



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE  
HOFFMAN BUILDING 1, ROOM 836  
2461 EISENHOWER AVENUE, ALEXANDRIA, VA 22331-1300

PDTATAC/tp

15 January 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 5-09(I)/CAP 9-09(I) -- TDY POC Mileage  
Rate Computation Changes

1. **SYNOPSIS:** Updates the local and TDY mileage rates from \$0.585 to \$0.55 per mile.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by GSA.
4. These changes are scheduled to appear in printed change number 268 of the JFTR, and change number 522 of the JTR, dated 1 April 2009.
5. Revisions in this information item are *effective 1 January 2009*.

//approved//

W. B. Tirrell, Sr.

Chief, Travel and Transportation Branch

Attachment:

Rev 1

**Uniformed E-Mail Distribution:**

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PSC

**Civilian E-Mail Distribution:**

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

**JFTR REVISIONS**

**U4173 revised:**

**U4173 PER DIEM ALLOWANCE COMPUTATION EXAMPLES**

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D. Examples

1. Example 1. Per Diem Rate/POC TDY Mileage Computation

| <b>EXAMPLE 1</b>   |  |               |                                   |                     |                     |
|--|--|---------------|-----------------------------------|---------------------|---------------------|
| <b>Per Diem Rate/POC TDY Mileage Computation</b>   |  |               |                                   |                     |                     |
| <p>A traveler is authorized TDY from a PDS for two days, POC use between the residence and TDY station (not a U.S. INSTALLATION) is to the GOV'T's advantage and authorized on the travel authorization/order. See par. U3305-B. The traveler arrives at the TDY station on day 2 and completes the TDY assignment on day 4.</p> <p>Reimbursement is limited to the actual lodging cost NTE the maximum locality per diem lodging rate plus the appropriate M&amp;IE.</p> <p>The maximum per diem rate for the TDY location is \$109 (\$70/ \$39); actual lodging cost is \$72/night. The 12-hour rule does not apply because the TDY period is over 12 hours.</p> <p><i>AEA is not used for this example but may apply for the actual lodging expense exceeding the maximum per diem lodging rate when authorized/approved by the AO. See Ch 4, Part C.</i></p> |  |               |                                   |                     |                     |
| <b>ITINERARY</b>   |  |               |                                   |                     |                     |
| <b>Date</b>  | <b>Depart</b>                          | <b>Arrive</b> | <b>Per Diem Rate</b>              | <b>Lodging Cost</b> | <b>POC Distance</b> |
| 10 May   | Residence                              | 1st Stopover  | \$109 (\$70/ \$39)                | \$60                | 400 miles           |
| 11 May   | En Route                               | TDY Station   | \$109 (\$70/ \$39)                | \$72                | 15 miles            |
| 12 May   | TDY Station                            | TDY Station   | \$109 (\$70/ \$39)                | \$72                |                     |
| 13 May   | TDY Station                            | 2nd Stopover  | \$111 (\$72/ \$39)                | \$60                | 365 miles           |
| 14 May   | En Route                               | Residence     | Use 2 <sup>nd</sup> Stopover MI&E |                     | 50 miles            |
| <b>REIMBURSEMENT</b>   |  |               |                                   |                     |                     |
| Day 1  | \$60 + (\$39 x 75%) =                  |               |                                   |                     | \$ 89.25            |
| Day 2  | \$72 = (\$72 limited to \$70) + \$39 = |               |                                   |                     | \$109.00            |
| Day 3  | \$72 = (\$72 limited to \$70) + \$39 = |               |                                   |                     | \$109.00            |
| Day 4  | \$60 + \$39 =                          |               |                                   |                     | \$ 99.00            |
| Day 5  | \$39 x 75% =                           |               |                                   |                     | \$ 29.25            |
| 1 round trip of 830 miles (official distance) x \$0.55/mile =  |  |               |                                   |                     | \$456.50            |
| <b>Total Reimbursement</b>   |  |               |                                   |                     | <b>\$892.00</b>     |

2. Example 2. Per Diem Rate – GMR/PMR and POC TDY Mileage Computation

| <b>EXAMPLE 2</b>   |  |
|--|--|
| <b>Per Diem Rate – GMR/PMR and POC TDY Mileage Computation</b>   |  |
| <p>A member is TDY to a U.S. INSTALLATION at which GOV'T lodging (at \$6/night) and dining facility/mess is available. The GMR is directed in the authorization/order. The AO approves the PMR on the 17<sup>th</sup> because breakfast was not available.</p> <p>POC use between the residence and TDY station is to the GOV'T's advantage and is authorized on the travel authorization/order. See par. U3305-B.</p> |  |

The maximum per diem rate is \$109 (\$70/ \$39). GMR (par. U4149-B) is \$10.80 and the PMR (par. U4149-C) is \$24 plus \$3.00, the CONUS incidental expenses rate, applies in this example.

