



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/tgh

30 September 2015

MEMORANDUM FOR

SEE DISTRIBUTION

SUBJECT:

UTD/CTD for MAP/CAP 111-15(E) – Government Quarters – Eliminate the One-Day Rule for TDY Travelers

1. **SYNOPSIS:** This travel decision clarifies that if a traveler in a TDY status has available Government Quarters at an installation and is only expected to remain there overnight awaiting further transportation, or for rest in the continuation of a mission, then the traveler is required to seek and use available Government Quarters on that installation. Reimbursements of lodging costs are dependent on the availability of quarters.
2. These changes are scheduled to appear in the JTR, dated 1 November 2015.
3. This determination is *effective on 1 October 2015*.
4. Action Officer: Tim Haddix (dodhra.mc-alex.dtmo.mbx.pdtatac-staff@mail.mil).

//Approved//

TONIA BOCK

Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS

1265-E:

E. Gov't Qtrs Use **Civilian Employees Only**

1. – 2. *****

3. Gov't Qtrs are considered not available when:

a. TDY is at other than a U.S. Installation;

b. The AO determines that Gov't Qtrs use would adversely affect mission performance. An SES may personally determine Qtrs availability;

*c. During en route travel periods for PDT only;

**d. Travel is ICW a PCS and the family accompanies the employee, and Gov't Qtrs are not available for the family;

*e. An employee is TDY at a medical facility as a non-medical attendant accompanying a patient in an outpatient status; or

*f. Reservations cannot be booked in DTS

(www.defensetravel.dod.mil/Docs/ILP_Pilot_Start_Dates.pdf).

4. *****

F. Exceptions. The AO may authorize/approve an exception to the required use of a commercial (DoD Preferred) property at an ILPP site when:

2565:

The Services have predetermined that Gov't Qtrs are *not available*:

1. When a TDY/delay point is at other than a U.S. Installation (See App A1);

2. When an AO determines that Gov't Qtrs use would adversely affect mission performance except for:

a. A member attending a service school at a Uniformed Service facility, and

b. An O-7 through O-10 officer who personally determines Qtrs availability;

*3. During en route travel periods for PDT only;

*4. *****

The following pages are the same policy preceding this page but showing tracked changes.



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/tgh

30 September 2015

MEMORANDUM FOR

SEE DISTRIBUTION

SUBJECT:

UTD/CTD for MAP/CAP 111-15(E) – Government Quarters – Eliminate the One-Day Rule for TDY Travelers

1. **SYNOPSIS:** This travel decision clarifies that if a traveler in a TDY status has available Government Quarters at an installation and is only expected to remain there overnight awaiting further transportation, or for rest in the continuation of a mission, then the traveler is required to seek and use available Government Quarters on that installation. Reimbursements of lodging costs are dependent on the availability of quarters.
2. These changes are scheduled to appear in the JTR, dated 1 November 2015.
3. This determination is *effective on 1 October 2015*.
4. Action Officer: Tim Haddix (dodhra.mc-alex.dtmo.mbx.pdtatac-staff@mail.mil).

//Approved//

TONIA BOCK

Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS

1265-E:

E. Gov't Qtrs Use **Civilian Employees Only**

1. – 2. *****

3. Gov't Qtrs are considered not available when:

a. TDY is at other than a U.S. Installation;

b. The AO determines that Gov't Qtrs use would adversely affect mission performance. An SES may personally determine Qtrs availability;

~~*c. During en route travel periods for Permanent Duty Travel (PDT) only;~~

~~*d. For any TDY of only 1 night at one location;~~

~~*de. Travel is ICW a PCS and the family accompanies the employee, and Gov't Qtrs are not available for the family;~~

~~*ef. An employee is TDY at a medical facility as a non-medical attendant accompanying a patient in an outpatient status; or~~

~~*fg. Reservations cannot be booked in DTS
(www.defensetravel.dod.mil/Docs/ILP_Pilot_Start_Dates.pdf).~~

4. *****

F. Exceptions. The AO may authorize/approve an exception to the required use of a commercial (DoD Preferred) property at an ILPP site when:

2565:

The Services have predetermined that Gov't Qtrs are ***not available:***

1. When a TDY/delay point is at other than a U.S. Installation (See App A1);

2. When an AO determines that Gov't Qtrs use would adversely affect mission performance except for:

a. A member attending a service school at a Uniformed Service facility, and

b. An O-7 through O-10 officer who personally determines Qtrs availability;

| *3. During en route travel periods ~~for Permanent Duty Travel (PDT) only;~~

| ~~4. For any TDY/delay of only 1 night at one location (stopover or multiple locations);~~

| *45. *****