MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: UTD for MAP 024-17(I) -- Yellow Ribbon Reintegration Program Events

1. SYNOPSIS: Moves the language from the current JTR, par. 7350 into the revised JTR at par. 031902. There is no change in authority.

2. The attached clarifying revision is forwarded for information purposes only. No coordination or comments are required.

3. This revision was initiated by the DTMO Policy Reform Team

4. These changes are scheduled to appear in the JTR, dated 1 April 2017.

5. This determination is effective when printed in the JTR.

6. Action Officer: Tim Haddix (timothy.g.haddix.civ@mail.mil).

//Approved//

JOEL T. RIDENOUR
Chief, Strategic Planning and Policy Division

Attachment:
Rev 1

Uniformed E-Mail Distribution:
MAP Members  P&R Branch  PMO-DTS  GSA-3FT  GSA-OGP(MTT)  DTMO  PPC
New JTR 0319:

0319 FAMILY PROGRAMS

031901. Chaplain-Led Program Functions

Each Secretary of the military departments is authorized, per 10 U.S.C. § 1789, to provide Chaplain-led Programs that assist Service members on active duty, RC members in an “active status,” as defined in 10 U.S.C. § 10141, and their spouses and children in building and maintaining a strong family structure.

A. Eligibility. A Service member, and his or her spouse and children are authorized to attend a Chaplain-led Program in an official capacity.

B. Allowances.

1. A Service member authorized to attend these functions is issued an official TDY order and authorized to receive the standard travel and transportation allowances specified in Chapter 2. A Service member attending a Chaplain-led Program in an unofficial capacity should consult the organization or agency directing or sponsoring travel to determine the appropriate funds for the event. Travel orders are not used to document attendance at, or payments related to, an individual participating in a chaplain-led program in an unofficial capacity.

2. The Service member’s spouse and children attending a Chaplain-led Program in an official capacity are authorized travel and transportation allowances as specified in the ITA.

031902 Yellow Ribbon Reintegration Program Event

The Yellow Ribbon Reintegration Program (DoDI 1342.28) prepares Service members and their families for deployment, sustain their families during deployment, and reintegrate Service members and families, communities and employers upon re-deployment.

A. Eligibility. A Service member may designate, in writing, up to two individuals to attend an event. The Service member may change any or all of the designated individuals at any time. Only two designated individuals may attend each separate trip event. However, the Secretarial Process may authorize or approve more than two designated individuals in circumstances the Service Concerned deems appropriate. The designated individuals should be those whose presence at the event may contribute to the event’s purpose.

B. Allowances. A Service member and any designated individuals attending an event in an official capacity are authorized the travel and transportation allowances specified in Chapter 2.
Appendix E1-A2t:

1. A limited number of designated individuals attending a Yellow Ribbon Reintegration Program (DoDI 1342.28) event IAW par. 031902;
The following pages are the same policy preceding this page but showing tracked changes.
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//Approved//

JOEL T. RIDENOUR
Chief, Strategic Planning and Policy Division

Attachment:
Rev 1

Uniformed E-Mail Distribution:
MAP Members    P&R Branch    PMO-DTS    GSA-3FT    GSA-OGP(MTT)    DTMO    PPC
ATTENDANCE AT YELLOW RIBBON EVENT

A. General
B. Designated Individuals
C. Transportation
D. Per-Diem
E. Reimbursable Expenses
F. Funds Advance

7350: ATTENDANCE AT YELLOW RIBBON EVENT

A. General. Ordinarily, not more than two individuals designated by (par. 7350-B) a member authorized to attend a Yellow Ribbon Reintegration Program (DoDI 1342.28) event may be provided transportation and per diem under par. 7350 as determined by appropriate authority. The Secretarial Process may authorize/approve transportation and per diem for more than two designated individuals in circumstances determined to be appropriate by the Service Concerned. See par. 1015-C for claims and App E1, par. A2t for ITA authority.