***NOTE: GOV'T dining facility/mess deductions are never made for arrival and departure days. See par. U4147, item 1. The GMR and PMR rates used in this example are for illustrative purposes only – see APP A, GMR definition for the current GOV'T meal rate.***

| <b>ITINERARY</b>  |                                 |                |                     |
|---|---------------------------------|----------------|---------------------|
| <b>Date</b>   | <b>Depart</b>                   | <b>Arrive</b>  | <b>POC Distance</b> |
| 10 March  | Residence                       | TDY Station    | 325 miles           |
| 16-18 March   |                                 | At TDY Station |                     |
| 19 March  | TDY Station                     | Residence      | 325 miles           |
| <b>REIMBURSEMENT</b>  |                                 |                |                     |
| 15 March  | \$6 + (\$39 x 75%) =            |                | \$35.25             |
| 16 March  | \$6 + \$10.80 (GMR) + \$3 (I) = |                | \$19.80             |
| 17 March  | \$6 + \$24 (PMR) + \$3 =        |                | \$33.00             |
| 18 March  | \$6 + \$10.80 (GMR) + \$3 =     |                | \$19.80             |
| 19 March  | \$39 x 75% =                    |                | \$29.25             |
| 1 round trip of 650 miles (official distance) x \$0.55/mile = |                                 |                | \$357.50            |
| <b>Total Reimbursement</b>                                    |                                 |                | <b>\$494.60</b>     |

### **U4175 revised:**

#### **U4175 RETURN TO PDS FROM TDY FOR PERSONAL REASONS**

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B. Computation. Following are examples of computing per diem and making cost comparisons under par. U4175:

***NOTE: The GMR used in the following example(s) is for illustrative purposes only. Check APP A (GMR) for the current GOV'T meal rates.***

#### 1. Example 1

| <b>EXAMPLE 1</b>   |               |                        |                     |
|--|---------------|------------------------|---------------------|
| <b>Per Diem and POC TDY Mileage Computation</b>  |               |                        |                     |
| A traveler performed TDY (not at a U.S. INSTALLATION) and returned to the PDS during the TDY period on the weekend for personal reasons. The TDY location lodging cost is \$65/night. The maximum per diem rate is \$112 (\$73/ \$39). AEA is not authorized and per diem is not payable for 28 June (actual cost computation) because the traveler is at the PDS. See par. U4102-D. |               |                        |                     |
| POC use between the residence and TDY station is to the GOV'T's advantage and is authorized on the travel authorization/order for one round trip. See par. U3305-B.  |               |                        |                     |
| The traveler is due \$1,417.00 (constructed cost since it is less than the actual cost for this example).  |               |                        |                     |
| <b><i>AEA is not used for this example but may apply for the actual lodging expense exceeding the maximum per diem lodging rate when authorized/approved by the AO (Ch 4, Part C).</i></b>   |               |                        |                     |
| <b>ITINERARY</b>   |               |                        |                     |
| <b>Date</b>  | <b>Depart</b> | <b>Arrive</b>          | <b>POC Distance</b> |
| 23 June  | PDS           | TDY Station            | 325 miles           |
| 24-26 June   |               | At TDY Station         |                     |
| 27 June  | TDY Station   | PDS (personal reasons) | 325 miles           |

