MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 54-15(I) -- Transportation Terminal Parking Fees

1. **SYNOPSIS:** This item aligns wording on transportation terminal parking fees, and clarifies that tips are included in the cost.

2. The attached revision is forwarded for information purposes only. No coordination or comments are required.

3. This revision was initiated by PDTATAAC Staff.

4. These changes are scheduled to appear in the JTR, dated 1 June 2015.

5. This determination is effective when published in the JTR.

JOEL T. RIDENOUR
Chief, Policy and Regulations Branch

Attachment:
Rev 1

**Uniformed E-Mail Distribution:**
MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

**Civilian E-Mail Distribution:**
CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges
**JTR REVISIONS**

2830-G

*Transportation Terminal Parking Fees.* Transportation terminal parking fees, while TDY, may be reimbursed NTE the cost of two one way taxicab fares (including tips). See par. 4780 for exception for Uniformed Members only.

**4780 POC USE TO AND FROM TRANSPORTATION TERMINAL OR PDS**

*Effective 1 November 2014*

C. Transportation Terminal Parking Fees.

*1. General.* Transportation terminal parking fees, while TDY, may be reimbursed NTE the cost of two one way taxicab fares (including tips).

2. **Exception (Uniformed Members Only).** In extenuating circumstances, the AO may waive this cost limitation (e.g., when a short TDY is unexpectedly extended after departure).

E. **Another Official Traveler Transported in the Same POC**

1. When a TDY traveler transports another official TDY traveler to and/or from the same transportation terminal, TDY mileage is authorized for the additional distance involved.

2. Only one TDY traveler (usually the driver) who incurs the expense is paid the TDY mileage for the trip.

*3. Terminal parking fees while TDY may be reimbursed to the official traveler who incurs the fees NTE the cost of two one way taxicab fares (including tips).*
The following pages are the same policy preceding this page but showing tracked changes.
MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 33-15(I) -- Consolidate Car Ferry Information in Ch 3, Part I

1. **SYNOPSIS:** Consolidates all car ferry information in the JTR and adds it to Ch 3, Part I.

2. The attached revision is forwarded for information purposes only. No coordination or comments are required.

3. This revision was initiated by PDTATAC Staff.

4. These changes are scheduled to appear in the JTR, dated 1 May 2015.

5. **This determination is effective when printed in the JTR.**


JOEL T. RIDENOUR
Chief, Policy and Regulations Branch

Attachment:
Rev 2

*Uniformed E-Mail Distribution:*
MAP Members  P&R Branch  PMO-DTS  GSA-3FT  GSA-OGP(MTT)  DTMO  PPC

*Civilan E-Mail Distribution:*
CAP Members  P&R Branch  PMO-DTS  GSA-3FT  GSA-OGP(MTT)  DTMO  CBCA Judges
CHAPTER 3: TRANSPORTATION

PART I: CAR FERRY

3700 CAR FERRY GENERAL

A. General. When a car ferry is used, a traveler/dependent traveling partly by POC partly by road and partly by car ferry (circumstantially/indirectly or otherwise), is authorized the allowances in Ch 3, Part II this Part.

3705 TRANSPORTATION

B. Transportation

A1. Vehicle. Only a passenger automobile, station wagon, light truck, or other similar vehicle used primarily for personal transportation, regardless of size, may be authorized.

B2. TDY Travel Only. TDY mileage is authorized for the official distance from the PDS to the car ferry POE and from the car ferry POD to the TDY location and return.

C3. PCS Travel Only.

1. MALT is authorized for the official distance from the old PDS to the car ferry POE and from the car ferry POD to the new PDS.

2. The cost of a vehicle transported on a car ferry with the traveler/dependent(s) is a reimbursable transportation expense and does not constitute POV transportation.

D4. More Than One Car Ferry. If more than one car ferry is used, TDY mileage/MALT, whichever is applicable, is payable for overland travel between ferries.

3710 FERRY FEES

A. PCS and TDY. The traveler is authorized:

1. Gov’t procured ferry transportation; or

2. Reimbursement for personal transportation costs on the car ferry, including any part attributed to POC movement (55 Comp. Gen. 1072 (1976), NTE the Gov’t procured ferry transportation cost.

B. PCS Only

1. When reimbursement for the use of more than two POC’s is authorized/approved, MALT and car ferry fees apply for each POC.