B. Designated Individuals

1. A designated individual is a person designated by the member whose presence at the Yellow Ribbon event may contribute to the purpose of the event for the member. If the designated individual is a:

   a. **Members Only**: The member is authorized TDY travel and transportation allowances.

   b. **Employees Only**: An employee is authorized the TDY travel and transportation allowances in regulation used by the travel-funding agency or department. An employee traveling using DoD funds is issued a DD Form 1610 and/or paid under DTS.

   c. **Other Persons**: A person, other than a member or employee (does not include foreign military personnel), should be issued an ITA (App E1, par. A1). The individual is authorized the allowances in pars. 7350-C, 7350-D, and 7350-E.

2. The member must designate individuals in writing and may change any or all of the designated individuals at any time. However, only two designated individuals may attend each separate trip event unless the Secretarial Process authorizes/approves more than two.

C. Transportation

1. Round Trip Transportation. One, or a combination, of the following round-trip transportation services between the designated individual’s home and the Yellow Ribbon event location may be provided:

   a. Transportation-in-kind;
Reimbursement for the cost of personally procured commercial transportation (TMC use is still MANDATORY) NTE the cost of Gov’t-procured round-trip air travel;

e. Automobile mileage rate (par. 2600) for the official distance traveled by POC.

2. Gov’t/Gov’t-Procured Transportation. Gov’t/Gov’t-procured transportation must be used to the maximum extent practicable for transoceanic travel.

3. Reimbursement
   
   a. Reimbursement in par. 7350.C2 is subject to:
      
      (1) Par. 5074.B2 for land travel, and

      (2) Par. 5082 for transoceanic travel.

   b. When land travel is by mixed modes, reimbursement is for actual travel NTE the cost of personally procured transportation between origin and destination (minus the cost of any Gov’t-procured transportation used).

   e. When travel is by POC, only the POC operator is authorized allowances in par. 7350.C3.

D. Per Diem. A per diem allowance or AEA, (Ch 4, Parts B or C), for the allowable travel time, computed under par. 3025, is authorized for travel to, from, and while at the Yellow Ribbon event for travel under par. 7350.

E. Reimbursable Expenses. Reimbursable expenses incurred incident to travel under par. 7350 may be reimbursed (see App G). Receipt requirements are in par. 2710.

F. Funds Advance. An allowance under par. 7350 may be paid in advance IAW par. 2300.

New JTR 0319:

0319 FAMILY PROGRAMS

031901. Chaplain-Led Program Functions

Each Secretary of the military departments is authorized, per 10 U.S.C. § 1789, to provide Chaplain-led Programs that assist Service members on active duty, RC members in an “active status,” as defined in 10 U.S.C. § 10141, and their spouses and children in building and maintaining a strong family structure.

A. Eligibility. A Service member, and his or her spouse and children are authorized to attend a Chaplain-led Program in an official capacity.

B. Allowances.

   1. A Service member authorized to attend these functions is issued an official TDY order and authorized to receive the standard travel and transportation allowances specified in Chapter 2. A Service member attending a Chaplain-led Program in an unofficial capacity should consult the organization or agency directing or sponsoring travel to determine the appropriate funds for the event. Travel orders are not used to document attendance at, or payments related to, an individual participating in a chaplain-led program in an unofficial capacity.
2. The Service member’s spouse and children attending a Chaplain-led Program in an official capacity are authorized travel and transportation allowances as specified in the ITA.

**031902 Yellow Ribbon Reintegration Program Event**

The Yellow Ribbon Reintegration Program (DoDI 1342.28) prepares Service members and their families for deployment, sustain their families during deployment, and reintegrate Service members and families, communities and employers upon re-deployment.

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**A. Eligibility.** A Service member may designate, in writing, up to two individuals to attend an event. The Service member may change any or all of the designated individuals at any time. Only two designated individuals may attend each separate trip event. However, the Secretarial Process may authorize or approve more than two designated individuals in circumstances the Service Concerned deems appropriate. The designated individuals should be those whose presence at the event may contribute to the event’s purpose.

**B. Allowances.** A Service member and any designated individuals attending an event in an official capacity are authorized the travel and transportation allowances specified in Chapter 2.

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**Appendix E1-A2t:**

- A limited number of designated individuals attending a Yellow Ribbon Reintegration Program (DoDI 1342.28) event IAW par. 0319027350;