



# Software Update Information FY16 August Release

*Scheduled for August 2016*

*\* Note: Information and dates provided below are subject to change without notice. Information will be updated as necessary.*

## I. GENERAL SOFTWARE UPDATE INFORMATION

- **Release Software Version Number:** 1.7.3.37
- **EWTS Release Date:** August 10, 2016
  - **EWTS Expected Downtime:** 4 hours beginning at 2300 EST on August 10, 2016
- **DTS Release Date:** August 12, 2016
  - **DTS Expected Downtime:** 4 hours beginning at 2300 EST on August 12, 2016
- **TAC Outreach Call:** August 9, 2016. For instructions on how to participate in this call or for a copy of the slides, see the TAC Outreach call announcement in the TraX Announcement section.

## II. SUMMARY OF FUNCTIONALITY *(As of August 2, 2016)*

Over the next year, updates to the system's Java Framework will be implemented incrementally; first in EWTS, then in DTS. These updates will enhance technology to include 508 compliance, system stability and security, and allow the system to leverage new browser capabilities. In this maintenance release, the Java Framework updates made to DTS will primarily affect the Read-Only Access (ROA) screens. This update consists of cosmetic changes (e.g. consistent font sizes, centering of appropriate columns, proper capitalization.)

In addition to the items listed in sections III and IV below, this release will implement two Change Requests:

- **DTMO-2274: State Hotel Tax Exemptions for IBA User** – This change will ensure the DTS user is aware that the location he/she is traveling to a tax-exempt state when paying with an IBA. Where applicable, DTS will provide the required hotel tax-exempt forms. This CR also calls for DTS to provide capability to run applicable data reports.
- **DTMO-2310: Email for Unsubmitted Vouchers** – On a daily basis, DTS will systematically send a unsubmitted voucher notification email for each approved authorization where the current date is 6 business days from the authorization return date and meets one of the following criteria:
  - Does not have a voucher created
  - Original voucher has not been signed
  - Original voucher is in a RETURNED status

Updates to the "Adjustments" Page will be deployed to EWTS.

**III. FUNCTIONALITY RESOLVED/INCLUDED WITH RELEASE**

	#	Title
1.	DTS-2702	Non-cardholders are given random GOVCC Expiration Dates
2.	DTS-2559	MCR160014 - DTS GSO3 TABLE CHANGES TO SUPPORT FY17 AGENCY DAI MIGRATIONS
3.	DTS-2409	BI : Turn off the legacy version of the BAS Report
4.	DTS-2408	BI : Turn off the legacy version of the Military Leave Report
5.	DTS-2401	BI : Migrate the FPLP/FEMA Report into the new BI tool
6.	DTS-2173	My Preferences - Special Meals selection does not save
7.	DTS-2069	BI : Migrate the Constructed Travel report into the new reporting tool
8.	DTS-1197	BI : Migrate the Special Duty report into the new BI tool
9.	DTS-416	Self Registration: Additional Information screen, the Frequent Flyer Airline dropdown is not sorted alphabetically
10.	DTS-389	Report Scheduler Constructed Travel - 15 month validation is looking at the End Date search criteria vice Start Date
11.	DTS-382	Commas in labels of LOAs and or RL in DTA Maintenance Tool display lists incorrectly
12.	DTS-379	Identical two character codes cause duplicate organizations to appear in self-registration
13.	DTS-367	Self Registration: Additional Information screen 'Special Meals' dropdown list is empty
14.	DTS-245	Updating profiles allows multiple profiles to exist in the same organization
15.	DTS-242	User/Traveler able to edit Mandatory EFT Payment when not authorized
16.	DTS-236	Updating the Time Zone in a document to the Japan Time Zone (JST) updates the DTA MT profile to GMT+8:00 (Eastern China (Hong Kong), Western Australia(Perth))
17.	DTS-202	"HTTP Status Code 500 Error" is Displayed When User Selects the "Unbudgeted LOA(s) Only" Checkbox AND "Include Sub-Organizations" Checkbox And Does Not Provide an LOA Format Map on the Search Lines of Accounting Screen
18.	DTS-167	ISE occurs after clicking Update Personal Information on My Additional Information page
19.	DTS-117	Unable to Add New MIS User
20.	DTS-87	Self Registration: Advance Authorization value entered by Traveler not Saved and not Editable by DTA
21.	DTS-41	APO/FPO Codes Not Available for Mailing Address in DTA Maintenance
22.	DTS-25	Mandated routing lists designated in the x-org routing details screen does not appear as default

A complete list of release contents and associated workarounds are available in SIM via Passport, DTMO's web portal located at [www.defensetravel.dod.mil/Passport](http://www.defensetravel.dod.mil/Passport). If you do not have access to SIM and would like workaround information, create a TAC ticket requesting access to SIM account.

