MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 66-17(I) -- PCS Travel Time

1. **SYNOPSIS:** Reinstates wording on PCS travel time that was erroneously removed in the current re-write of Chapters 1-4.

2. The attached revision is forwarded for information purposes only. No coordination or comments are required.

3. This revision was initiated by the Policy Reform Team.

4. These changes are scheduled to appear in the JTR, dated 1 July 2017.

5. This determination is **effective on 22 May 2017.**

6. Action Officer: Lynn Wawrzyniak (lynn.wawrzyniak@yahoo.com).

VELDA A. POTTER
Regulations Lead, Policy & Regulations Branch

Attachment:
Rev 1

**Uniformed E-Mail Distribution:**
MAP Members  P&R Branch  PMO-DTS  GSA-3FT  GSA-OGP(MTT)  DTMO  PPC

**Civilian E-Mail Distribution:**
CAP Members  P&R Branch  PMO-DTS  GSA-3FT  GSA-OGP(MTT)  DTMO  CBCA Judges
JTR REVISIONS

5155 TRAVEL TIME

A. **POV.** Generally, 1 travel day is allowed for each 350 miles of official distance of ordered travel. If the excess distance is 51 or more miles after dividing the total official distance by 350, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. There is no mandatory distance that must be driven per day.

B. **Gov’t Conveyance and/or Common Carrier Obtained by Gov’t Procured Transportation.** Gov’t conveyance (except Gov’t auto), and/or Gov’t procured common carrier transportation travel time allowed is the actual time needed over the direct route, including necessary delays for the transportation mode used. Gov’t auto travel time is computed under par. 5155-A.

C. **Travel by other than Authorized Mode.** A traveler who elects to travel by other than the authorized transportation mode, is limited to the actual travel time used, NTE the allowable travel time for the authorized transportation mode.

5605 TRAVEL TIME

A. **POV.** Generally, 1 travel day is allowed for each 350 miles of official distance of ordered travel. If the excess distance is 51 or more miles after dividing the total official distance by 350, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. There is no mandatory distance that must be driven per day.

B. **Gov’t Conveyance and/or Common Carrier Obtained by Gov’t Procured Transportation.** Gov’t conveyance (except Gov’t auto), and/or Gov’t procured common carrier transportation travel time allowed is the actual time needed over the direct route, including necessary delays for the transportation mode used. Gov’t auto travel time is computed under par. 5605-A.

C. **Travel by other than Authorized Mode.** A traveler who elects to travel by other than the authorized transportation mode, is limited to the actual travel time used, NTE the allowable travel time for the authorized transportation mode.

CROSS-REFERENCE CORRECTIONS

020302-A

A. **POV, Government Automobile, or Rental Vehicle.** When travel is authorized as advantageous by POV, Government automobile, or a rental vehicle, one day of travel is authorized for every 400 miles, per Table 2-10. See pars. 5155 (members) and 5605 (employees) for allowable PCS travel time. Additional travel time may be authorized or approved when the actual time exceeds the authorized time for reasons beyond a traveler’s control, for example, for Acts of God. Per diem is payable for any days of additional travel time that are authorized under such circumstances.

5012-A4, A5, A9

4. Except as in par. 5054, travel time is computed under pars. 5155, 5018-C3, 5016-B, and 5012-B.

5. The maximum travel time that may be allowed under this par. is that which would have been allowed under par. 5155-A had travel been performed entirely by POV.

9. When POV delivery/pick up is separate from PCS travel, allowable travel time is computed IAW par. 5155-A.
(1) Travel time authorized for the total distance traveled by POV in whole days IAW par. 5155-A, NTE the travel time authorized for the official distance between origin and destination, and

b. Regardless of the number of transportation modes used, authorized travel time may not exceed that allowed in par. 5155-A as if POV were used for the entire travel (unless additional travel time is authorized under par. 5012-C).

(2) Step 2. Determine the total number of miles traveled by POV, NTE the distance in Step 1, and compute travel time IAW par. 5155-A;

The official distance traveled was 2,826 miles. The employee may be paid per diem for NTE 8 days based on 350 miles/travel day (par. 5605). The standard CONUS per diem rate is $142 ($91/ $51).
Determine the maximum number of days for which per diem is allowed by dividing the official distance by 350 (2,826 miles ÷ 350 miles/travel day = 8 travel days with a remaining distance of 26 miles (2,826 – 2,800)). No additional time is allowed for the 26 miles since it is less than the minimum 51 miles set in par. **5605**.

