

Administrative Household Goods (HHG) Weight Allowance Locations

- A. Authority. Only the locations listed below have administratively reduced HHG weight allowances, as indicated. If a location does not appear then it is not a weight restricted location.
- B. Authorization Period. The reduced administrative HHG weight allowance for the listed locations is effective until rescinded.
- C. Submission Process. See JTR, par. 051402, and Service regulations for the submission process. All submissions must be sent through a MAP/CAP member. See the DTMO [website](#) for contact information.
- D. Unaccompanied Baggage. The administrative weight allowance, or a portion of the weight allowance, may be shipped as unaccompanied baggage limited to the maximum unaccompanied baggage weight allowance. Unaccompanied baggage shipping weight is part of the authorized administrative HHG weight allowance. Refer to JTR, par. 020501 and Table 2-25, for TDY weight allowances for a Service member and JTR, par. 020505, for unaccompanied baggage regulations for a civilian employee.
- E. Weight Allowance Determination. Net weight is used to determine the weight allowances in the table below. See JTR, par. 051402, for HHG net weight determination for a Service member and JTR, par. 051404, for HHG net weight determination for a civilian employee.
- F. Administrative Weight Allowance. The standard administrative weight allowance is 2,500 pounds unless a different weight is specified below. An administrative weight allowance does not include professional books, papers, and equipment (PBP&E) or required medical equipment exempted weight unless specified below.
- G. Department of Defense Education Activity (DoDEA) Civilian Employees. A DoDEA civilian employee is authorized the full HHG weight allowance. The HHG policies of other Services do not apply.
- H. Household Goods Transportation Fewer Than 12 Months. The Secretarial Process may authorize a reduced administrative HHG weight transportation, limited to 10 percent of the Service member's full HHG weight allowance, on an individual basis when Government furnishings or quarters are not available at the permanent duty station (PDS) for permanent change of station (PCS) travel and fewer than 12 months remain in a tour outside the continental United States (OCONUS). See [DoDI 1315.18](#) (Encl. 5, par. 5e). More cost effective options, such as excess accompanied baggage, must be considered before authorizing 10 percent of the full HHG transportation. The authorization for the reduced administrative HHG weight allowance must be authorized in writing prior to the official travel. See JTR, par. 051305-A7d.
- I. Reduced Weight Allowance Locations. The tour locations in the table below have reduced administrative HHG weight allowances as indicated.
1. U.S. Air Force (USAF). An unaccompanied USAF Service member is authorized to transport 10 percent of the HHG weight allowance by surface transportation or an unaccompanied baggage weight allowance as specified in Table A3.1 of Air Force Instruction 24-501, "Personal Property Moving and Storage."
 2. U.S. Army (USA). For a USA Service member or civilian employee assigned to Akizuki (Hiroshima), Kure, Torii Station, or Camp Zama, Japan, refer to the table below. The following apply to a USA Service member or civilian employee, as applicable, assigned to any other location specified in the table below:
 - a. See [Army Housing Online User Services](#) for the size of Unaccompanied Personnel

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Housing (UPH), barracks, and family housing. A USA Service member required to reside in UPH should consider shipping less than the authorized weight allowance due to the small size of the rooms.

b. Service Member on Accompanied or Unaccompanied Tour – HHG Limits. A USA Service member, whether serving an accompanied or unaccompanied tour, is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater.

c. Service Member on Accompanied Tour – Unaccompanied Baggage. Unaccompanied baggage weight is part of the administrative weight limitation and cannot exceed 2,000 pounds. The weight of unaccompanied baggage on commercial air cannot exceed 1,000 pounds, which is included in the 2,000-pound maximum.

d. Service Member on Unaccompanied Tour – Unaccompanied Baggage. Unaccompanied baggage HHG transportation is part of the administrative weight allowance.

(1) A Service member serving an unaccompanied tour who would normally be assigned to furnished Government quarters, such as barracks, bachelor officer quarters (BOQ), or bachelor enlisted quarters (BEQ), is authorized unaccompanied baggage limited to 10 percent of the authorized weight allowance or the administrative weight limit, whichever is less.

Example: An E6 without dependents is authorized a weight allowance of 8,000 pounds. Unaccompanied baggage is 10 percent of 8,000 pounds or 800 pounds. The administrative weight limit, 25 percent of the authorized HHG weight allowance of 8,000 pounds, is 2,000 pounds. The Service member is authorized an unaccompanied baggage shipment of 800 pounds, the lesser of the two.

(2) A Service member serving an unaccompanied tour who would *not* normally be assigned to furnished BOQ or BEQ is authorized unaccompanied baggage limited to 2,000 pounds or the administrative weight limit, whichever is less. A copy of the advance written authorization from the new PDS housing officer must be provided to the transportation officer prior to the transportation of HHG unaccompanied baggage. Unaccompanied baggage shipment weight transported by commercial air cannot exceed 1,000 pounds. The combined total weight of unaccompanied baggage cannot exceed 2,000 pounds.

e. Civilian Employee

(1) HHG. A USA civilian employee is authorized a weight allowance limited to 25 percent of the HHG weight allowance.

