DEFENSE TRAVEL MANAGEMENT OFFICE

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OVERVIEW

The Defense Travel Management Office (DTMO) provides central oversight for commercial travel management, travel policy and implementation, travel card program management, customer support and training, functional oversight of the Defense Travel System (DTS), and allowance and entitlement program management.

DTMO is focused on transforming the multi-billion dollar Defense Travel Enterprise by implementing better solutions and providing the best value for the travel community

Mission

Serve as the single focal point for commercial travel within the Department of Defense. Establish strategic direction, set policy, and centrally manage commercial travel programs.

Vision

Reshaping the Defense Travel Enterprise through Results-Oriented Innovation

Goals

- **Balance Customer and Stakeholder Satisfaction**
- **Serve as the DoD Center for Travel Excellence**
- **Manage the DoD Travel Enterprise**

GUIDING PRINCIPLES

- Trust the Traveler
- Travel Accountability
- Results-Oriented Innovation
- World Class Travel Management
- Simple Travel Solutions

KEY INITIATIVES

- Transforming travel policy to make it simple, relevant, and flexible
- Maintaining system stability, and incrementally enhancing and adding functionality to DTS
- Completing Commercial Travel Office worldwide contract award and implementation
- Integrating performance management and expanding the single source for travel data to develop a decision support capability
- Exploring the best strategy/course of action for providing travel services in the future
- Enhancing Commercial Travel Programs
- Plan and conduct Government Travel Charge Card Pilots
- Developing training resources to support a knowledgeable travel community

*Information current as of 4/08/2010