The maximum allowable per diem for PCS travel within CONUS is the **Standard CONUS per diem rate** of $142 ($91/$51), par. **5605**.

**5552-E2**

The employee may be paid per diem NTE 4 days based on 350 miles/travel day for the official distance of 1,443 miles (par. **5605**). The standard CONUS per diem rate is $142 ($91/$51).

Determine the maximum number of days for which per diem is allowed by dividing the official distance in miles by 350 (1,443 miles ÷ 350 miles/travel day = 4 travel days with a remaining distance of 43 miles (1,443 – 1,400)). No additional time is allowed for the 43 miles since it is less than the minimum 51 miles set in par. **5605**.

The maximum allowable per diem for PCS travel within CONUS is the **Standard CONUS per diem rate** of $142 ($91/$51), par. **5605**.

**5552-E3**

Determine the maximum number of days for which per diem is allowed by dividing the official distance by 350 (2,615 ÷ 350 = 7 days with a remaining distance of 165 miles (2,615 – 2,450). One additional day is allowed for the 165 miles since it exceeds the minimum 51 miles set in par. **5605** for a total of 8 days.

**5552-E4**

The official distance traveled was 771 miles. The employee may be paid per diem NTE 3 days based on 350 miles per calendar day (par. **5605**). Lodging was occupied for 1 night.

Determine the maximum number of days for which per diem is allowed by dividing the official distance by 350 (771 ÷ 350 = 2 days. One additional day is allowed for the 71 miles since it exceeds the minimum 51 miles set in par. **5605** for a total of 3 days.

**5580-B3**

3. **MALT** (par. **5606**) for POV travel, plus Lodging plus per diem for the required travel days between authorized points, NTE the allowable travel time in par. **5605-A**.

**5592-I Dep PCS Tvl Ex**

The official distance traveled was 2,826 miles. The employee may be paid per diem NTE 8 days based on 350 miles/travel day. See par. **5605**. The standard CONUS per diem rate is $142 ($91/$51).

(2,826 ÷ 350 = 8 days with a remaining distance of 26 miles (2,826 – 2,800). No additional time is allowed for the 26 miles since it is less than the minimum 51 miles set in par. **5605**.

**5616-D**

D. **Travel Time**. See par. **5605-A**.

**5620-B**

B. **Travel Time**. See par. **5605-A**.
5. The per diem is as computed in pars. 5592 and 5605-A, 020303 and 020304.

5624-B1

An employee performs PCS travel from Location A, to Location B, in 9 days, by POV, accompanied by the spouse and 2-year old child. Location A to Location B official distance = 2,826 miles. Based on an average of 350 miles/travel day the employee may be paid per diem NTE 8 travel days (2,826 miles ÷ 350 miles/travel day = 8 travel days), par. 5605. After consideration of the lodging expenses, the employee is authorized $650 in per diem.

5624-B2

Two employees married to each other perform PCS travel from Location A, to Location B, in 9 days, by POV, accompanied by a 2 year old child. Location A to Location B official distance = 2,826 miles. Based on an average of 350 miles/ travel day an employee may be paid per diem NTE 8 travel days (2,826 miles ÷ 350 miles/travel day = 8 days), par. 5605. After considering lodging costs, one employee is reimbursed $650 while the other is reimbursed $720.

5624-C

An employee performs PCS travel from Location A to Location B using two POVs. Location A to Location B official distance = 2,826 miles. Based on an average of 350 miles/travel day the employee may be paid per diem NTE 8 days (2,826 miles ÷ 350 miles/travel day = 8 travel days), par. 5605.
The following pages are the same policy preceding this page but showing tracked changes.
PDTATACTlw

22 May 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 66-17(I) -- PCS Travel Time

1. SYNOPSIS: Reinstates wording on PCS travel time that was erroneously removed in the current re-write of Chapters 1-4.

2. The attached revision is forwarded for information purposes only. No coordination or comments are required.

3. This revision was initiated by the Policy Reform Team

4. These changes are scheduled to appear in the JTR, dated 1 July 2017.

5. This determination is effective on 22 May 2017.

6. Action Officer: Lynn Wawrzyniak (lynn.wawrzyniak@yahoo.com).

VELDA A. POTTER
Regulations Lead, Policy & Regulations Branch

Attachment:
Rev 1

Uniformed E-Mail Distribution:
MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:
CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges
5155 TRAVEL TIME

A. POV. Generally, 1 travel day is allowed for each 350 miles of official distance of ordered travel. If the excess distance is 51 or more miles after dividing the total official distance by 350, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. There is no mandatory distance that must be driven per day.

