Introduction

You must have a different DTS for every role you serve in DTS.

Examples of individuals that need multiple profiles include:

- A traveler employed as both a DoD civilian and a member of the Reserve/Guard (aka, Reserve Component member)
- A user who needs to access multiple DTS organizations

Steps to Switch Between DTS Profiles

1. On the DTS home screen, select **Reset Profile** (Figure 1). The Reset Profile screen appears (Figure 2).

![Figure 1: DTS Home Page – Dual Profile](image1)

![Figure 2: Reset Profile Screen](image2)
2. Select Continue. You will be logged out of DTS and returned to the DTS website.

3. Select **LOGIN TO DTS** on the DTS home screen. The Privacy and Ethics Policy screen appears.

4. Select **Accept**.
   The User Activation screen appears (Figure 3).

![Figure 3: User Activation Screen](image)

5. Enter your SSN, then select the **Reserve/National Guard** box if you are logging in as a Reserve Component member. If you are not logging in as a Reserve Component member, leave the box unchecked.

6. Select **Submit**.

   You are now logged in with your other profile.