



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/hm

2 March 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 141-15(E) – Amended Flat Per Diem Allowance

1. **SYNOPSIS:** Indicates the applicable flat rate per diem percentage rate when original TDY order is amended to curtailed or increase the assignment duration.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by Air Force.
4. These changes are scheduled to appear in the JTR, dated 1 May 2016.
5. Action Officer: Mr. Henry Mitchell (henry.mitchell4.civ@mail.mil).

//approved//

JOEL T. RIDENOUR

Chief, Strategic Planning and Policy

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS

4250 LONG TERM TDY FLAT RATE PER DIEM

A. General

1. A reduced flat rate per diem applies when a traveler is assigned long term TDY (more than 30 days at one location) except as indicated in par. 4250-B.

a. Long term TDY for a duration of 31-180 days at a single location is authorized at a flat rate of 75% of the locality rate, payable for each full day of TDY at that location.

b. Long term TDY for a duration of 181 days or more at a single location is authorized at a flat rate of 55% of the locality rate, payable for each full day of TDY at that location. TDY in excess of 180 days must be authorized/approved IAW par. 2230-C.

*2. If a travel order/authorization is later amended and the original order is for:

*a. 30 days or less and the amendment extends the TDY to 31 (or 181) days or more from the amendment date, the locality per diem rate applies through the amendment date and the reduced flat rate per diem (75% or 55%) applies beginning the day after the amendment is issued,

*b. 31-180 days and the amendment extends the TDY to 181 days or more from the amendment date, the 75% reduced per flat per diem applies through the date of the amendment and the 55% reduced flat rate per diem applies beginning the day after the amendment is issued

*c. 31 (or 181) days is amended to curtail the TDY, the original reduced flat rate per diem authorized for the original TDY period applies for the entire TDY.

3. The applicable percentage reduction is applied to the locality per diem rate in effect on the TDY days. If the locality rate changes during the per diem period, the flat rate per diem is increased or decreased accordingly unless the traveler has entered into a long term lease and the fixed rate per diem no longer covers the cost of lodging. See par. 4250-B3.

B-D. *****

The following pages are the same policy preceding this page but showing tracked changes.



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