



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

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PDTATAC/hm

15 April 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 27-14(E)/CAP 27-14(E) – APP W Updates
(Various Locations)

1. SYNOPSIS: This memo updates JTR, APP W administrative weight allowance locations and footnotes. APP W, par. D adds standardized clauses to clarify requirements indicated in the appendix. Appendix W is the only regulatory authority and source for authorized JTR administrative HHG weight allowances, which are authorized by the [PDTATAC MAP/CAP](#) governance committees for JTR inclusion. Point of contact for proposed APP W changes are the MAP/CAP representatives found in the above website hyperlink.

2. These changes are scheduled to appear in JTR change, dated 1 June 2015.

3. This determination is *effective on 1 May 2015*.

//approved//

TONIA BOCK

Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS, APPENDIX W:

ADMINISTRATIVE WEIGHT ALLOWANCE LOCATIONS

A. Authority. Only the locations in par. D have administratively reduced HHG weight allowances as indicated. If a location is **not listed below** then it is not a weight restricted location.

B. Authorization Period. The reduced administrative HHG weight allowance for the locations in APP W is effective until rescinded.

C. Submission Process. See JTR, par. 5202 and Service regulations for the submission process. All submissions must be sent through a MAP/CAP member. See JTR foreword for addresses.

D. Reduced Weight Allowance Locations. The below tour locations have reduced administrative HHG weight allowances as indicated. Refer to footnotes and following standards for APP W locations.

*1. The administrative weight allowance, or a portion, may be shipped as unaccompanied baggage (UB) limited to the maximum UB weight allowance. Refer to JTR, par. 3110 for UB regulations. UB shipping weight is part of the authorized administrative HHG weight allowance.

*2. Net weight is used to determine the weight allowances in APP W.

*3. APP W administrative weight allowance does not include PBP&E (pro-gear, OC&IE) or required medical equipment exempted weight unless specifically so stated in this Appendix.

*4. DoDEA civilian employees are authorized full HHG weight allowance and other Services' HHG policies do not apply.

<u>Location</u>	<u>Administrative Weight Limitation</u>
*Alaska, Dutch Harbor	*Uniformed Members Only (Coast Guard) . An incoming/departing member assigned to USCG Marine Safety Detachment (MSD) Dutch Harbor is limited to transportation of 1,000 lbs. of HHG as furnished Gov't Qtrs are available.
*Australia, Alice Springs (Except Det 421/LGN personnel), Learmonth, Western Australia	*Uniformed Service Member (Army) *All tours are limited to 25% of the full JTR authorized weight allowance. See footnote #2 for more information. *DoD Civilian Employee (Army) *All tours are limited to 4,500 lbs of the authorized weight allowance.
*Bahrain	*Uniformed Members Only (Coast Guard) . An unaccompanied (dependent restricted) incoming/departing member assigned to USCG PATFORSWA is limited to transportation of 600 lbs. of HHG, which includes PBP&E and medical equipment as furnished Gov't Qtrs are available. *Uniformed Members Only (Marine Corps) . See footnote #3 for more information. *Accompanied tour members, see footnote #5 for more information. *Unaccompanied tour members are limited to 600 lbs.
*British Indian Ocean Territory, Diego Garcia	*Uniformed Service Member (Marine Corps and Navy) *Navy and USMC personnel: See footnote #3. *Marine Corps unaccompanied tour officers are limited to 600 lbs. *Navy unaccompanied tour members are limited to 1,000 lbs for officers and 500 lbs for enlisted as furnished Gov't Qtrs are available.

