



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/hm

29 January 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 014-15(I)/CAP 014-15-15(I) – Administrative Procedures

1. **SYNOPSIS:** Aligns the JTR references pars. 1015-C2h and 2125 with the individual references found in par. 1015-C2h; added missing reference. The various JTR references as written do not coordinate the dual references that indicates the traveler financial responsibility and the Services/ Agencies authority to issue administrative/or procedural issuances as necessary per JTR authority.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by Staff.
4. These changes are scheduled to appear in the JTR, dated 1 March 2015.
5. **This determination is effective when printed in the JTR.**

//approved//

JOEL T. RIDENOUR

Chief, Policy and Regulations Branch

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS

1015

A. Regulatory Authority. IAW [DoDD 5154.29](#) the provisions and subsequent changes to the JTR are effective based on PDTATAC regulatory authority.

B. Allowance Implementation. *The JTR requires no further allowances implementation.*

C. Administrative Procedures

1. The Services/Agencies (separately or jointly) may issue related administrative procedures provided they do not conflict with or unnecessarily duplicate JTR provisions.

2. The Services/Agencies (separately or jointly) should issue implementing administrative and/or procedural publications for certain allowances. The listing below should be implemented by Service/Agency regulations. The following list may not be all inclusive:

a-g. *****

*h. Traveler financial responsibility (pars. 2000, 2125, 3105-B, 5206-G, 5212-E, 5322-B2, 5336, 5364, 5388, 5416, 5596-B, 5634-B, 5672-A, 5708, 5710-B, 5736, 5742-E2, 5752-E2, and 5846-B);

i-r. *****

2000

A-C. *****

*D. Traveler's Financial Responsibility. Excess costs, circuitous routes, delays or luxury accommodations that are unnecessary or unjustified are the traveler's financial responsibility (pars. 1015-C2h and 2125).

3105

A. *****

*B. Traveler Responsibility. The traveler should be financially prepared to pay for excess accompanied baggage (pars. 1015-C2h, 2000-D and 2125).

C-E. *****

5206 **Uniformed Members Only**

A-F. *****

G. NTS

1-2. *****

*3. Excess weight storage costs are the member's financial responsibility (pars. 1015-C2h, 2000-D and 2125).

H-L. *****

5212 Uniformed Members Only

A-D. *****

*E. Excess Weight. If the HHG weight in NTS, plus the HHG weight transported on the same order, exceeds the weight allowance, the member is financially responsible for the excess cost (pars. 1015-C2h, 2000-D and 2125).

F-G. *****

5322 Uniformed Members Only

A. *****

B. POV Transported by Member

1. *****

*2. The member is financially responsible for all excess costs/additional expenses associated with POV transportation (par. 1015-C2h, 2000-D and 2125). *If the POV transportation cost exceeds the reimbursement limitation the member is financially responsible for the cost difference to transport the POV.*

3. *****

5336 Uniformed Members Only

A. *****

*B. Excess Vehicle Weight. A member who desires to transport a POV that exceeds 20 measurement tons must sign an agreement to pay the excess transportation costs (pars. 1015-C2h, 2000-D and 2125) unless the Secretarial Process has authorized/approved this transportation because an oversized POV is required by the member/dependent(s) for medical reasons.

C-E. *****

5364 Uniformed Members Only

*Excess transportation costs, incurred by the Gov't must be collected (pars. 1015-C2h, 2000-D and 2125). This does not apply to POV transportation aboard an oceangoing car ferry.

5388 Uniformed Members Only

A. Vehicle Size

*1. A member, who stores a POV that exceeds the SDDC storage contract maximum standard size, is financially responsible for any storage cost caused by the vehicle's excess size (pars. 1015-C2h, 2000-D and 2125).

2-3. *****

B. *****

*C. Other Excess Storage Costs. Excess storage costs, incurred due to the member's negligence or choice, are the member's financial responsibility (pars. 1015-C2h, 2000-D and 2125).

5416 Uniformed Members Only

*A. General. Mobile home transportation involving excess costs may be made IAW pars. 1015-C2h, 2000-D and 2125.

B-D. *****

5596 Civilian Employees Only

A. *****

*B. Excess Costs. The employee is financially responsible for costs that exceed the most economical route from the OCONUS PDS to the employee's actual residence (pars. 1015-C2h, 2000-D and 2125).

