

Civilian Employee PCS Travel Per Diem Computation (JTR, par. 053901)

Note: The rates and costs in this example may not be current and are for illustrative purposes only. Refer to the [DTMO website](#) for the [Standard CONUS per diem](#) rate and the monetary allowance [in lieu of transportation](#) (MALT) rate.

Scenario: A civilian employee travels by privately owned vehicle (POV), accompanied by a spouse and 2-year-old child. They travel from one location to another in 10 days. The official distance between authorized points is 2,826 miles. The Standard CONUS per diem rate is \$149 (\$94/\$55). They occupy lodging for 9 nights, two nights of which they spend at friends' homes at no cost. The civilian employee certifies the single-room rates are \$58, \$57, \$59, \$58, \$57, \$56, \$59, and 2 nights at no cost.

Step 1. Calculate the maximum allowable travel time between the two authorized points.		
2,826 miles ÷ 350 miles = 8 travel days, remainder 26 miles		8 travel days
26 miles is less than 51 miles, no additional travel day		
Step 2. Calculate the maximum allowable per diem for the civilian employee.		
\$149 a day x 8 travel days		\$1,192.00
Step 3. Calculate the civilian employee's per diem for actual travel using the Lodging Plus method.		
Day 1 (departure day)	Lodging: \$58 vs. \$94	\$58.00
	M&IE: 75% of \$55	\$41.25
Day 2 (lodging with friends)	Lodging: \$0 vs. \$94	\$0.00
	M&IE: \$55	\$55.00
Day 3	Lodging: \$57 vs. \$94	\$57.00
	M&IE: \$55	\$55.00
Day 4	Lodging: \$59 vs. \$94	\$59.00
	M&IE: \$55	\$55.00
Day 5	Lodging: \$58 vs. \$94	\$58.00
	M&IE: \$55	\$55.00
Day 6	Lodging: \$57 vs. \$93	\$57.00
	M&IE: \$55	\$55.00
Day 7	Lodging: \$56 vs. \$94	\$56.00
	M&IE: \$55	\$55.00
Day 8	Lodging: \$59 vs. \$94	\$59.00
	M&IE: \$55	\$55.00
Day 9 (lodging with friends)	Lodging: \$0 vs. \$94	\$0.00
	M&IE: \$55	\$55.00
Day 10 (arrival day)	M&IE: 75% of \$55	\$41.25
Civilian employee's total per diem:		\$926.50
Step 4. Compare the civilian employee's per diem to the maximum allowable per diem and choose the lesser.		
\$926.50 vs. \$1,190.02		\$926.50
Step 5. Using the per diem in Step 4, calculate the dependents' per diem.		
Accompanying spouse: 75% of \$926.50		\$694.88
Child under age 12: 50% of \$926.50		\$463.25
Step 6. Add the amount in Step 4 to the amount in Step 5.		
\$926.50+\$694.87+\$463.25		\$2,084.63
Total per diem payable to civilian employee:		\$2,084.63

Since the civilian employee's per diem based on the actual travel is less than the maximum allowable per diem for 8 days travel time, the civilian employee is reimbursed per diem based on the actual travel for the 10 days, and the appropriate percentage of the civilian employee's per diem for the dependents.