

Travel for a Government Contractor or Contractor Employee

The provisions in the Joint Travel Regulations do not apply to Government contractors or their employees, except for DoD personal services contract employees. The rules in the Federal Acquisition Regulations §31.205-46 govern government contractor and contractor employee travel costs. Government reimbursement to the Government contractor or contractor employee for travel will be determined by the terms and conditions of the contract (see [DoDI 3020.41](#)). Government contractors and contractor employees normally travel under a Government contractor letter of authorization and identification.

Government's Travel and Transportation Program Restrictions

Commercial vendors are under no obligation to extend Government rates for the Government's travel and transportation programs listed below to a contractor working on the Government's behalf. A Government contractor or contractor employee must contact the contracting agency or the Government Contracting Officer's Representative regarding the use of the Government's travel and transportation programs for official travel. A Government contractor letter of authorization and identification signed by the authorizing Government's contracting officer may encourage a vendor to extend rates reserved for Government employees to a Government contractor and contractor employees.

- City Pair Program Airfares and Other Government Fares. A Government contractor or contractor employee is ineligible to participate in the General Services Administration (GSA) City Pair Program for air transportation services. The GSA negotiates contracts with the airlines for City Pair Program airfares. The Defense Transportation Regulation, [DTR 4500.9-R, Part I, Chapter 103](#), governs the use of the City Pair Program. The airlines' fare structures and rules determine the use of other airfares reserved for Government employees on official business.
- Car Rental. The Defense Travel Management Office negotiates rate agreements with specific car rental companies. These rates are available to all uniformed personnel and Government employees while traveling on official Government business. Commercial car rental companies may voluntarily offer similar discount rates to a Government contractor and contractor employees at the vendor's discretion.
- Rail Service. Commercial passenger rail vendors may voluntarily offer discount rates to a Government contractor and contractor employees who are on official Government business at the vendor's discretion.
- Lodging Programs. Lodging vendors may voluntarily offer discount rates, like those offered by the GSA's FedRooms and the Services' lodging programs, to a Government contractor and contractor employees who are on official Government business at the vendors' discretion.