



**PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE**

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

[www.defensetravel.dod.mil](http://www.defensetravel.dod.mil)

PDTATAC/tlw

31 August 2016

MEMORANDUM FOR

SEE DISTRIBUTION

SUBJECT:

UTD/CTD for MAP/CAP 099-16(E) -- POC Use Not Advantageous to the Gov't

1. **SYNOPSIS:** This item clarifies reimbursable and non-reimbursable expenses ICW POC use on TDY when POC use is not advantageous to the Gov't.
2. These changes are scheduled to appear in the JTR, dated 1 October 2016.
3. This determination is effective when printed in the JTR.
4. Action Officer: Lynn Wawrzyniak (tracie.l.wawrzyniak.civ@mail.mil).

**VELDA A. POTTER**

Regulations Lead, Policy & Regulations Branch

Attachment:

Rev 2

**Uniformed E-Mail Distribution:**

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

**Civilian E-Mail Distribution:**

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

## JTR REVISIONS:

### POC Use is Advantageous on TDY

- \*1. Reimbursable Expenses. In addition to a TDY mileage allowance, if POC use is advantageous to the Gov't, travelers may be reimbursed for ferry fares; bridge, road and tunnel tolls; automobile parking fees ICW official travel (except those incident to PDT); and aircraft landing, parking, and tie down fees.
- \*2. Non-Reimbursable Expenses. Reimbursement is not authorized for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses, gasoline, insurance, winter plug-ins, and /or state and Federal taxes. Exceptions to this are in pars. 4750 (privately owned aircraft other than an airplane (e.g., helicopter)) and 4755 (privately owned boat).

**\*POC Use is Not Advantageous on TDY.** Expenses associated with driving a POC (e.g., parking, tolls) and incurred during travel between the PDS and TDY location are not authorized. Reimbursement is not authorized for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses, gasoline, insurance, winter plug-ins, and /or state and Federal taxes. Exceptions to this are in pars. 4750 (privately owned aircraft other than an airplane (e.g., helicopter)) and 4755 (privately owned boat).

### Ch 4, TOC:

#### 4797 REIMBURSABLE AND NON-REIMBURSABLE EXPENSES

#### 4795:

#### **4795 GOV'T FURNISHED AUTOMOBILE AVAILABLE AND USE IS ADVANTAGEOUS TO THE GOV'T**

##### \*A. Gov't Furnished Automobile Does Not Make the Trip

- \*1. General. When a Gov't furnished automobile is available and its use is advantageous to the Gov't, but the traveler uses a POC, the traveler is reimbursed at the "Other Mileage Rate" in par. 2600. Reimbursable expenses associated with driving a POC (e.g., parking, tolls) and incurred during travel between the PDS and TDY location are not authorized.
- \*2. Exception. If the AO determines that Gov't furnished automobile use would be more expensive, due to unusual circumstances, the traveler may be authorized reimbursement NTE the mileage rate for POC use (airplane, automobile, or motorcycle as appropriate) in par. 2600. See [FTR §301-10.310](#).

\*B. Gov't Furnished Automobile Makes the Trip. When a traveler is directed to use a Gov't furnished automobile as a passenger or as a driver, with one or more other travelers, but instead uses a POC, mileage and reimbursable expenses associated with driving a POC (e.g., parking, tolls) are not authorized if the Government furnished automobile made the trip without the traveler. All expenses ICW POC use are the financial responsibility of the traveler.

#### 4797:

#### **\*4797 REIMBURSABLE AND NON-REIMBURSABLE EXPENSES**

\*See App G and par. 2830.

**App G:**

REIMBURSABLE OFFICIAL TRAVEL EXPENSES	Members		Employees	
	<u>PCS</u>	<u>TDY</u>	<u>PCS</u>	<u>TDY</u>
*POC use on TDY (when POC use is advantageous to the Gov't)		X		X

The following pages are the same policy preceding this page but showing tracked changes.



