



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/dlw

24 April 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: CTD for CAP 50-13(E) -- Add Note Reminding Agencies of
Requirement to Pay Travel Expenses

1. SYNOPSIS: Adds note to JTR, par. C1000-D reminding agencies of their requirement to pay for travel expenses when a traveler is directed to perform travel.
2. These changes are scheduled to appear in JTR change 572, dated 1 June 2013.
3. This determination is effective on **24 April 2013**.

//Approved//

TONIA BOCK

Chief, Strategic Planning and Policy Division

Attachment:

Rev 1

Civilian E-Mail Distribution:

CAP Members T&T Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS

C1000-D:

D. Travel Not Paid for by the GOV'T

****NOTE:** A traveler must not be directed to perform official travel at personal expense. Limited travel funds are not a basis for denying official travel reimbursement or reducing allowances.*