**IV. INFRASTRUCTURE ITEMS RESOLVED/INCLUDED WITH RELEASE**

	#	Title
1.	INF-3706	BI : Deliver DFAS Disbursement Ad Hoc Report
2.	INF-3596	Add toggle feature for Adjustments Page
3.	INF-3558	Secure AdjustmentsPage Links
4.	INF-3451	MCR160015/ DTMO00002413- CHANGE TO FY17 FINANCIAL TRANSACTION RELEASE DATES

		FOR DEAMS AND IPC-GAFS
5.	INF-3442	BI : PAYMENT_DOC_FACT Infrastructure Upgrade
6.	INF-3441	BI : NUSE_LDG_DETAIL_FACT Infrastructure Upgrade
7.	INF-3398	UI changes for R&R
8.	INF-3376	BI : Deliver DFAS AR Ad Hoc Repor
9.	INF-3338	Integrate DTS_POC links (include Web Launch) to JFU AdjustmentsPage
10.	INF-3337	Integrate Document List Page with AdjustmentsPage in JFU
11.	INF-3336	Integrate Adjustments Page to DTS_POC
12.	INF-3335	Integrate Adjustments Page UI with backend service
13.	INF-3334	Migrate Adjustments Page - Backend (retrieve document history)
14.	INF-3333	Migrate Adjustments Page - Backend (retrieve document adjustments)
15.	INF-3332	Migrate Adjustments Page - Backend (IsImportedDocument)
16.	INF-3331	Migrate Adjustments Page to JFU (UI)
17.	INF-3175	Integration JFU specific connection pool
18.	INF-868	BI : PNR_FACT Infrastructure Upgrade
19.	INF-640	BI : Grant VPD users access to last ETL run date

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## V. Frequently Asked Questions

### 1. In DTS, how will the new ROA Search Screens appear?

- See figure 1 below.

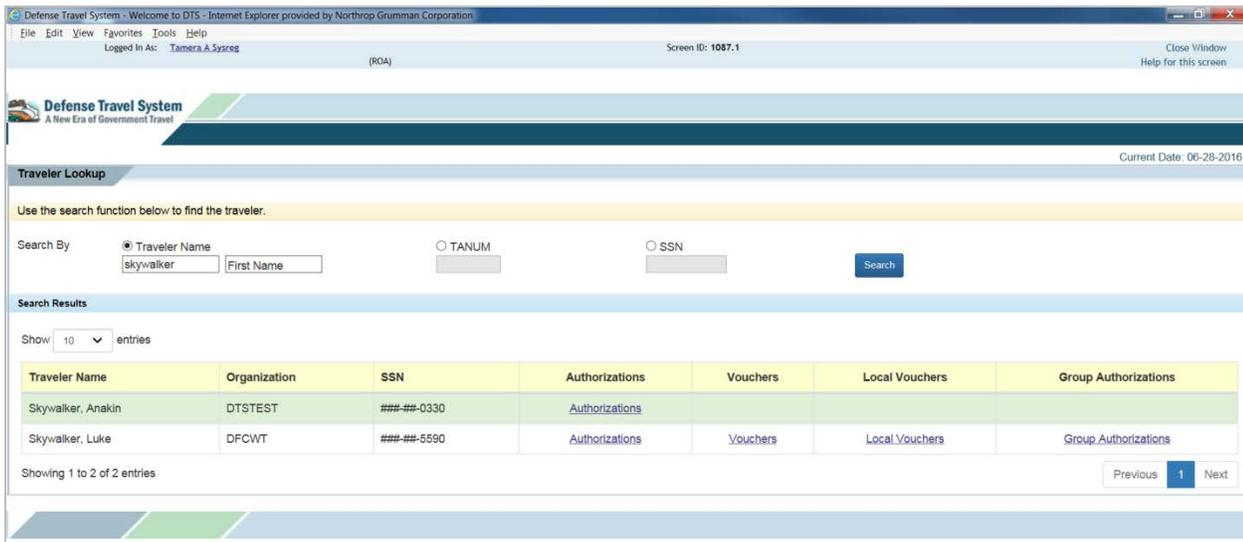


Figure 1: ROA Search Screen

### 2. How will the new ROA Document List appear?

- See figure 2 below.