<u>Location</u>	<u>Administrative Weight Limitation</u>
Japan, Camp Zama	*****
Japan, MCAS Iwakuni	*****
Japan, Okinawa	*****
*Korea (<i>Except Chinhae, Osan & Detachment 452 Wonju</i>)	<p>*Uniformed Members Only (Army)</p> <p>*Army personnel: See footnote #3 for more information.</p> <p>*Accompanied tour members are limited to 50 percent of full JTR weight allowance.</p> <p>*Unaccompanied tour members, see footnote #5 for more information.</p>
*Korea, Mujuk	<p>*Uniformed Service Member (Army)</p> <p>*Unaccompanied tour (dependent restricted) members are limited to an UB shipment of 600 lbs..</p>
*Kuwait	<p>Uniformed Service Member (All Services)</p> <p>*Unaccompanied tour members are limited to 1,000 lbs. <i>Navy NOTE: A weight restriction will not apply unless it appears in the member's travel authorization. Refer to NAVSUP Pub 490 for guidance.</i></p> <p>*Navv</p> <p>*Accompanied tour members, see footnote #6 for more information.</p> <p>*Air Force and Army</p> <p>*Accompanied tour members, see footnote #5 for more information.</p> <p>DoD Civilian Employee (All Agencies/Services)</p> <p>*Civilian employees 350 lbs unless specified on the employee travel authorization.</p>
*Poland, Redzikowo	<p>*Uniformed Service Member (Navy) and DoD Civilian Employee (Navy)</p> <p>*Uniformed Service members and civilian employees serving a 12 month unaccompanied tour or longer are limited to a maximum of 600 pounds of UB due to limited quarter's size. Tour less than 12 months is limited to excess baggage.</p>
*Portugal, Azores – Lajes Field	<p>*Uniformed Service Member (Air Force) and DoD Civilian Employee (Air Force)</p> <p>* See footnote 1 for more information.</p> <p>*E-7 and above members and civilian employees assigned to Lajes Field are limited to 25% or 2,500 lbs (whichever is greater) of the full JTR authorized weight.</p> <p>*E-6 and below members assigned to Lajes Field are limited to a HHG shipment of 10% of the full JTR authorized weight.</p>
Qatar, Doha	<p>*Uniformed Members Only (All Services except Air Force)</p> <p><u>*Al-Udeid AB</u></p> <p>*PCS. A member, on a PCS order, is authorized an UB shipment preferably NTE 500 lbs. due to housing size.</p> <p>*TDY. A member on an extended 365 day TDY deployment <i>is not authorized</i> an UB shipment.</p> <p>*Air Force Personnel Assigned to AL-Udeid AB:</p>

<u>Location</u>	<u>Administrative Weight Limitation</u>
	<p>*Accompanied tour personnel, see footnote #5 for more information.</p> <p>(3)</p>
<p>*Romania, Devesulu</p>	<p>Uniformed Service Member (Navy) and DoD Civilian Employee (Navy)</p> <p>*Navy Personnel:</p> <p>*Unaccompanied tour personnel on tours of 12 months or more are limited to 600 lbs due to lack of quarters size. Tour less than 12 months are limited to excess baggage.</p>
<p>*Thailand</p>	<p>Uniformed Service Member (Army) See footnote #2 for more information.</p> <p>*Applicable to Uniformed Service members not assigned to Joint US Military Advisory Group Thailand (JUSMAGTHAI), Armed Forces Regional Institute of Medical Sciences (AFRIMS), the Regional Office in Charge of Construction (ROICC), the Naval Facilities Engineering Command (NAVFAC), or Joint Personnel Accounting Command (JPAC).</p> <p>*All tours are limited to 25% of the full JTR authorized weight allowance with the below exception.</p> <p>*Unaccompanied tour members assigned to furnished Government quarters are limited to 2,000 lbs. Furnished quarters are Bachelor Enlisted or Officer (BEQ or BOQ), barracks and dormitory type room.</p> <p>DoD Civilian Employee (Army)</p> <p>*All tours are limited to 4,500 lbs of the authorized weight allowance. UB is limited to 350 lbs.</p>
<p>*All Diplomatic Missions (to and from)</p>	<p>Uniformed Service Member (Army) See footnote #2 for more information.</p> <p>*All tours are limited to 4,500 lbs of the full JTR authorized weight allowance.</p> <p>*Unaccompanied tour members assigned to furnished Government quarters are limited to 4,500 pounds. Furnished quarters are Bachelor Enlisted or Officer (BEQ or BOQ), barracks and dormitory type room.</p> <p>DoD Civilian Employee (Army)</p> <p>*All tours are limited to 4,500 lbs of the authorized weight allowance. UB is limited to 350 lbs.</p>
<p>*Worldwide-Marine Corps Embassy Security Guard Battalion (MCESGBn) Watchstanders and Detachment Commanders</p>	<p>Uniformed Service Member (Marine Corps) See footnote #3 for more information.</p> <p>*All Marine Corps Service Members assigned as Watchstanders and Detachment Commanders are authorized to ship 25% or 2,500 lbs of the full JTR weight allowance, whichever is greater. UB HHG transportation is to/from between Diplomatic Missions supporting the Department of State.</p> <p>*Marine Corps' members are not authorized to ship HHG to the MCESGBn School located in Quantico, Virginia, nor can any HHG or UB be shipped from the MCESGBn School to the first Diplomatic Mission assignment.</p>

Footnotes 1-6: Uniformed Service Member

*1. Air Force: An unaccompanied USAF member is authorized to transport 10% of the full HHG weight allowance via surface or normal UB weight allowance IAW Table A3.1 of the [AFI 24-501, Personal Property Moving and Storage](#).

