

Civilian Employee PCS Travel Per Diem Computation (JTR, par. 053901)

The rates and costs in this example may not be current and are for illustrative purposes only. Refer to the [DTMO website](#) for the [Standard CONUS per diem](#) rate and the monetary allowance [in lieu of transportation](#) (MALT) rate.

Scenario: A civilian employee travels for a permanent change of station (PCS), going from one location to another in 6 days. He or she elects to travel by POV, accompanied by a spouse and 7-year-old child. The official distance between authorized points is 1,443 miles. The Standard CONUS per diem rate is \$149 (\$94/\$55). They occupy lodging for 5 nights, 3 of which they spend at friends' homes at no cost. The civilian employee certifies the single-room rates are \$59, \$53, and 3 nights at no cost.

Step 1. Calculate the maximum allowable travel time between the two authorized points.		
1,443 miles ÷ 350 miles = 4 travel days, remainder 43 miles		4 travel days
43 miles is less than 51 miles, no additional travel day		
Step 2. Calculate the maximum allowable per diem for the civilian employee.		
\$149 a day x 4 days		\$596.00
Step 3. Calculate the civilian employee's per diem for actual travel using the Lodging Plus method.		
Day 1 (lodging with friends)	Lodging: \$0 vs. \$94	\$0.00
(departure day)	M&IE: 75% of \$55	\$41.25
Day 2	Lodging: \$59 vs. \$94	\$59.00
	M&IE: \$55	\$55.00
Day 3 (lodging with friends)	Lodging: \$0 vs. \$94	\$0.00
	M&IE: \$55	\$55.00
Day 4	Lodging: \$53 vs. \$94	\$53.00
	M&IE: \$55	\$55.00
Day 5 (lodging with friends)	Lodging: \$0 vs. \$94	\$0.00
	M&IE: \$55	\$55.00
Day 6 (arrival day)	M&IE: 75% of \$55	\$41.25
Civilian employee's total per diem:		\$414.50
Step 4. Compare the civilian employee's per diem to the maximum allowable per diem and choose the lesser.		
\$414.50 vs. \$596.00		\$414.50
Step 5. Using the per diem in Step 4, calculate the dependents' per diem.		
Accompanying spouse: 75% of \$414.50		\$310.889
Child under age 12: 50% of \$414.50		\$207.25
Step 6. Add the amount in Step 4 to the amount in Step 5.		
\$404.50 + \$310.87 + \$207.25		\$922.63
Total per diem payable to civilian employee:		\$922.63

In this example, since the per diem for actual travel by the civilian employee does not exceed the maximum allowable per diem for the 4 days of authorized travel time, he or she is authorized reimbursement based on the actual travel performed for the 6 days, and the applicable percentage of the civilian employee's per diem for the dependents.