2. If the same POC is used for more than one trip, the MALT and car ferry fees apply for each trip.

D. Foreign Registered Ship Use. See par. 3665 for required documentation if a U.S. registered ferry is not available.

3715 PER DIEM

A. Lodging. Reimbursement for required accommodations is authorized, unless included in the ferry transportation cost.

B. Travel Includes an Overnight on a Car Ferry Anywhere in the World

1. Embarkation and Travel Days. M&IE is computed using the highest CONUS M&IE rate (see App A) for the arrival day (embarkation) on the ferry through the day before the departure day (debarkation) from the ferry.
2. Debarkation Day
   a. TDY Travel. M&IE is the rate applicable for the traveler’s location at 2400 on that day.
   b. PCS Travel
      (1) Uniformed Members Only
         (a) The per diem rate for the traveler’s new PDS if travel ends on that day, or
         (b) ‘MALT Plus’ per diem if travel by POC continues on the day after the departure day (debarkation) from the ferry (par. 5164).
      (2) Civilian Employees Only. For the departure day (debarkation) from the ferry is the rate for the employee’s/dependent’s location at 2400 on that day (par. 5550).

C. Travel Does Not Include an Overnight on a Car Ferry
   1. TDY Travel. If the ferry passage does not include an overnight, the M&IE while on the ferry is the applicable rate for the traveler’s location at 2400 on the debarkation day.
   2. PCS Travel
      a. Uniformed Members Only. If the ferry passage does not include an overnight, uninterrupted ‘MALT Plus’ is the applicable M&IE while on the ferry (par. 5164).
      b. Civilian Employees Only. If the ferry passage does not include an overnight, the applicable M&IE while on the ferry is the rate applicable to the employee’s location at 2400 on the debarkation day. See par. 5550.

D. Dependent Per Diem (PCS Travel). The percentages, in par. 5094-B [Members] and 5592-AB [Employees], apply when computing a dependent’s per diem.

3720 FOREIGN REGISTERED SHIP USE

See par. 3665 for required documentation if a U.S. registered ferry is not available.

3725 EXCESS COST COLLECTION

Collection of excess transportation costs, incurred by the Gov’t, does not apply to POV transportation aboard an oceangoing car ferry.
**PART I: CAR FERRY**

3700 **CAR FERRY**
- General
- Transportation
- Ferry Fees
- Foreign Registered Ship Use

3700 **GENERAL**

3705 **TRANSPORTATION**
- Vehicle
- TDY Travel Only
- PCS Travel Only
- More Than One Car Ferry

3710 **FERRY FEES**
- PCS and TDY
- PCS Only

3715 **PER DIEM**
- Lodging
- Travel Includes an Overnight on a Car Ferry Anywhere in the World
- Travel Does Not Include an Overnight on a Car Ferry
- Dependent Per Diem (PCS Travel)

3720 **FOREIGN REGISTERED SHIP USE**

3725 **EXCESS COST COLLECTION**

3045-G

*G. Transoceanic Ferry Fares.* When a TDY traveler travels at personal expense on a transoceanic ferry that is authorized/approved as being to the Gov’t’s advantage, reimbursement is authorized for the cost incurred, including any part attributed to POC movement (55 Comp. Gen. 1072 (1976)). See Ch 3, Part I. See par. 3665 for non U.S. certificated ferries.

3650-B

*B. Car Ferry Travel.* See Ch 3, Part I par. 3700.

4115 **CAR FERRY TRAVEL**
- General
- Lodging
- M&E when Travel Includes an Overnight on a Car Ferry Anywhere in the World
- M&E when Travel Does Not Include an Overnight on a Car Ferry
- Foreign Registered Ferry Use

4115

*See Ch 3, Part I*
A. General. When TDY travel by POC is partly by road and partly by car ferry (circuitously or otherwise), per
diem is authorized while on the ferry. See Ch 3, Part I for transportation reimbursement.

B. Lodging. Reimbursement for required accommodations is authorized, unless included in the ferry transportation
cost.

C. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World

1. Embarkation and Travel Days—M&IE is computed using the highest CONUS M&IE rate for the arrival day
(embarkation) on the ferry through the day before the departure day (debarkation) from the ferry.