*2. Army: Visit <https://www.housing.army.mil/Default.aspx> for the size of Unaccompanied Personnel Housing/Barracks/Family Housing.

*3. Marine Corps: The below entries may apply to Navy personnel assigned to a USMC command.

*a. An unaccompanied USMC member is authorized to transport 600 pounds of UB and no HHG based on the limited size of the BOQ/BEQ QTRS and lack of ability to store excess HHG locally at the PDS.

*b. Marine Corps Base Camp Butler, Okinawa, JA, includes other Marine Corps bases/installations located on Okinawa, JA, including but not limited Camp Courtney, Camp Schwab, and Camp Hansen. An unaccompanied USMC member is authorized to transport 600 pounds of UB and no HHG based on the limited size of the BOQ/BEQ QTRS and lack of ability to store excess HHG locally at the PDS.

*4. **PHS.** Officers assigned to Gov't furnished Qtrs are limited to a shipment of 25% of the maximum authorized weight allowance, with the remainder placed in non-temporary storage, at the last CONUS PDS. The 25% weight maximum applies to all PCSs except when shipping from Gov't furnished to unfurnished Qtrs or return from an OCONUS assignment with unfurnished Qtrs.

*5. Accompanied tour members are limited to 25 percent of the full HHG weight allowance or 2,500 pounds, whichever is greater unless specified on the member's travel authorization. Reshipment of HHG is not authorized or NTS HHG at the authorized destination unless determined to be in the Gov't's interest by the responsible Service.

*6. Accompanied tour members are limited to 25 percent of the full HHG weight allowance or 2,000 pounds, whichever is greater unless specified on the member's travel authorized. Reshipment of HHG is not authorized or NTS HHG at the authorized destination unless determined to be in the Gov't's interest by the responsible Service.

The following pages are the same policy preceding this page but showing tracked changes.



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*4. DoDEA civilian employees are authorized full HHG weight allowance and other Services' HHG policies do not apply.

Location	Administrative Weight Limitation
*Alaska, Dutch Harbor	*Uniformed Members Only (Coast Guard) . An incoming/departing member assigned to USCG Marine Safety Detachment (MSD) Dutch Harbor is limited to transportation of 1,000 lbs. of HHG as furnished Gov't Qtrs are available.
*Australia, Alice Springs (Except Det 421/LGN personnel), Learmonth, Western Australia	*Uniformed Service Member (Army) *All tours are limited to 25% of the full JTR authorized weight allowance. See footnote #2 for more information. *DoD Civilian Employee (Army) *All tours are limited to 4,500 lbs of the authorized weight allowance.
*Bahrain	*Uniformed Members Only (Coast Guard) . An unaccompanied (dependent restricted) incoming/departing member assigned to USCG PATFORSWA is limited to transportation of 600 500 lbs. of HHG, which includes PBP&E and medical equipment as furnished Gov't Qtrs are available. *Uniformed Members Only (Marine Corps) . See footnote #3 for more information. *Accompanied tour members, see footnote #5 for more information. *Unaccompanied tour members are limited to 600 lbs.
*British Indian Ocean Territory, Diego Garcia	*Uniformed Service Member (Marine Corps and Navy) *Navy and USMC personnel: See footnote #3. *Marine Corps unaccompanied tour officers are limited to 600 lbs. *Navy unaccompanied tour members are limited to 1,000 lbs for officers and 500 lbs for enlisted as furnished Gov't Qtrs are available.