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## JTR REVISIONS:

### POC Use is Advantageous on TDY:

\*1. Reimbursable Expenses. In addition to a TDY mileage allowance, ~~the following are allowable only if POC use is advantageous to the Gov't, s advantage; travelers may be reimbursed for ferry fares; bridge, road and tunnel tolls; automobile parking fees ICW official travel (except those incident to PDT); and aircraft landing, parking, and tie down fees.~~

~~1. Ferry fares;~~

~~2. Bridge, road and tunnel tolls;~~

~~3. Automobile parking fees ICW official travel only (except those incident to PDT); and~~

~~4. Aircraft landing, parking, and tie down fees.~~

\*2. Non-Reimbursable Expenses. Reimbursement is not authorized for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses, gasoline, insurance, winter plug-ins, and /or state and Federal taxes. **Exceptions to this** are in pars. 4750 (privately owned aircraft other than an airplane (e.g., helicopter)) and 4755 (privately owned boat).

\*POC Use is Not Advantageous on TDY. Expenses associated with driving a POC (e.g., parking, tolls) and incurred during travel between the PDS and TDY location are not authorized. Reimbursement is not authorized for repairs, depreciation, replacements, grease, oil, antifreeze, towage and similar speculative expenses, gasoline, insurance, winter plug-ins, and /or state and Federal taxes. **Exceptions to this** are in pars. 4750 (privately owned aircraft other than an airplane (e.g., helicopter)) and 4755 (privately owned boat).

### Ch 4, TOC:

4797 REIMBURSABLE AND NON-REIMBURSABLE EXPENSES ~~POC MILEAGE EXPENSES~~  
A. Reimbursable Expenses  
B. Non Reimbursable Expenses  
C. POC Repairs

### 4795:

**\*4795 GOV'T FURNISHED AUTOMOBILE AVAILABLE AND USE IS ADVANTAGEOUS TO THE GOV'T**

**\*\*A. Gov't Furnished Automobile Does Not Make the Trip**

\*1. General. When a Gov't furnished automobile is available and its use is advantageous to the Gov't, but the traveler uses a POC, the traveler is reimbursed at the "Other Mileage Rate" in par. 2600. Reimbursable expenses associated with driving a POC (e.g., parking, tolls) and incurred during travel between the PDS and TDY location are not authorized.

\*2. Exception. If the AO determines that Gov't furnished automobile use would be more expensive, due to unusual circumstances, the traveler may be authorized reimbursement NTE the mileage rate for POC use

(airplane, automobile, or motorcycle as appropriate) in par. 2600. See FTR §301-10.310.

~~\*B. Gov't Furnished Automobile Makes the Trip. When a traveler is directed to use a Gov't furnished automobile as a passenger or as a driver, with one or more other travelers, but instead uses a POC, mileage and reimbursable expenses associated with driving a POC (e.g., parking, tolls) are *not* authorized if the Government furnished automobile made the trip without the traveler. All expenses ICW POC use are the financial responsibility of the traveler.~~

~~\*B. Exception. If the AO determines that Gov't furnished automobile use would be more expensive, due to unusual circumstances, the traveler may be authorized reimbursement NTE the mileage rate for POC use (airplane, automobile, or motorcycle as appropriate) in par. 2600. See FTR §301-10.310.~~

~~\*C. Gov't Furnished Automobile Makes the Trip. When a traveler is directed to use a Gov't furnished automobile as a passenger or as a driver, with one or more other travelers, but instead uses a POC, mileage reimbursement is not authorized if the Government furnished automobile made the trip without the traveler.~~

~~\*D. Reimbursable Expenses. See POC Use on TDY, in par. 2810 G for reimbursable expenses when a POC is used on official travel.~~

**4797:**

**\*4797 POC MILEAGE EXPENSES REIMBURSABLE AND NON-REIMBURSABLE EXPENSES**

~~\*See App G and par. 2830.:~~

~~A. Reimbursable Expenses. See App G.~~

~~B. Non Reimbursable Expenses. A traveler who is paid TDY mileage may not be reimbursed for fuel, oil, winter plug ins, and trip insurance for travel in foreign countries.~~

**App G:**

REIMBURSABLE OFFICIAL TRAVEL EXPENSES	Members		Employees	
	<u>PCS</u>	<u>TDY</u>	<u>PCS</u>	<u>TDY</u>
*POC use on TDY (when POC use is advantageous to the Gov't)		X		X