



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/hm

4 March 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP/CAP 18-16(E) – Add Change and Cancellation Fees

1. SYNOPSIS: Allows change or cancellation fee/penalty reimbursement for commercial transportation if eligible per the AO determination.
2. These changes are scheduled to appear in the JTR, dated 1 May 2016.
3. **This determination is effective when printed in the JTR.**
4. Action Officer: Ms. Velda A. Potter (velda.a.potter.civ@mail.mil).

//approved//

JOEL T. RIDENOUR

Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS:

2830-G:

ATM Use. Administrative fees for ATM use, ICW official travel, are covered in the IE portion of per diem and are ***not reimbursable.*** *Effective 1 October 2014.*

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Change or Cancellation Fees. A change or cancellation fee/penalty for commercial transportation may be authorized or approved by the AO when the change/cancellation is not for personal convenience, the circumstances are beyond the traveler's control and payment is not prohibited elsewhere in the JTR.

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The following pages are the same policy preceding this page but showing tracked changes.



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