Switching Between Multiple Profiles in DTS

Introduction

You must have a different DTS for every role you serve in DTS.

Examples of individuals that need multiple profiles include:

- A traveler employed as both a DoD civilian and a member of the Reserve/Guard (aka, Reserve Component member)
- A user who needs to access multiple DTS organizations

Steps to Switch Between DTS Profiles

1. On the DTS home screen, select **Reset Profile** (Figure 1). The Reset Profile screen appears (Figure 2).
2. Select Continue. You will be logged out of DTS and returned to the DTS website.

3. Select LOGIN TO DTS on the DTS home screen. The Privacy and Ethics Policy screen appears.

4. Select Accept.
   The User Activation screen appears (Figure 3).

5. Enter your SSN, then select the Reserve/National Guard box if you are logging in as a Reserve Component member. If you are not logging in as a Reserve Component member, leave the box unchecked.

6. Select Submit.

   You are now logged in with your other profile.