|  |  |  |                       |
|--|--|--|-----------------------|
| 28 June  |  | PDS  |                       |
| 29 June  |  | PDS  | TDY Station 325 miles |
| 30 June-2 July   |  |  | At TDY Station        |
| 3 July   |  | TDY Station  | PDS 325 miles         |
| <b>REIMBURSEMENT (Actual and Constructed Cost Comparison)</b>                |  |  |                       |
| 23 June  |  | $\$65 + (\$39 \times 75\%) =$                            | \$94.25               |
| 24 to 26 June  |  | $\$65 + \$39 = \$104/\text{day} \times 3 \text{ days} =$ | \$312.00              |
| 27 June  |  | $\$39 \times 75\% =$                                     | \$29.25               |
| 28 June  |  | Per diem is not payable at the PDS (par. U4102-D)        | \$0.00                |
| 29 June  |  | $\$65 + (\$39 \times 75\%) =$                            | \$94.25               |
| 30 June-2 July   |  | $\$65 + \$39 = \$104/\text{day} \times 3 \text{ days} =$ | \$312.00              |
| 3 July   |  | $\$39 \times 75\% =$                                     | \$29.25               |
| 2 round trips of 650 miles (official distance) = 1,300 miles x \$0.55/mile = |  |  | \$715.00              |
| <b>Actual Cost Total</b>   |  |  | <b>\$1,586.00</b>     |
| <b>Constructed Cost</b>  |  |  |                       |
| 23 June  |  | $\$65 + (\$39 \times 75\%) =$                            | \$94.25               |
| 24 June-2 July   |  | $\$65 + \$39 = \$104/\text{day} \times 9 \text{ days} =$ | \$936.00              |
| 3 July   |  | $\$39 \times 75\% =$                                     | \$29.25               |
| 1 round trip of 650 miles (official distance) x \$0.55/mile =                |  |  | \$357.50              |
| <b>Constructed Cost Total</b>  |  |  | <b>\$1,417.00</b>     |

2. Example 2

|  |               |                              |                     |
|--|---------------|------------------------------|---------------------|
| <b>EXAMPLE 2</b>   |               |                              |                     |
| <b>Per Diem, GMR and POC TDY Mileage Computation</b>   |               |                              |                     |
| <p>A member is TDY at a U.S. INSTALLATION at which a GOV'T dining facility/mess is available for all meals and the lodging cost is \$6/night. GOV'T dining facility/mess use is directed and per diem is not paid on 12 July (actual cost computation) while the member is at the PDS. See par. U4102-D. The member returned by POC to the PDS while TDY on the weekend for personal reasons.</p> <p>The maximum per diem rate is \$109 (\$70/ \$39). The GMR (par. U4149-B) is \$10.80 plus \$3.00 CONUS incidental rate for this example.</p> <p>POC use between the residence and TDY station is to the GOV'T's advantage and is authorized on the travel authorization/order for one round trip. See par. U3305-B.</p> <p>The member is due \$386.80 (constructed cost since it is less than the actual cost for this example).</p> <p><b><i>NOTE: GOV'T dining facility/mess deductions are not made for arrival and departure days (par. U4147, item 1). The GMR rate used in the example is for illustrative purposes only – see APP A, GMR definition for the current GOV'T meal rate.</i></b></p> |               |                              |                     |
| <b>ITINERARY</b>   |               |                              |                     |
| <b>Date</b>  | <b>Depart</b> | <b>Arrive</b>                | <b>POC Distance</b> |
| 9 July   | PDS           | TDY Station                  | 185 miles           |
| 10 July  |               | At TDY Station               |                     |
| 11 July  | TDY Station   | PDS                          | 185 miles           |
| 12 July  |               | PDS (personal reasons)       |                     |
| 13 July  | PDS           | TDY Station                  | 185 miles           |
| 14-15 July   |               | At TDY Station               |                     |
| 16 July  | TDY Station   | PDS                          | 185 miles           |
| <b>REIMBURSEMENT (Actual and Constructed Cost Comparison)</b>  |               |                              |                     |
| 9 July   |               | $\$6 + (\$39 \times 75\%) =$ | \$35.25             |

