Step 4. Compare the actual amount spent using the Lodging Plus method with the maximum allowable per diem and choose the lesser amount.</b>	
\$720 vs. \$1,192	\$720.00
<b>Step 5. Use the allowable percentage of the per diem for civilian employee 2 to calculate per diem for the dependent child.</b>	
Child under age 12: 50% of \$720	\$360.00
<b>Step 6. Add the total per diem for civilian employee 2 and the dependent child.</b>	
\$720 + \$360	\$1,080
<b>Total Reimbursement to civilian employee 2:</b>	<b>\$1,080</b>

## Two POVs

**Scenario 3:** A civilian employee travels for a permanent change of station (PCS), going from one CONUS location to another CONUS location. He or she drives one privately owned vehicle (POV) and the spouse drives another POV accompanied by a 2-year-old child. The official distance between authorized points is 2,826 miles. The Standard CONUS per diem rate is \$149 (\$94/\$55). The MALT rate at the time of travel is 20 cents a mile. Per diem for the civilian employee is \$650, calculated based on the Lodging Plus method using the actual cost of lodging plus an allowance for M&IE for each travel day. They spend \$10 in tolls while traveling, eligible for reimbursement as a miscellaneous expense.

<b>Step 1. Calculate the MALT for each POV.</b>	
First POV (driven by the civilian employee): 2,826 miles × \$0.20 a mile	\$565.20
Second POV (driven by the spouse): 2,826 miles × \$0.20 a mile	\$565.20
<b>Step 2. Calculate the maximum allowable travel time between the two authorized points</b>	
2,826 miles ÷ 350 miles = 8 travel days, remainder 26 26 is less than 51, no additional travel day	8 travel days
<b>Step 3. Calculate the maximum allowable per diem for the civilian employee.</b>	
\$149 a day × 8 days	\$1,192.00
<b>Step 4. For the civilian employee, compare the actual amount spent using the Lodging Plus method with the maximum allowable per diem and choose the lesser amount.</b>	
\$650 vs. \$1,192	\$650.00
<b>Step 5. Use the allowable percentage of the civilian employee's per diem to calculate per diem for the dependents.</b>	
Accompanying spouse: 75% of \$650	\$487.50
Child under age 12: 50% of \$650	\$325.00
<b>Step 6. Add the total per diem for the employee and dependents to the MALT and miscellaneous expenses (\$10 on tolls).</b>	
\$565.20 + \$565.20 + \$650.00 + \$487.50 + \$325.00 + \$10.00	\$2,602.90
<b>Total Reimbursement:</b>	<b>\$2,602.90</b>

## MALT Computation Example for Two Separate Trips

**Scenario 4:** A civilian employee travels for a permanent change of station (PCS), going from one CONUS location to another CONUS location by POV. Since housing is not ready at the second location, the spouse and two children remain at the first location. Two weeks after the civilian employee's arrival at the first location, the employee finds housing, returns to the first location by automobile over a weekend, and drives the spouse and two children, both under age 12, to the second location. The official distance between authorized points is 866 miles. The MALT rate at the time of travel is 20 cents a mile. The civilian employee is not authorized reimbursement for the trip from the second location to the first location to pick up dependents. No per diem is payable on the civilian employee's behalf for his or her second trip. Per diem for the spouse is \$432, calculated based on the Lodging Plus method using the actual cost of lodging plus an allowance for M&IE for each travel day. He or she is authorized reimbursement for tolls for both trips (from old location to new location), \$10 each trip.

<b>First Trip: Civilian Employee from the first location to the second location</b>	
<b>Step 1. Calculate the MALT for the first trip.</b>	
First trip from location A to location B: 866 miles × \$0.20 a mile	\$173.20
<b>Step 2. Calculate the maximum allowable travel time between the two authorized points.</b>	
866 miles ÷ 350 miles = 2 travel days, remainder 166 166 is greater than 51, 1 additional travel day	3 travel days
<b>Step 3. Calculate the maximum allowable per diem for the civilian employee.</b>	
\$149 a day × 3 days	\$447.00
<b>Step 4. Add the MALT, per diem, and miscellaneous expenses (\$10 on tolls).</b>	
\$447.00 + \$173.20 + \$10.00	\$630.20
<b>Total Reimbursement for first trip for civilian employee</b>	<b>\$630.20</b>
<b>Second Trip: Civilian Employee and Dependents from the first location to the second location</b>	
<b>Step 1. Calculate the MALT for the second trip.</b>	
Second trip from location A to location B: 866 miles × \$0.20 a mile	\$173.20
<b>Step 2. Use the allowable percentage of the civilian employee's per diem to calculate per diem for the dependents.</b>	
The dependents are paid as though they are not being accompanied by the civilian employee, because the civilian employee was paid per diem for the first trip initially made.	
Accompanying spouse: 100% of what the civilian employee would receive: \$447	\$447.00
Child under age 12: 50% of \$447	\$223.50
Child under age 12: 50% of \$447	\$223.50
<b>Step 3. Add the MALT, dependent's per diem, and miscellaneous expenses (\$10 on tolls) for the second trip.</b>	
\$173.20 + \$447.00 + \$223.50 + \$223.50 + \$10.00	\$1,077.20
<b>Total Reimbursement for second trip for dependent travel:</b>	<b>\$1,077.20</b>