(2) Unaccompanied Baggage. A USA civilian employee is authorized 350 pounds of unaccompanied baggage for the civilian employee and each dependent age 12 or older and 175 pounds for each child under age 12. Unaccompanied baggage weight transported by commercial air cannot exceed 1,000 pounds. Unaccompanied baggage combined total weight cannot exceed 2,000 pounds, regardless of the number of dependents. Unaccompanied baggage weight is part of the administrative HHG weight allowance.

3. U.S. Marine Corps (USMC) and U.S. Navy (USN). Unless otherwise specified in the table below, an unaccompanied USMC Service member is authorized 600 pounds of unaccompanied baggage and no HHG based on the limited size of the BOQ and BEQ and lack of ability to store excess HHG at the PDS. This limitation also applies for a USN Service member assigned to a USMC command (based on an agreement between U.S. Naval Supply Systems Command (NAVSUP) HHG and USMC Installations and Logistics). USMC Base Camp Butler, Okinawa, Japan, includes other USMC bases and installations located on Okinawa, Japan, including, but not limited to, Camp Courtney, Camp Schwab, and Camp Hansen.

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4. U.S. Public Health Service (USPHS). USPHS Officers assigned to Government furnished quarters are limited to 25 percent of the HHG weight allowance, with the remainder placed in non-temporary storage (NTS) at the last PDS in the continental United States (CONUS). The 25 percent maximum weight applies to all PCS moves, except when shipping from Government furnished to unfurnished quarters or return from an assignment OCONUS with unfurnished quarters.

Location	Administrative Weight Limitation
Alaska, Dutch Harbor	An incoming or departing U.S. Coast Guard (USCG) Service member assigned to USCG Marine Safety Detachment Dutch Harbor is limited to 1,000 pounds of HHG since furnished Government quarters are available.
Australia, Alice Springs (except Detachment 421/LGN personnel)	<ul style="list-style-type: none"> • A USA Service member is limited to 25 percent of the maximum HHG weight allowance. • An unaccompanied USMC Service member is authorized 600 pounds of unaccompanied baggage and no HHG based on the limited size of the BOQ and BEQ and lack of ability to store excess HHG at the PDS. This also applies if a USN Service member is assigned to a USMC command. Refer to par. I.3. • A USA civilian employee is limited to 4,500 pounds, 25 percent of the HHG weight allowance. Refer to I.2.a and I.2.e.
Learmonth, Western Australia	
Bahrain	<ul style="list-style-type: none"> • An incoming or departing USCG Service member assigned to USCG PATFORSWA on a unaccompanied, dependent-restricted tour is limited to 600 pounds of HHG, including PBP&E and medical equipment, since furnished Government quarters are available. • An unaccompanied USMC Service member is authorized 600 pounds of HHG. This limitation also applies for a USN Service member assigned to a USMC command. Refer to par. I.3. • An accompanied USMC Service member is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Government's interest, by the responsible Service.
British Indian Ocean Territory, Diego Garcia	A USMC or USN Service member serving an unaccompanied tour is limited to 600 pounds of unaccompanied baggage. Refer to par. I.3.
Greece, Souda Bay	<ul style="list-style-type: none"> • A USN Service member serving an accompanied tour is allowed the full HHG weight allowance, but is limited to 600 pounds of unaccompanied baggage HHG and the remaining weight as the HHG shipment. • A USN Service member at E-5 and above serving an unaccompanied tour is allowed 25 percent of the full HHG weight allowance, but is limited to 600 pounds of unaccompanied baggage HHG and the remaining weight as part of the 25 percent HHG shipment weight limitation. • A USN Service member at E-1 through E-4 is allowed unaccompanied baggage only, limited to a 600-pound unaccompanied baggage shipment. • The 600-pound weight limit for unaccompanied baggage applies to all paygrades for the Souda Bay, Greece, location.

