



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE
4601 North Fairfax Drive, Suite 800
Arlington, Virginia 22203-1546
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PDTATAC/hm

4 October 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 129-10(I)/CAP 97-10(I) -- FTR Amendment 2010-04

1. **SYNOPSIS:** FTR Amendment 2010-04 published in the Federal Register provides additional guidance for determining aircraft distance measurements when traveling on official business by privately owned aircraft and updates the addresses for submitting per diem review requests. Clarification to FTR §301-10.306 title has no effect on JFTR/JTR regulations. Other non-JFTR/JTR changes are updating statutory references; requires the use of electronic reporting tool to report travel on Government aircraft by senior Federal officials and non-Federal travelers. The amendment final rule date was effective 27 September 2010 applicable *for official travel performed on or after 27 October 2010*. FTR Amendment 2010-04 is found at <http://edocket.access.gpo.gov/2010/2010-23882.htm>.
2. The nautical guidance for determining aircraft measurements made in JTR (Vol. 2) is adopted by the JFTR (Vol. 1) for continuity purposes.
3. The attached revision is forwarded for information purposes only. No coordination or comments are required.
4. This revision was initiated by GSA/Staff.
5. These changes are scheduled to appear in printed JFTR change number 289, and JTR change number 543, dated 1 January 2011.
6. ***Revisions in this information item are effective 27 October 2010.***

//approved//
WILLIAM B. TIRRELL, SR.
Chief, Regulations Branch

Attachment:
Rev 1

Uniformed E-Mail Distribution:

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JFTR REVISIONS

Chapter 2, Part H TOC revised:

PART H: MILEAGE & MALT RATES

U2600 TDY & LOCAL TRAVEL

U2605 PCS TRAVEL
A. General
B. MALT Rate

U2610 *CONVERTING KILOMETERS OR NAUTICAL MILES TO MILES

U2615 SELF-PROPELLED MOBILE HOME

Par. U2610 revised:

*CONVERTING KILOMETERS OR NAUTICAL MILES TO MILES

*A. One kilometer equals .62 statute or regular mile. To convert kilometers to miles, multiply the number of kilometers times .62 to get the equivalent number of miles. The equation for this would be *Kilometers x .62 miles/km = Miles*.

Example. To convert 84 kilometers to statute or regular miles, multiply 84 times .62 which equals 52 miles. The equation for this would be $84 \text{ km} \times .62 \text{ miles/km} = 52 \text{ miles}$.

*B. One nautical mile equals 1.15077945 statute or regular mile. To convert nautical miles, multiply the nautical distance times 1.15077945 to get the equivalent number of miles. The equation for this would be *Nautical miles x 1.15077945 = Miles*.

Example. To convert 84 nautical miles to statute or regular miles, multiply 84 times 1.15077945 which equals 96 statute or regular miles.

Par. U4179 –B revised:

A. *****

*B. Final Submission Process. The Service determines the survey request is valid (depending on the location in question along with other factors) and then may submit the request to:

CONUS Locations

General Services Administration
Office of Governmentwide Policy
ATTN: Travel Policy (MTT)
1800 F Street NW
Washington, DC 20405-0001

Non-Foreign OCONUS Locations

Defense Travel Management Office
ATTN: SP&P/Allowances Branch
4601 North Fairfax Drive
Suite 800
Arlington, VA 22203-1546

Foreign OCONUS Locations

Department of State
Director of Allowances
State Annex 1, Room L314
Washington, DC 20522-0103

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Rev 1 (10/4/10)

JTR CHANGES

Revised Chapter 2, Part I TOC:

PART I: MILEAGE & MALT RATES

C2500	TDY AND LOCAL TRAVEL
*	*
C2505	PCS, HHT, FIRST DUTY STATION, AND SEPARATION TRAVEL
	A. General
	B. MALT
C2510	CONVERTING KILOMETERS OR NAUTICAL MILES TO MILES

Par. C2162-A revised:

*A. Privately Owned Airplane

1. The use of a privately owned airplane for:
 - a. First duty station travel by a newly recruited employee or appointee,
 - b. PCS travel,
 - c. Separation travel, or
 - d. RAT

is to the GOV'T's advantage when travel costs at the applicable MALT rate, plus per diem for the travel period (NTE the time required to complete the trip at a rate of 350 miles per calendar day), are less than common carrier transportation, including associated per diem. *You must convert nautical miles to statute or regular miles when submitting a claim; one nautical mile equals 1.15077945 statute mile. For example, 305 nautical miles multiply 1.15077945 = 350 statute or regular miles.*

2. Reimbursement for travel by privately owned airplane that is to the GOV'T's advantage, is at the appropriate TDY mileage rate in par. C2500.
3. Travel time is as provided in par. C5060.
4. Reimbursement computation for travel by privately owned airplane is in par. C2198.

B. *****

Par. C2510 revised:

***CONVERTING KILOMETERS OR NAUTICAL MILES TO MILES**

*A. One kilometer equals .62 statute or regular mile. To convert kilometers to miles, multiply the number of kilometers times .62 to get the equivalent number of miles. The equation for this would be *Kilometers x .62 miles/km = Miles.*

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Example. To convert 84 kilometers to statute or regular miles, multiply 84 times .62 which equals 52 miles. The equation for this would be $84 \text{ km} \times .62 \text{ miles/km} = 52 \text{ miles}$.

*B. One nautical mile equals 1.15077945 statute or regular mile. To convert nautical miles, multiply the nautical distance times 1.15077945 to get the equivalent number of miles. The equation for this would be *Nautical miles x 1.15077945 = Miles*.

Example. To convert 84 nautical miles to statute or regular miles, multiply 84 times 1.15077945 which equals 96 statute or regular miles.

Par. C4551-B revised:

*B. Final Submission Process. The Service/AGENCY determines the survey request is valid (depending on the location in question along with other factors) and then may submit the request to:

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Washington, DC 20405-0001

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