



Software Update Information FY19 Release 1

** Note: Information and dates provided below are subject to change without notice.
Information will be updated as necessary.*

I. GENERAL SOFTWARE UPDATE INFORMATION

- **EWTS Release Date:** October 17, 2018
- **DTS Release Date:** October 26, 2018
- **TAC Outreach Call:** October 23, 2018. For instructions on how to participate in this call or for a copy of the slides, see the TAC Outreach Call announcement in the Announcements section of Travel Explorer (TraX) (www.defensetravel.dod.mil/passport).

II. SUMMARY OF FUNCTIONALITY (As of December 14, 2018)

- This release is the next in a series of updates to the User Experience (UX)/User Interface (UI) that aims to modernize the look and feel, and improve navigation and usability of the system. It contains updates to the voucher screens for editing the trip itinerary, updating the payment totals, and reviewing the voucher details.
- This release includes some notable key changes including:
 - Replacing the Payment Totals screen with the Review Financial Summary screen
 - Making JFU updates to the following voucher screens
 - Update Itinerary
 - Review Financial Summary
 - Review Profile
 - Review Trip
 - Other Authorizations and Pre-Audits
 - Adding data dictionary info for Business Intelligence and Reporting Tools
 - Simplifying the process for a travel card holder to request an advance for a restricted airfare (*Note: Requesting an advance is only necessary when a traveler received their GTCC bill and the payment is due before they will complete travel, file a voucher, and receive reimbursement - See FAQ 2*)

III. FUNCTIONALITY RESOLVED/INCLUDED WITH RELEASE

Issue Key	Title
DTS-13973	LLA Restricted Fare Savings Report showing inconsistent data
DTS-13205	No arrow pointing to amended document
DTS-13874	Saved pre audit flags dropping justifications
DTS-12027	Complete Traveler Information List Report shows GOVCC Expiration Date in YYYY-MM-DDT00-00-00 format
DTS-12942	Update Complete Traveler Information List Report to show GOVCC Expiration Date in the Correct format
INF-13874	CBA GEX XML process not moving from IC to IB status
DTS-13564	GOVCC information is not transmitted in the PNR when a user inputs a TMC request for lodging
DTS-13594	Reservations for 2019 travel change to 2018 at CTO BOOKED
DTS-13786	Attachments are appearing blank in local vouchers
DTS-13789	Searching in the partner system returns all files
DTS-13654	Digital Signature Does not Load when a Voucher is Extended to Cross the Fiscal Year
DTS-13606	DTOD is not calculating mileage
DTS-11740	DTS displays GDS booking errors to users
DTS-12061	Remove Font Awesome
DTS-12726	DTS link incorrect in automated emails
DTS-12728	JFU - Multiple Booking Errors
DTS-13429	Sign and Submit page not loading on some vouchers
DTS-13518	As the TAC, I want the user to be informed that digital signature comments will be saved upon the submission of the document so that they do not think there is a defect with the system.
DTS-13565	Vouchers can be submitted as signed by users other than traveler
DTS-12847	VERIFY RESTRICTED FARE COST pre-audit advisory is displayed when non-refundable flights are present in the itinerary
DTS-12928	RESTRICTED FARE SELECTED pre-audit is triggered after the document is CTO AMENDMENT & CTO TICKETED.
DTS-12938	LLA/Vouchers-Unable to Approve/Restricted Fare Expired. Document cannot be approved.
DTS-12999	DTS cancellation shows the current booking date despite the 24 hours in the PNR
DTS-13488	Update Voucher Payment Summary on Review Trip
DTS-13586	Receive ISE when Serving Due Process
DTS-12712	Missing and Incorrect TANUM in DOC_DETAIL_FACT/DOC_HEADER_DIM
DTS-12860	Data Dictionary for the Audit subject area Subject Area information.
DTS-12861	Data Dictionary for the Audit subject area Data Element information.
DTS-12865	Missing and Incorrect TANUM in DOCUMENT_DIM/DOCUMENT_HIST_DIM
DTS-12867	BI : Decommission legacy version of the Debt Management report

