



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

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PDTATAC/dlw

14 March 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: CTD for CAP 109-15(R) – Add Provision for Additional TQSE Days for Relocation Through PPP

1. **SYNOPSIS:** This item adds a provision to the JTR, par. 5778-E, giving authority to authorizing/approving officials (AOs) to authorize/approve Temporary Quarters Subsistence Allowance (Actual Expense) (TQSE) (AE) beyond the initial 60 consecutive days. This provision will apply to employees returning from foreign areas through the DoD Priority Placement Program (PPP), when the AO determines there are compelling reasons, due to circumstances beyond the employee's control, for continued temporary lodging occupancy. When the initial provision was implemented in the JTR on January 30, 2013, employees in this situation were authorized no more than 60 days.
2. The Committee Chair has approved the attached changes to the Joint Travel Regulations, made in CAP 109-15(R).
3. This determination is an advance notice of the changes to the JTR. You are requested to disseminate this determination to the appropriate offices within your Service.
4. These changes are scheduled to appear in JTR, dated 1 May 2016.
5. This determination is *effective on 10 March 2016*, when it was approved by the Chair.
6. Action Officer: Debbie Wells (Debbie.l.wells.civ@mail.mil).

//Approved//

JOEL T. RIDENOUR

Acting Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) CBCA Judges

JTR REVISIONS

5778-E

E. Employees Returning from Foreign Areas through the DoD Priority Placement Program (PPP)

1. General

- a. TQSE will be paid by the gaining activity when an employee returning from an assignment in a foreign area is placed through the PPP.
- b. For such moves, TQSE is a non-discretionary allowance and must be authorized and paid by the gaining activity when the employee meets the eligibility requirements in par. 5560.
- *c. TQSE for PPP is authorized IAW procedures outlined in Ch 5, Part B9.

*2. Time Limitations

- a. Initial TQSE(AE) Period. TQSE(AE) may be authorized for any number of days, NTE 60 consecutive days, but only for the time that temporary lodging occupancy is necessary.

- b. Additional TQSE(AE) Period. AOs may authorize/approve TQSE(AE) for the necessary number of days NTE an additional 60 consecutive days (*i.e., no more than a total of 120 days, including the initial TQSE(AE) may be authorized/approved*). Each of the following factors must be considered when authorizing/approving an additional period of TQSE(AE): Extensions may be authorized only if the AO determines there are compelling reasons (due to circumstances beyond the employee's control) for the continued temporary lodging occupancy.
 - (1) Delayed HHG transportation and/or delivery to the new permanent private sector housing due to extended transit time incident to ocean transportation, strikes, customs clearance, hazardous weather, fires, floods, or other Acts of God;
 - (2) Delayed occupancy of new permanent private sector housing because of unanticipated problems (e.g., unforeseen delays in permanent private sector housing settlement/closing, or unforeseen short-term delay in new dwelling construction); ([GSBCA 15455 -RELO, 26 June 2001](#), [GSBCA 16646 -RELO, 8 August 2005](#), and par. 5776-B1c).
 - (3) Inability to locate permanent private sector housing adequate for family needs because of new PDS housing conditions;
 - (4) Sudden illness, injury, or death of the employee or of an immediate family member; and
 - (5) Similar factors.
- c. Before an additional TQSE(AE) period is allowed, the employee must provide acceptable written justification and documentation.
- d. TQSE(AE) period extensions are not automatic and must be held to a minimum.
- e. *TQSE(AE) must never be paid for more than a total of 120 days.*