2. Debarkation Day—M&IE for the departure day (debarkation) from the ferry is the rate applicable for the
traveler’s location at 2400 on that day.

D. M&IE when Travel Does Not Include an Overnight on a Car Ferry. If the ferry passage does not include an
overnight, the M&IE while on the ferry is the applicable rate for the traveler’s location at 2400 on the debarkation
day.

E. Foreign Registered Ferry Use. See par. 3665 for required documentation if a U.S. registered ferry is not
available.

5034 PER DIEM FOR POC TRAVEL INVOLVING A CAR FERRY

A. General
B. Transportation Reimbursement
C. Lodging
D. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World
E. M&IE When Travel Does Not Include an Overnight on a Car Ferry
F. Dependent Per-Diem

5542 PER DIEM FOR POC TRAVEL INVOLVING A CAR FERRY

A. General
B. Transportation Reimbursement
C. Lodging
D. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World
E. M&IE When Travel Does Not Include an Overnight on a Car Ferry
F. Dependent Per-Diem

5034

*See Ch 3, Part I.

A. General. When a traveler/dependent travels between two PDSs partly by POC and partly by car ferry
(circuitously, indirectly or otherwise), per diem is authorized.

B. Transportation Reimbursement. See par. 3700.

C. Lodging. Reimbursement for the actual cost of required accommodations is authorized unless included in the
transportation cost.

D. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World. M&IE:

1. Is based on and computed for the traveler/dependent using the highest CONUS M&IE rate for the arrival day
(embarkation) on the ferry through the day before the departure day (debarkation) from the ferry.

2. For the departure day (debarkation) from the ferry is:
a. The per diem rate for the traveler’s new PDS if travel ends on that day, or
b. ‘MALT Plus’ per diem if travel by POC continues on the day after the departure day (debarkation) from the ferry (par. 5164).

E. M&IE When Travel Does Not Include an Overnight on a Car Ferry. If the ferry passage does not include an overnight, uninterrupted ‘MALT Plus’ is the applicable M&IE while on the ferry (par. 5164).

F. Dependent Per Diem. The percentages, in par. 5094-B, apply when computing a dependent’s per diem.

5082-C

*C. Travel by Ocean-going Car Ferry. See Ch 3, Part I and pars. 5018-C and 5094.

5154-B3a & B3b

*3. MALT and Ferry Fares

*a. When reimbursement for the use of more than two POCs is authorized/approved, MALT and car ferry fees apply for each POC.

*b. If the same POC is used for more than one trip, the MALT and car ferry fees apply for each trip.

5340-A2

5542

5542. PER DIEM FOR POC TRAVEL INVOLVING A CAR FERRY

A. General. When an employee/dependent travels between two PDSs partly by POC and partly by car ferry (circuitously/indirectly or otherwise), per diem is authorized.

B. Transportation Reimbursement. See par. 3700.

C. Lodging. Reimbursement for the actual cost of required accommodations is authorized (unless included in the transportation cost).

D. M&IE when Travel Includes an Overnight on a Car Ferry Anywhere in the World. M&IE:

1. Is based on and computed for the employee/dependent using the highest CONUS M&IE rate for the arrival day (embarkation) on the ferry through the day before the departure day (debarkation) from the ferry.

2. For the departure day (debarkation) from the ferry is the rate for the employee/dependent’s location at 2400 on that day (par. 5550).

E. M&IE When Travel Does Not Include an Overnight on a Car Ferry. If the ferry passage does not include an overnight, the applicable M&IE while on the ferry is the rate applicable to the employee’s location at 2400 on the debarkation day. (par. 5550).
Dependent Per Diem. The percentages in par. 5592-A apply when computing a dependent’s per diem.

5588-C

*C. Travel by Oceangoing Car Ferry. See Ch 3, Part Ipars. 5542-D and 5542-E.

5604-B3a & B3b

*a. When reimbursement for the use of more than two POCs is authorized/approved, MALT applies and car ferry fees apply for each POC.

*b. If the same POC is used for more than one trip, MALT and car ferry fees apply for each trip.

5714-C

*C. Car Ferry. See par. 3700Ch 3, Part I for oceangoing car ferry use.

App 13-E4a(12)

*(12) If ocean going car ferries are authorized. See Ch 3, Part Ipar. 3700.