DTS-12871	Update OBIEE BIA Usage Tracking Dashboard to display actual username
JFU-3045	Create Voucher from Authorization - Service Migration
JFU-3069	As a Traveler, I want the ability to navigate to Update Itinerary, so that I can view the Itinerary details on my Voucher from Authorization.
JFU-3074	As a Traveler, I want the ability to navigate to Review Financial Summary, so that I can view the Expense, Disbursement, Credit and Entitlement details of my Voucher from Authorization
JFU-3075	As a Traveler, I want the ability to navigate to Review Profile, so that I can view my profile on my Voucher from Authorization
JFU-3076	As a Traveler, I want the ability to navigate to Review Trip Voucher, so that I can view the details of my Voucher from Authorization
JFU-3077	As a Traveler, I want the ability to navigate to Other Auths and Pre-Audits, so that I can view the Audit, Reason Code, Comments and Advisory details on my Voucher from Authorization
JFU-3078	As a Traveler, I want the ability to navigate to Digital Signature, so that I can view where my Voucher from Authorization is in the Approval process
JFU-3154	As a Traveler, I want the ability to see the differences of the Review Trip Voucher screen compared to my Authorizations, Review Trip Authorization screen
JFU-3159	As a DTS Traveler/NDEA, I want to ensure that my Voucher from Authorization reflects the effective (current) Per Diem rate loaded in the application so that my entitlements and reimbursement amounts are accurate
JFU-3160	As a DTS Traveler/NDEA, I want to be able to create a Voucher from Authorization or Voucher Amendment with a Trip Purpose of Conference Attendance so that I can have the option to stamp it SIGNED/T-ENTERED, even if I do not know my Conference Event Name
JFU-3161	As a DTS Traveler/NDEA, I want to be able to create a Voucher from Authorization that has FMS LOA(s) and be informed about any delays in payment so that I can ensure I will be reimbursed for my travel expenses
JFU-3162	As a traveler, I want to be able to add comments to be relayed to my AO on my Voucher from Authorization, so that they understand my document and will approve it
JFU-3163	As a traveler, I want to utilize constructed travel so that I can view/select my preferred mode of transportation on a Voucher
JFU-3170	As a User, I want to be able to create a Voucher from Authorization using a screen reader so that I can record my actual incurred expenses and get reimbursed
JFU-3172	As a DTS Traveler/NDEA, I want to ensure that my Voucher from Authorization reflects the effective (current) Mileage rate loaded in the application so that my entitlements and reimbursement amounts are accurate
JFU-3174	As a DTS User, I want the capability to access and navigate through my Voucher from Authorization regardless of screen size so that I can record my actual travel expenses
JFU-3175	As a DTS user/traveler, I want to capability to Adjust my Disbursements so that I can specify the net reimbursement to my Personal Account and to my GTCC
JFU-3176	As a Traveler, I want the ability to view my Entitlement Summary for my Voucher from Authorization, so that I can see a summary of amounts already paid, collected and due to be paid between my Personal and GTCC
JFU-3177	As a Traveler, I want the ability to view the Credit Summary for my Voucher from Authorization, so that I can see information regarding my debts

JFU-3178	As a Traveler, I want the ability to view the Collections for my Voucher from Authorization, so that I can see the collection details of paying off my debt
JFU-3179	As a Traveler, I want the ability to view the Waiver and Appeals for my Voucher from Authorization, so that I can see the details of my requested and approved waiver and appeal in order to pay off my debt
JFU-3180	As a Traveler, I want the ability to Show or Hide the details of my Credit Summary for my Voucher from Authorization, so that I can see the details of my debts
JFU-3181	As a Traveler, I want the ability to view my Advances Paid for my Voucher from Authorization, so that I can see the payments that I have already received
JFU-3182	As a Traveler, I want the ability to view my Scheduled Partial Payments Paid for my Voucher from Authorization, so that I can see the payments that I have already received
JFU-3183	As a Traveler, I want the ability to view my Previous Voucher Payments for my Voucher from Authorization, so that I can see the payments that I have already received
JFU-3184	As a Traveler, I want the ability to view my Disbursement Summary for my Voucher from Authorization, so that I can see the payments that I have already received
JFU-3185	As a Traveler, I want the ability to Show or Hide the details of my Disbursement Summary for my Voucher from Authorization, so that I can see the payments that I have already received
JFU-3186	As a Traveler, I want the ability to view my Expense Summary for my Voucher from Authorization, so that I can see all of my reimbursable and non-reimbursable expenses
JFU-3187	As a Traveler, I want the ability to Show or Hide the details of my Expense Summary for my Voucher from Authorization, so that I can see the details of reimbursable and non-reimbursable expenses
JFU-3188	As a DTS user/traveler, I want to update my TDY locations on a Voucher so that my itinerary matches my traveled locations
JFU-3189	As a DTS user/traveler, I want to save my Itinerary on a Voucher so that my changes are preserved on the document
JFU-3190	As a DTS user/traveler, I want to add a TDY location on a Voucher so that my itinerary matches my traveled locations
JFU-3191	As a DTS user/traveler, I want to remove a TDY location on a Voucher so that my itinerary matches my traveled locations
JFU-3192	As a DTS user/traveler, I want to be given a notice when I have a reached the limit of 20 TDY Locations I can add to my Itinerary
JFU-3193	As a DTS user/traveler, I want to make updates to my trip overview on a Voucher so that my itinerary matches my mission duration
JFU-3194	As a DTS user/traveler, I want to make updates to my trip details on a Voucher so that my itinerary matches my mission requirements
JFU-3198	As a Traveler, if the AOC for my DUE US Vch Amendment reflects an EFT Return from my initial Vch due to invalid acct. info, I want to ensure that I am notified and that my 2nd Vch Amendment reflects the reduction of the amount paid to me (Net to Traveler)
JFU-3199	As a DTS User I want the ability to edit or remove or be prevented from editing or removing (when applicable) a CTO Fee so that I can ensure my expense information is correct

