



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/vap

21 August 2015

MEMORANDUM FOR

SEE DISTRIBUTION

SUBJECT:

CTD for CAP 166-14 (R) -- NDAA Provision for Household Pets ICW
Evacuation

1. **SYNOPSIS:** Adds FY 2013 NDAA (Public Law 112-239), 3 January 2013 provision to the JTR that allows for transportation of an employee's household pets, including quarantine costs from an evacuated foreign PDS.
2. The Committee Chair has approved the attached changes to the Joint Travel Regulations, made in CAP 166-14.
3. This determination is an advance notice of the changes to the JTR. You are requested to disseminate this determination to the appropriate offices within your Service.
4. These changes are scheduled to appear in JTR, dated 1 October 2015.
5. This determination is *effective on 21 August 2015*, when it was approved by the Chair.

//approved//

TONIA BOCK

Chief, Strategic Planning and Policy Division

Attachment:

Rev 2

Civilian E-Mail Distribution:

CAP Members

P&R Branch

PMO-DTS

GSA-3FT

GSA-OGP(MTT)

CBCA Judges

JTR REVISIONS

5768:

*A. Gov't-funded Pet Transportation Not Authorized. *Pet transportation for household pets (defined as a cat or dog) is not a separately reimbursable expense, but can be claimed under MEA IAW par. 5818-E8.*

E. Related Restrictions. The following related restrictions apply to pet quarantine and/or transportation reimbursement. *Any cost related to these exclusions is the employee's financial responsibility. Reimbursement is not authorized.*

1. TQSA or TQSE – lodging expense incurred for the employee's pet (e.g., a second hotel room). Adopted from [GSBCA 15843-RELO, 24 July 2002](#).
2. Kennel/boarding fees (e.g., employee pays a fee to board a pet at an animal hospital while the carrier prepares the HHG for shipment at the employee's residence). Adopted from [GSBCA 16104-RELO, 19 June 2003](#).
3. Non-transportation and handling pet related expenses (e.g., boarding fees, inoculations, country entry fees, and examination costs which are necessary to bring a pet to the new PDS). Adopted from [GSBCA 16827-RELO, 14 April 2006](#).

PART B: CIVILIAN EMPLOYEES ONLY

Section B1: Evacuation Travel

6530 POV SHIPMENT

6532 PET TRANSPORTATION AND QUARANTINE

- A. General
- B. Pet Transportation
- C. Pet Quarantine
- D. Restrictions

6535 TEMPORARY QUARTERS SUBSISTENCE EXPENSE (TQSE)

6532:

***6532 PET TRANSPORTATION AND QUARANTINE**

A. General. An employee is authorized transportation and quarantine for up to two household pets (defined as a cat or dog) incident to an evacuation from a foreign PDS.

B. Pet Transportation. An employee is authorized transportation to and from the safe haven location incident to an evacuation from a foreign PDS for up to two household pets the employee owned at the evacuated foreign PDS. The employee may be reimbursed up to the constructed cost to the Gov't for transporting the pets.

C. Pet Quarantine. The employee may be reimbursed quarantine fees for up to two household pets transported from the evacuated foreign location.

D. Restrictions. An employee traveling on a separation order is not authorized reimbursement for pet transportation and/or quarantine. *Any cost related to these exclusions is the employee's financial responsibility. Reimbursement is not authorized.*

The following pages are the same policy preceding this page but showing tracked changes.



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JTR REVISIONS

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*A. Gov't-funded Pet Transportation Not Authorized. *Pet transportation for household pets (defined as a cat or dog) is not a separately reimbursable expense, but can be claimed under MEA IAW par. 5818-E8.*

E. Related Restrictions. The following related restrictions apply to pet quarantine and/or transportation reimbursement. *Any cost related to these exclusions is the employee's financial responsibility. Reimbursement is not authorized.*

~~1. Other animals (horses, fish, birds, various rodents, etc.) are excluded as pets covered by this authority because of their size, exotic nature, shipping restrictions, host country restrictions, and/or special handling difficulties.~~

~~21. TQSA or TQSE – lodging expense incurred for the employee's pet (e.g., a second hotel room). Adopted from [GSBCA 15843-RELO, 24 July 2002](#).~~

~~32. Kennel/boarding fees (e.g., employee pays a fee to board a pet at an animal hospital while the carrier prepares the HHG for shipment at the employee's residence). Adopted from [GSBCA 16104-RELO, 19 June 2003](#).~~

~~43. Non-transportation and handling pet related expenses (e.g., boarding fees, inoculations, country entry fees, and examination costs which are necessary to bring a pet to the new PDS). Adopted from [GSBCA 16827-RELO, 14 April 2006](#).~~

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B. Pet Transportation. An employee is authorized transportation to and from the safe haven location incident to an evacuation from a foreign PDS for up to two household pets the employee owned at the evacuated foreign PDS. The employee may be reimbursed up to the constructed cost to the Gov't for transporting the pets.

C. Pet Quarantine. The employee may be reimbursed quarantine fees for up to two household pets transported from the evacuated foreign location.

D. Restrictions. An employee traveling on a separation order is not authorized reimbursement for pet transportation and/or quarantine. *Any cost related to these exclusions is the employee's financial responsibility. Reimbursement is not authorized.*