|   |   |                 |
|---|---|-----------------|
| 10 July   | $\$6 + \$10.80 + \$3 =$   | \$19.80         |
| 11 July   | $\$39 \times 75\% =$  | \$29.25         |
| 12 July   | Per diem is not payable at the PDS (par. U4102-D)                           | \$0.00          |
| 13 July   | $\$6 + (\$39 \times 75\%) =$  | \$35.25         |
| 14-15 July  | $\$6 + \$10.80 + \$3 = \$19.80/\text{day} \times 2 \text{ days} =$          | \$39.60         |
| 16 July   | $\$39 \times 75\% =$  | \$29.25         |
| 2 round trips of 370 miles (official distance) $\times 2 = 740 \text{ miles} \times \$0.55/\text{mile} =$ |   | \$407.00        |
| <b>Actual Cost Total</b>  |   | <b>\$595.40</b> |
| <b>Constructed Cost</b>   |   |                 |
| 9 July  | $\$6 + (\$39 \times 75\%) =$  | \$35.25         |
| 10-15 July  | $\$6 + \$10.80 + \$3 = \$19.80/\text{days} \text{ times } 6 \text{ days} =$ | \$118.80        |
| 16 July   | $\$39 \times 75\% =$  | \$29.25         |
| 1 round trip of 370 miles (official distance) $\times \$0.55/\text{mile} =$                               |   | \$203.50        |
| <b>Constructed Cost Total</b>   |   | <b>\$386.80</b> |

## U7150 revised:

### **U7150 RESERVE COMPONENT MEMBER TRAVEL**

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#### C. Inactive Duty Training with Pay

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#### 2. Travel from Home to the Assigned Unit or to an Alternate Site in the Local Commuting Area

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##### (3) City/town.

When the member travels between home and an alternate duty/work site, the member may be paid TDY mileage only for the distance that exceeds the distance from home to the assigned unit since the member is financially responsible for travel from home to the assigned unit.

Example 1: A member's home is Springfield, VA, and the assigned unit (usual drill site) is Ft. Belvoir, VA, (18 miles round trip). The member drives to an alternate duty site at the Pentagon (38 miles round trip). The member is due reimbursement for 20 miles (38 miles – 18 miles)  $\times \$0.55/\text{mile} = \$11.00$ .

Example 2: A member's home is St. Louis, MO, and the assigned unit is at the Pentagon (in VA) (842 miles one way). The member ordinarily flies to Ronald Reagan Washington National Airport and takes a subway to the Pentagon. In this instance, the member drills at an alternate duty site, Andrews AFB, MD, which is inside the local Washington, DC, area (DODD 4515.14). The member flies to Ronald Reagan Washington National Airport and takes a taxi to Andrews AFB, MD, (850 miles from St. Louis). The member is due reimbursement for 8 miles (850 miles – 842 miles)  $\times 2$  (round trip)  $\times \$0.55/\text{mile} = \$8.80$ .

#### 5. Travel from Other than Home/Assigned Unit to an Alternate Site within the Local Commuting Area

Example: A member's home is Springfield, VA, and the assigned unit is Ft. Belvoir, VA, (9 miles from Springfield) with an alternate duty site of the Pentagon (16 miles from Ft. Belvoir). The member is authorized to travel from Dallas, TX, to the Pentagon (in Arlington, VA) (1,315 miles).

The member is paid for the distance traveled from Dallas to the Pentagon (1,315 miles) limited to Ft. Belvoir to the Pentagon (16 miles) less Springfield to Ft. Belvoir (9 miles). The member is due reimbursement for 7 miles (1,315 miles NTE 16 miles - 9 miles = 7 miles) x 2 (round trip) x \$0.55/mile = \$7.70.

## JTR REVISIONS

### C2198 revised:

#### C2198 POC TRAVEL REIMBURSEMENT COMPUTATION

D. Example. The per diem/TDY mileage rates used in the following example(s) are for illustrative purposes only and may not reflect current rates. Par. C2500 prescribes the current TDY mileage rate; and par. C2505 prescribes the current MALT rate. For current per diem rates go to <http://perdiem.hqda.pentagon.mil/perdiem/pdrates.html>.