JFU-3205	As a Traveler, if the disbursements due to me are returned due to invalid EFT account information, I want to ensure that I am notified and that the Financial Summary on my Amended Voucher reflects the amount still due to me (Net to Traveler)
JFU-3625	As a DTS user/traveler, I want the ability to review my Voucher document profile so that I can confirm that the profile information is the same as the one on my Authorization
JFU-3626	As a DTS user/traveler, I want to be able to make updates only to my Voucher document profile, so that I can ensure that my Authorization document profile and permanent profile remain unchanged
JFU-3644	As a DTS user/traveler, I want my Per Diem Entitlements and Accounting to be updated when my Itinerary is updated so that my financial data is correct
JFU-3650	As a DTS user/traveler, I want to view my Net Distribution update as I adjust my disbursements so that I can view my updates before I save them.
JFU-3651	As a DTS user/traveler, I want to adjust my Net Distribution and view it via a distribution bar so that I can visually see my net reimbursement to my Personal Account and to my GTCC
JFU-3652	As a DoD Policy Official, I do not want the user to be notified of the Foreign Clearance Guide when they have added foreign travel to the Itinerary of a Voucher because this only applies to Authorization of travel
JFU-3661	As a DTS user/traveler, I want to view the dependent information on the Itinerary of a Voucher so that I know who the travel document is for
JFU-3707	Voucher Sprint 9 Catch-All
JFU-4152	As a DTS Traveler/NDEA I want to be notified that I have not submitted or signed my Voucher or if it has been Returned, so that I can ensure that I do file my voucher and get reimbursed for my travel expenses
JFU-4350	As an AO, I want the "HTL TAX EXMPT STATE" Pre-Audit Advisory to be systematically added to the traveler's document, so that they are informed
JFU-4571	As a DTS user, I want to search for travelers I have ROA Org Access to so that I can review TDY travel for other users
JFU-4668	As a user/traveler, I want to use the charge card transactions feature so that I can add Non-Mileage expenses
JFU-6812	Remove the browser check part of the compatibility check
LLA-730	LLA: Restricted Fare Advances Feature for GTCC Payments (Due Before Travel Occurs)
LLA-4908	Restricted Fare Advances Toggle
LLA-4909	Restricted Fare Advances - Document Amendment
LLA-4910	Restricted Fare Advances - Accounting
LLA-4911	Restricted Fare Advances - Review Trip
LLA-4912	Restricted Fare Advances - Trip Cancel
LLA-4941	Restricted Fare Advances - Voucher
LLA-4942	Restricted Fare Advances - Document Approval
LLA-4943	Restricted Fare Advances - Pre-audit

A complete list of release contents and associated workarounds are available in SIM via Passport, DTMO's web portal located at www.defensetravel.dod.mil/Passport. If you do not have access to SIM and would like workaround information, create a TAC ticket requesting access to SIM account.

IV. Frequently Asked Questions

1. Are there any resources available to help me understand what is changing on the screens?

Yes. A complete description of functionality, including screenshots, is available through:

- “DTS Update Look-Ahead Voucher: Update Itinerary & Split Disbursements” available at https://www.defensetravel.dod.mil/Docs/Look_Ahead_IP_5.pdf
- “DTS Update Look-Ahead Advances for Restricted Airfares” available at https://www.defensetravel.dod.mil/Docs/Look_Ahead_IP_6.pdf

2. When should a traveler/GTCC cardholder use the new feature to request an advance for a ticketed restricted fare purchase?

A traveler/GTCC cardholder should only request an advance (which will require them to amend their authorization) if they received their GTCC statement and payment for the charge is due before they will complete travel and be reimbursed. In most cases, this will only be necessary when the travel has been approved and the ticket issued long before travel is to start.