B. Gov’t Conveyance and/or Common Carrier Obtained by Gov’t Procured Transportation. Gov’t conveyance (except Gov’t auto), and/or Gov’t procured common carrier transportation travel time allowed is the actual time needed over the direct route, including necessary delays for the transportation mode used. Gov’t auto travel time is computed under par. 5155-A.

C. Travel by other than Authorized Mode. A traveler who elects to travel by other than the authorized transportation mode, is limited to the actual travel time used, NTE the allowable travel time for the authorized transportation mode.

5605 TRAVEL TIME

A. POV. Generally, 1 travel day is allowed for each 350 miles of official distance of ordered travel. If the excess distance is 51 or more miles after dividing the total official distance by 350, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. There is no mandatory distance that must be driven per day.

B. Gov’t Conveyance and/or Common Carrier Obtained by Gov’t Procured Transportation. Gov’t conveyance (except Gov’t auto), and/or Gov’t procured common carrier transportation travel time allowed is the actual time needed over the direct route, including necessary delays for the transportation mode used. Gov’t auto travel time is computed under par. 5605-A.

C. Travel by other than Authorized Mode. A traveler who elects to travel by other than the authorized transportation mode, is limited to the actual travel time used, NTE the allowable travel time for the authorized transportation mode.

CROSS-REFERENCE CORRECTIONS

020302-A

A. POV, Government Automobile, or Rental Vehicle. When travel is authorized as advantageous by POV, Government automobile, or a rental vehicle, one day of travel is authorized for every 400 miles, per Table 2-10. Refer to Chapter 5See pars. 5155 (members) and 5605 (employees) for the allowable PCS travel time while on PCS travel. Additional travel time may be authorized or approved when the actual time exceeds the authorized time for reasons beyond a traveler’s control, for example, for Acts of God. Per diem is payable for any days of additional travel time that are authorized under such circumstances.

5012-A4, A5, A9

4. Except as in par. 5054, travel time is computed under pars. 0203025155, 5018-C3, 5016-B, and 5012-B.

5. The maximum travel time that may be allowed under this par. is that which would have been allowed under par. 020302-5155-A had travel been performed entirely by POV.

9. When POV delivery/pick up is separate from PCS travel, allowable travel time is computed IAW par. 5155.
(1) Travel time authorized for the total distance traveled by POV in whole days IAW par. 5155-A020302, NTE the travel time authorized for the official distance between origin and destination, and

b. Regardless of the number of transportation modes used, authorized travel time may not exceed that allowed in par. 5155-A020302 as if POV were used for the entire travel (unless additional travel time is authorized under par. 5012-C).

(2) Step 2. Determine the total number of miles traveled by POV, NTE the distance in Step 1, and compute travel time IAW par. 5155-A020302;

2. The member is authorized round trip PCS allowances between the old PDS and the designated place; however, the allowable travel time for return to the PDS is limited to constructed travel time (par. 5155-B020302-C) as if the travel had been performed by Gov’t procured transportation.

2. Allowable travel time for travel from the new PDS to a designated place is limited to constructed travel time (par. 5025-A5155-B) as if the travel had been performed by Gov’t-procured transportation.

3. MALT (par. 5164) for POV travel, plus per diem (par. 5094) for the required travel days between authorized points, NTE the allowable travel time in par. 5155-A020302.

A. General. For per diem purposes, travel time is IAW par. 5605020302.

(1) Travel time authorized for the total distance traveled by POV in whole days IAW par. 5605-A020302, NTE the travel time authorized for the official distance between origin and destination, and

b. Regardless of the number of transportation modes used, authorized travel time may not exceed that allowed in par. 5605-A020302 as if POV were used for the entire travel (unless additional travel time is authorized under par. 5012-C).