| <b>EXAMPLE 1</b>  |   |  |                       |              |                   |
|---|---|--|-----------------------|--------------|-------------------|
| <b>TDY Per Diem and POC TDY Mileage Computation</b>   |   |  |                       |              |                   |
| <p>A traveler is authorized TDY in Location B, from a PDS in Location A for two days (overnight TDY stay). The travel authorization/order directs the traveler to travel by common carrier; however, the traveler elects to travel by POC which is not to the GOV'T's advantage between the residence and TDY location. See par. C2150-8. The traveler arrives at the TDY location on day 3, completing TDY assignment on the same day.</p> <p>Reimbursement is limited to the common carrier constructed cost.</p> <p>The maximum per diem rate for the TDY location is \$109 (\$70/ \$39) and the actual lodging cost is \$40. The 12-hour rule does not apply because the TDY is over 12 hours. AEA is not authorized for this example.</p> <p>The round-trip official POC distance is 1,500 miles (750 miles one-way) requiring two travel days each way between the residence and TDY location. Pars. C2150-8 and C2153-A apply. Parking fees are not authorized for this example. See par. C2159-D.</p> <p>The traveler is paid \$381.77 (common carrier constructed cost) since the actual POC travel cost exceeds the constructed GOV'T cost. The traveler is charged leave for the excess travel time, if appropriate, IAW appropriate personnel directives.</p> |   |  |                       |              |                   |
| <b>ITINERARY</b>  |   |  |                       |              |                   |
| Date  | Depart  | Arrive   | Per Diem Rate         | Lodging Cost | Distance          |
| 1 Jun   | Residence   | 1st Stopover   | \$115 (\$76/ \$39)    | \$35         | 400               |
| 2 Jun   | En Route  | 2nd Stopover   | \$112 (\$73/ \$39)    | \$39         | 300               |
| 3 Jun   | En Route  | TDY Station  | \$104 (\$70/ \$39)    | \$40         | 50                |
| 4 Jun   | TDY Station   | 3rd Stopover   | \$110 (\$71/ \$39)    | \$80         | 400               |
| 5 Jun   | En Route  | 4th Stopover   | \$120 (\$81/ \$39)    | \$70         | 300               |
| 6 Jun   | En Route  | Residence  | Use 4th stopover M&IE |              | 50                |
| <b>REIMBURSEMENT</b>  |   |  |                       |              |                   |
| <b>ACTUAL POC TRAVEL COST</b>   |   |  |                       |              |                   |
| <b>(including per diem on travel days to and from Location B)</b>   |   |  |                       |              |                   |
| Day 1   | \$35 (1 <sup>st</sup> stopover lodging cost) + (75% x \$39) =       |  |                       |              | \$64.25           |
| Day 2   | \$39 + \$39 (2 <sup>nd</sup> stopover MI&E rate and lodging cost) = |  |                       |              | \$78.00           |
| Day 3   | \$40 + \$39 (Arrive TDY location) =                                 |  |                       |              | \$79.00           |
| <b>Per Diem for Travel from Location A (residence) to Location B (TDY) - \$221.25</b>   |   |  |                       |              |                   |
| Day 4   | \$71 (Depart TDY location. 3rd stopover lodging cost) + \$39 =      |  |                       |              | \$110.00          |
| Day 5   | \$70 (4th stopover M&IE rate and lodging cost)+ \$39 =              |  |                       |              | \$109.00          |
| Day 6   | 75% x \$39 (use 4th stopover MI&E rate) =                           |  |                       |              | \$29.25           |
| <b>Per Diem for Travel from Location B (TDY) to Location A (residence) - \$248.25</b>   |   |  |                       |              |                   |
| Transportation Costs  |   | Round-trip TDY mileage – 1,500 miles x \$0.55/mile = |                       |              | \$825.00          |
|   |   | Round-trip tolls                                     |                       |              | \$12.00           |
| <b>Actual Travel Cost by POC Total</b>  |   |  |                       |              | <b>\$1,306.50</b> |
| <b>COMMON CARRIER CONSTRUCTED COST</b>  |   |  |                       |              |                   |

| <b>(including per diem on travel days to and from Location B)</b> |  |                 |
|---|--|-----------------|
| Day 1   | \$40 (lodging cost) + (75% x \$39) =   | \$69.25         |
| Day 2   | 75% x \$39   | \$29.25         |
| Transportation Costs  | 1 round-trip air coach ticket (including GOV'T-paid federal tax)             | \$163.27        |
|   | Shuttle costs between airport and hotel (\$20.00 each way, par. C2101-A)     | \$40.00         |
|   | Taxicab costs between residence and airport (\$40.00 each way, par. C2101-B) | \$80.00         |
| <b>Constructed Travel Cost by Common Carrier Total</b>            |  | <b>\$381.77</b> |

**EXAMPLE 2  
TDY Per Diem and POC TDY Mileage Computation**

A traveler is authorized TDY in Location B, from a PDS in Location A for two days (overnight TDY stay). The travel authorization/order directs the traveler to travel by common carrier; however the traveler requests to travel by POC between residence and TDY location. See par. C2150-8. A determination is made that POC use is to the GOV'T's advantage because there is no city pair contract fare available. The commercial air fare from Location A to Location B is \$1,250. The traveler is authorized to travel using POC as it is to the GOV'T's advantage and arrives at the TDY location on day 3, completing the TDY assignment on the same day. The traveler arrives at the TDY location on day 3, completing TDY assignment on the same day.

