



PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE

4800 Mark Center Drive, Suite 04J2501

Alexandria, VA 22350-9000

www.defensetravel.dod.mil

PDTATAC/tlw

11 January 2017

MEMORANDUM FOR

SEE DISTRIBUTION

SUBJECT:

CTD for CAP 013-17(I) -- Missing Persons

1. **SYNOPSIS:** This item moves par. 7825 (Missing Persons) to Ch 5, par. 5565 in accordance with direction from the Travel Policy Reform Team.
2. The attached revision is forwarded for information purposes only. No coordination or comments are required.
3. This revision was initiated by the Travel Policy Reform Team.
4. These changes are scheduled to appear in the JTR, dated 1 March 2017.
5. This determination is effective when printed in the JTR.
6. Action Officer: Lynn Wawrzyniak (tracie.l.wawrzyniak.civ@mail.mil).

VELDA A. POTTER

Regulations Lead, Policy & Regulations Branch

Attachment:

Rev 1

Civilian E-Mail Distribution:

CAP Members P&R Branch PMO-DTS GSA-3FT GSA-OGP(MTT) DTMO CBCA Judges

JTR REVISIONS

Ch 5, TOC

5565 MISSING PERSONS

- A. General
- B. Conditions
- C. Responsibility

5565

*5565 MISSING PERSONS

A. General

1. Authorized Transportation. Provided the requirements in par. 7285 are met, transportation at Gov't expense is authorized for dependents, HHG, and personal effects of an employee who is officially reported as:

- a. Dead,
- b. Injured/missing for a period of 30 or more days,
- c. Interned in a foreign country, or
- d. Captured by a hostile force.

2. Transportation Requirements. Transportation, IAW par. 7285, is authorized provided the employee:

- a. Is a U.S. citizen/national or an alien who has been admitted to the U.S. for permanent residence;
- b. Is not part time/intermittently employed;
- c. Is not native labor hired on an hourly/per diem basis; and
- d. Has residence at/in the vicinity of the place of U.S. employment or in a foreign country and is not living there solely as a result of the employment ([5 USC §5564](#)).

3. Dependent. For this Part, a dependent includes a/an:

- a. Lawful spouse;
- b. Unmarried child under age 21 years;
- c. Dependent stepchild;
- d. Adopted child under 21;
- e. Dependent that has been designated as such in official records; or
- f. Individual determined to be a dependent by the DoD Component head/designated representative.

B. Conditions

1. HHG and Personal Effects Transportation. HHG and personal effects may be transported, within allowable weight limits. See Ch 5, Part B.

2. POV Transportation. One POV may be transported if the vehicle is located OCONUS. See Ch 5, Part B.

3. Travel and Transportation Allowed. Travel and transportation is allowed to an employee's actual residence or other place authorized/approved by the DoD Component.

4. Employee in an Injured Status. When an employee is in an "injured" status, transportation of dependents, HHG and personal effects may be authorized only if the hospitalization/treatment period is expected to be of long duration.

C. Responsibility. The DoD Component commander is responsible for:

1. Administrative determinations;
2. Obtaining authorizations/approvals required; and
3. Issuing travel orders.

Ch 7, TOC

NOTE TO EDITOR: DELETE PAR. 7825 AND MOVE INFORMATION TO PAR. 5565

CROSS REFERENCE REVISIONS

App A1

DEPENDENT/IMMEDIATE FAMILY (Employees Only)

*C. Missing Persons Act. A dependent, ICW the Missing Persons Act, is defined in par. 5565-A3 for transportation eligibility.

The following pages are the same policy preceding this page but showing tracked changes.



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Ch 7, TOC

7825 **MISSING PERSONS (EMPLOYEES ONLY)**

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B. Conditions

C. Responsibility

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