(2) Step 2. Determine the total number of miles traveled by POV, NTE the distance in Step 1, and compute travel time IAW par. 5605-A020302;

The official distance traveled was 2,826 miles. The employee may be paid per diem for NTE 8 days based on 350
Determine the maximum number of days for which per diem is allowed by dividing the official distance by 350 (2,826 miles ÷ 350 miles/travel day = 8 travel days with a remaining distance of 26 miles (2,826 – 2,800)). No additional time is allowed for the 26 miles since it is less than the minimum 51 miles set in par. 5605020302.

The maximum allowable per diem for PCS travel within CONUS is the Standard CONUS per diem rate of $142 ($91/$51), par. 5605020302.

5552-E2

The employee may be paid per diem NTE 4 days based on 350 miles/travel day for the official distance of 1,443 miles (par. 5605020302). The standard CONUS per diem rate is $142 ($91/$51).

Determine the maximum number of days for which per diem is allowed by dividing the official distance in miles by 350 (1,443 miles ÷ 350 miles/travel day = 4 travel days with a remaining distance of 43 miles (1,443 – 1,400)). No additional time is allowed for the 43 miles since it is less than the minimum 51 miles set in par. 5605020302.

The maximum allowable per diem for PCS travel within CONUS is the Standard CONUS per diem rate of $142 ($91/$51), par. 5605020302.

5552-E3

Determine the maximum number of days for which per diem is allowed by dividing the official distance by 350 (2,615 ÷ 350 = 7 days with a remaining distance of 165 miles (2,615 – 2,450). One additional day is allowed for the 165 miles since it exceeds the minimum 51 miles set in par. 5605020302 for a total of 8 days.

5552-E4

The official distance traveled was 771 miles. The employee may be paid per diem NTE 3 days based on 350 miles per calendar day (par. 5605020302). Lodging was occupied for 1 night.

Determine the maximum number of days for which per diem is allowed by dividing the official distance by 350 (771 ÷ 350 = 2 days. One additional day is allowed for the 71 miles since it exceeds the minimum 51 miles set in par. 5605020302 for a total of 3 days.

5580-B3

3. MALT (par. 5606) for POV travel, plus Lodging plus per diem for the required travel days between authorized points, NTE the allowable travel time in par. 5605-A020302.

5592-I Dep PCS Tvl Ex

The official distance traveled was 2,826 miles. The employee may be paid per diem NTE 8 days based on 350 miles/travel day. See par. 5605020302. The standard CONUS per diem rate is $142 ($91/$51).

(2,826 ÷ 350 = 8 days with a remaining distance of 26 miles (2,826 – 2,800). No additional time is allowed for the 26 miles since it is less than the minimum 51 miles set in par. 5605020302.

5616-D

D. Travel Time. See par. 5605-A020302.

5620-B

B. Travel Time. See par. 5605-A020302.
5624-A5

5. The per diem is as computed in pars. 5592 and 5605 A020302, 020303 and 020304.

5624-B1

An employee performs PCS travel from Location A, to Location B, in 9 days, by POV, accompanied by the spouse and 2-year old child. Location A to Location B official distance = 2,826 miles. Based on an average of 350 miles/travel day the employee may be paid per diem NTE 8 travel days (2,826 miles ÷ 350 miles/travel day = 8 travel days), par. 5605020302. After consideration of the lodging expenses, the employee is authorized $650 in per diem.

5624-B2

Two employees married to each other perform PCS travel from Location A, to Location B, in 9 days, by POV, accompanied by a 2 year old child. Location A to Location B official distance = 2,826 miles. Based on an average of 350 miles/ travel day an employee may be paid per diem NTE 8 travel days (2,826 miles ÷ 350 miles/travel day = 8 days), par. 5605020302. After considering lodging costs, one employee is reimbursed $650 while the other is reimbursed $720.

5624-C

An employee performs PCS travel from Location A to Location B using two POVs. Location A to Location B official distance = 2,826 miles. Based on an average of 350 miles/travel day the employee may be paid per diem NTE 8 days (2,826 miles ÷ 350 miles/travel day = 8 travel days), par. 5605020302.