Reimbursement is **not** limited to the common carrier constructed cost.

The round-trip official POC distance is 1,700 miles (850 miles one-way) requiring three travel days each way between the residence and TDY location. Pars. C2150-8 and C2153-A apply. Parking fees are not authorized for this example. See par. C2159-D.

The traveler is paid \$1,456.50 (actual travel cost by POC) since the constructed GOV'T common carrier cost exceeds the actual POC cost and POC was authorized as being to the GOV'T's advantage.

**ITINERARY**

| <u>Travel Date</u> | <u>Depart</u> | <u>Arrive</u>            | <u>Per Diem Rate</u>              | <u>Lodging Cost</u> | <u>Distance</u> |
|--------------------|---------------|--------------------------|-----------------------------------|---------------------|-----------------|
| 1 Aug              | Residence     | 1 <sup>st</sup> Stopover | \$127 (\$88/ \$39)                | \$60                | 400             |
| 2 Aug              | En Route      | 2 <sup>nd</sup> Stopover | \$114 (\$75/ \$39)                | \$50                | 400             |
| 3 Aug              | En Route      | TDY Station              | \$127(\$88/ \$39)                 | \$65                | 50              |
| 4 Aug              | TDY Station   | 3 <sup>rd</sup> Stopover | \$114 (\$75/ \$39)                | \$50                | 400             |
| 5 Aug              | En Route      | 4 <sup>th</sup> Stopover | \$127 (\$88/ \$39)                | \$60                | 400             |
| 6 Aug              | En Route      | Residence                | Use 4 <sup>th</sup> stopover MI&E |                     | 50              |

**REIMBURSEMENT**

**ACTUAL POC TRAVEL COST**

**(including per diem on travel days to and from Location B)**

|       |   |          |
|-------|---|----------|
| Day 1 | \$60 + (75% x \$39) (1 <sup>st</sup> stopover MI&E rate and lodging cost) = | \$89.25  |
| Day 2 | \$50 + \$39 (2 <sup>nd</sup> stopover MI&E rate and lodging cost) =         | \$89.00  |
| Day 3 | \$65 + \$39 (Arrive TDY location) =   | \$104.00 |

**Per Diem for Travel from Location A (residence) to Location B (TDY) = \$282.25**

|       |   |         |
|-------|---|---------|
| Day 4 | \$60 + \$39 (Depart TDY location 3rd stopover lodging cost) = | \$99.00 |
| Day 5 | \$60 + \$39 (4th stopover M&IE rate and lodging cost) =       | \$99.00 |
| Day 6 | 75% x \$39 (use 4th stopover MI&E rate) =                     | \$29.25 |

**Per Diem for Travel from Location B (TDY) to Location A (residence) = \$227.25**

|                     |  |          |
|---------------------|--|----------|
| Transportation Cost | Round-trip TDY mileage – 1,700 miles x \$0.55/mile = | \$935.00 |
|                     | Round-trip tolls =                                   | \$12.00  |

**Actual Travel Cost by POC Total** **\$1,456.50**

**COMMON CARRIER CONSTRUCTED COST**

**(including per diem on travel days to and from Location B)**

|       |                                    |          |
|-------|------------------------------------|----------|
| Day 1 | 75% x \$39 + \$75 (lodging cost) = | \$104.25 |
| Day 2 | 75% x \$39 =                       | \$29.25  |

|  |  |                   |
|--|--|-------------------|
| Transportation Cost                                    | 1 round-trip air coach ticket (including GOV'T-paid federal tax)         | \$1,350.00        |
|  | Shuttle costs between airport and hotel (\$20 each way, par C2101-A)     | \$40.00           |
|  | Taxicab cost between residence and airport (\$40 each way, par. C2101-B) | \$80.00           |
| <b>Constructed Travel Cost by Common Carrier Total</b> |  | <b>\$1,603.50</b> |

