



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/dlw

25 January 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 161-16(E) -- Allow an Exception to use of the PMR for the Defense Travel Modernization Pilot Program

1. **SYNOPSIS:** Allows an exception to the use of the Proportional Meal Rate (PMR) for travelers who are provided one or two meals at Government expense during the Defense Travel Modernization Pilot.
2. These changes are scheduled to appear in the JTR, dated 1 March 2017.
3. This determination is effective when printed in the JTR.
4. Action Officer: Debbie Wells (Debbie.l.wells.civ@mail.mil).

//Approved//

DONNA K. HADDIX

Acting Chief, Policy and Regulations Branch

Attachment:

Rev 2

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS:

1255-D1:

D. Reimbursement

1. Per diem, lodging, meals and incidental expenses (M&IE) are reimbursed IAW the JTR. ***Exception: The Proportional Meal Rate (PMR) no longer applies to travelers who are provided one or two meals at Government expense. Instead of paying the PMR, the meals portion of the M&IE must be reduced for each meal provided by the Government at no cost, including meals paid by the Government in a conference fee. If all meals are provided, only the IE is paid. Reductions should be made by deducting the appropriate meal amount shown at www.gsa.gov/mie for travel within CONUS and the table found in [FTR, Appendix B](#) to Chapter 301 for OCONUS and foreign travel meal deductions.***
2. Transportation expenses are reimbursed IAW the JTR, except that mileage is computed using a commercially available mileage computation program. TDY mileage (station to station) is determined based on calculations from physical address to physical address, zip code to zip code, or city to city. Local and terminal transportation mileage is determined based on calculations from physical address to physical address or odometer readings.

The following pages are the same policy preceding this page but showing tracked changes.



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