**DEFENSE TRAVEL
MANAGEMENT OFFICE**

New JTR Distance Learning Modules

The Defense Travel Management Office is pleased to offer a series of new Distance Learning modules that cover the rewritten Joint Travel Regulations (JTR).

The series begins with a look-ahead at the upcoming release of the rewritten JTR. The rest of the series covers the most common facets of the JTR – general regulatory guidance, transportation, temporary duty (TDY) travel, and more. A full breakdown of each Distance Learning module's contents is in Figure 1.
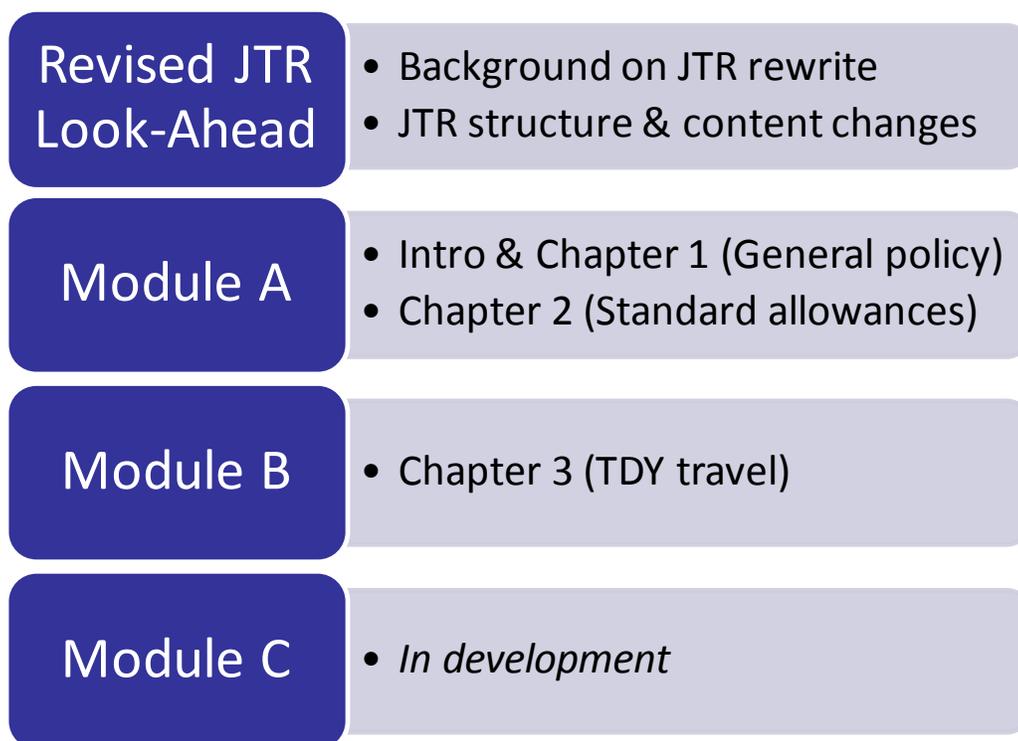
Revised JTR Look-Ahead	• Background on JTR rewrite • JTR structure & content changes
Module A	• Intro & Chapter 1 (General policy) • Chapter 2 (Standard allowances)
Module B	• Chapter 3 (TDY travel)
Module C	• *In development*

Figure 1 – Breakdown of Each JTR Distance Learning Module's Contents

While we invite all DoD personnel to attend, we most heartily recommend these modules for Authorizing Officials and Reviewing Officials (since both roles review travel documents for policy compliance), as well as travelers (since they're duty-bound to abide by the JTR). Defense Travel Administrators, assuming they provide policy guidance to their organization's travelers, would also benefit from these modules.

For the latest schedule of these (and other Distance Learning) classes, visit www.defensetravel.dod.mil/Docs/Training/DLearningSchedule.pdf.

If you're interested in attending one of these classes, log into Travel Explorer (www.defensetravel.dod.mil/Passport), navigate to **Training** section, locate the class names (**Revised JTR Look-Ahead**, **JTR Module A**, and **JTR Module B**), and register for the sessions that fit into your schedule.