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Location	Administrative Weight Limitation
	<p><u>*1. An enlisted member's unaccompanied baggage weight is limited to 500 lbs.</u></p> <p><u>*2. An officer's unaccompanied baggage weight is limited to 1,000 lbs.</u></p>
Japan, Camp Zama	*****
Japan, MCAS Iwakuni	*****
Japan, Okinawa	*****
*Korea (Except Chinhae, Osan & Detachment 452 Wonju)	<p>*Uniformed Members Only (Army)</p> <p><u>*Army personnel: See footnote #3 for more information.</u></p> <p><u>*Accompanied tour members are limited to 50 percent of full JTR weight allowance.</u></p> <p><u>*Unaccompanied tour members, see footnote #5 for more information.</u></p> <p><u>1. Accompanied Tour. A member on an accompanied tour in Korea is authorized to transport 50% of their full HHG weight allowance. Exception: Chinhae, Osan, and Detachment 452 Wonju are full HHG weight allowance locations.</u></p> <p><u>2. Unaccompanied Tour. A member on an unaccompanied tour in Korea is authorized to transport 25% of the administrative weight allowance, or 2,500 lbs., whichever is greater.</u></p>
*Korea, Kunsan	Uniformed Members Only. A member is limited to their UB allowance or the option to surface transport 10% of the applicable full HHG weight allowance. There are no accompanied tours at Kunsan.
*Korea, Muiuk	*Uniformed Service Member (Army)
	<u>*Unaccompanied tour (dependent restricted) members are limited to an UB shipment of 600 lbs. There are no accompanied tours at Muiuk. Members are only.</u>
*Kuwait	Uniformed Service Member (All Services)
	<p><u>*Unaccompanied tour members are limited to 1,000 lbs. <i>Navy NOTE: A weight restriction will not apply unless it appears in the member's travel authorization. Refer to NAVSUP Pub 490 for guidance.</i></u></p> <p>*Navy</p> <p><u>*Accompanied tour members, see footnote #6 for more information.</u></p> <p>*Air Force and Army</p> <p><u>*Accompanied tour members, see footnote #5 for more information.</u></p> <p>*DoD Civilian Employee (All Agencies/Services)</p> <p><u>*Civilian employees 350 lbs unless specified on the employee travel authorization.</u></p>
*Poland, Redzikowo	*Uniformed Service Member (Navy) and DoD Civilian Employee (Navy)
	<u>*Uniformed Service members and civilian employees serving a 12 month unaccompanied tour or longer are limited to a maximum of 600 pounds of UB due to limited quarter's size. Tour less than 12 months is limited to excess baggage.</u>
Portugal, Azores - Lajes Field	<p><u> See footnote 1 for more information.</u></p> <p><u>*E-7 and above members and civilian employees assigned to Lajes Field are limited to 25% or 2,500 lbs (whichever is greater) of the full JTR authorized weight.</u></p> <p><u>*E-6 and below members assigned to Lajes Field are limited to a HHG shipment of 10% of the full JTR authorized weight.</u></p>
Qatar, Doha	*Uniformed Members Only (All Services except Air Force)

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Comment [f1]: NAVSUP P490 currently states UB shipments may not exceed 600lbs. If we list the 1,000 lbs in App W, can we put the P490 in the footnote and limit it to 600 lbs?

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<p><u>*Romania, Devesulu</u></p>	<p><u>Uniformed Service Member (Navy) and DoD Civilian Employee (Navy)</u></p> <p><u>*Navy Personnel:</u></p> <p><u>*Unaccompanied tour personnel on tours of 12 months or more are limited to 600 lbs due to lack of quarters size. Tour less than 12 months are limited to excess baggage.</u></p>
<p><u>*Thailand</u></p>	<p><u>*Uniformed Service Member (Army) See footnote #2 for more information.</u></p> <p><u>*Applicable to Uniformed Service members not assigned to Joint US Military Advisory Group Thailand (JUSMAGTHAD), Armed Forces Regional Institute of Medical Sciences (AFRIMS), the Regional Office in Charge of Construction (ROICC), the Naval Facilities Engineering Command (NAVFAC), or Joint Personnel Accounting Command (JPAC).</u></p> <p><u>*All tours are limited to 25% of the full JTR authorized weight allowance with the below exception.</u></p> <p><u>*Unaccompanied tour members assigned to furnished Government quarters are limited to 2,000 lbs. Furnished quarters are Bachelor Enlisted or Officer (BEQ or BOQ), barracks and dormitory type room.</u></p> <p><u>*DoD Civilian Employee (Army)</u></p> <p><u>*All tours are limited to 4,500 lbs of the authorized weight allowance. UB is limited to 350 lbs.</u></p>
<p><u>*All Diplomatic</u></p>	<p><u>*Uniformed Service Member (Army) See footnote #2 for more information.</u></p>

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