DoD Preferred Commercial Lodging Programs

Lodging Success Program (LSP)

The LSP provides high quality lodging at rates typically 20% below the lodging portion of per diem. In FY09, the LSP resulted in savings of approximately $3.7M to Government travel accounts when comparing the LSP rate to the official lodging portion of per diem. LSP hotels meet minimum mandatory quality and security requirements and are Federal Emergency Management Agency (FEMA) safety compliant. LSP hotel capabilities vary by location in supporting short term stays, extended/long term stays, and meeting/ conference requirements. Additional program information is available at: http://www.armymwr.com/travel/lodging/lodging_success.aspx# and http://www.armymwr.com/ portal/travel/lodging/message.asp or phone: 866-363-5771 (866 DoD LSP1). Reservation requests may be emailed to: centralreservations@redstone.army.mil.

National Capital Region
Fort Belvoir, VA
Fort Lee, VA
Fort Eustis, VA
Fort Monroe, VA
Charlottesville, VA
Aberdeen Proving Ground, MD
Fort Meade, MD
Atlanta, GA
Redstone Arsenal, AL
Fort Rucker, AL
Miami, FL
Fort Sam Houston/San Antonio, TX
Fort Bliss, TX
Camp Pendleton, CA
Fort Sill, OK
Fort Knox, KY
Fort Leonard Wood, MO
Fort Huachuca, AZ

Navy Elite

The Navy Elite program offers rates at hotels within a 15 minute commute of selected Naval facilities at the Navy's most frequent travel locations. The hotel rates are guaranteed to be at or below per diem and are offered on a last room availability basis. There are no deposits required, hotels offer same day cancellation policies, and may include additional amenities. The Navy Elite program is operated by CWTSatoTravel as part of their Navy travel service contracts. Navy travelers can contact their CWTSatoTravel agent for reservations.

Washington, DC metro area
Baltimore, MD metro area
Norfolk, VA
San Diego, CA
Los Angeles, CA
Panama City, FL
Orlando, FL
Tampa, FL
Jacksonville, FL
Seattle/Tacoma, WA
New Orleans, LA
Honolulu, HI
Great Lakes, IL
Dallas/Ft. Worth, TX
Charleston, SC
St. Louis, MO
Philadelphia, PA
Pensacola, FL
Providence, RI
Groton/New London, CT
Boston, MA
Indianapolis, IN
Atlanta, GA
Memphis, TN
Corpus Christi, TX
Guam
Bahrain
Nagasaki, Japan
Tokyo, Japan
Rome, Italy

*Information current as of 04/28/2010

FedRooms

DoD travelers are permitted to use the General Services Administration (GSA) FedRooms program. FedRooms provides Federal Travel Regulation compliant hotel rooms for federal government travelers while on official business.

GSA has partnered with CWTSatoTravel to manage the governmentwide lodging program. FedRooms is an innovative governmentwide program that puts government travelers in FEMA safety compliant rooms at or below per diem rates. The FedRooms program offers additional benefits such as cancellation policies of 1600 (local time) or later, no early departure fees, no deposits, and no hidden fees. For more information on GSA FedRooms log on to: http://www.gsa.gov/fedrooms or http://www.fedrooms.com. To obtain these benefits, you must reserve the room with the FedRooms rate – not a government rate.

The Defense Travel System (DTS) highlights FedRooms properties in the lodging display and rooms may be booked for most DoD organizations. Organizations supported by travel agencies not yet interfacing with FedRooms will continue to use privatized Army lodging (see below).

Privatization of Army Lodging (PAL)

The Army has initiated a program to privatize on base government lodging at 81 locations. The first phase is managed by Intercontinental Hotels Group (IHG). Government lodging converted to PAL will be developed into full service hotels and will no longer be considered government lodging and therefore are exempt from travel regulations requiring statements of non-availability. Hotel rates at the converted facilities will be below per diem for official travel. The following locations have been turned over to IHG and may be booked at www.ihgarmyhotels.com.

Fort Leavenworth, KS
Fort Riley, KS
Fort Hood, TX
Fort Myer, VA
Fort Rucker, AL
Fort Polk, LA
Fort Sam Houston, TX
Fort Sill, OK
Yuma Proving Ground, AZ
Fort Shafter / Tripler Army Medical Center, HI

Long Term TDY Lodging

Paragraph C4560 of the Joint Travel Regulations and paragraph U4140 of the Joint Federal Travel Regulations state that "if a traveler is to be TDY at one location for more than 30 days, lodging reservations should be made on a weekly, monthly, or other long-term basis if possible." In many locations lodging accommodations rented for more than 30 days are not subject to state and local taxes, thereby saving your organization's travel funds. Companies offering long term lodging arrangements under a General Services Administration (GSA) Schedule can be found at http://www.gsa.gov/corporatehousing. These facilities are typically in an apartment or condominium type property and may be furnished with all the amenities of a home.

In addition to the properties offered by GSA, selected properties in the LSP may also offer long term rentals. If you need assistance booking these properties, contact your organization's supporting commercial travel office.

Defense Travel System Processing Procedures

These preferred programs provide quality lodging for DoD travelers. Until the DTS is enhanced to automate booking each of these programs, you must reserve your lodging as outlined above and enter the cost information into the Per Diem Entitlements screen of your DTS travel authorization. For additional information on entering the lodging costs into DTS, see Section 2.7.3.1 of the DTS Document Processing Manual at http://www.defensetravel.dod.mil/Training/DTS/Docs/TrnMat/DP_2.pdf.

*Information current as of 04/28/2010