



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

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REVISED. REF IN PAR. U3005-C1

2nd Revision to par. C2198-D, Ex 2 per USCG rec

3rd Revision to par. C2198-D, Ex 1 – only 1 day tvl ea way

PDTATAC/vap

9 September 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD/CTD for MAP 114-10(I)/CAP 86-10(I) -- POC TDY Cost Comparison

1. **SYNOPSIS:** Clarify that only one day travel is authorized when POC is used as not advantageous to the GOV'T.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by DTMO.
4. These changes are scheduled to appear in printed change number 288 of the JFTR, and change number 542 of the JTR, dated 1 December 2010.
5. Revisions in this information item are *effective 9 September 2010*.

//approved//

WILLIAM B. TIRRELL, SR.

Chief, Regulations Branch

Attachment:

Rev 1

Uniformed E-Mail Distribution:

MAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO PPC

Civilian E-Mail Distribution:

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JFTR REVISIONS

U3005-C1:

*1. **TDY.** Generally, 1 travel day is allowed for each 400 miles of official ordered travel distance. If the excess distance is 1 or more miles after dividing the total official distance by 400, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. This applies to travel by:

- a. POC if to the GOV'T's advantage, and
- b. Special conveyance (vehicle) as an authorized TDY transportation mode, and
- c. GOV'T vehicle.

NOTE: If a POC is used but not authorized by the AO as being to the GOV'T's advantage, travel time is limited to that authorized in par. U3005-A for commercial transportation for the official ordered travel distance.

U3310-A1:

*1. When, for personal preference, a POC is used instead of common carrier transportation for official travel, travel reimbursement is computed at the TDY mileage rate in par. U2600 plus per diem for the travel time authorized in par. U3005-A for commercial transportation. ***NOTE: If a member uses a privately owned aircraft other than airplane or uses a privately owned boat, reimburse the actual transportation costs as described in par. U3305-C or U3305-D, instead of paying TDY mileage and the reimbursable expenses cited in pars. U3310-B1 and U3310-B2 below.***

JTR REVISIONS

C2003-C1:

C. POC

*1. TDY. Generally, 1 travel day is allowed for each 400 miles of official ordered travel distance. If the excess distance is 1 or more miles after dividing the total official distance by 400, one additional travel day is allowed. When the total official distance is 400 or fewer miles, 1 day of travel time is allowed. This applies to travel by:

- a. POC, if to the GOV'T's advantage, and
- b. Special conveyance (vehicle) as an authorized TDY transportation mode, and
- c. GOV'T vehicle.

NOTE: If a POC is used but not authorized by the AO as being to the GOV'T's advantage, travel time is limited to that authorized in par. C2003-A for commercial transportation for the official ordered travel distance.

C2050-A:

C2050 GOV'T AUTOMOBILE

*A. Requirements

1. When common carrier transportation use is not to the GOV'T's advantage and an automobile is required for official travel, a GOV'T furnished automobile must be used, when available.
2. Per diem for travel by GOV'T automobile is computed as for TDY POC travel to the GOV'T's advantage IAW par. C2194-A.
3. An employee is required to have a valid state, District of Columbia, or territorial motor vehicle operator's license and have travel orders authorizing the temporary use of a GOV'T-owned or contract rental vehicle.

C2180-A:

C2180 POC USE INSTEAD OF GOV'T-FURNISHED AUTOMOBILE USE

NOTE: See Ch 5, Part B for PCS distances.

*A. General. TDY mileage reimbursement for POC use instead of GOV'T-furnished automobile use is based on the cost incurred had a GOV'T-furnished automobile (see APP A definition) been used. In addition to TDY mileage reimbursement (see par. C2500 for current rates) for the official distance, the official traveler is authorized reimbursement for expenses authorized under par. C2188 and per diem or AEA, whichever applies, as prescribed in Ch 4 Part B or Ch 4 Part C for the allowable travel time for POC to the GOV'T's advantage as computed under par. C2003-C1. ***NOTE: The authorized travel days are calculated using 400 miles (or an increment thereof) per calendar day (e.g., 415 miles = 2 calendar days).***

C2194:

*A. POC Use Is to the GOV'T's Advantage. When POC use is to the GOV'T's advantage, per diem is computed as prescribed in Ch 4 Part B for the allowable travel time under par. C2003-C1.

*B. POC Use Not to the GOV'T's Advantage

1. When POC use is not to the GOV'T's advantage, per diem is limited under par. C2198-B, except when a POC is used instead of a GOV'T-furnished automobile (par. C2180).

2. When a POC is used under the conditions in par. C2180, per diem is reimbursed under par. C2198-A.

C2198-B1a:

*a. When, for personal preference, a POC is used for official travel instead of common carrier transportation, travel reimbursement is computed at the TDY mileage rate in par. C2184 plus per diem for the travel time authorized in par. C2003-A for commercial transportation.

C2198-D:

*D. Example. The [per diem/TDY mileage rates](#) used in the following example(s) are for illustrative purposes only and may not reflect current rates. Par. C2500 prescribes the current [TDY mileage rate](#); and par. C2505 prescribes the current MALT rate.

***EXAMPLE 1**
TDY Per Diem and POC TDY Mileage Computation

An official traveler is authorized TDY in Location B, from a PDS in Location A for two days (overnight TDY stay). The order directs the traveler to travel by common carrier; however, the traveler elects to travel by POC which is not to the GOV'T's advantage (par. C2150-8). The traveler arrives at the TDY location on Jun 3, completing TDY assignment on the same day.