**C4677 revised:**

**C4677 VOLUNTARY RETURN TO PDS**

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B. Examples. The following examples show per diem and AEA computations involving voluntary return to the PDS:

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| <b>EXAMPLE 3</b>  |                |                                   |                   |                     |
|---|----------------|-----------------------------------|-------------------|---------------------|
| <b>(TDY Per Diem AND POC TDY Mileage Computation)</b>   |                |                                   |                   |                     |
| <ul style="list-style-type: none"> <li>• The per diem/TDY mileage rates used in this example are for illustrative purposes only and may not reflect current rates.</li> <li>• See par. C2500 for the current TDY mileage rate; and par. C2505 for the current MALT rate.</li> <li>• For current per diem rates go to <a href="http://perdiem.hqda.pentagon.mil/perdiem/pdrates.html">http://perdiem.hqda.pentagon.mil/perdiem/pdrates.html</a>.</li> </ul>  |                |                                   |                   |                     |
| <p>A traveler is assigned to a TDY location. The travel authorization/order does not require the traveler's daily return to headquarters. The traveler elects to travel by POC (personal convenience) from the residence and return to the TDY location each workday, incurring no lodging costs at the TDY location. Time spent on the daily TDY is greater than 12 hours but less than 24 hours.</p> <p>The maximum TDY per diem rate is \$101 (\$62/\$39) which is reimbursed for the round-trip between the TDY and PDS locations. The traveler's lodging cost is \$60 per day if the traveler remained at the TDY location.</p> <p>The traveler is due \$399.00 (constructed cost) which is less than the actual cost.</p> |                |                                   |                   |                     |
| <b>ITINERARY</b>  |                |                                   |                   |                     |
| <b>Day</b>  | <b>Date</b>    | <b>Depart PDS</b>                 | <b>Return PDS</b> | <b>POC Distance</b> |
| Mon   | 10/15          | 0600                              | 1830              | 75 miles one-way    |
| Tue   | 10/16          | 0600                              | 1830              | 75 miles one-way    |
| Wed   | 10/17          | 0600                              | 1830              | 75 miles one-way    |
| Thu   | 10/18          | 0600                              | 1830              | 75 miles one-way    |
| <b>REIMBURSEMENT</b>  |                |                                   |                   |                     |
| <b>PER DIEM AND TDY MILEAGE FOR ACTUAL TRAVEL PERFORMED</b>   |                |                                   |                   |                     |
| Mon   | 10/15          | 75% x \$39 (par. C4553-D) =       |                   | \$29.25             |
| Tue   | 10/16          | 75% x \$39 =                      |                   | \$29.25             |
| Wed   | 10/17          | 75% x \$39 =                      |                   | \$29.25             |
| Thurs   | 10/18          | 75% x \$39 =                      |                   | \$29.25             |
| Four round trips of 150 miles each = 600 miles x \$0.55/mile =  |                |                                   |                   | \$330.00            |
| <b>Per Diem &amp; POC TDY Mileage for Actual Travel Total =</b>   |                |                                   |                   | <b>\$447.00</b>     |
| <b>GOV'T'S CONSTRUCTED COST</b>   |                |                                   |                   |                     |
| Mon   | 10/15          | \$60 + (75% x \$39) =             |                   | \$89.25             |
| Tue to Wed  | 10/16 to 10/17 | \$60 + \$39 = \$99/day x 2 days = |                   | \$198.00            |
| Thurs   | 10/18          | 75% x \$39 =                      |                   | \$29.25             |
| One round trip of 150 miles x \$0.55/mile =   |                |                                   |                   | \$82.50             |
| <b>Per Diem &amp; POC TDY Mileage for Constructed Cost Total</b>  |                |                                   |                   | <b>\$399.00</b>     |

## JFTR/JTR APP E REVISIONS

### Appendix E revised:

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#### *Effective 1 January 2009*

You are authorized to travel by privately owned conveyance (POC) since it's to the Government's advantage. Reimbursement is at the rate of \$0.55/mile, plus the cost of necessary parking fees and bridge, ferry, and tolls incurred, plus per diem while in travel status under this travel authorization/order.

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