



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/vap

23 December 2015

MEMORANDUM FOR

SEE DISTRIBUTION

SUBJECT:

UTD for MAP/CAP 134-15(E) -- Update JTR Based on Changes to DoDI
1315.18

1. **SYNOPSIS:** Updates the JTR based on changes made to DODI 1315.18, Procedures for Military Personnel Assignments, dated 28 October 2015.
2. These changes are scheduled to appear in the JTR, dated 1 February 2016.
3. **This determination is effective when printed in the JTR.**
4. Action Officer: Debbie Wells (debbie.l.wells.civ@mail.mil).

//approved by Joel T. Ridenour//

TONIA BOCK

Chief, Strategic Planning and Policy Division

Attachment:

Rev 2

Uniformed E-Mail Distribution:

MAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

JTR REVISIONS:

5096-C1:

C. Official Notice of PCS

*1. The dependent must begin travel under par. 5098, 5100, or 5102 before official notice of a PCS from the OCONUS PDS is given to the member (DoDI 1315.18, Encl 5, par. 6f.).

5098:

A. Incidents. When a command sponsored dependent of a member stationed in a foreign country becomes involved in an incident that:

1. Is embarrassing to the U.S.; or
2. Is prejudicial to the command's order, morale, and discipline; or
3. Gives rise to conditions in which the dependent's safety can no longer be ensured because of adverse public feeling in the area or because of force protection and antiterrorism considerations; or
- *4. Requires the dependent to register as a sex offender under the laws of any jurisdiction.

B. Dependent Travel Authorized to a Designated Place

8. The Secretary Concerned may delegate this authority to:

a. The headquarters that directs the Service's dependent transportation policies/procedures for travel to a foreign born dependent's native country, or

*b. The installation commander (O-5 or higher) or the commanding officer of the unit to which the member is assigned for CONUS/non-foreign OCONUS designated places.

5136:

A. General

1. The Services have limited discretionary authority (see pars. 5136-A3 and 5136-A4) to request the designation of geographic areas within CONUS as "non-concurrent travel application areas" in the event of ordered evacuations and/or major disasters ([42 USC §5121 et seq](#)) subject to approval by ASD (M&RA).

2. This authority is used when military installations and/or the surrounding geographic areas infrastructure cannot support the dependents at the duty station (DoDI 1315.18, Encl 5, par. 2.).

3. Service M&RAs must request non-concurrent travel restriction authority through the Joint Chiefs of Staff/J1 for further coordination with the Services concerned (including Coast Guard) prior to submitting a recommendation to the ASD (M&RA) for concurrence, approval, and adjudication. See DoDI 1315.18 at <http://www.dtic.mil/whs/directives/corres/pdf/131518p.pdf>.

4. Non-DoD Services are not subject to the DoDI but should coordinate their policies with ASD (M&RA) for transparency among members.

B. Designation of a CONUS Area as a Non-concurrent Travel Application Area

*2. Upon designation of a CONUS area as a non-concurrent travel area, dependent travel to locations within the area is not authorized at Gov't expense until authorized/approved by the installation Commander or designee.

C. Delayed Dependent Travel between CONUS PDSs

1. PCS Order

*a. The member's PCS order must state that dependent travel to the new PDS is not authorized until authorized/approved by the installation Commander or designee.

D. Delayed Dependent Travel from an OCONUS PDS to a CONUS PDS

1. Delay Travel to New CONUS PDS

b. A non-foreign OCONUS designated place may be authorized by the Installation Commander when the domicile of the member/spouse before entering active duty (or marriage to the member) was at the non-foreign OCONUS location desired as the designated place and the person continues to be a domiciliary of that non-foreign OCONUS location.

c. The PCS order must state that dependent travel under that order to the new CONUS PDS at Gov't expense is not authorized until authorized/approved by the authority designated by the Installation Commander or designee.

E. Delayed Dependent Travel within a Designated Non-concurrent Travel Area. This subpar. applies when the old and new CONUS PDSs are non-concurrent dependent travel locations because of an ordered evacuation or natural disaster.

3. Travel Delayed while the Dependent Is En Route to the New PDS

b. The PCS order must state that the dependent travel to the new PDS under that order is not authorized until authorized/approved by the Installation Commander or designee.

5450-B2:

2. Under [37 USC §477](#), a member is authorized only one DLA during a fiscal year, unless the:

*a. Secretary concerned determines Service exigencies require more than one PCS during the current fiscal year.

(1) Army, Navy, Air Force, Marine Corps.

*The authority to make this determination may be delegated no lower than general/flag officer level in the Army, Navy, Air Force, O-6 in the Marine Corps, at the headquarters level that directs assignments for the Service concerned.