Reimbursement is limited to the common carrier constructed cost.

The maximum per diem rate for the TDY location is \$123 (\$77/ \$46) and the actual lodging cost is \$40. The 12-hour rule does not apply because the TDY is over 12 hours. AEA is not authorized for this example.

The round-trip official POC distance is 1,500 miles (750 miles one-way). Parking fees are not authorized for this example.

The traveler is paid \$478.27 (common carrier constructed cost) since the actual POC travel cost exceeds the constructed GOV'T cost. The traveler is charged leave for the excess travel time, if appropriate, IAW appropriate personnel directives.

ITINERARY

<u>Date</u>	<u>Depart</u>	<u>Arrive</u>	<u>Per Diem Rate</u>	<u>Lodging Cost</u>	<u>POC Distance</u>
1 Jun	Residence	1st Stopover	\$137 (\$91/ \$46)	\$90	400
2 Jun	En Route	2nd Stopover	\$139 (\$93/ \$46)	\$75	300
3 Jun	En Route	TDY Station	\$123 (\$77/ \$46)	\$40	50
4 Jun	TDY Station	3rd Stopover	\$137 (\$91/ \$46)	\$80	400
5 Jun	En Route	4th Stopover	\$127 (\$81/ \$46)	\$85	300
6 Jun	En Route	Residence	Use 4th stopover M&IE		50

REIMBURSEMENT

ACTUAL POC TRAVEL COST
(including per diem on travel day to and from Location B)

Day 1	\$90 (highest stopover lodging cost) + (75% x \$46) =	\$ 124.50
Day 2	\$40 + \$46 (Arrive TDY location) =	\$ 86.00
Per Diem for Travel from Location A (residence) to Location B (TDY) - \$210.50		
Day 3	\$46 x 75% (use TDY MI&E rate) =	\$ 34.50
Per Diem for Travel from Location B (TDY) to Location A (residence) - \$34.50		
Transportation Costs	Round-trip TDY mileage – 1,500 miles x \$0.50/mile =	\$750.00
	Round-trip tolls	\$ 12.00
Actual POC Travel Cost Total		\$1,007.00

COMMON CARRIER CONSTRUCTED COST
(including per diem on travel days to and from Location B)

Day 1	\$40 (lodging cost) + (75% x \$46) =	\$ 74.50
Day 2	\$40 + \$46 (TDY location) =	\$ 86.00
Day 3	75% x \$46	\$ 34.50
Transportation Costs	1 round-trip air coach ticket (including GOV'T-paid tax)	\$163.27
	Shuttle costs between airport and hotel (\$20.00 each way, par. C2101-A)	\$ 40.00
	Taxicab costs between residence and airport (\$40.00 each way, par. C2101-B)	\$ 80.00
Constructed Common Carrier Travel Cost Total		\$478.27

***EXAMPLE 2**

TDY Per Diem and POC TDY Mileage Computation

An official traveler is authorized TDY in Location B, from a PDS in Location A for two days (overnight TDY stay). A determination is made that POC use is to the GOV'T's advantage. The traveler is authorized to travel using POC in the GOV'T's interest and arrives at the TDY location on day 3, completing the TDY assignment on the same day.

Reimbursement is **not** limited to the common carrier constructed cost.

The round-trip official POC distance is 1,700 miles (850 miles one-way) requiring three travel days each way between the residence and TDY location. Pars. C2150-8 and C2153-A apply. Parking fees are not authorized for this example.

The traveler is paid \$1,400 (actual travel cost by POC) since POC was authorized as being to the GOV'T's advantage.

ITINERARY

<u>Date</u>	<u>Depart</u>	<u>Arrive</u>	<u>Per Diem Rate</u>	<u>Lodging Cost</u>	<u>POC Distance</u>
1 Aug	Residence	1 st Stopover	\$134 (\$88/ \$46)	\$60	400
2 Aug	En Route	2 nd Stopover	\$123 (\$77/ \$46)	\$50	400
3 Aug	En Route	TDY Station	\$134 (\$88/ \$46)	\$65	50
4 Aug	TDY Station	3 rd Stopover	\$123 (\$77/ \$46)	\$50	400
5 Aug	En Route	4 th Stopover	\$134 (\$88/ \$46)	\$60	400
6 Aug	En Route	Residence	Use 4 th stopover MI&E		50

REIMBURSEMENT

ACTUAL POC TRAVEL COST

(including per diem on travel days to and from Location B)

Day 1	\$60 + (75% x \$46) (1 st stopover MI&E rate and lodging cost) =	\$ 94.50
Day 2	\$50 + \$46 (2 nd stopover lodging cost and MI&E rate) =	\$ 96.00
Day 3	\$65 + \$46 (Arrive TDY location) =	\$111.00
Per Diem for Travel from Location A (residence) to Location B (TDY) = \$301.50		
Day 4	\$50 + \$46 (Depart TDY location 3rd stopover lodging cost) =	\$ 96.00
Day 5	\$60 + \$46 (4th stopover M&IE rate and lodging cost) =	\$106.00
Day 6	75% x \$46 (Use 4th stopover MI&E rate) =	\$ 34.50
Per Diem for Travel from Location B (TDY) to Location A (residence) = \$236.50		
Transportation Cost	Round-trip TDY mileage – 1,700 miles x \$0.50/mile =	\$850.00
	Round-trip tolls =	\$ 12.00
Actual Travel Cost by POC Total		\$1,400.00