The Defense Travel Management Office (DTMO) provides a comprehensive set of resources for Military Services and Defense Agencies to conduct Defense travel training for all users and administrators.

**OVERVIEW**

Training is available in the following eLearning formats:
- **Web-based Training** – Work at your own pace anytime, any place
- **Distance Learning** – Interactive course with live instructor
- **Demonstrations** – Online simulations of DTS functions

**Instructor Resources**
- Materials available for Defense Travel Administrators and Travel Instructors
- Classroom and Distance Learning versions available
- Gain access to the Enterprise Web Training System (EWTS)

**Travel Certificate Program**
- A knowledge, skill and assessment-based professional development program
- Currently, Defense Travel Administrator and Authorizing Official Certificate Programs are available

**Reference Materials**
- Valuable resources include manuals, quick references, guides and information papers

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Use the *Training Resources Lookup Tool* on the Training Resources page of the DTMO website, [www.defensetravel.dod.mil/site/training.cfm](http://www.defensetravel.dod.mil/site/training.cfm), to search training by type, role, topic or series

**Available training series:**
- DTS Basics
- DTS Special Topics
- Defense Travel Administrator
- Authorizing/Reviewing Official
- Finance
- Instructor Curriculum
- Programs and Policies

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All travel training resources are available through Travel Explorer (TraX). To access TraX, register through Passport, DTMO’s web portal at [www.defensetravel.dod.mil/Passport](http://www.defensetravel.dod.mil/Passport)

*Information current as of 2/2017*