C. *****

5634 Civilian Employees Only

A. *****.

*B. Employee-paid Expenses. The employee is financially responsible for all transportation costs as a result of (pars. 1015-C2h, 2000-D and 2125):

1-7. *****

5672 Civilian Employees Only

***5672 SECOND 90 DAYS OF SIT ([FTR §302-7.9](#)).**

*A. General. If additional storage is not authorized/approved, the employee is financially responsible for additional storage expense (pars. 1015-C2h, 2000-D and 2125).

B-C. *****

5708 Civilian Employees Only

*Transportation at Gov't expense is limited to POVs having a gross shipping size of not more than 20 measurement

tons (800 cubic feet). An employee who ships a larger POV which otherwise qualifies for shipment at Gov't expense, is financially responsible for all costs resulting from the excess POV size (pars. 1015-C2h, 2000-D and 2125).

5710 Civilian Employees Only

A. *****

*B. POV not Claimed. If the POV is not claimed within a reasonable time after notification of arrival is given, as determined by the port commander, it may be placed in commercial storage at the employee's expense (pars. 1015-C2h, 2000-D and 2125).

5736 Civilian Employees Only

*Excess transportation costs, incurred by the Gov't must be collected (pars. 1015-C2h, 2000-D and 2125). This does not apply to POV transportation aboard an oceangoing car ferry.

5742 Civilian Employees Only

A-D. *****

E. Expenses

1. *****

*2. POV insurance costs, while in storage, are the employee's financial responsibility (pars. 1015-C2h, 2000-D and 2125).

5752 Civilian Employees Only

A-D. *****

E. Limitations

1. *****

*2. Employee Responsibility. The employee is responsible for making all commercial personally-procured transportation arrangements for mobile home transportation movement by commercial transporter or other means (pars. 1015-C2h, 2000-D and 2125).

5846 Civilian Employees Only

A. *****

*B. Individual's Financial Responsibility. An individual who violates a service agreement is not eligible for travel and transportation allowances and/or is indebted and subject to collection action described in this Part (pars. 1015-C2h, 2000-D and 2125).

C. *****

The following pages are the same policy preceding this page but showing tracked changes.



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2. The Services/Agencies (separately or jointly) should issue implementing administrative and/or procedural publications for certain allowances. The listing below should be implemented by Service/Agency regulations. The following list may not be all inclusive:

a-g. [*****](#)

*h. Traveler financial responsibility (pars. 2000-~~D~~, [2125](#), 3105-B, 5206-G, 5212-E, 5322-B2, 5336, 5364, 5388, 5416, [5596-B](#), 5634-B, 5672-A, 5708, 5710-B, [5736](#), 5742-E2, 5752-E2, ~~5596-B~~ and 5846-B);

i-r. [*****](#)

2000

A-C. [*****](#)

*D. Traveler's Financial Responsibility. Excess costs, circuitous routes, delays or luxury accommodations that are unnecessary or unjustified are the traveler's financial responsibility [IAW\(-pars. 1015-C2h and 2125\)](#).

3105

A. [*****](#)

*B. Traveler Responsibility. The traveler should be financially prepared to pay for excess accompanied baggage [IAW\(-pars. 1015-C2h, 2000-D and 2125\)](#).

C-E. [*****](#)

5206 **Uniformed Members Only**

A-F. [*****](#)

G. NTS

1-2. [*****](#)

*3. Excess weight storage costs are the member's financial responsibility [IAW\(-pars. 1015-C2h, 2000-D and 2125\)](#). ~~See par. 1015-C2h.~~

H-L. [*****](#)

5212 Uniformed Members Only

A-D. [*****](#)

*E. Excess Weight. If the HHG weight in NTS, plus the HHG weight transported on the same order, exceeds the weight allowance, the member is financially responsible for the excess cost [IAW\(pars. 1015-C2h, 2000-D and 2125\)](#) ~~(par. 2125)~~.