*(2) Coast Guard. Delegation is to the Commander, Coast Guard Personnel Service Center (CGPSC) with no further re-delegation authorized;

*(3) NOAA Corps. Delegation is to the Director of the NOAA Corps only.

f. Movement of member's and or dependent's household is made ICW base realignment or closure (BRAC);

*g. Member's dependents relocate incident to the member being assigned to ITDY (par. 4920); or

*h. Member is ordered to a unit undergoing a change of homeport for commissioning and outfitting; a change of homeport for overhaul; or a shore unit undergoing a change in ultimate PDS.

7060-B3:

*3. COT Requirements for Alaska or Hawai'i PDS. See [DoDI 1315.18](#), Encl 4, par. 8.b.(2)(a) for the COT requirements for a DoD member assigned to Alaska or Hawai'i.

9225:

A member, whose foreign born dependents are authorized early return travel to the native country under par. 5096, is authorized station allowances at the with dependents rate based on the dependents' OCONUS location. Station allowances payment on behalf of the dependents' location begins on the day dependents arrive at that location. [DoDI 1315.18](#), Procedures for Military Personnel Assignments, Encl 5, par. 8.

App A1:

DEPENDENT RESTRICTED TOUR (Members Only)

*3. Also describes a tour at a PDS at which command sponsored dependents may be authorized, but at which the member is not eligible to serve the accompanied tour. See [DoDI 1315.18](#), Glossary.

***KEY BILLET (Members Only) ([DoDI 1315.18](#), Glossary)**

UNACCOMPANIED TOUR (Members Only)

*3. For JTR allowances, an unaccompanied tour also includes a dependent-restricted tour ([DoDI 1315.18](#), Glossary).

App Q1:

A. Tour Length Establishment. A tour length is established IAW [DoDI 1315.18](#), Encl 4, par. 1.

B. Tour Length Change. Submit a tour length change proposal IAW [DoDI 1315.18](#), Encl 4, par. 1. *Do not submit a tour length change proposal to PDTATAC.*

C. Tour Length Exception. The tour length for a DoD member stationed OCONUS is 36 months accompanied and 24 months unaccompanied (except for HI and AK which are 36/36) unless the Military Departments provide conclusive evidence that a specific tour must be shorter. See [DoDI 1315.18](#), Encl 4, par. 1. (28 October 15).

D. Reserve Component Exception. RC members authorized PCS allowances IAW pars. 7355-E2b or 7355-F2b for an overseas assignment are not required to serve the established tour length for the country or overseas area where assigned. See [DoDI 1315.18](#), Encl 4, par. 1.m (28 October 15).

E. Tour Lengths. The following are OCONUS tour lengths *for a DoD member only (other than a DoD Attaché)*: [DoDI 1315.18](#), Encl 4 par. 1. (28 October 15):

Footnotes

1/ Tour-length policies for a member assigned to a duty station within AK or within HI are outlined in [DoDI 1315.18](#), Encl 4, par. 1.

13/ PDUSD (P&R) memo of 17 July 2008 approves the return of adult non-school age dependents only to Eskan Village, Riyadh, Saudi Arabia. A member executing an accompanied tour (24 months) to this area will be provided an opportunity, once in Saudi Arabia, to assess within a reasonable amount of time (90 or fewer days from the member's arrival date), whether the member believes that the security conditions under which the family will reside are consistent with the family's expectations and personal level of comfort and wellbeing. A member may elect to return dependents to CONUS IAW [DoDI 1315.18](#), Encl 5, par. 6c(5). and, par. 5102-B5, at no cost to the member, and serve an unaccompanied tour (12 months).

14/ USD (P&R) memo of 25 June 2009 approves the return of all dependents to Bahrain. A member executing an accompanied tour (24 months) to this area must be provided an opportunity, once in Bahrain, to assess within a reasonable amount of time (90 or fewer days from the member's arrival date), whether or not the member believes that the security conditions under which the family will reside are consistent with the family's expectations and personal level of comfort and wellbeing. A member may elect to return dependents to CONUS IAW [DoDI 1315.18](#), Encl 5, par. 6c(5) and par. 5102-B5 at no cost to the member, and serve the unaccompanied tour (12 months).

The following pages are the same policy preceding this page but showing tracked changes.



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B. Designation of a CONUS Area as a Non-concurrent Travel Application Area

*2. Upon designation of a CONUS area as a non-concurrent travel area, dependent travel to locations within the area is not authorized at Gov't expense until the authorized/approved by the installation Commander or designee authority designated by the Secretarial Process authorizes/approves the travel.

C. Delayed Dependent Travel between CONUS PDSs

1. PCS Order

*a. The member's PCS order must state that dependent travel to the new PDS is not authorized until authorized/approved by the authority designated by the installation Commander or designee Secretarial Process.