Defense Travel System - Welcome to DTS - Internet Explorer provided by Northrop Grumman Corporation

File Edit View Favorites Tools Help

Logged In As: Tamera A Sysreg  
Traveler Name: Luke Skywalker Document Type: Authorization (ROA) Screen ID: 1001.1 Close Window Help for this screen

**Defense Travel System**  
A New Era of Government Travel

Official Travel  
Authorizations Vouchers Local Vouchers Group Authorizations

Current Date: 06-28-2016

**Authorizations / Orders**

Below is a list of your existing authorizations / orders. Please select the function (View, Print) corresponding to the appropriate authorization / order.

[Return to ROA Traveler Lookup](#)

Existing Authorizations/Orders

Show 10 entries

Document Name	Departure Date	Status	TA Number	View	Print
LSPERCHNC101116_A01	10/11/16	POS ACK RECEIVED	0NZ3GV	<a href="#">View</a>	<a href="#">Print</a>
LSNEWYORKNY092016_A01	09/20/16	CREATED		<a href="#">View</a>	<a href="#">Print</a>
LSSANFRANCISCO081416_G01	08/14/16	OBLIG SUBMITTED	001DO8	<a href="#">View</a>	<a href="#">Print</a>
LSMIAMIFL080116_A01	08/01/16	POS ACK RECEIVED	001DO3	<a href="#">View</a>	<a href="#">Print</a>
LSKIDDERMO072516_A01	07/25/16	OBLIG SUBMITTED	001E21	<a href="#">View</a>	<a href="#">Print</a>
LSATLANTA071916_A01	07/19/16	ADJUSTED		<a href="#">View</a>	<a href="#">Print</a>
LSRICHMONDAR071916_A01	07/19/16	SIGNED		<a href="#">View</a>	<a href="#">Print</a>
LSSEATPLEASAN070516_G01	07/05/16	OBLIG SUBMITTED	001F0T	<a href="#">View</a>	<a href="#">Print</a>
LSDULUTHMIN063016_G01	06/30/16	OBLIG SUBMITTED	001FOQ	<a href="#">View</a>	<a href="#">Print</a>
LSCHARLOTTENC062016_A01	06/20/16	ADJUSTED		<a href="#">View</a>	<a href="#">Print</a>

Showing 1 to 10 of 991 entries

Previous 1 2 3 4 5 ... 100 Next

Figure 2: ROA Document List

**3. How does DTS “know” whether my TDY location:**

- Is tax-exempt for all GTCC-holders on official travel
- Is tax-exempt only if the GTCC-holder on official travel provides a tax exemption form
- Requires all official Government travelers to pay state taxes?

DTS compares all the states and territories locations that are listed in the document as TDY locations to an updatable table that identifies each by tax exemption category.

**4. How will I know if one of my TDY locations is a tax exempt state or territory or is tax exempt if I provide a tax exemption form?**

DTS will automatically let you know in two ways if any of your TDY locations falls into either category:

- By pop-up message when you select a hotel tax non-mileage expense.
- By pop-up message on the Per Diem Entitlements screen. This item also includes a link to the GSA website, from which you can download any forms you need.
- By Advisory message on the Pre-Audit Trip screen.

**5. Can my DTA run a report showing whether I took advantage of available tax exemptions?**

Yes. The DTA will be able to run a “Hotel Tax Exempt Expenses” report that shows details of travel documents that include a claim for hotel tax in a tax exempt (or tax exempt with a form) location.

**6. What will the *Unsubmitted Voucher Notification Email* look like?**

Subject: "ACTION REQUIRED - Unsubmitted Voucher Notification"

Body:

"Issue: A review of the Defense Travel System (DTS) indicates a voucher has not been submitted for the following:

Traveler Name: <Name of traveler>

TANUM: <TANUM>

Document Name: <Document Name> (show authorization name unless a voucher has been created but is in a RETURNED status or is the original voucher and has not been signed, then show voucher name)

Organization: <Organization>

Resolution: Please file a voucher promptly in DTS, <http://www.defensetravel.osd.mil>

If you need assistance or have questions, please contact your Defense Travel Administrator (DTA) : <DTA Email Address>

Please do not respond to this email."

#### **7. How often will the *Unsubmitted Voucher Notification Email* be sent?**

The email will be sent:

- On the 6th business day upon return, excluding holidays and weekends
- If still applicable, weekly for next 6 months
- If still applicable, monthly from 6 month to 2 years

#### **8. What trip types will not generate an *Unsubmitted Voucher Notification Email*?**

Trip types that will not generate an *Unsubmitted Voucher Notification Email* are:

- a. ACCESSION TRAVEL - ENT
- b. ACCESSION TRAVEL - NO ENT
- c. AX - ARRANGEMENTS ONLY
- d. B- PERM CHG STA
- e. D-HOUSE HUNTING