F-G. [*****](#)

5322 Uniformed Members Only

A. [*****](#)

B. POV Transported by Member

1. [*****](#)

*2. The member is financially responsible for all excess costs/additional expenses associated with POV transportation [IAW\(-par. 1015-C2h, 2000-D and 2125\)](#). *If the POV transportation cost exceeds the reimbursement limitation the member is financially responsible for the cost difference to transport the POV.*

3. [*****](#)

5336 Uniformed Members Only

A. [*****](#)

*B. Excess Vehicle Weight. A member who desires to transport a POV that exceeds 20 measurement tons must sign an agreement to pay the excess transportation costs (par. [1015-C2h, 2000-D and 2125](#)) unless the Secretarial Process has authorized/approved this transportation because an oversized POV is required by the member/dependent(s) for medical reasons.

C-E. [*****](#)

5364 Uniformed Members Only

*Excess transportation costs, incurred by the Gov't must be collected [IAW\(pars. 1015-C2h, 2000-D and 2125\)](#) ~~(par. 2125)~~. This does not apply to POV transportation aboard an oceangoing car ferry.

5388 Uniformed Members Only

A. Vehicle Size

*1. A member, who stores a POV that exceeds the SDDC storage contract maximum standard size, is financially responsible for any storage cost caused by the vehicle's excess size ~~IAW (pars. 1015-C2h, 2000-D and 2125)~~(par. 2125).

2-3. ~~*****~~

*B. ~~*****~~

*C. Other Excess Storage Costs. Excess storage costs, incurred due to the member's negligence or choice, are the member's financial responsibility ~~IAW (pars. 1015-C2h, 2000-D and 2125)~~(par. 2125).

5416 Uniformed Members Only

*A. General. Mobile home transportation involving excess costs may be made IAW pars. 1015-C2h, ~~2000-D and 2125.~~

B-D. ~~*****~~

5596 Civilian Employees Only

A. ~~*****~~

*B. Excess Costs. The employee is financially responsible for costs that exceed the most economical route from the OCONUS PDS to the employee's actual residence ~~IAW (pars. 1015-C2h, 2000-D and 2125).~~

C. ~~*****~~

5634 Civilian Employees Only

A. ~~*****.~~

*B. Employee-paid Expenses. The employee is financially responsible for all transportation costs as a result of ~~IAW (pars. 1015-C2h, 2000-D and 2125):~~

1-7. ~~*****~~

5672 Civilian Employees Only

***5672 SECOND 90 DAYS OF SIT (FTR §302-7.9).**

*A. General. If additional storage is not authorized/approved, the employee is financially responsible for additional storage expense ~~IAW ((pars. 1015-C2h, 2000-D and 2125) FTR §302-7.9).~~

B-C. ~~*****~~

5708 Civilian Employees Only

*Transportation at Gov't expense is limited to POVs having a gross shipping size of not more than 20 measurement tons (800 cubic feet). An employee who ships a larger POV which otherwise qualifies for shipment at Gov't expense, is financially responsible for all costs resulting from the excess POV size [IAW \(pars. 1015-C2h, 2000-D and 2125\)](#).

5710 Civilian Employees Only

A. [*****](#)

*B. POV not Claimed. If the POV is not claimed within a reasonable time after notification of arrival is given, as determined by the port commander, it may be placed in commercial storage at the employee's expense [IAW \(pars. 1015-C2h, 2000-D and 2125\)](#).

5736 Civilian Employees Only

*Excess transportation costs, incurred by the Gov't must be collected [IAW \(pars. 1015-C2h, 2000-D and 2125\)](#) ~~(par. 1015-C2h)~~. This does not apply to POV transportation aboard an oceangoing car ferry.

5742 Civilian Employees Only

A-D. [*****](#)

E. Expenses

1. [*****](#)

*2. POV insurance costs, while in storage, are the employee's financial responsibility [IAW \(pars. 1015-C2h, 2000-D and 2125\)](#).

5752 Civilian Employees Only

A-D. [*****](#)

E. Limitations

1. [*****](#)

*2. Employee Responsibility. The employee is responsible for making all commercial personally-procured transportation arrangements for mobile home transportation movement by commercial transporter or other means [IAW \(pars. 1015-C2h, 2000-D and 2125\)](#).

5846 Civilian Employees Only

A. [*****](#)

*B. Individual's Financial Responsibility. An individual who violates a service agreement is not eligible for travel and transportation allowances and/or is indebted and subject to collection action described in this Part [IAW \(pars. 1015-C2h, 2000-D and 2125\)](#).

| C. [*****](#)