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Japan, Akizuki (Hiroshima) and Kure	<p>Effective May 26, 2017</p> <ul style="list-style-type: none"> • A USA Service member or civilian employee serving an accompanied tour is authorized to transport 50 percent of the full HHG weight allowance specified in the JTR. • A USA Service member or civilian employee serving an unaccompanied tour is authorized to transport 25 percent of the full HHG weight allowance specified in the JTR. • In all cases, the weight of the unaccompanied baggage HHG shipment counts against the administrative weight restriction.
Japan, Camp Zama	<p>Effective May 26, 2017</p> <ul style="list-style-type: none"> • A USA Service member or civilian employee serving an accompanied tour is authorized to transport 50 percent of the full HHG weight allowance specified in the JTR. • A USA Service member in grade O6 and above or in grade E9 who is serving an accompanied tour assigned to Camp Zama is authorized to transport 75 percent of the full HHG weight allowance. • A USA Service member or civilian employee serving an unaccompanied tour is authorized to transport 25 percent of the full HHG weight allowance. • In all cases, the weight of the unaccompanied baggage HHG shipment counts against the administrative weight restriction.
Japan, Combined Arms Training Center Fuji	<p>A USMC Service member serving an unaccompanied tour is authorized 600 pounds of unaccompanied baggage. Refer to par. I.3.</p>
Japan, Marine Corps Air Station (MCAS) Iwakuni	<ul style="list-style-type: none"> • A USMC Service member serving an accompanied tour is limited to 75 percent of the HHG weight allowance. A Service member in grade O6 serving an accompanied tour as the Commanding Officer at MCAS Iwakuni/Marine Aircraft Group 12 is authorized the full JTR HHG weight allowance. • A USMC Service member serving an unaccompanied tour that has advanced written authorization from the Installation Commander to reside in off-base quarters is limited to 10 percent of the HHG weight allowance. A copy of the advance written authorization must be provided to the TO prior to HHG transportation. • A USMC Service member serving an unaccompanied tour who is assigned to the barracks (in other words, BOQ or BEQ) is authorized 600 pounds of unaccompanied baggage. • A USN Service member assigned to a USMC command follows USMC policy. Refer to par. I.3.

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Location	Administrative Weight Limitation
Japan, Okinawa	<p>The following apply to a USMC Service member:</p> <ul style="list-style-type: none"> • A Service member serving an accompanied tour is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Government's interest by the responsible Service. • A Service member in grade O6 serving an accompanied tour is authorized 10,000 pounds of HHG. A Service member in grade O7 or above serving an accompanied tour is authorized the full HHG weight allowance. • A Service Member accompanied by a command-sponsored dependent is authorized the weight allowance based on the location of the housing assigned. • A Service member serving an unaccompanied tour who is assigned to the barracks (in other words, BOQ or BEQ) is authorized 600 pounds of unaccompanied baggage. • A Service member who is an officer in grade O3 or below, a warrant officer in grade W3 or below, or an enlisted Service member in grade E7 or below, who is serving an unaccompanied tour—including those who choose an unaccompanied tour but have a dependent—is required to live in Government bachelor quarters as specified in USMC installation mandatory assignment policy letter, dated April 30, 2012. • The HHG weight allowance for unaccompanied personnel assigned to Fleet Marine Force (FMF) units is restricted to the USMC administrative HHG weight limits. <p>The following applies to a USN Service member:</p> <ul style="list-style-type: none"> • A USN Service member, whether serving an unaccompanied or accompanied tour, who is assigned to a non-USMC command is authorized the full HHG weight allowance. • A USN Service member assigned to a USMC command follows USMC policy. Refer to par. I.3. • A USN Service member serving an accompanied tour is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Government's interest by the responsible Service. • Contact Personnel Support Detachment, Okinawa, for more information.
Japan, Torii Station	<ul style="list-style-type: none"> • A USA Service member serving an unaccompanied tour is limited to 25 percent of the HHG weight allowance. Refer to par. I.2d. • A USA civilian employee serving an unaccompanied tour who is assigned to furnished Government quarters is limited to 4,500 pounds, which is 25 percent of the HHG weight allowance. Refer to par. I.2e.
Korea (Except Chinhae, Osan, and Detachment 452 Wonju)	<ul style="list-style-type: none"> • A USA Service member serving an accompanied tour is limited to 50 percent of the HHG weight allowance. Refer to pars. I.2a and I.2c. • A USA Service member serving an unaccompanied tour is limited to 25 percent of the HHG weight allowance. Refer to pars. I.2a and I.2d.
Korea, Mujuk	A USA or USMC Service member serving a dependent-restricted, unaccompanied tour is limited to 600 pounds of unaccompanied baggage.