D. Delayed Dependent Travel from an OCONUS PDS to a CONUS PDS

1. Delay Travel to New CONUS PDS

b. A non-foreign OCONUS designated place may be authorized by the Secretarial Process Installation Commander when the domicile of the member/spouse before entering active duty (or marriage to the member) was at the non-foreign OCONUS location desired as the designated place and the person continues to be a domiciliary of that non-foreign OCONUS location.

c. The PCS order must state that dependent travel under that order to the new CONUS PDS at Gov't expense is not authorized until authorized/approved by the authority designated by the Secretarial Process Installation Commander or designee.

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2. Under 37 USC §477, a member is authorized only one DLA during a fiscal year, unless the:

*a. The Secretary concerned determines Service exigencies require more than one PCS during the current fiscal year.

(1) Army, Navy, Air Force, Marine Corps.

~~*(a) General.~~—The authority to make this determination may be delegated no lower than general/flag officer level in the Army, Navy, Air Force, O-6 in the Marine Corps, at the headquarters level that directs assignments for the Service concerned.

~~(b) Army. OUSD (P&R) Memo of 18 April 2012 temporarily allows the approval level to be set at the O-6 level when serving in the capacity of Directors of the Enlisted and Officer Personnel Management Directorates of the Army Human Resources Command effective 18 April 2012 and expiring on 18 April 2014.~~

~~*(eb2) Coast Guard.~~ Delegation is to the Commander, Coast Guard Personnel Service Center (CGPSC) with no further re-delegation authorized;

~~*(de3) NOAA Corps.~~ Delegation is to the Director of the NOAA Corps only.

~~(e) Exceptional Family Member Program (EFMP). Based on SECDEF memo “Waiver Authority for Dislocation Allowance Entitlements” of 5 June 1995, this authority for humanitarian or Exceptional Family Member Program (EFMP) assignments may be delegated to O-6 level at the headquarters that direct humanitarian or EFMP assignments for the Service concerned.~~

f. Movement of member’s and or dependent’s household is made ICW base realignment or closure (BRAC); ~~or~~

~~*g. Member’s dependents relocate incident to the member being assigned to ITDY (par. 4920-); or~~

~~*h. Member is ordered to a unit undergoing a change of homeport for commissioning and outfitting; a change of homeport for overhaul; or a shore unit undergoing a change in ultimate PDS.~~

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~~*3. COT Requirements for Alaska or Hawai’i PDS. See [DoDI 1315.18](#), [Encl 4](#), par. ~~E3.7.2.28.b.(2)(a)~~ for the COT requirements for a DoD member assigned to Alaska or Hawai’i.~~

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[DoDI 1315.18](#), Procedures for Military Personnel Assignments, [Encl 5](#), par. ~~8E4.7~~.

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DEPENDENT RESTRICTED TOUR (Members Only)

~~*3. Also describes a tour at a PDS at which command sponsored dependents may be authorized, but at which the member is not eligible to serve the accompanied tour. See [DoDI 1315.18](#), [par. E2.1.13Glossary](#).~~

***KEY BILLET (Members Only) ([DoDI 1315.18](#), [pars. E2.1.30 and E3.2Glossary](#))**

UNACCOMPANIED TOUR (Members Only)

***3. For JTR allowances, an unaccompanied tour also includes a dependent-restricted tour ([DoDI 1315.18](#), ~~par. E2.1.50~~)[Glossary](#).**

App Q1:

- A. Tour Length Establishment. A tour length is established IAW [DoDI 1315.18](#), [Encl 4](#), par. ~~E.3.1~~.
- B. Tour Length Change. Submit a tour length change proposal IAW [DoDI 1315.18](#), [Encl 4](#), par. ~~E.3.1~~. *Do not submit a tour length change proposal to PDTATAC.*
- C. Tour Length Exception. The tour length for a DoD member stationed OCONUS is 36 months accompanied and 24 months unaccompanied (except for HI and AK which are 36/36) unless the Military Departments provide conclusive evidence that a specific tour must be shorter. See [DoDI 1315.18](#), [Encl 4](#), par. ~~E.3.1.1~~, (~~128 January October 0515~~).
- D. Reserve Component Exception. RC members authorized PCS allowances IAW pars. 7355-E2b or 7355-F2b for an overseas assignment are not required to serve the established tour length for the country or overseas area where assigned. ~~See DoDI 1315.18, Encl 4, par. 1.m (28 October 15). IAW OSD/OEPM 29 August 2013 email.~~
- E. Tour Lengths. The following are OCONUS tour lengths *for a DoD member only (other than a DoD Attaché)*: [DoDI 1315.18](#), [Encl 4](#) par. ~~E3.1.1~~, (~~128 January October 0515~~):

Footnotes

1/ Tour-length policies for a member assigned to a duty station within AK or within HI are outlined in [DoDI 1315.18](#), [Encl 4](#), par. ~~E3.1~~.

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