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Kuwait	<ul style="list-style-type: none"> • A Service member, in any Service, serving an unaccompanied tour is limited to 1,000 pounds of HHG. • A USA, USAF, or USMC Service member serving an accompanied tour is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Government's interest by the responsible Service. • A USMC Service member serving an unaccompanied tour is authorized 600 pounds of unaccompanied baggage and no HHG. Refer to par. 1.3. • A USN Service member serving an accompanied tour is limited to 25 percent of the HHG weight allowance or 2,000 pounds, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Government's interest, by the responsible Service. The weight restriction does not apply unless specified in the travel order. See NAVSUP Publication 490, "Transportation of Personal Property." • A civilian employee is limited to 350 pounds of HHG unless otherwise specified in the travel order.
Poland, Redzikowo	<ul style="list-style-type: none"> • A USN Service member or civilian employee serving a 12-month or longer unaccompanied tour is limited to 600 pounds of unaccompanied baggage, due to the limited size of quarters. • A USN Service member or civilian employee serving an unaccompanied tour fewer than 12 months long is limited to excess accompanied baggage.
Portugal, Azores -- Lajes Field	<ul style="list-style-type: none"> • A USAF Service member in grade E-7 or above is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater. • A USAF Service member in grade E-6 or below is limited to 10 percent of the HHG weight allowance. • A USAF Service member serving an unaccompanied tour is authorized to transport 10 percent of the HHG weight allowance using surface transportation or unaccompanied baggage weight allowance as specified in Table A3.1 of AFI 24-501, "Personal Property Moving and Storage." • A USAF civilian employee is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater.
Qatar, Doha	<ul style="list-style-type: none"> • A USAF Service member serving an accompanied tour assigned to Al Udeid Air Base is limited to 25 percent of the HHG weight allowance or 2,500 pounds, whichever is greater, unless specified on the travel order. Reshipment of HHG and NTS of HHG are not authorized at the authorized destination unless determined to be in the Government's interest by the responsible Service. • A Service member in any other Service assigned to Al Udeid Air Base on a PCS order is authorized unaccompanied baggage limited to 500 pounds due to housing size. • A Service member in any other Service assigned to Al Udeid Air Base on a long-term, 365-day TDY deployment is not authorized an unaccompanied baggage shipment.

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Location	Administrative Weight Limitation
Romania, Devesulu	A USN Service member or civilian employee serving an unaccompanied tour of 12 months or longer is limited to 600 pounds of HHG due to the size of quarters. A USN Service member or civilian employee serving a tour of less than 12 months is limited to excess accompanied baggage.
Saudi Arabia, Eskan Village (U.S. Military Training Mission)	<ul style="list-style-type: none"> • A USA, USAF, or USMC Service member is limited to 2,500 pounds or 25 percent of the full HHG weight allowance, whichever is greater. • A USN Service member is limited to 2,500 pounds or 25 percent of the full HHG weight allowance, whichever is greater. If the orders conflict with this guidance, consult with the Service member's detailer and include NAVSUP Headquarters in the correspondence. Refer to NAVSUP Publication 490, "Transportation of Personal Property," for detailed guidance or see Navy Household Goods/Personal Property. The contact email address is hhghelp@navy.mil. • A civilian employee is limited to 4,500 pounds for HHG, plus the unaccompanied baggage allowance specified in JTR, par. 5648-A1.
Thailand	<ul style="list-style-type: none"> • A USA Service member assigned to any of the units listed below is authorized the full HHG weight allowance. A USA Service member not assigned to the units listed below is limited to 25 percent of the HHG weight allowance. <ul style="list-style-type: none"> ○ Joint US Military Advisory Group Thailand ○ Armed Forces Regional Institute of Medical Sciences ○ Regional Office in Charge of Construction ○ Naval Facilities Engineering Command ○ Joint Personnel Accounting Command • A USA civilian employee is limited to 4,500 pounds, which is 25 percent of the HHG weight allowance. Refer to pars. I.2a and I.2e.
Turkey, Incirlik Air Base	All inbound personnel are limited to unaccompanied baggage using expedited air shipment (maximum of 1, 000 pounds) or 10 percent of the HHG weight allowance, whichever is less. All inbound personnel are assigned furnished units.
Turkey, Izmir Air Base	<ul style="list-style-type: none"> • A Service member is limited to 2,500 pounds or 25 percent of the full HHG weight allowance, whichever is greater, plus unaccompanied baggage. • A civilian employee is limited to 4,500 pounds of HHG, which is 25 percent of the HHG weight allowance.
Diplomatic Missions	<ul style="list-style-type: none"> • A USA Service member is limited to 25 percent of the HHG weight allowance. Refer to pars. I.2a through I.2d. • A USA civilian employee is limited to 4,500 pounds, which is 25 percent of the HHG weight allowance. Refer to pars. I.2a and I.2e.
Worldwide -- USMC Embassy Security Guard Battalion (MCESGBn) Watchstanders and Detachment Commanders	<ul style="list-style-type: none"> • A USMC Service member assigned as a Watchstander or Detachment Commander is authorized 2,500 pounds of HHG or 25 percent of the HHG weight allowance, whichever is greater. Unaccompanied baggage is also authorized, and the transportation is to, from, and between diplomatic missions supporting the Department of State. • A USMC Service member assigned as a Watchstander or Detachment Commander is not authorized either of the following: <ul style="list-style-type: none"> ○ HHG to the MCESGBn School in Quantico, Virginia. ○ HHG or unaccompanied baggage from the MCESGBn School to the first diplomatic mission assignment.